

Homepage

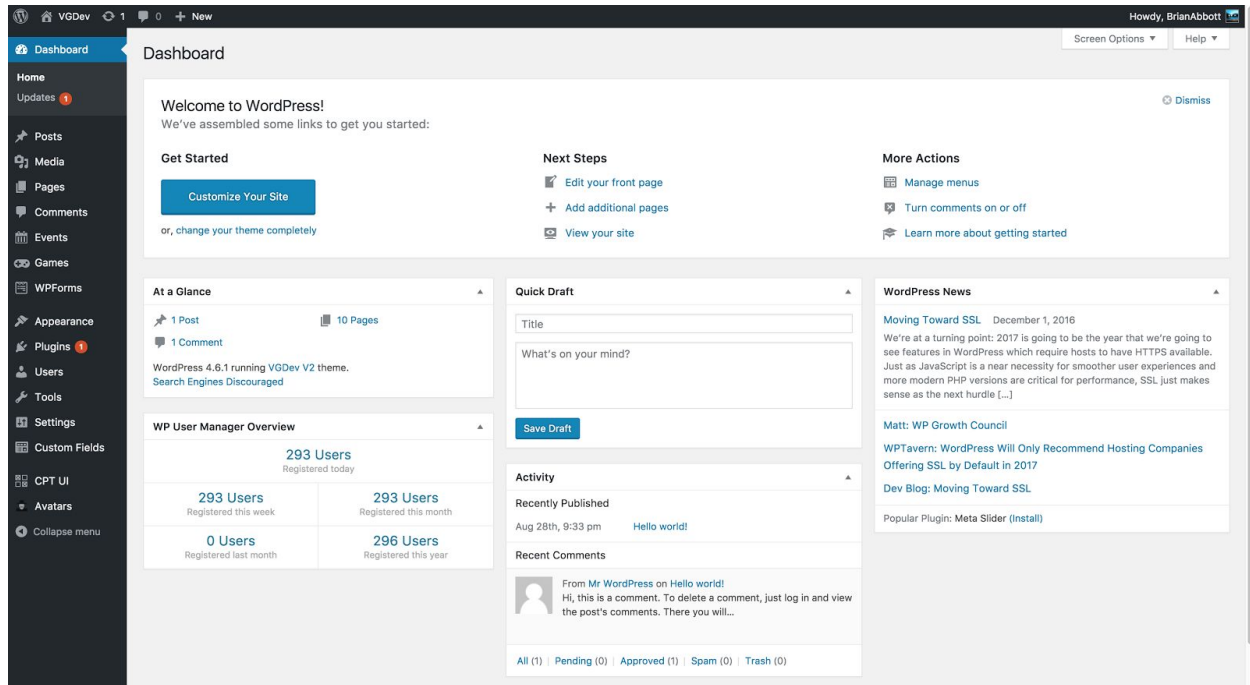
Overview

The homepage consists of a slider, 'who are we' section, featured games, recent games, and upcoming events.

For more information about the featured games and recent games on the homepage view the 'games' section of this document.

Upcoming events will automatically display future events.

WordPress



The screenshot displays the WordPress Dashboard interface. On the left is a dark sidebar menu with options: Dashboard, Home, Updates (1), Posts, Media, Pages, Comments, Events, Games, WPForms, Appearance, Plugins (1), Users, Tools, Settings, Custom Fields, CPT UI, Avatars, and Collapse menu. The main content area is titled 'Dashboard' and includes a 'Welcome to WordPress!' message with a 'Dismiss' link. Below this are three sections: 'Get Started' with a 'Customize Your Site' button, 'Next Steps' with links to 'Edit your front page', 'Add additional pages', and 'View your site', and 'More Actions' with links to 'Manage menus', 'Turn comments on or off', and 'Learn more about getting started'. The dashboard is divided into several widgets: 'At a Glance' showing 1 Post and 10 Pages; 'Quick Draft' with a title and content field and a 'Save Draft' button; 'WP User Manager Overview' showing user statistics (293 Users registered today, 293 Users registered this week, 0 Users registered last month, 296 Users registered this year); 'Activity' showing a recently published post 'Hello world!'; and 'Recent Comments' showing a comment from 'Mr WordPress'. A 'WordPress News' widget on the right lists recent news items like 'Moving Toward SSL' and 'WPTavern: WordPress Will Only Recommend Hosting Companies Offering SSL by Default in 2017'.

