


eBumi Manual

e-Bumi Sistem

Zuma Engineering Sdn. Bhd.
09/02/2023

LOGIN INTO E-BUMI SISTEM

Login Page

Please use Google Chrome Browser  to run this system.

Step 1: Go to <https://ebumi.digitalsabah.gov.my/land/index.cfm?section=UM&action=Login> and enter “Log ID” and “Kata Laluan”.

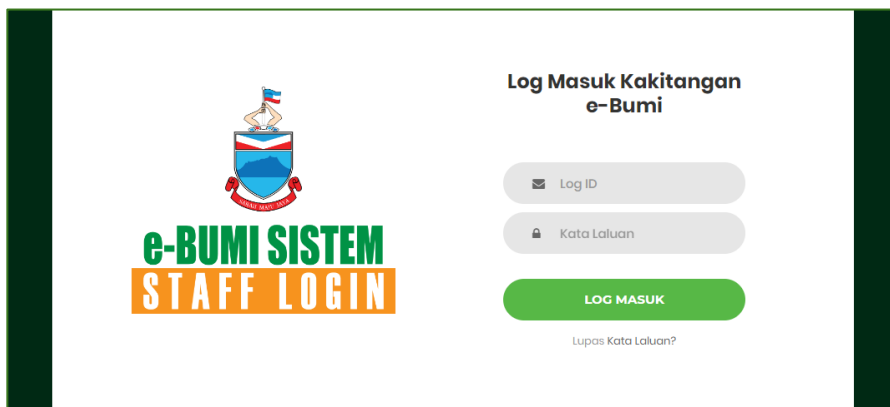


Figure 1.1 : Login Page

Step 2: Click **LOG MASUK** to Login.

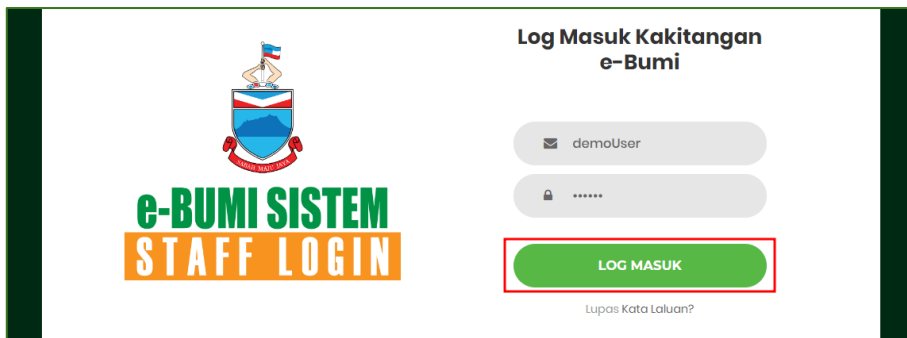


Figure 1.2 : “Log Masuk” Button

Step 3: Once logged in, you will be directed to the Home Page.



Figure 1.3 : Home Page

KAUNTER

1.Add JTU Record

Step 1: In Home Page, click **KAUNTER** in the Menu Bar and you will be directed to the “Kaunter” main page.

No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
<input type="checkbox"/> 1			REF/123456		LA/789456	Tidak
<input type="checkbox"/> 2			REF/234567		LA/894561	Tidak
<input type="checkbox"/> 3			REF/345678		LA/945612	Tidak
<input type="checkbox"/> 4			REF/456789		LA/456123	Tidak

Figure 1.1 : “Kaunter” Main Page

EXPLANATION		
1.		Click to add a new JTU Record.
2.		Click to search for JTU Record.
3.		Click to acknowledge the selected JTU Record.
4.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a JTU Record.
5.		Click to view a record with more details.
6.		Click to edit a JTU Record.

Step 2: In “Kaunter” Main page, click **Tambah Rujukan JTU** to go to the “Add JTU Record” page.

Tambah Rujukan JTU

SENARAI PERAKUAN DARI JTU

NO. RUJUKAN JTU

NO. PERMOHONAN TANAH

<< < **HALAMAN 1 DARIPADA 1** > >>

	No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
<input type="checkbox"/>	1			123456789		123456789	Tidak
<input type="checkbox"/>	2			33333		33333	Tidak
<input type="checkbox"/>	3			REF/123456		LA/789456	Tidak
<input type="checkbox"/>	4			REF/234567		LA/894561	Tidak
<input type="checkbox"/>	5			REF/345678		LA/945612	Tidak
<input type="checkbox"/>	6			REF/456789		LA/456123	Tidak

Figure 1.2 : “Tambah Rujukan JTU” button

TAMBAH RUJUKAN JTU

No. Rujukan JTU

Tarikh Rujukan JTU

No. Permohonan Tanah

Figure 1.3: “Add JTU record” page

EXPLANATION		
1.	<input type="button" value="Tambah"/>	Click to add a JTU Record.
2.	<input type="button" value="Kembali"/>	Click to go back to “Kaunter” Main Page.

Step 3: In the “Add JTU Record” page, fill in the required fields. Then, click to add and save an entry.

Tambah

TAMBAH RUJUKAN JTU

No. Rujukan JTU
Demo/000002

Tarikh Rujukan JTU
16/02/2023

No. Permohonan Tanah
000002

Tambah Kembali

Figure 1.4 : “Tambah” button

Step 4: Once the adding of the JTU record is successful, a popup message will appear.

REKOD BERJAYA DIMASUKKAN. X

KEMASKINI RUJUKAN JTU

No. Rujukan JTU
Demo/000002

Tarikh Rujukan JTU
16/02/2023

No. Permohonan Tanah
000002

Kemaskini Kembali

Figure 1.5 : Popup message appears once adding is successful.

Step 5: Click to go back to “Kaunter” main screen.

Kembali

REKOD BERJAYA DIMASUKKAN. X

KEMASKINI RUJUKAN JTU

No. Rujukan JTU
Demo/000003

Tarikh Rujukan JTU
16/02/2023

No. Permohonan Tanah
000003

Kemaskini Kembali

Figure 1.6 : “Kembali” button

2.Search JTU Record

Step 1: In Home Page, click **KAUNTER** in the Menu Bar and you will be directed to the “Kaunter” main page.

No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
1			REF/123456		LA/789456	Tidak
2			REF/234567		LA/894561	Tidak
3			REF/345678		LA/945612	Tidak
4			REF/456789		LA/456123	Tidak

Figure 2.1 : “Kaunter” Main Page

EXPLANATION		
1.		Click to add a new JTU Record.
2.		Click to search for JTU Record.
3.		Click to acknowledge the selected JTU Record.
4.		Click to select or unselect a JTU Record.
5.		Click to view a record with more details.
6.		Click to edit a JTU Record.

Step 2: In “Kaunter” main page, input related search criteria to locate the record. Then, click to start the search.

SENARAI PERAKUAN DARI JTU

NO. RUJUKAN JTU

Demo/000001

NO. PERMOHONAN TANAH

Cari

Figure 2.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.

SENARAI PERAKUAN DARI JTU

NO. RUJUKAN JTU

Demo/000001

NO. PERMOHONAN TANAH

Cari

Terima

<<

<

HALAMAN 1 DARIPADA 1

>

>>

	No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
<input type="checkbox"/>	1			Demo/000001		000001	Tidak
<input type="checkbox"/>	2			Demo/000002		000002	Tidak
<input type="checkbox"/>	3			Demo/000003		000003	Tidak

Figure 2.3 : Search result that is displayed


3.Update JTU Record

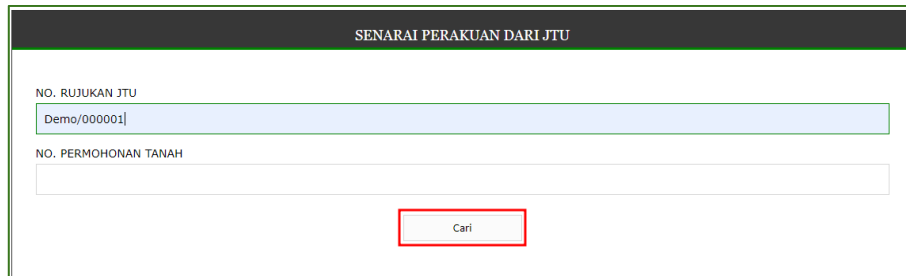
Step 1: In Home Page, click **KAUNTER** in the Menu Bar and you will be directed to the “Kaunter” main page.

No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
1			REF/123456		LA/789456	Tidak
2			REF/234567		LA/894561	Tidak
3			REF/345678		LA/945612	Tidak
4			REF/456789		LA/456123	Tidak

Figure 3.1 : “Kaunter” Main Page

EXPLANATION		
1.		Click to add a new JTU Record.
2.		Click to search for JTU Record.
3.		Click to acknowledge the selected JTU Record.
4.		Click to select or unselect a JTU Record.
5.		Click to view a record with more details.
6.		Click to edit a JTU Record.

Step 2: In “Kaunter” main page, input related search criteria to locate the record. Then, click  to start the search.



The form is titled "SENARAI PERAKUAN DARI JTU". It contains two input fields: "NO. RUJUKAN JTU" with the value "Demo/000001" and "NO. PERMOHONAN TANAH" which is empty. Below the fields is a "Cari" button.

Figure 3.2 : Search Criteria form.


Step 3: Once the searching process is complete, you will see the search result below the search criteria form.



The form is titled "SENARAI PERAKUAN DARI JTU". It contains the same search criteria as Figure 3.2. Below the form is a "Terima" button. At the bottom, there is a pagination bar showing "HALAMAN 1 DARIPADA 1" with navigation arrows. Below the pagination bar is a table with 8 columns: No., Lihat, Kemaskini, No. Rujukan JTU, Nama Pemohon, No. Permohonan Tanah, and Terima dari JTU. The table contains 3 rows of data.

No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
<input type="checkbox"/>	1		Demo/000001		000001	Tidak
<input type="checkbox"/>	2		Demo/000002		000002	Tidak
<input type="checkbox"/>	3		Demo/000003		000003	Tidak

Figure 3.3 : Search result that is displayed

Step 4: Click  on the records that you wish to update. Next, you will be directed to the “Update JTU Record” page.







<div>« < HALAMAN 1 DARIPADA 1 > »</div>						
	No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	Terima dari JTU
<input type="checkbox"/>	1			Demo/000001		000001
<input type="checkbox"/>	2			Demo/000002		000002
<input type="checkbox"/>	3			Demo/000003		000003

Figure 3.4 : “Update JTU record” button

KEMASKINI RUJUKAN JTU

No. Rujukan JTU

Demo/000001

Tarikh Rujukan JTU

16/02/2023

No. Permohonan Tanah


000001

Kemaskini

Kembali

Figure 3.5 : “Update JTU record” page

EXPLANATION		
1.	Kemaskini	Click to update the JTU record.
2.	Kembali	Click to go back to “Kaunter” main page.

Step 5: Enter new information in the form provided. Once done, click  .

