


How do I reset my HMC credentials password?

1. Visit our [Rapid Identity Portal](#).
2. Enter your HMC credentials and press “Go.”

RapidIdentity



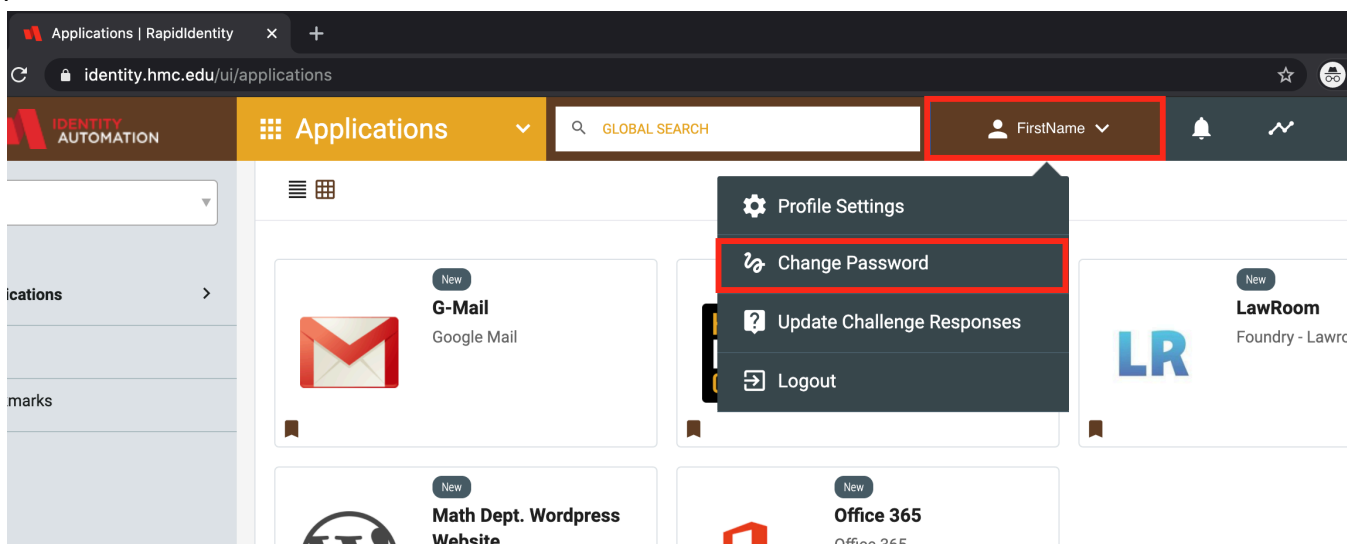
Need help?

Go >

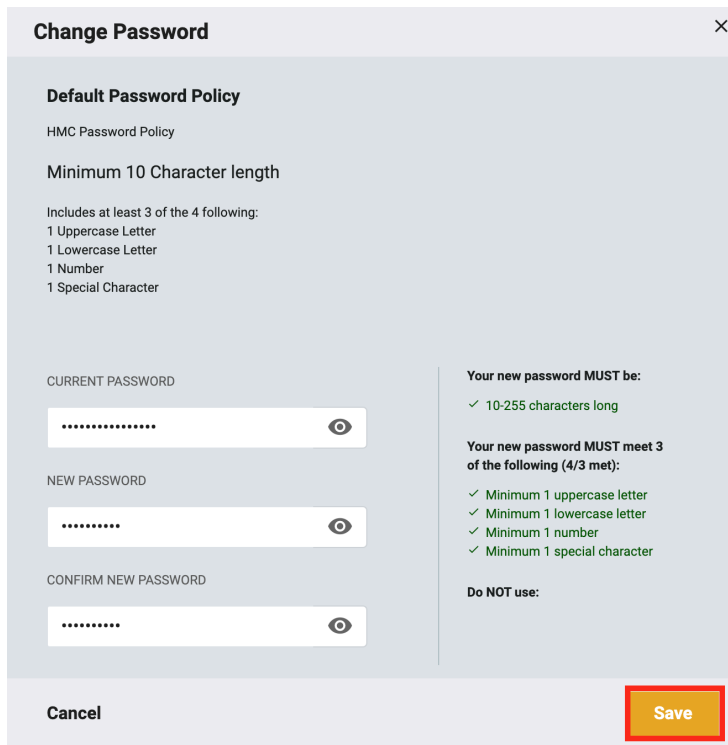
Don't have an account yet? Claim your account.

Claim My Account

3. Click on your name on the top right hand corner of the screen and select “Change password.”



4. Enter your current password, and then enter your “new” password.



The image shows a 'Change Password' dialog box with a close button (X) in the top right corner. It is divided into two main sections. The left section, titled 'Default Password Policy', lists the HMC Password Policy requirements: a minimum 10-character length and inclusion of at least 3 of 4 types of characters (uppercase, lowercase, number, and special). Below this are three input fields labeled 'CURRENT PASSWORD', 'NEW PASSWORD', and 'CONFIRM NEW PASSWORD', each with a toggle icon for visibility. The right section contains password requirements: 'Your new password MUST be: 10-255 characters long' and 'Your new password MUST meet 3 of the following (4/3 met):' with checkmarks for minimum 1 uppercase letter, lowercase letter, number, and special character. It also includes a 'Do NOT use:' section. At the bottom, there are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted in orange.

Change Password X

Default Password Policy

HMC Password Policy

Minimum 10 Character length

Includes at least 3 of the 4 following:

- 1 Uppercase Letter
- 1 Lowercase Letter
- 1 Number
- 1 Special Character

CURRENT PASSWORD

NEW PASSWORD

CONFIRM NEW PASSWORD

Your new password MUST be:

- ✓ 10-255 characters long

Your new password MUST meet 3 of the following (4/3 met):

- ✓ Minimum 1 uppercase letter
- ✓ Minimum 1 lowercase letter
- ✓ Minimum 1 number
- ✓ Minimum 1 special character

Do NOT use:

Cancel Save

5. Once you’ve hit “Save,” your password change will be confirmed on the next screen.

Note: For questions about these instructions please contact the CIS Help Desk at (909) 607-7777 (ext. 77777 on campus) or send email to helpdesk@hmc.edu. You can read more about our [Identity and Access Management \(IAM\) system at this link](#).