Edit Homepage

- 1) Login to the admin dashboard. (vgdev.org/admin or vgdev.org/wp-admin).
- 2) Click 'Pages' from the menu on the left of the screen.
- 3) On the list of pages, click 'home'.
- 4) Make changes to the large text box near the top of the edit page to edit the 'who are we' section of the homepage.
- 5) Update the 'homepage slider' section on this page to update the slider images.
- 6) Toggle the 'visible' checkbox on each slide to determine if it will display
- 7) If adding a new slide, either add a new background image OR a background color.
- 8) The slide content is where text can be displaying over the image or background color.
 - a) The content should be edited by using the 'text' view instead of the 'visual' view.

Slide Content

Add Media

Add Form

Visual

Text

b

i

link

b-quote

del

ins

img

ul

ol

li

code

more

close tags

```
<div style="text-align: center;">
<h1 style="color: #fff;">VGDev</h1>
<h2 style="color: rgba(255, 255, 255, 0.75);">Video Games by the Students of Georgia Institute of
Technology</h2>
<a class="big button green box-shadow" style="margin-top: 50px;" href="games">Click to Play Some
Games!</a>

</div>
```

It's recommended that an administrator with HTML experience modify the slider.

- 9) After making changes click 'update' near the top right of the screen.

ALL PAGES

Edit All Pages

1. Login to the admin dashboard. (vgdev.org/admin or vgdev.org/wp-admin).
2. Click 'Pages' from the menu on the left of the screen.
3. On the list of pages, click the name of the page you want to edit.

In general, all of the pages of the site are edited in a similar way to the homepage. The only difference that there is no section for a slider, but instead just a editor for content.

Edit Page

Add New

Contact

Permalink: <http://vgdev.gtorg.gatech.edu/contact/> Edit

Add Media

Add Form

Visual

Text

b

i

link

b-quote

del

ins

img

ul

ol

li

code

more

close tags

[wpforms id="163"]

Word count: 0

Last edited by BrianAbbott on October 15, 2016 at 1:58 pm

Header Background Image

image

No image selected

Add Image

Text Color

Select Color

USERS

Overview

All users on VGDev.org have a profile that contains all their information. Users also have a portfolio with a public URL that can be attached to resumes. The portfolio will display a user's information and will list all the games that have contributed on.

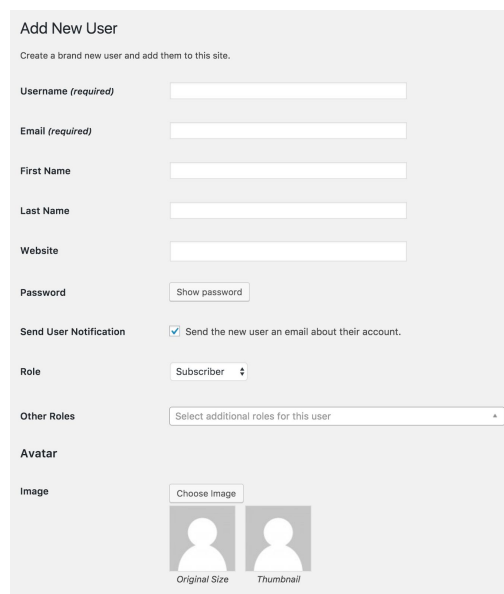
VGDev members must have an account created by a site administrator in order to sign into the site. Regular members of the club should only need to sign into the site if they need to update their own profile.

There are three (3) roles for the site:

- Subscriber - all members who only have access to their profiles
- Editor - members who can add and remove games and users (game managers).
- Administrator - member who can do anything with the site

Add New User to The Site

- 1) Login to the admin dashboard. (vgdev.org/admin).
- 2) Click 'Users' from the menu on the left of the screen.
- 3) Click 'Add New' on the left menu or at the top of the screen.
- 4) Fill in all information about the user.
 - a) When selecting a role refer to the 'Roles Explained' section of this document for more information
- 5) Click 'Add New User' at the bottom.
- 6) The user will receive an email and they will be able to login and set their password.



The screenshot shows the 'Add New User' form in the VGDev.org admin dashboard. The form is titled 'Add New User' and includes a subtitle 'Create a brand new user and add them to this site.' The form fields are as follows:

- Username (required)**: A text input field.
- Email (required)**: A text input field.
- First Name**: A text input field.
- Last Name**: A text input field.
- Website**: A text input field.
- Password**: A text input field with a 'Show password' button next to it.
- Send User Notification**: A checkbox labeled 'Send the new user an email about their account.' which is checked.
- Role**: A dropdown menu with 'Subscriber' selected.
- Other Roles**: A dropdown menu with the text 'Select additional roles for this user'.
- Avatar**: A section with a 'Choose Image' button and two image preview boxes labeled 'Original Size' and 'Thumbnail'.