KEMASKINI RUJUKAN JTU

No. Rujukan JTU

Demo/00000101

Tarikh Rujukan JTU

16/02/2023

No. Permohonan Tanah

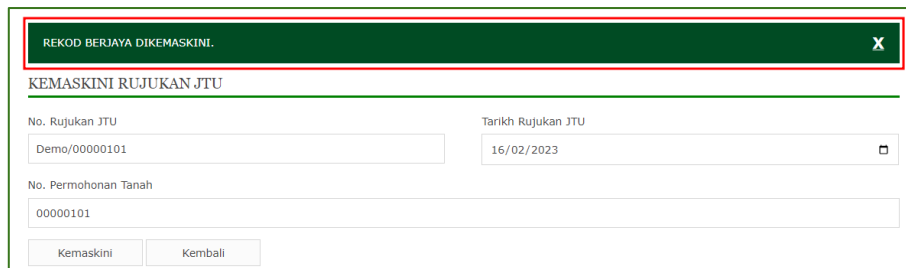
00000101

Kemaskini

Kembali


Figure 3.6 : “Kemaskini” button

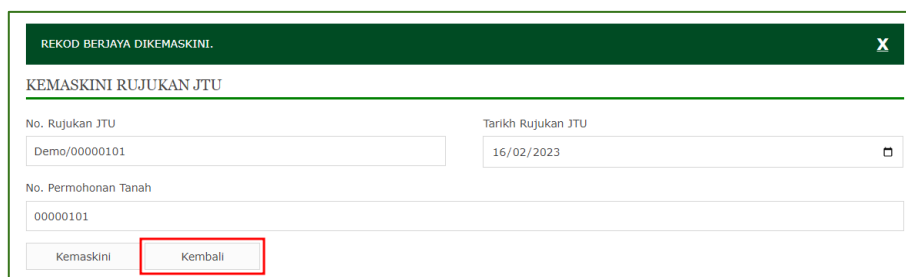
Step 6: Once the update is successful, a popup message will appear.



The screenshot shows a green header bar with the text "REKOD BERJAYA DIKEMASKINI." and a close button (X). Below the header, the title "KEMASKINI RUJUKAN JTU" is displayed. The form contains three input fields: "No. Rujukan JTU" with the value "Demo/00000101", "Tarikh Rujukan JTU" with the value "16/02/2023", and "No. Permohonan Tanah" with the value "00000101". At the bottom, there are two buttons: "Kemaskini" and "Kembali".

Figure 3.7 : Popup message appears once update is successful.

Step 7: Click  to go back to "Kaunter" main screen.



This screenshot is identical to the one in Figure 3.7, showing the same green header, title, form fields, and buttons. However, the "Kembali" button at the bottom right is highlighted with a red rectangular border.

Figure 3.8 : "Kembali" button

4.Acknowledge JTU Record

Step 1: In Home Page, click **KAUNTER** in the Menu Bar and you will be directed to the “Kaunter” main page.

Tambah Rujukan JTU

SENARAI PERAKUAN DARI JTU

NO. RUJUKAN JTU

NO. PERMOHONAN TANAH

Cari


Terima

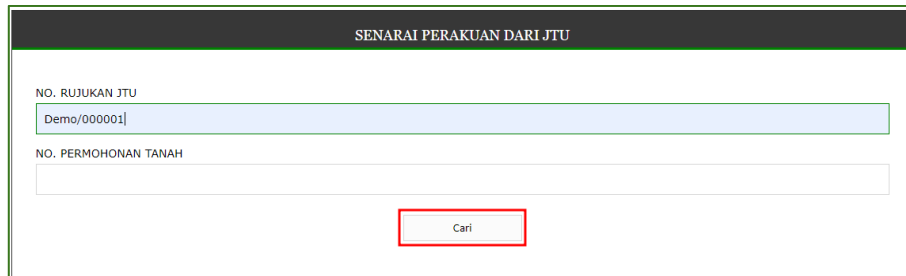
« < HALAMAN 1 DARIPADA 1 > »

No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
1			REF/123456		LA/789456	Tidak
2			REF/234567		LA/894561	Tidak
3			REF/345678		LA/945612	Tidak
4			REF/456789		LA/456123	Tidak

Figure 4.1 : “Kaunter” Main Page

EXPLANATION		
1.		Click to add a new JTU Record.
2.		Click to search for JTU Record.
3.		Click to acknowledge the selected JTU Record.
4.		Click to select or unselect a JTU Record.
5.		Click to view a record with more details.
6.		Click to edit a JTU Record.

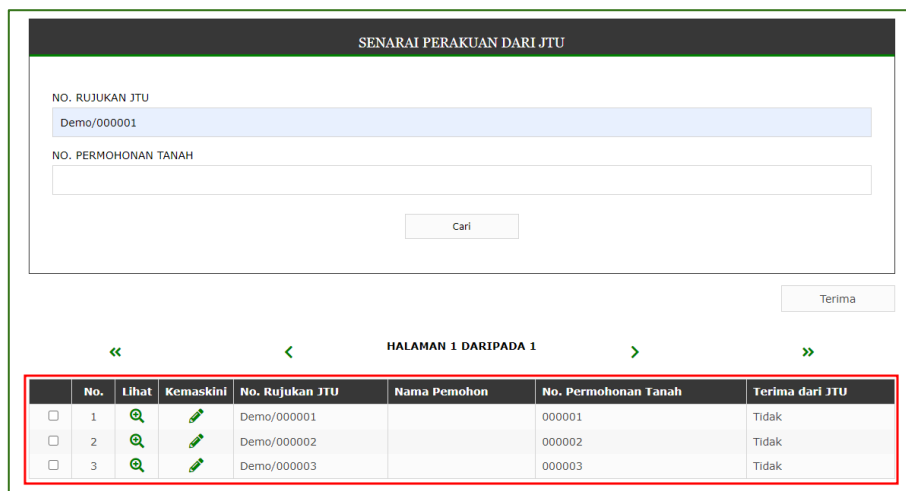
Step 2: In “Kaunter” main page, input related search criteria to locate the record. Then, click  to start the search.



The form is titled "SENARAI PERAKUAN DARI JTU". It contains two input fields: "NO. RUJUKAN JTU" with the value "Demo/000001" and "NO. PERMOHONAN TANAH" which is empty. Below the fields is a "Cari" button.

Figure 4.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.



The form is titled "SENARAI PERAKUAN DARI JTU". It contains the same search criteria as Figure 4.2. Below the form is a "Terima" button. At the bottom, there is a pagination bar showing "HALAMAN 1 DARIPADA 1" with navigation arrows. Below the pagination bar is a table with 8 columns: No., Lihat, Kemaskini, No. Rujukan JTU, Nama Pemohon, No. Permohonan Tanah, and Terima dari JTU. The table contains 3 rows of data.

No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
<input type="checkbox"/>	1		Demo/000001		000001	Tidak
<input type="checkbox"/>	2		Demo/000002		000002	Tidak
<input type="checkbox"/>	3		Demo/000003		000003	Tidak

Figure 4.3 : Search result that is displayed

Step 4: Click on the checkboxes in each JTU Records that you wish to acknowledge.

HALAMAN 1 DARIPADA 1							
	No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
<input checked="" type="checkbox"/>	1			Demo/00000101		00000101	Tidak
<input checked="" type="checkbox"/>	2			Demo/000002		000002	Tidak
<input type="checkbox"/>	3			Demo/000003		000003	Tidak

Figure 4.4 : List of record routes that is selected

Step 5: Once selected, click Terima to acknowledge the selected records.

HALAMAN 1 DARIPADA 1							
	No.	Lihat	Kemaskini	No. Rujukan JTU	Nama Pemohon	No. Permohonan Tanah	Terima dari JTU
<input checked="" type="checkbox"/>	1			Demo/00000101		00000101	Tidak
<input checked="" type="checkbox"/>	2			Demo/000002		000002	Tidak
<input type="checkbox"/>	3			Demo/000003		000003	Tidak

Figure 4.5 : "Terima" button

KERANI

1. Search Perakuan record

Step 1: In Home Page, click **KERANI** in the Menu Bar and you will be directed to the “Kerani” main page.

TUGAS KERANI

Tugas

Route

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

<<

<

HALAMAN 1

>

>>

DARIPADA 1




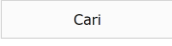
No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Ya
2		123456	123456789		123456	Ya

Figure 1.1 : “Kerani” Main Page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a perakuan record.
2.	<div></div>	Click to edit a perakuan record.

Step 2: In “Kerani” main page, input related search criteria to locate the perakuan record. Then, click  to start the search.



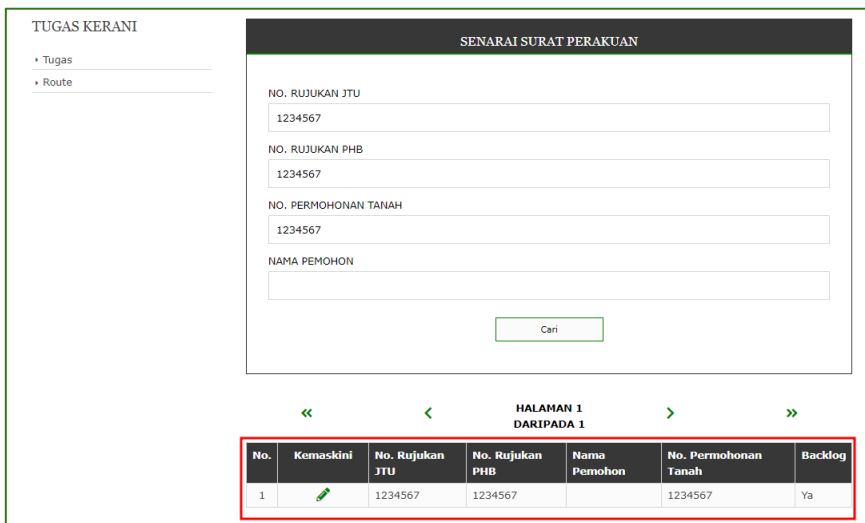
The form is titled "SENARAI SURAT PERAKUAN". It contains four input fields with the following labels and values:

- NO. RUJUKAN JTU: 1234567
- NO. RUJUKAN PHB: 1234567
- NO. PERMOHONAN TANAH: 1234567
- NAMA PEMOHON: (empty)

A "Cari" button is located at the bottom right of the form, highlighted with a red box.

Figure 1.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.



The search result is displayed on the "TUGAS KERANI" page. The search criteria form from Figure 1.2 is shown at the top. Below it, the page number "HALAMAN 1 DARIPADA 1" is displayed. The search results are shown in a table with the following columns: No., Kemaskini, No. Rujukan JTU, No. Rujukan PHB, Nama Pemohon, No. Permohonan Tanah, and Backlog.


No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		1234567	1234567		1234567	Ya

Figure 1.3 : Search result that is displayed

2.Update Perakuan record

Step 1: In Home Page, click **KERANI** in the Menu Bar and you will be directed to the “Kerani” main page.

