

1 February 2021

Timothy Wei

Student

American High School

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Greetings <CLIENT>,

My name is Timothy Wei, a student currently attending a Web Design class at American High School. As part of the Web Design curriculum, I am required to obtain a client for which I can produce a website for. Since this is a school project, this work will be done for free. I have heard about your need for a website, and would like to apply for this position.

I have experience creating websites using raw HTML code and styling them using CSS. In the past, I have created a partial recreation of the Wikipedia homepage from scratch using only HTML and CSS (producible upon request). I believe that this job will allow me to further hone my ability to code coherent websites in HTML, and as such I believe I would be a good fit for this position as it will allow me to improve my skills in designing websites and it will yield a functional HTML website for you.

Keep in mind that as this is a school project, all work will be completed for free. Due to the non-committal nature of this project, the website may not be fully realized, but I will provide you with the most up-to-date HTML code available should you want to add to or modify the website. I will be available Monday through Friday from 2 PM through 5PM to discuss the design and purpose of the website and can be contacted at [tombunyon@live.com](mailto:tombunyon@live.com) (keep in mind that a carbon copy of all emails will be forwarded to my instructor). I hope you will consider my request.

Sincerely,

*Timothy Wei*

Timothy Wei