## User Manual Project

# • My style

- I like to be very hard working and put in a lot of effort into the job that I am
  doing. Growing up my dad would teach me to put the best job that I can possibly
  do.
- o I like taking pride in the job and work that I am doing. I like to go above and beyond and take good pride in the work that I have done.

#### • What I value

- o I really value efficiency. I like doing a task or job as quick as I possibly can, without having quality because of it.
- o I think that taking pride in your work is important. Even if it is a job that I did not like, I took pride in my work and did the best job that I could possibly do.
- Hard work is a super important trait. Putting forth your best effort and wanting to do the best you can is super important.
- Failure is ok. We can learn from failure and grow from it as well. Failure can make us stronger.
- O Communication. If you ever have a problem with me or anything I am doing, just tell me so that I know and I can change or fix it.

### • What I don't have patience for

- o I cannot stand group/team members that do not do their work and slack off a lot and cause issues for the entire team.
- o I do not like when people do not put in a lot of effort. Put in as much effort that you can.
- People that are disrespectful for no reason. There should not be any reason that you are disrespectful towards someone.
- People that abuse the role of being a leader or having some sort of power and authority over other workers or people.

## • How to best communicate with me

- O Just be straightforward with me. If you have an issue with me or if I did anything to upset you, just tell me. I would rather be told what wrong right away rather than not telling me and holding a grudge against me or staying angry at me.
- o Speak clearly with me.
- o I prefer speaking in person or over the phone rather than communicating over text or email.

#### • How to help me

- o If you see that I am getting flustered or stressed out about something, it would be very helpful to me if you were willing to lend a hand and help me out with something.
- I have ADHD so I can become out of focus easily at times. It would be helpful if you could simply remind me to stay focused if I start to become distracted and get off topic.

## • What people misunderstand about me

- Some people think that I am really extroverted, but I am more of an introvert. I am quieter and shyer when it comes to meeting or being around new people that I do not know. Once I am comfortable and get to know people then I am more extroverted.
- o I like to joke a lot. Sometimes it just rolls of my tongue, and if people don't really know me, they'll believe what I say, even when I am joking.