Nnamdi Leonard

Data Analyst

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◇ [LinkedIn](#) ◇ [Portfolio](#)

Detail-oriented Data Analyst with a proven ability to generate actionable insights, ensure data integrity, and support growth initiatives. Skilled in collaborating with cross-functional teams to drive strategic decision-making and product improvements through advanced analytics and data visualization. Strong background in SQL, data modeling, and dashboard development to support client and business growth.

PROFESSIONAL EXPERIENCE

Data Analyst   **April 2023 — August 2024**
Quantum Analytics London**,** United Kingdom (Remote)

- Designed and built reporting dashboards using Power BI and Tableau, delivering real time insights into key performance indicators that improved stakeholder decision making efficiency by 30%, leading to more agile and strategic action
- Automated data extraction and cleaning processes, resulting in a 20% reduction in data preparation time and improving the accuracy of subsequent analyses
- Developed and managed complex data models, improving data processing accuracy by 25% and reducing analysis time by 40%, which enhanced decision-making efficiency across departments
- Worked cross-functionally with engineering, product, and business teams to understand data requirements and develop tailored solutions that addressed key business challenges, thereby enhancing project efficiency

Data Analyst   **October 2022 — April 2023**
Intelligent Innovations Lagos, Nigeria (Remote)

- Developed and implemented efficient data processes, improving data analysis accuracy by 15% and achieving a 20% reduction in processing time, which significantly enhanced overall workflow efficiency
- Created and optimized interactive dashboards in Power BI, resulting in a 30% faster decision-making process and a 25% increase in stakeholder engagement with data insights
- Collaborated with departments to deliver customized data solutions, enhancing goal alignment and achieving a 30% improvement in departmental performance metrics

Protocol Officer (Seasonal)   **June 2024 — Present**
ECOWAS Commission Abuja, Nigeria

- Improved operational efficiency across multiple departments by managing relationships with high-level stakeholders, resulting in a 30% reduction in project turnaround time and more informed decisions
- Strengthened cross-national collaboration by effectively gathering and presenting data to diverse international representatives, resulting in a 25% increase in team productivity and a 15% improvement in initiative success rates
- Increased project delivery efficiency by 25% by applying robust project management skills to high-stake projects, resulting in 90% of projects being completed on time and under budget

Sales Executive   **October 2020 — Present**
Bizcraft Technologies Imo, Nigeria

- Scaled a successful business, demonstrating critical thinking in market analysis and business strategy development
- Implemented effective marketing strategies based on data insights, leading to significant business growth and improved profitability

Operations Supervisor   **June 2016 — October 2020**
Step by Step Montessori Lagos, Nigeria

- Introduced innovative methods and assessments to oversee the performance of the teaching and administrative staff members, producing an increase in performance metrics by 20%
- Curated a Chess club as a healthy extracurricular activity for kids of different levels to compete

EDUCATION

Bachelor of Science, Physics
Lagos State University Lagos, Nigeria | Graduation: January 2015

- Developed strong, analytical and problem-solving skills through rigorous coursework in data analysis, statistical methods, and experimental design
- Participated in coursework related to programming and computational methods, building a solid base for skills in SQL and Python used in data analysis

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PROFESSIONAL SKILLS

Programming and Scripting	Python
Business Intelligence Tools	Power BI, Tableau, Looker
Presentation and Collaboration	Stakeholder communication, Management Business Requirements, Logistics
SQL and Database Management	MySQL, Microsoft SQL Server, PostgreSQL
Data Analysis	Data Modeling, Data Analysis, Data Visualization, Data Integrity, Data Cleaning, Warehousing, Data Manipulation, Extraction, Transformation and Loading
Microsoft Office skills	Excel (Pivot Tables, Index-Match and VLOOKUPs), PowerPoint, Word, Teams
Data Integrity Management	Data quality, error resolution, accuracy assurance

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CERTIFICATIONS

Microsoft Certified Power Bi Data Analyst Associate   **February 2024**
Microsoft

IBM Machine Learning with Python   **December 2023**
Cognitive Class

Artificial Intelligence Career Essentials (In Progress)
ALX

PROJECTS

Health Paddy, Intelligent Innovations   **September 2022 — April 2023**

- Executed data collection and analysis using Power BI, reducing data bias by 25% and improving the clarity of findings presented to stakeholders, which enhanced decision-making accuracy
- Collaborated with business analysts to provide the Competitor Framework Analysis, Marketing Plan and Elicitation activities

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VOLUNTEER EXPERIENCE

ESL Tutor   **June 2017 — September 2020**
American Baby International English Anhui, China (Remote)

- Designed and delivered customized educational content, resulting in a 25% improvement in student performance and a 95% satisfaction rate due to clear and engaging data presentation