TUGAS KERANI

- Tugas
- Route

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

<<
<
HALAMAN 1
DARIPADA 1
>
>>

No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Ya
2		123456	123456789		123456	Ya

Figure 2.1 : “Kerani” Main Page

EXPLANATION		
1.		Click to search for a perakuan record.
2.		Click to edit a perakuan record.

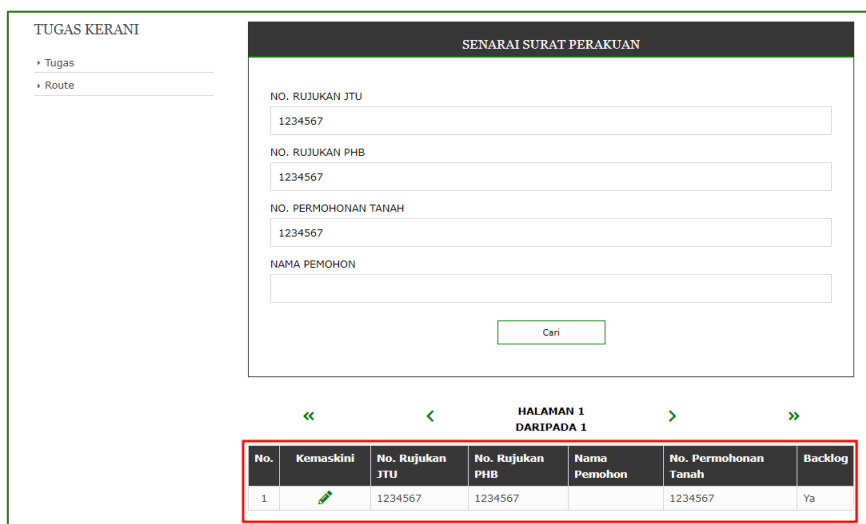
Step 2: In “”, input related search criteria to locate the perakuan record. Then, click to start the search.



The image shows a web form titled "SENARAI SURAT PERAKUAN". It contains four input fields with the following labels and values: "NO. RUJUKAN JTU" with value "1234567", "NO. RUJUKAN PHB" with value "1234567", "NO. PERMOHONAN TANAH" with value "1234567", and "NAMA PEMOHON" which is empty. A "Cari" button is located at the bottom right of the form, highlighted with a red rectangle.

Figure 2.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.



The image shows the search results page. On the left is a sidebar with "TUGAS KERANI" and links for "Tugas" and "Route". The main content area shows the same search criteria form as in Figure 2.2, but with a green "Cari" button. Below the form is a pagination bar with "HALAMAN 1 DARI PADA 1" and navigation arrows. At the bottom, a table displays the search results, highlighted with a red border.



No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		1234567	1234567		1234567	Ya

Figure 2.3 : Search result that is displayed

Step 4: Click  to go to "Update Perakuan record".


Can						
« < HALAMAN 1 DARIPADA 1 > »						
No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		111111	111111		111111	Ya

Figure 2.4 : "Update Perakuan record" button

Step 5: In "Update Perakuan record" page, there are 5 sub-section which is

- JTU Record Details
- Technical Department Review
- Applicant Details
- Appendix
- Documents

BUTIRAN RUJUKAN JTU

► Butiran Rujukan JTU

► Ulasan Jabatan Teknikal

► Butiran Pemohon

► Lampiran

► Dokumen

Figure 2.5 : 5 sub-section in "JTU Record Details" page.

2.1 JTU Record Details

Step 1: In “Update Perakuan record” page, click [Butiran Rujukan JTU](#) in the sidebar menu to go to the “JTU Record Details” Page.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *
123456

Tarikh PHB *
09/02/2023

No. Rujukan JTU *
123456

Tarikh Rujukan JTU *
10/02/2023

Tajuk *
Testing

MAKLUMAT PERMOHONAN TANAH

No. Permohonan Tanah *
123456

Figure 2.6 : “JTU Record Details” button in sidebar menu

Step 2: In the “JTU Record Details” page, fill in the required fields. Next, if you only want to update the record without verifying it, click [Kemaskini](#) to confirm the changes, otherwise, click [Kemaskini dan Sahkan](#) to update and verify a “JTU Record Details”. The verified “JTU Record Details” will be transferred to the “Route” section, otherwise it will remain in the “Tugas” section.

- Fields with a Red symbol (*) are compulsory fields.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *

123456

Tarikh PHB *

09/02/2023

No. Rujukan JTU *

123456

Tarikh Rujukan JTU *

10/02/2023

Tajuk *

Testing

MAKLUMAT PERMOHONAN TANAH

No. Permohonan Tanah *

123456

Keluasan Dipohon *

Testing

Lokasi *

Testing

Figure 2.7 : “JTU Record Details” form

EXPLANATION		
1.	Kemaskini	Click to update the JTU Record Details.
2.	Kembali	Click to go back to the “Kerani” main page.
3.	Kemaskini dan Sahkan	Click to update and verify the JTU Record Details.

Syarat - Syarat

Perakuan Pengarah Tanah dan Ukur *

Testing

Kemaskini

Kemaskini dan Sahkan

Figure 2.8 : “Kemaskini” and “Kemaskini dan Sahkan” button

Step 3: Once the update is successful, a popup message will appear.

BUTIRAN RUJUKAN JTU

- Butiran Rujukan JTU
- Ulasan Jabatan Teknikal
- Butiran Pemohon
- Lampiran
- Dokumen

REKOD BERJAYA DIKEMASKINI.

Kembali

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *	Tarikh PHB *
123456	10/02/2023
No. Rujukan JTU *	Tarikh Rujukan JTU *
123456	10/02/2023
Tajuk *	
Testing	

Figure 2.9 : Popup message appears once the records are successfully updated.

2.2 Technical Department Review

2.2.1 Add a Technical Department Review

Step 1: In “Update Perakuan record” page, click [Ulasan Jabatan Teknikal](#) in the sidebar menu to go to the “Technical Department Review” page.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *

123456

Tarikh PHB *

09/02/2023

No. Rujukan JTU *

123456

Tarikh Rujukan JTU *

10/02/2023

Tajuk *

Testing

MAKLUMAT PERMOHONAN TANAH

No. Permohonan Tanah *

123456

Figure 2.10 : “Technical Department Review” button in sidebar menu

Step 2: In the “Technical Department Review” page, fill in the required fields. Next, click

Tambah

- “Agensi”, “No.Rujukan”, “Tarikh No.Rujukan” and “Ulasan” are compulsory fields.

ULASAN JABATAN TEKNIKAL

AGENSI

01N003. DEWAN BANDARAYA KOTA KINABALU ▼

SILA PILIH AGENSI

NO. RUJUKAN

123789

TARIKH NO. RUJUKAN

10/02/2023

SILA ISIKAN NO. RUJUKAN

SILA ISIKAN TARIKH NO. RUJUKAN

ULASAN

testing

SILA ISIKAN ULASAN


ULASAN 2

ULASAN 3

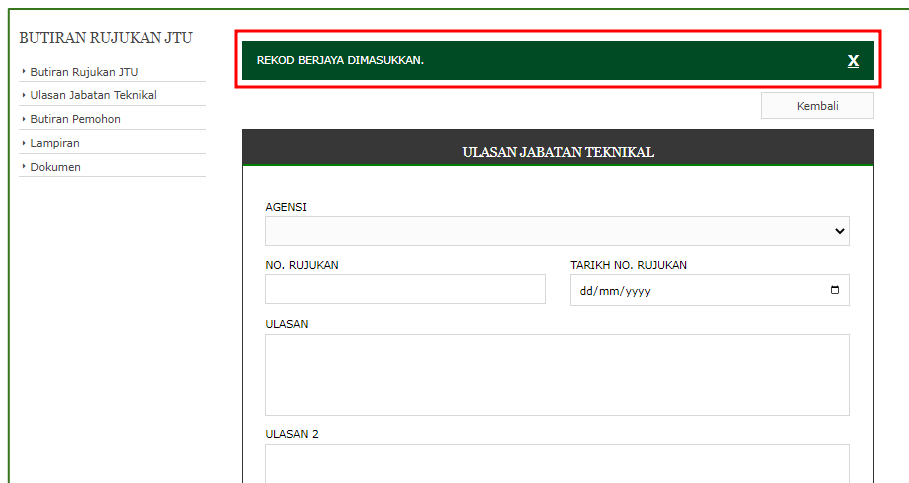
Tambah

Reset

Figure 2.11 : “Technical Department Review” form

EXPLANATION		
1.	<input type="button" value="Tambah"/>	Click to add a Technical Department Review.
2.	<input type="button" value="Kembali"/>	Click to go back to the “Kerani” main page.
3.	<input type="button" value="Reset"/>	Click to clear all the fields in the form.
4.		Click to delete a Technical Department Review.

Step 3: Once the adding of the Technical Department Review is successful, a popup message will appear.



The screenshot displays a web interface with a sidebar on the left containing a menu with items: "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", "Lampiran", and "Dokumen". The main content area is titled "ULASAN JABATAN TEKNIKAL". At the top of this area, a green notification banner with a red border contains the text "REKOD BERJAYA DIMASUKKAN." and a close button (X). Below the banner, there is a "Kembali" button. The form fields include a dropdown menu for "AGENSI", input fields for "NO. RUJUKAN" and "TARIKH NO. RUJUKAN" (with a date format "dd/mm/yyyy" and a calendar icon), and two text areas labeled "ULASAN" and "ULASAN 2".

Figure 2.12 : Popup message appears once adding is successful.

2.2.2 Delete a Technical Department Review

Step 1: In “Update Perakuan record” page, click [Ulasan Jabatan Teknikal](#) in the sidebar menu to go to the “Technical Department Review” page.

BUTIRAN RUJUKAN JTU

[Kembali](#)

- Butiran Rujukan JTU
- **Ulasan Jabatan Teknikal**
- Butiran Pemohon
- Lampiran
- Dokumen

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *
123456

Tarikh PHB *
09/02/2023

No. Rujukan JTU *
123456

Tarikh Rujukan JTU *
10/02/2023

Tajuk *
Testing

MAKLUMAT PERMOHONAN TANAH

No. Permohonan Tanah *
123456

Figure 2.13 : “Technical Department Review” button in sidebar menu

Step 2: In the “Technical Department Review” page, click  to remove the Technical Department Review.

ULASAN 2

ULASAN 3

Tambah

Reset


Padam	No.	Agensi	No. Rujukan	Tarikh No. Rujukan	Ulasan	Ulasan 2	Ulasan 3
	1	DEWAN BANDARAYA KOTA KINABALU	123789	11-02-2023	testing		

Figure 2.14 : Delete a “Technical Department Review” button

Step 3: Once deletion is successful, a popup message will appear.

BUTIRAN RUJUKAN JTU

- Butiran Rujukan JTU
- Ulasan Jabatan Teknikal
- Butiran Pemohon
- Lampiran
- Dokumen

REKOD BERJAYA DIPADAMKAN.

