

Curriculum Vitae Of Paresh Chakma

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Personal Information:

- **Name:** Paresh Chakma
- **Father's Name:** Provakar Chakma
- **Mother's Name:** Shagarika Chakma
- **Date of Birth:** 02/10/2005
- **Present Address:** Uttara, Dhaka
- **Permanent Address:** Khagrachari
- **Religion:** Buddhist
- **Nationality:** Bangladeshi
- **Height:** 5'9
- **Gender:** Male
- **Marital Status:** Unmarried

Career Objective:

To secure a challenging position in a reputable organization where I can utilize my skills and knowledge to contribute to the company's growth while enhancing my professional development. I aim to continuously learn, adapt to new challenges, and excel in a dynamic work environment.

Education:

Degree	Institution Name	Year of Completion	GPA
S.S.C	Khagrachari Govt high School	2021	3.11
H.S.C	Khagrachari Govt College	2023	3.00

Professional Experience:

Sales Executive at Lazz Pharma (7 month)

- Delivered exceptional service, contributing to a high rate of customer satisfaction and repeat business.
- Managed the cash register and processed payments accurately.
- Worked with team members to ensure smooth operations during busy shifts.
- Restocked supplies and ensured the dining area was prepared for the next service.

Waiter at Hebaang (5 month)

- Provide outstanding customer service, ensuring a positive dining experience for all guests.
- Efficiently handle customer inquiries, complaints, and special requests, maintaining a professional demeanor at all times.
- Maintain a clean, adhering to health and safety regulations.
- Assist in training new employees on restaurant operations and customer service techniques.

Skills:

- Customer Service Excellence.
- Communication and Interpersonal Skills.
- Time Management and Multitasking.
- Team Collaboration and Leadership.
- Knowledge of Food Safety and Hygiene Standards.

Languages:

- Bangla
- English
- Mother Tongue

Awards & Achievements:

- Employee of the Month [**Hebaang**]
- Top Sales Performer [**Hebaang**]

Declaration:

I hereby declare that the details provided in this CV are accurate to the best of my knowledge. I am eager to bring my skills, creativity, and passion to a dynamic team and contribute to the growth and success of the organization. I am committed to lifelong learning and believe in constantly adapting to new challenges with enthusiasm and a solutions-oriented mindset. Thank you.

Paresh Chakma