Add Multiple New Uses to The Site

- 1) Login to the admin dashboard. (vgdev.org/admin).
- 2) Click 'Tools' from the menu on the left of the screen.
- 3) Click 'Import users from CSV'
- 4) Make a CSV with AT LEAST the following columns:
 - a) Username
 - b) Password
 - c) NOTE: <https://wordpress.org/plugins/import-users-from-csv-with-meta/> for CSV and plugin information
- 5) Choose the role you want these users to be (more than likely 'Subscriber').
- 6) Import your CSV file.
- 7) If there are duplicate emails for multiple users, make sure to make 'Repeated email in different users' 'allowed'.
- 8) Click 'Start Importing' if all the settings are correct/ what is desired.

Import users from CSV

File must contain at least 2 columns: username and email. These should be the first two columns and it should be placed in this order: username and email. If there are more columns, this plugin will manage it automatically.

Please, read carefully how passwords are managed and also take note about capitalization, this plugin is case sensitive.

Update existing users?

Role ☐ Administrator ☐ Author ☐ Contributor ☐ Editor ☒ Subscriber
If you choose more than one role, the roles would be assigned correctly but you should use some plugin like [User Role Editor](#) to manage them.

Update roles for existing users?

CSV file (required) No file chosen *or you can choose directly a file from your host, [click here](#).*

What should the plugin do with empty cells?

Repeated email in different users?
(Only for [Allow Multiple Accounts](#) users). Allow multiple user accounts to be created having the same email address.

Send mail ☐ Do you wish to send a mail with credentials and other data?
☒ Do you wish to send this mail also to users that are being updated? (not only to the one which are being created)

Roles Explained

<http://www.wpbeginner.com/beginners-guide/wordpress-user-roles-and-permissions>

GAMES

Overview

Games can be viewed from the 'Games' page on vgdev.org. Featured games and recent games will appear on the homepage.

From the games page, games can be searched by title, semester, or year. Individual games can be viewed to see more information.

Add a New Game

- 1) Login to the admin dashboard (vgdev.org/admin).
- 2) Click 'Games' from the menu on the left of the screen.
- 3) Click 'Add New' on the left menu or at the top of the screen.
- 4) Fill out all the information on the screen.
 - a) Required field have a red asterisk.
 - b) To add contributors, click 'Add Row' in the contributor section.
 - i) To add more contributor roles see the 'Add Contributor Roles' section of this document
 - c) To add game images click 'Add Row' in the gallery section.
 - i) Multiple images can be added at one time by selecting multiple files from your directory at once.
 - d) I recommend selecting a hero image after adding images to the gallery. The hero image appears on the games search page.
 - e) To feature a game on the homepage select the 'featured' checkbox.
- 5) Click 'publish' at the top right of the screen.
- 6) The game can now be see on the site.

Add Contributor Roles

- 1) Login to the admin dashboard. (vgdev.org/admin).
- 2) Click 'Custom Fields' on the left side of the screen.
- 3) Click the 'Contributors' custom field.
- 4) Click the 'Contributor' label.
- 5) In the subfields section that appears click on 'role'.
- 6) In the 'choices' section that appears, new choices can be added.
- 7) Click 'update' in the top right after adding new selections.

EVENTS

Overview

Events can be viewed from the 'Events' page on vgdev.org. Games will be displayed either the 'upcoming events' section or the 'past events' section based on the date of the event.

Add a New Event

- 1) Login to the admin dashboard (vgdev.org/admin).
- 2) Click 'Events' from the menu on the left of the screen.
- 3) Click 'Add New' on the left menu or at the top of the screen.
- 4) Fill in the information about the event.
- 5) Click 'Publish' near the top right.

USEFUL LINKS

These are links to the plugin documentation/ information and other useful sites in order to help aid anyone either working with or on the site in the future.

Advanced Custom Fields

<https://www.advancedcustomfields.com/>

Advanced Custom Fields User Search Select

<https://support.advancedcustomfields.com/forums/topic/user-field-type-search/>

Allow Multiple Accounts

<https://wordpress.org/plugins/allow-multiple-accounts/>

Custom Post Types UI

<https://wordpress.org/plugins/custom-post-type-ui/>

Import Users from CSV with Meta

<https://wordpress.org/plugins/import-users-from-csv-with-meta/>

User Role Editor

<https://wordpress.org/plugins/user-role-editor/>

WP User Avatar

<https://wordpress.org/plugins/wp-user-avatar/>

WP User Manager

<https://wordpress.org/plugins/wp-user-manager/>

WPForms Lite

<https://wordpress.org/plugins/wpforms-lite/>