Kembali

ULASAN JABATAN TEKNIKAL

AGensi

NO. RUJUKAN

TARIKH NO. RUJUKAN

dd/mm/yyyy

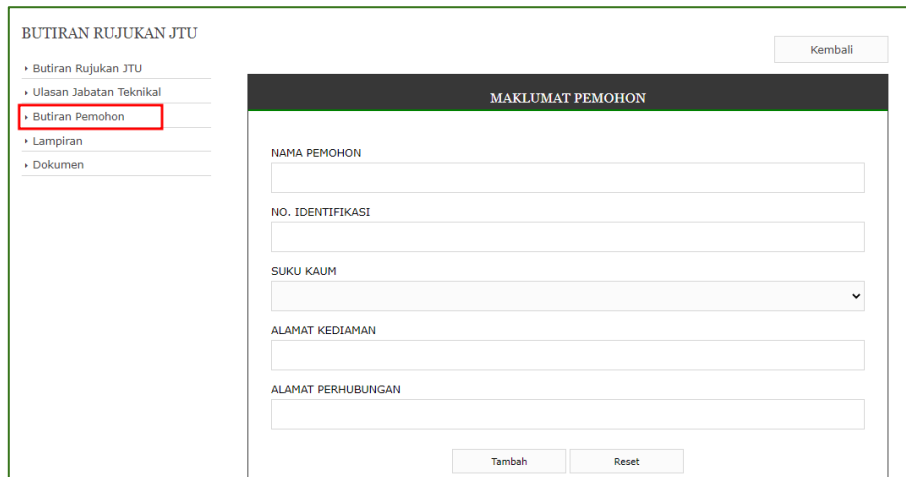
ULASAN

Figure 2.15 : Popup message appears once delete is successful.

2.3 Applicant Details

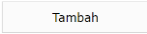
2.3.1 Add an Applicant Details

Step 1: In “Update Perakuan record” page, click [Butiran Pemohon](#) in the sidebar menu to go to the “Applicant Details” page.



The screenshot displays the 'Applicant Details' page. On the left is a sidebar menu titled 'BUTIRAN RUJUKAN JTU' with a list of items: 'Butiran Rujukan JTU', 'Ulasan Jabatan Teknikal', 'Butiran Pemohon' (highlighted with a red box), 'Lampiran', and 'Dokumen'. At the top right of the sidebar is a 'Kembali' button. The main content area has a dark header 'MAKLUMAT PEMOHON'. Below this header are five input fields: 'NAMA PEMOHON', 'NO. IDENTIFIKASI', 'SUKU KAUM' (a dropdown menu), 'ALAMAT KEDIAMAN', and 'ALAMAT PERHUBUNGAN'. At the bottom of the main area are two buttons: 'Tambah' and 'Reset'.

Figure 2.16 : “Applicant Details” button in sidebar menu

Step 2: In the “Applicant Details” page, fill in the required fields. Next, click .

- “Nama Pemohon”, “No.Identifikasi”, “Suku Kaum”, “Alamat Kediaman” and “Alamat Perhubungan” are compulsory fields.

MAKLUMAT PEMOHON

NAMA PEMOHON

Cristiano Ronaldo

SILA ISIKAN NAMA PEMOHON

NO. IDENTIFIKASI

000131121111

SILA ISIKAN NO. IDENTIFIKASI

SUKU KAUM

Bugis

SILA PILIH SUKU KAUM

ALAMAT KEDIAMAN

Rumah

SILA ISIKAN ALAMAT KEDIAMAN

ALAMAT PERHUBUNGAN

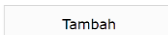

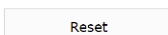

Rumah

SILA ISIKAN ALAMAT PERHUBUNGAN

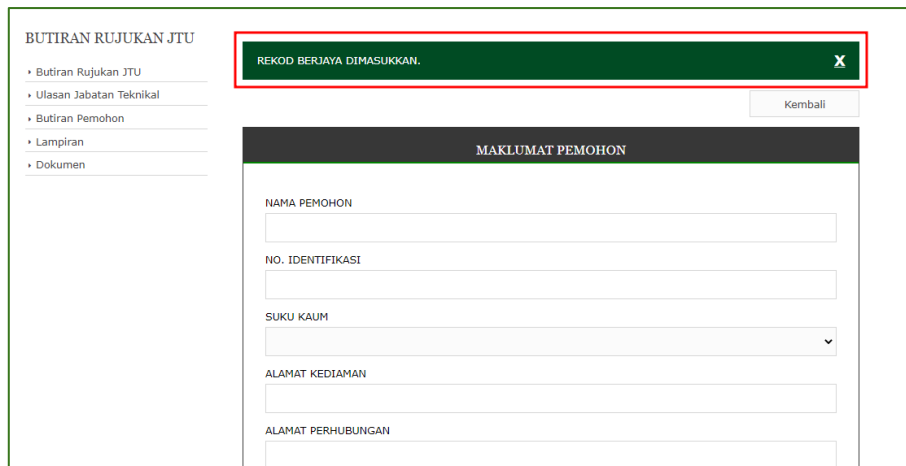
Tambah

Reset

Figure 2.17 : “Applicant Details” form.

EXPLANATION		
1.		Click to add an applicant detail.
2.		Click to go back to the “Kerani” main page.
3.		Click to clear all the fields in the form.
4.		Click to delete a Technical Department Review.

Step 3: Once the adding of the Applicant Details is successful, a popup message will appear.



The screenshot displays a web application interface. On the left, a sidebar menu titled "BUTIRAN RUJUKAN JTU" contains links for "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", "Lampiran", and "Dokumen". The main content area features a dark header "MAKLUMAT PEMOHON" above a form with fields for "NAMA PEMOHON", "NO. IDENTIFIKASI", "SUKU KAUM" (a dropdown menu), "ALAMAT KEDIAMAN", and "ALAMAT PERHUBUNGAN". A green success message box at the top of the main area reads "REKOD BERJAYA DIMASUKKAN." with a close button (X). A "Kembali" button is located below the message box.

Figure 2.18 : Popup message appears once adding is successful.

2.3.2 Delete an Applicant Details

Step 1: In “Update Perakuan record” page, click **Butiran Pemohon** in the sidebar menu to go to the “Applicant Details” page.

BUTIRAN RUJUKAN JTU

- Butiran Rujukan JTU
- Ulasan Jabatan Teknikal
- Butiran Pemohon**
- Lampiran
- Dokumen

Kembali

MAKLUMAT PEMOHON

NAMA PEMOHON

NO. IDENTIFIKASI


SUKU KAUM

ALAMAT KEDIAMAN

ALAMAT PERHUBUNGAN

Tambah Reset

Figure 2.19 : “Applicant Details” button in sidebar menu

Step 2: In the “Applicant Details” page, click  to remove the Applicant Details.

NAMA PEMOHON

NO. IDENTIFIKASI

SUKU KAUM

ALAMAT KEDIAMAN

ALAMAT PERHUBUNGAN

Tambah Reset

Padam	No.	Nama Pemohon	No. Identifikasi	Suku Kaum	Alamat Kediaman	Alamat Perhubungan
	1	John Bob	000131122383	Rungus	Rumah	Rumah
	2	Clarice Lioritta	000131122384	Bajau Laut	Rumahs	Rumahs
	3	Cristiano Ronaldo	000131121111	Bugis	Rumah	Rumah

Figure 2.20 : Delete a “Applicant Details” button

Step 3: Once deletion is successful, a popup message will appear.

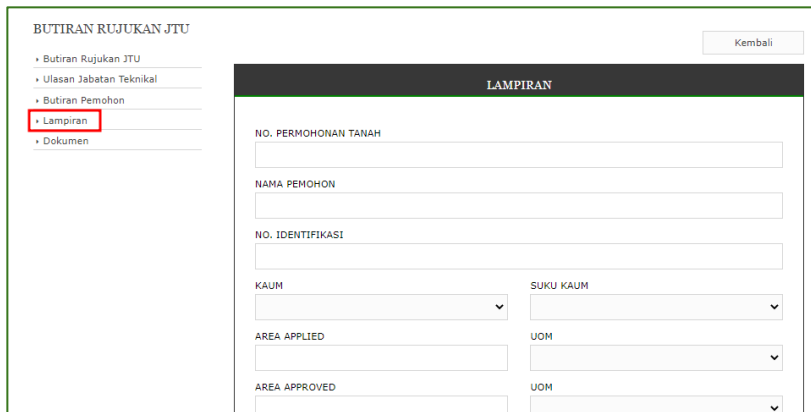
The screenshot displays a web application interface. On the left, a sidebar menu titled "BUTIRAN RUJUKAN JTU" contains four items: "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", and "Lampiran". The main content area features a dark green notification banner at the top with the text "REKOD BERJAYA DIPADAMKAN." and a close button (X). Below the banner is a button labeled "Kembali". The primary section is titled "MAKLUMAT PEMOHON" and contains four input fields: "NAMA PEMOHON", "NO. IDENTIFIKASI", "SUKU KAUM" (a dropdown menu), and "ALAMAT KEDIAMAN".

Figure 2.21 : Popup message appears once delete is successful.

2.4 Appendix

2.4.1 Add an Appendix

Step 1: In “Update Perakuan record” page, click [Lampiran](#) in the sidebar menu to go to the “Appendix” page.



The screenshot shows a web application interface. On the left is a sidebar menu titled 'BUTIRAN RUJUKAN JTU' with a list of items: 'Butiran Rujukan JTU', 'Ulasan Jabatan Teknikal', 'Butiran Pemohon', 'Lampiran' (highlighted with a red box), and 'Dokumen'. A 'Kembali' button is located at the top right of the sidebar. The main content area has a dark header labeled 'LAMPIRAN'. Below the header, there are several input fields: 'NO. PERMOHONAN TANAH', 'NAMA PEMOHON', 'NO. IDENTIFIKASI', 'KAUM' (with a dropdown arrow), 'SUKU KAUM' (with a dropdown arrow), 'AREA APPLIED', 'UOM' (with a dropdown arrow), 'AREA APPROVED', and 'UOM' (with a dropdown arrow).

Figure 2.22 : “Appendix” button in sidebar menu

Step 2: In the “Appendix” page, fill in the required fields. Next, click

Tambah

- All fields are compulsory fields.

LAMPIRAN

NO. PERMOHONAN TANAH

SILA ISIKAN NO. PERMOHONAN TANAH

NAMA PEMOHON

SILA ISIKAN NAMA PEMOHON

NO. IDENTIFIKASI

SILA ISIKAN NO. IDENTIFIKASI

KAUM

SILA PILIH KAUM

SUKU KAUM

SILA PILIH SUKU KAUM

AREA APPLIED

SILA ISIKAN AREA APPLIED

UOM

SILA PILIH UOM

AREA APPROVED

SILA ISIKAN AREA APPROVED

UOM

SILA PILIH UOM


TUJUAN

SILA PILIH TUJUAN

JENIS HAKMILIK

SILA PILIH JENIS HAKMILIK

Figure 2.23 : “Appendix” form.

EXPLANATION		
1.	<input type="button" value="Tambah"/>	Click to add an appendix.
2.	<input type="button" value="Kembali"/>	Click to go back to the “Kerani” main page.
3.	<input type="button" value="Reset"/>	Click to clear all the fields in the form.
4.		Click to delete an appendix.

Step 3: Once the adding of the Appendix is successful, a popup message will appear.

The screenshot displays a web interface with a sidebar on the left containing a menu with items: 'Butiran Rujukan JTU', 'Ulasan Jabatan Teknikal', 'Butiran Pemohon', 'Lampiran', and 'Dokumen'. The main content area features a dark header labeled 'LAMPIRAN'. Above this header, a green notification box with a red border contains the text 'REKOD BERJAYA DIMASUKKAN.' and a close icon. Below the notification, a 'Kembali' button is visible. The form below the header includes several input fields: 'NO. PERMOHONAN TANAH', 'NAMA PEMOHON', 'NO. IDENTIFIKASI', 'KAUM' (with a dropdown arrow), 'SUKU KAUM' (with a dropdown arrow), 'AREA APPLIED', and 'UOM' (with a dropdown arrow). The bottom of the form shows 'AREA APPROVED' and 'UOM'.


Figure 2.24 : Popup message appears once adding is successful.

2.4.2 Delete an Appendix

Step 1: In “Update Perakuan record” page, click [Lampiran](#) in the sidebar menu to go to the “Appendix” page.

The screenshot displays the 'Lampiran' (Appendix) page. On the left, the sidebar menu under 'BUTIRAN RUJUKAN JTU' includes 'Butiran Rujukan JTU', 'Ulasan Jabatan Teknikal', 'Butiran Pemohon', 'Lampiran' (highlighted with a red box), and 'Dokumen'. The main content area features a dark header 'LAMPIRAN' and a form with the following fields: 'NO. PERMOHONAN TANAH', 'NAMA PEMOHON', 'NO. IDENTIFIKASI', 'KAUM' (dropdown menu), 'SUKU KAUM' (dropdown menu), 'AREA APPLIED', 'UOM' (dropdown menu), 'AREA APPROVED', and 'UOM' (dropdown menu). A 'Kembali' button is located in the top right corner.

Figure 2.25 : “Appendix” button in sidebar menu

Step 2: In the “Appendix” page, click  to remove the Appendix.

NAMA PEMOHON

NO. IDENTIFIKASI

KAUM

SUKU KAUM

AREA APPLIED

UOM

AREA APPROVED

UOM

TUJUAN

JENIS HAKMILIK

Tambah

Reset


Padam	No.	No. Permohonan Tanah	Nama Pemohon	No. Identifikasi	Kaum	Suku Kaum	Area Applied	Area Approved	Tujuan	Jenis Hakmilik
	1	11111	Bob Marley	000131122383	Bangsa Bangsa Lain	Bisaya	111.000 Acre	111.000 Acre	ONE SHOP HOUSE.	SUBSIDIARY TITLE(ST)

Figure 2.12 : Delete an “Applicant Details” button

Step 3: Once deletion is successful, a popup message will appear.

The screenshot displays a web application interface. On the left, a sidebar menu titled "BUTIRAN RUJUKAN JTU" contains five items: "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", "Lampiran", and "Dokumen". The main content area features a dark header with the word "LAMPIRAN". Below this header, there are three input fields labeled "NO. PERMOHONAN TANAH", "NAMA PEMOHON", and "NO. IDENTIFIKASI". At the bottom of the main area, the text "KAUM" and "SUKTI KAUM" is visible. A green confirmation popup is overlaid on the top right, containing the text "REKOD BERJAYA DIPADAMKAN." and a close button (X). A "Kembali" button is located below the popup.

Figure 2.27 : Popup message appears once delete is successful.

2.5 Documents

2.5.1 Add a Document

Step 1: In “Update Perakuan record” page, click [Dokumen](#) in the sidebar menu to go to the “Documents” page.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File

No file chosen

Tambah Dokumen

Reset


Padam	Lihat	No.	Nama Fail
Tiada Rekod			

Figure 2.28 : “Documents” button in sidebar menu

Step 2: In the “Documents” page, fill in the required fields. Next, click Tambah Dokumen .

- “Lampiran” and “Nama Fail” are compulsory fields.

Figure 2.29 : “Documents” form.

EXPLANATION		
1.	Tambah Dokumen	Click to add a document.
2.	Kembali	Click to go back to the “Kerani” main page.
3.	Reset	Click to clear all the fields in the form.
4.		Click to delete a document.

Step 3: Once the adding of the Document is successful, a popup message will appear.

BUTIRAN RUJUKAN JTU

• Butiran Rujukan JTU

• Ulasan Jabatan Teknikal

• Butiran Pemohon

• Lampiran

• Dokumen

REKOD BERJAYA DIMASUKKAN.

X

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File

No file chosen

Tambah Dokumen

Reset

Padam	Lihat	No.	Nama Fail
		1	Testing Document

Figure 2.30 : Popup message appears once adding is successful.

2.5.2 Delete a Document

Step 1: In “Update Perakuan record” page, click [Dokumen](#) in the sidebar menu to go to the “Documents” page.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File


No file chosen

Tambah Dokumen

Reset

Padam	Lihat	No.	Nama Fail
Tiada Rekod			

Figure 2.31 : “Documents” button in sidebar menu

Step 2: In the “Documents” page, click  to remove the Document.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File No file chosen

Tambah DokumenReset



Padam	Lihat	No.	Nama Fail
		1	Testing Document

Figure 2.32 : Delete a “Document” button

Step 3: Once deletion is successful, a popup message will appear.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

REKOD BERJAYA DIPADAMKAN.

X

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File No file chosen

Tambah DokumenReset

Padam	Lihat	No.	Nama Fail
Tiada Rekod			

Figure 2.33 : Popup message appears once delete is successful.

3.Add a Perakuan record

3.1 JTU Record Details

Step 1: In Home Page, hover the cursor to **KERANI** in the Menu Bar. Next, click **Backlog** in the dropdown menu. You will be directed to the “JTU Record Details” page.

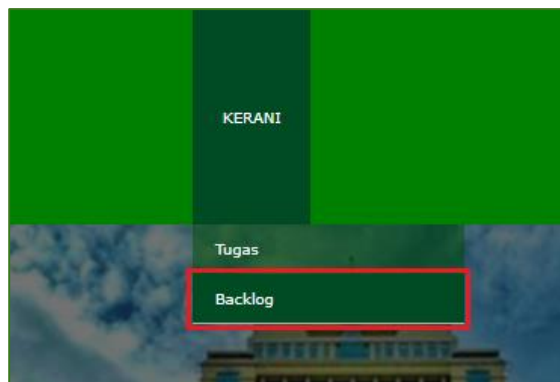


Figure 3.1 : “Backlog” button.

Step 2: In the “JTU Record Details” page, fill in the required fields. Next, click to confirm the changes.

Tambah

- Fields with a Red symbol (*****) are compulsory fields.

BUTIRAN RUJUKAN JTU

- Butiran Rujukan JTU
- Ulasan Jabatan Teknikal
- Butiran Pemohon
- Lampiran
- Dokumen

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *****

dd/mm/yyyy

No. Rujukan JTU *****

dd/mm/yyyy

Tajuk *****

MAKLUMAT PERMOHONAN TANAH

No. Permohonan Tanah *****

Keluasan Dipohon *****

Lokasi *****

Tujuan *****

Syarat *****

Figure 3.2 : “JTU Record Details” page.

EXPLANATION		
1.	<div>Tambah</div>	Click to add the JTU Record Details.

Step 3: Once the adding of the JTU Reference Details is successful, a popup message will appear.

- The “JTU Record Details” must be inserted before “**Technical Review**”, “**Applicant Details**”, “**Appendix**” and “**Documents**” can be inserted.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

REKOD BERJAYA DIMASUKKAN.

X

Kembali

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *

111111

Tarikh PHB *

03/02/2023

No. Rujukan JTU *

111111

Tarikh Rujukan JTU *

04/02/2023

Tajuk *

Land for factory

MAKLUMAT PERMOHONAN TANAH

Figure 3.3 : Popup message appears once adding is successful.

3.2 Technical Department Review

3.2.1 Add a Technical Department Review

Step 1: In “JTU Record Details” page, click [Ulasan Jabatan Teknikal](#) to go to the “Technical Department Review” page.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *

123456

Tarikh PHB *

09/02/2023

No. Rujukan JTU *

123456

Tarikh Rujukan JTU *

10/02/2023

Tajuk *

Testing

MAKLUMAT PERMOHONAN TANAH

No. Permohonan Tanah *

123456

Figure 3.4 : “Technical Department Review” button in sidebar menu

Step 2: In the “Technical Department Review” page, fill in the required fields. Next, click

Tambah

- “Agensi”, “No.Rujukan”, “Tarikh No.Rujukan” and “Ulasan” are compulsory fields.

ULASAN JABATAN TEKNIKAL

AGENSI

01N003. DEWAN BANDARAYA KOTA KINABALU ▼

SILA PILIH AGENSI

NO. RUJUKAN

123789

TARIKH NO. RUJUKAN

10/02/2023

SILA ISIKAN NO. RUJUKAN

SILA ISIKAN TARIKH NO. RUJUKAN

ULASAN

testing

SILA ISIKAN ULASAN


ULASAN 2

ULASAN 3

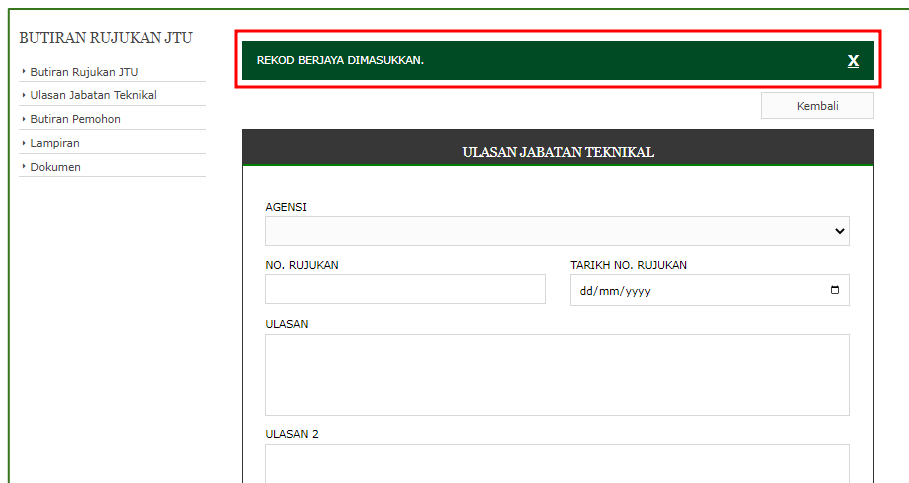
Tambah

Reset

Figure 3.5 : “Technical Department Review” form

EXPLANATION		
1.	<input type="button" value="Tambah"/>	Click to add a Technical Department Review.
2.	<input type="button" value="Kembali"/>	Click to go back to the “Kerani” main page.
3.	<input type="button" value="Reset"/>	Click to clear all the fields in the form.
4.		Click to delete a Technical Department Review.

Step 3: Once the adding of the Technical Department Review is successful, a popup message will appear.



The screenshot displays a web interface with a sidebar on the left containing a menu with items: "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", "Lampiran", and "Dokumen". The main content area is titled "ULASAN JABATAN TEKNIKAL". At the top of this area, a green notification banner with a red border contains the text "REKOD BERJAYA DIMASUKKAN." and a close button (X). Below the banner is a "Kembali" button. The form below the banner includes a dropdown menu for "AGensi", input fields for "NO. RUJUKAN" and "TARIKH NO. RUJUKAN" (with a date format "dd/mm/yyyy" and a calendar icon), and two text areas labeled "ULASAN" and "ULASAN 2".

Figure 3.6 : Popup message appears once adding is successful.

3.2.2 Delete a Technical Department Review

Step 1: In “JTU Record Details” page, click [Ulasan Jabatan Teknikal](#) to go to the “Technical Department Review” page.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *

123456

Tarikh PHB *

09/02/2023

No. Rujukan JTU *

123456

Tarikh Rujukan JTU *

10/02/2023

Tajuk *

Testing

MAKLUMAT PERMOHONAN TANAH

No. Permohonan Tanah *

123456

Figure 3.7 : “Technical Department Review” button in sidebar menu

Step 2: In the “Technical Department Review” page, click  to remove the Technical Department Review.

ULASAN 2

ULASAN 3

Tambah

Reset


Padam	No.	Agensi	No. Rujukan	Tarikh No. Rujukan	Ulasan	Ulasan 2	Ulasan 3
	1	DEWAN BANDARAYA KOTA KINABALU	123789	11-02-2023	testing		

Figure 3.8 : Delete a “Technical Department Review” button

Step 3: Once deletion is successful, a popup message will appear.

BUTIRAN RUJUKAN JTU

- Butiran Rujukan JTU
- Ulasan Jabatan Teknikal
- Butiran Pemohon
- Lampiran
- Dokumen

REKOD BERJAYA DIPADAMKAN.

Kembali

ULASAN JABATAN TEKNIKAL

AGensi

NO. RUJUKAN

TARIKH NO. RUJUKAN

dd/mm/yyyy

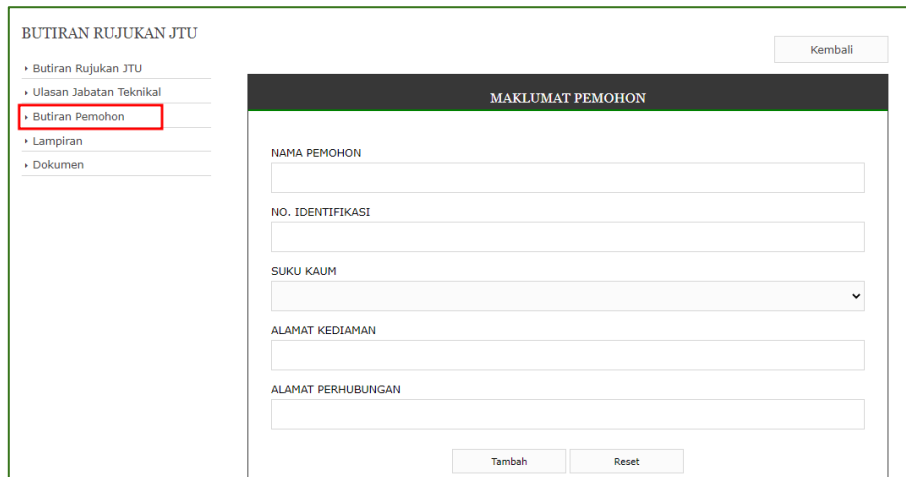
ULASAN

Figure 3.9 : Popup message appears once delete is successful.

3.3 Applicant Details

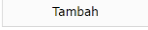
3.3.1 Add an Applicant Details

Step 1: In “JTU Record Details” page, click [Butiran Pemohon](#) to go to the “Applicant Details” page.



The screenshot displays a web application interface. On the left is a sidebar menu titled "BUTIRAN RUJUKAN JTU" containing five items: "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon" (highlighted with a red box), "Lampiran", and "Dokumen". In the top right corner of the sidebar area is a "Kembali" button. The main content area is titled "MAKLUMAT PEMOHON" and contains a form with the following fields: "NAMA PEMOHON", "NO. IDENTIFIKASI", "SUKU KAUM" (a dropdown menu), "ALAMAT KEDIAMAN", and "ALAMAT PERHUBUNGAN". At the bottom of the form are two buttons: "Tambah" and "Reset".

Figure 3.10 : “Applicant Details” button in sidebar menu

Step 2: In the “Applicant Details” page, fill in the required fields. Next, click .

- “Nama Pemohon”, “No.Identifikasi”, “Suku Kaum”, “Alamat Kediaman” and “Alamat Perhubungan” are compulsory fields.

MAKLUMAT PEMOHON

NAMA PEMOHON

Cristiano Ronaldo

SILA ISIKAN NAMA PEMOHON

NO. IDENTIFIKASI

000131121111

SILA ISIKAN NO. IDENTIFIKASI

SUKU KAUM

Bugis

SILA PILIH SUKU KAUM

ALAMAT KEDIAMAN

Rumah

SILA ISIKAN ALAMAT KEDIAMAN

ALAMAT PERHUBUNGAN


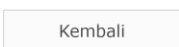


Rumah

SILA ISIKAN ALAMAT PERHUBUNGAN

Tambah

Reset

Figure 3.11 : “Applicant Details” form.

EXPLANATION		
1.		Click to add an applicant detail.
2.		Click to go back to the “Kerani” main page.
3.		Click to clear all the fields in the form.
4.		Click to delete a Technical Department Review.

Step 3: Once the adding of the Applicant Details is successful, a popup message will appear.

The screenshot displays a web interface with a sidebar on the left titled "BUTIRAN RUJUKAN JTU" containing links for "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", "Lampiran", and "Dokumen". The main content area features a dark header "MAKLUMAT PEMOHON" above a form with fields for "NAMA PEMOHON", "NO. IDENTIFIKASI", "SUKU KAUM" (a dropdown menu), "ALAMAT KEDIAMAN", and "ALAMAT PERHUBUNGAN". A green notification bar at the top of the main area, highlighted with a red rectangle, contains the text "REKOD BERJAYA DIMASUKKAN." and a close button "X". A "Kembali" button is located to the right of the notification bar.

Figure 3.12 : Popup message appears once adding is successful.

3.3.2 Delete an Applicant Details

Step 1: In “JTU Record Details” page, click [Butiran Pemohon](#) to go to the “Applicant Details” page.

BUTIRAN RUJUKAN JTU

- Butiran Rujukan JTU
- Ulasan Jabatan Teknikal
- Butiran Pemohon**
- Lampiran
- Dokumen

Kembali

MAKLUMAT PEMOHON

NAMA PEMOHON

NO. IDENTIFIKASI


SUKU KAUM

ALAMAT KEDIAMAN

ALAMAT PERHUBUNGAN

Tambah Reset

Figure 3.13 : “Applicant Details” button in sidebar menu

Step 2: In the “Applicant Details” page, click  to remove the Applicant Details.

NAMA PEMOHON

NO. IDENTIFIKASI

SUKU KAUM

ALAMAT KEDIAMAN

ALAMAT PERHUBUNGAN

Tambah Reset




Padam	No.	Nama Pemohon	No. Identifikasi	Suku Kaum	Alamat Kediaman	Alamat Perhubungan
	1	John Bob	000131122383	Rungus	Rumah	Rumah
	2	Clarice Lioritta	000131122384	Bajau Laut	Rumahs	Rumahs
	3	Cristiano Ronaldo	000131121111	Bugis	Rumah	Rumah

Figure 3.14 : Delete an “Applicant Details” button

Step 3: Once deletion is successful, a popup message will appear.

The screenshot displays a web application interface. On the left, a sidebar menu titled "BUTIRAN RUJUKAN JTU" contains four items: "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", and "Lampiran". The main content area features a dark green notification banner at the top with the text "REKOD BERJAYA DIPADAMKAN." and a close button (X). Below the banner is a button labeled "Kembali". The primary section is titled "MAKLUMAT PEMOHON" and contains four input fields: "NAMA PEMOHON", "NO. IDENTIFIKASI", "SUKU KAUM" (a dropdown menu), and "ALAMAT KEDIAMAN".

Figure 3.15 : Popup message appears once delete is successful.

3.4 Appendix

3.4.1 Add an Appendix

Step 1: In “JTU Record Details” page, click [Lampiran](#) to go to the “Appendix” page.

The screenshot displays the 'Lampiran' (Appendix) page. On the left, a sidebar menu titled 'BUTIRAN RUJUKAN JTU' contains several items: 'Butiran Rujukan JTU', 'Ulasan Jabatan Teknikal', 'Butiran Pemohon', 'Lampiran' (highlighted with a red box), and 'Dokumen'. A 'Kembali' (Back) button is located in the top right corner of the sidebar. The main content area is titled 'LAMPIRAN' and contains a form with the following fields:

- NO. PERMOHONAN TANAH (Text input)
- NAMA PEMOHON (Text input)
- NO. IDENTIFIKASI (Text input)
- KAUM (Dropdown menu)
- SUKU KAUM (Dropdown menu)
- AREA APPLIED (Text input)
- UOM (Dropdown menu)
- AREA APPROVED (Text input)
- UOM (Dropdown menu)

Figure 3.16 : “Appendix” button in sidebar menu

Step 2: In the “Appendix” page, fill in the required fields. Next, click

Tambah

- All fields are compulsory fields.

LAMPIRAN

NO. PERMOHONAN TANAH

SILA ISIKAN NO. PERMOHONAN TANAH

NAMA PEMOHON

SILA ISIKAN NAMA PEMOHON

NO. IDENTIFIKASI

SILA ISIKAN NO. IDENTIFIKASI

KAUM

SILA PILIH KAUM

SUKU KAUM

SILA PILIH SUKU KAUM

AREA APPLIED

SILA ISIKAN AREA APPLIED

UOM

SILA PILIH UOM

AREA APPROVED

SILA ISIKAN AREA APPROVED

UOM

SILA PILIH UOM


TUJUAN

SILA PILIH TUJUAN

JENIS HAKMILIK

SILA PILIH JENIS HAKMILIK

Figure 3.17 : “Appendix” form.

EXPLANATION		
1.	<input type="button" value="Tambah"/>	Click to add an appendix.
2.	<input type="button" value="Kembali"/>	Click to go back to the “Kerani” main page.
3.	<input type="button" value="Reset"/>	Click to clear all the fields in the form.
4.		Click to delete an appendix.

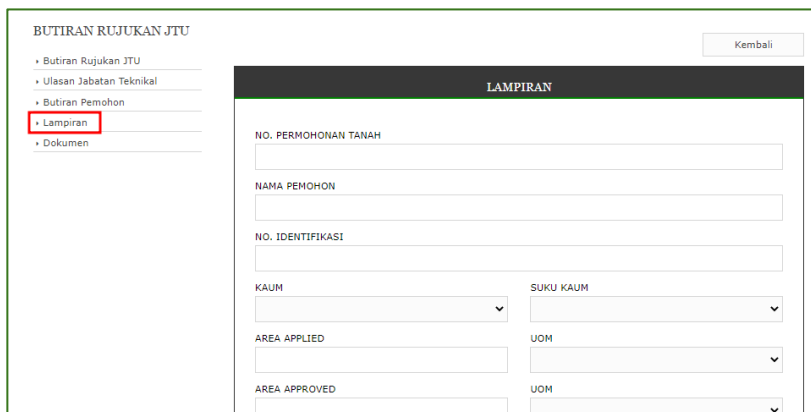
Step 3: Once the adding of the Appendix is successful, a popup message will appear.

The screenshot displays a web application interface. On the left, a sidebar menu titled 'BUTIRAN RUJUKAN JTU' contains links for 'Butiran Rujukan JTU', 'Ulasan Jabatan Teknikal', 'Butiran Pemohon', 'Lampiran', and 'Dokumen'. The main content area features a dark header 'LAMPIRAN'. A green success message box at the top reads 'REKOD BERJAYA DIMASUKKAN.' with a close button 'X'. Below this is a 'Kembali' button. The form contains several input fields: 'NO. PERMOHONAN TANAH', 'NAMA PEMOHON', 'NO. IDENTIFIKASI', 'KAUM' (a dropdown menu), 'SUKU KAUM' (a dropdown menu), 'AREA APPLIED', and 'UOM' (a dropdown menu). At the bottom, there are labels for 'AREA APPROVED' and 'UOM'.

Figure 3.18 : Popup message appears once adding is successful.

3.4.2 Delete an Appendix


Step 1: In “JTU Record Details” page, click [Lampiran](#) to go to the “Appendix” page.



The screenshot displays the 'Lampiran' (Appendix) page. On the left, a sidebar menu titled 'BUTIRAN RUJUKAN JTU' contains several items: 'Butiran Rujukan JTU', 'Ulasan Jabatan Teknikal', 'Butiran Pemohon', 'Lampiran' (highlighted with a red box), and 'Dokumen'. A 'Kembali' (Back) button is located in the top right corner of the sidebar. The main content area is titled 'LAMPIRAN' and contains the following fields:

- NO. PERMOHONAN TANAH (Text input)
- NAMA PEMOHON (Text input)
- NO. IDENTIFIKASI (Text input)
- KAUM (Dropdown menu)
- SUKU KAUM (Dropdown menu)
- AREA APPLIED (Text input)
- UOM (Dropdown menu)
- AREA APPROVED (Text input)
- UOM (Dropdown menu)

Figure 3.19 : “Appendix” button in sidebar menu

Step 2: In the “Appendix” page, click  to remove the Appendix.

NAMA PEMOHON

NO. IDENTIFIKASI

KAUM

SUKU KAUM

AREA APPLIED

UOM

AREA APPROVED

UOM

TUJUAN

JENIS HAKMILIK

Tambah

Reset


Padam	No.	No. Permohonan Tanah	Nama Pemohon	No. Identifikasi	Kaum	Suku Kaum	Area Applied	Area Approved	Tujuan	Jenis Hakmilik
	1	11111	Bob Marley	000131122383	Bangsa Bangsa Lain	Bisaya	111.000 Acre	111.000 Acre	ONE SHOP HOUSE.	SUBSIDIARY TITLE(ST)

Figure 3.20 : Delete a “Applicant Details” button

Step 3: Once deletion is successful, a popup message will appear.

The screenshot displays a web application interface. On the left, a sidebar menu titled "BUTIRAN RUJUKAN JTU" contains links for "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", "Lampiran", and "Dokumen". The main content area features a dark header with the text "LAMPIRAN". Below this, there are three input fields labeled "NO. PERMOHONAN TANAH", "NAMA PEMOHON", and "NO. IDENTIFIKASI". At the bottom of the form, the text "KAUM" and "SUKTI KAUM" is visible. A green confirmation popup is overlaid on the top right, displaying the message "REKOD BERJAYA DIPADAMKAN." with a close button (X). A "Kembali" button is located below the popup.

Figure 3.21 : Popup message appears once delete is successful.

3.5 Documents

3.5.1 Add a Document

Step 1: In “JTU Record Details” page, click [Dokumen](#) to go to the “Documents” page.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File

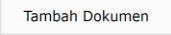
No file chosen

Tambah Dokumen

Reset

Padam	Lihat	No.	Nama Fail
Tiada Rekod			

Figure 3.22 : “Documents” button in sidebar menu

Step 2: In the “Documents” page, fill in the required fields. Next, click  .

- “Lampiran” and “Nama Fail” are compulsory fields.

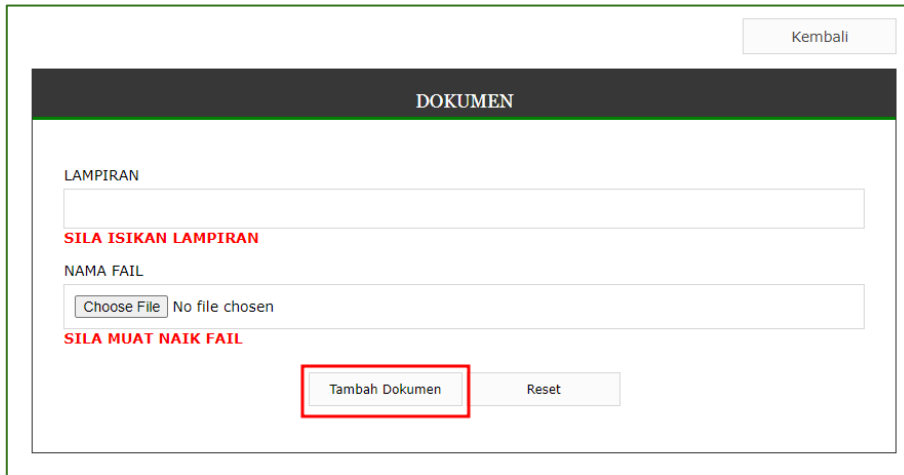
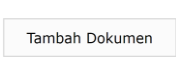
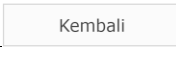
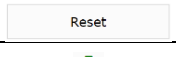



Figure 3.23 : “Documents” form.

EXPLANATION		
1.		Click to add a document.
2.		Click to go back to the “Kerani” main page.
3.		Click to clear all the fields in the form.
4.		Click to delete a document.

Step 3: Once the adding of the Document is successful, a popup message will appear.

BUTIRAN RUJUKAN JTU

• Butiran Rujukan JTU

• Ulasan Jabatan Teknikal

• Butiran Pemohon

• Lampiran

• Dokumen

REKOD BERJAYA DIMASUKKAN.

X

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File

No file chosen

Tambah Dokumen

Reset

Padam	Lihat	No.	Nama Fail
		1	Testing Document

Figure 3.24 : Popup message appears once adding is successful.

3.5.2 Delete a Document

Step 1: In “JTU Record Details” page, click [Dokumen](#) to go to the “Documents” page.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File


No file chosen

Tambah Dokumen

Reset

Padam	Lihat	No.	Nama Fail
Tiada Rekod			

Figure 3.25: “Documents” button in sidebar menu

Step 2: In the “Documents” page, click  to remove the Document.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File No file chosen

Tambah DokumenReset



Padam	Lihat	No.	Nama Fail
		1	Testing Document

Figure 3.26: Delete a “Document” button

Step 3: Once deletion is successful, a popup message will appear.

BUTIRAN RUJUKAN JTU

Butiran Rujukan JTU

Ulasan Jabatan Teknikal

Butiran Pemohon

Lampiran

Dokumen

REKOD BERJAYA DIPADAMKAN.

X

Kembali

DOKUMEN

LAMPIRAN

NAMA FAIL

Choose File No file chosen

Tambah DokumenReset

Padam	Lihat	No.	Nama Fail
Tiada Rekod			

Figure 3.27: Popup message appears once delete is successful.

4. Verify a record

Step 1: In Home Page, click **KERANI** in the Menu Bar and you will be directed to the “Kerani” main page.

TUGAS KERANI

Tugas

Route

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

HALAMAN 1
DARIPADA 1



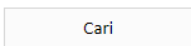

No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Ya
2		123456	123456789		123456	Ya

Figure 4.1 : “Kerani” Main Page

EXPLANATION		
1.		Click to search for a perakuan record.
2.		Click to edit a perakuan record.

Step 2: In “”, input related search criteria to locate the perakuan record. Then, click to start the search.

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

DEMO/1

NO. RUJUKAN PHB

DEMO/1

NO. PERMOHONAN TANAH

DEMO/1

NAMA PEMOHON

Cari

Figure 4.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.

TUGAS KERANI

- Tugas
- Route

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

DEMO/1

NO. RUJUKAN PHB

DEMO/1

NO. PERMOHONAN TANAH

DEMO/1


NAMA PEMOHON

Cari

« < HALAMAN 1 DARI 1 > »

No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		Demo/100001	Demo/100001		Demo/100001	Ya
2		Demo/100002	Demo/100002		Demo/100002	Ya

Figure 4.3 : Search result that is displayed

Step 4: Click  on the record that you wish to verify. You will be directed to “JTU Record Details” page




HALAMAN 1 DARIPADA 1						
No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		Demo/100001	Demo/100001		Demo/100001	Ya
2		Demo/100002	Demo/100002		Demo/100002	Ya

Figure 4.4 : Search result that is displayed

Step 5: In “JTU Record Details” page, scroll down and click 

Syarat - Syarat

Perakuan Pengarah Tanah dan Ukur *

Testing

Kemaskini

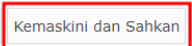
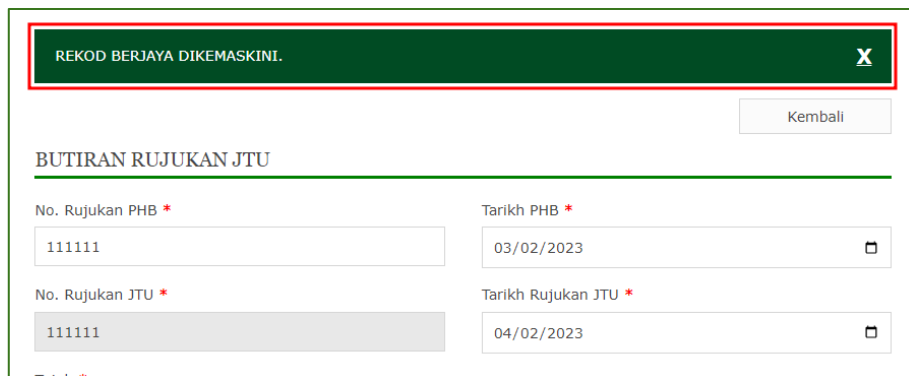


Figure 4.5 : “Kemaskini dan Sahkan” button

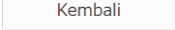
Step 6: Once update and verification is successful, a popup message will appear. This record can be found in the “Kerani” route section.

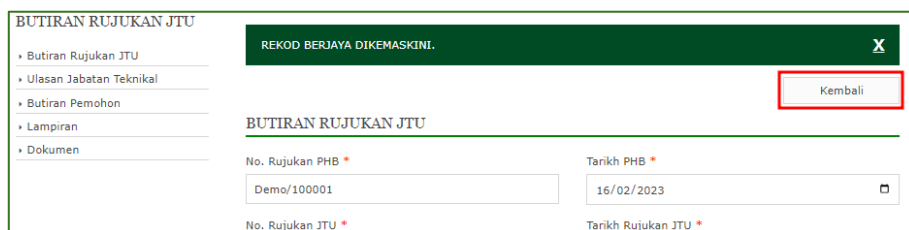


The screenshot shows a green notification bar at the top with the text "REKOD BERJAYA DIKEMASKINI." and a close button (X). Below the bar is a "Kembali" button. The main content area is titled "BUTIRAN RUJUKAN JTU" and contains two rows of form fields. The first row has "No. Rujukan PHB" with the value "111111" and "Tarikh PHB" with the value "03/02/2023". The second row has "No. Rujukan JTU" with the value "111111" and "Tarikh Rujukan JTU" with the value "04/02/2023".

BUTIRAN RUJUKAN JTU	
No. Rujukan PHB *	Tarikh PHB *
111111	03/02/2023
No. Rujukan JTU *	Tarikh Rujukan JTU *
111111	04/02/2023

Figure 4.6 : Popup message appears once update and verification is successful.

Step 7: To view the verified record, click  to go back to the “Kerani” route section.



The screenshot shows a sidebar menu on the left with items: "Butiran Rujukan JTU", "Ulasan Jabatan Teknikal", "Butiran Pemohon", "Lampiran", and "Dokumen". The main content area has a green notification bar at the top with the text "REKOD BERJAYA DIKEMASKINI." and a close button (X). Below the bar is a "Kembali" button. The main content area is titled "BUTIRAN RUJUKAN JTU" and contains two rows of form fields. The first row has "No. Rujukan PHB" with the value "Demo/100001" and "Tarikh PHB" with the value "16/02/2023". The second row has "No. Rujukan JTU" and "Tarikh Rujukan JTU".

BUTIRAN RUJUKAN JTU	
No. Rujukan PHB *	Tarikh PHB *
Demo/100001	16/02/2023
No. Rujukan JTU *	Tarikh Rujukan JTU *

Figure 4.7 : “Kembali” button

Step 8: In the “Kerani” route section, we can see that the record that was recently verified can be found here. If we go back to the “Kerani” main page, the record is no longer listed there. It is because it is transferred from the “Kerani” main page to the “Kerani” route section.

TUGAS KERANI

- Tugas
- Route

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Unconfirm
Route

<<
<
HALAMAN 1
DARIPADA 1
>
>>

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input type="checkbox"/>	1	Demo/000001	Demo/000001		Demo/000001	Ya
<input type="checkbox"/>	2	Demo/100001	Demo/100001		Demo/100001	Ya

Figure 4.8 : Verified record can be found in “Kerani” route section

5. Search for record route to PHB

Step 1: In Home Page, click **KERANI** in the Menu Bar and you will be directed to the “Kerani” main page.

TUGAS KERANI

Tugas

Route

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

<<

<

HALAMAN 1

>

>>

DARIPADA 1



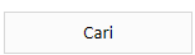

No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Ya
2		123456	123456789		123456	Ya

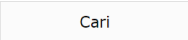
Figure 5.1 : “Kerani” Main Page

EXPLANATION		
1.		Click to search for an admission letter.
2.		Click to edit an admission letter.

Step 2: In “Kerani” Main Page, click ▶ **Route** in the sidebar menu.

The screenshot displays the 'Kerani' main page. On the left, a sidebar menu titled 'TUGAS KERANI' contains two items: 'Tugas' and 'Route'. The 'Route' item is highlighted with a red rectangular box. The main content area features a form titled 'SENARAI SURAT PERAKUAN' with a dark header. The form includes four input fields labeled 'NO. RUJUKAN JITU', 'NO. RUJUKAN PHB', 'NO. PERMOHONAN TANAH', and 'NAMA PEMOHON'. A 'Cari' button is positioned at the bottom center of the form. The page number 'HALAMAN 1' is visible at the bottom center.

Figure 5.2 : “Route” button in sidebar menu

Step 3: Input related search criteria to locate the “Route Record”. Then, click  to start the search.

TUGAS KERANI

- Tugas
- Route

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

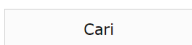
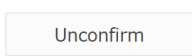
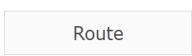
Cari

Unconfirm
Route

<<
<
HALAMAN 1
DARIPADA 1
>
>>

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input type="checkbox"/>	1	123456	123456789		123456	Ya

Figure 5.3 : Search Criteria form

EXPLANATION		
1.		Click to search for a route record.
2.		Click to transfer a route record to the “Tugas” section.
3.		Click to send a route record to PHB.
4.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a route record.

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.

TUGAS KERANI

- Tugas
- Route

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JTU

123456

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Unconfirm

Route

«

<

HALAMAN 1
DARIPADA 1

>

»

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input type="checkbox"/>	1	123456	123456789		123456	Ya

Figure 5.4 : Search result that is displayed

6.Send a record route to PHB

Step 1: In Home Page, click **KERANI** in the Menu Bar and you will be directed to the “Kerani” main page.

TUGAS KERANI

Tugas

Route

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

<<

<

HALAMAN 1

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>>

DARIPADA 1




No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Ya
2		123456	123456789		123456	Ya

Figure 6.1 : “Kerani” Main Page

EXPLANATION		
1.	<div>Cari</div>	Click to search for an admission letter.
2.	<div></div>	Click to edit an admission letter.

Step 2: In “Kerani” Main Page, click ▶ **Route** in the sidebar menu.



The screenshot shows a sidebar menu titled "TUGAS KERANI" with two items: "Tugas" and "Route". The "Route" item is highlighted with a red rectangular box. The main content area is titled "SENARAI SURAT PERAKUAN" and contains four input fields for "NO. RUJUKAN JITU", "NO. RUJUKAN PHB", "NO. PERMOHONAN TANAH", and "NAMA PEMOHON". A "Cari" button is located at the bottom of the form.

TUGAS KERANI

- Tugas
- **Route**

SENARAI SURAT PERAKUAN

NO. RUJUKAN JITU

NO. RUJUKAN PHB

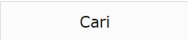
NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

HALAMAN 1

Figure 6.2 : “Route” button in sidebar menu

Step 3: Input related search criteria to locate the “Route Record”. Then, click  to start the search.

TUGAS KERANI

- Tugas
- Route

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

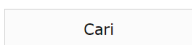
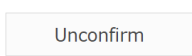
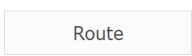
Cari

Unconfirm
Route

<<
<
HALAMAN 1
DARIPADA 1
>
>>

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input type="checkbox"/>	1	123456	123456789		123456	Ya

Figure 6.3 : Search Criteria form

EXPLANATION		
1.		Click to search for a route record.
2.		Click to transfer a route record to the “Tugas” section.
3.		Click to send a route record to PHB.
4.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a route record.

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.

TUGAS KERANI

- Tugas
- Route

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JTU
123456

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Unconfirm
Route

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HALAMAN 1
DARIPADA 1
>
>>

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input type="checkbox"/>	1	123456	123456789		123456	Ya

Figure 6.4 : Search result that is displayed

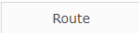
Step 5: Once search is done, click the checkboxes in each Route Records that you wish to select or unselect.

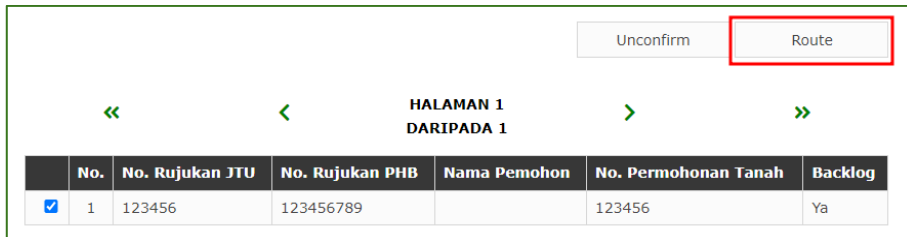
Unconfirm
Route

<<
<
HALAMAN 1
DARIPADA 1
>
>>

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input checked="" type="checkbox"/>	1	123456	123456789		123456	Ya

Figure 6.5 : List of record routes that is selected

Step 6: Once selected, click  to send the record route to PHB.



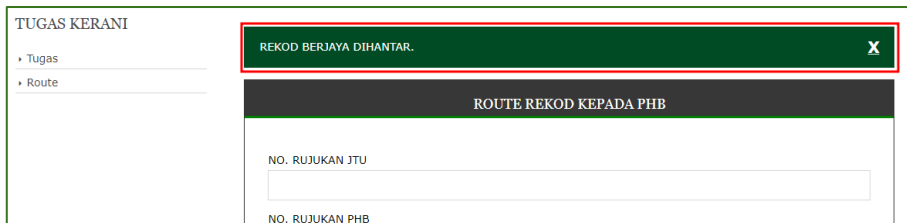
Unconfirm Route

« < HALAMAN 1 DARIPADA 1 > »

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input checked="" type="checkbox"/>	1	123456	123456789		123456	Ya

Figure 6.6 : "Route" button

Step 7: Once routing is successful, a popup message will appear.



TUGAS KERANI

- Tugas
- Route

REKOD BERJAYA DIHANTAR. X

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

Figure 6.7 : Popup message appears once routing is successful.

7.Unconfirm a record

Step 1: In Home Page, click **KERANI** in the Menu Bar and you will be directed to the “Kerani” main page.

TUGAS KERANI

- Tugas
- Route

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

<<
<
HALAMAN 1
DARIPADA 1
>
>>

No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Ya
2		123456	123456789		123456	Ya

Figure 2.1 : “Kerani” Main Page

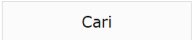
EXPLANATION		
1.		Click to search for an admission letter.
2.		Click to edit an admission letter.

Step 2: In “Kerani” Main Page, click ▶ **Route** in the sidebar menu.



The image shows a sidebar menu titled "TUGAS KERANI". Under the "Tugas" category, the "Route" option is highlighted with a red rectangular box. The main content area of the page is titled "SENARAI SURAT PERAKUAN" and contains four input fields for "NO. RUJUKAN JITU", "NO. RUJUKAN PHB", "NO. PERMOHONAN TANAH", and "NAMA PEMOHON". A "Cari" button is located at the bottom of the form. The page number "HALAMAN 1" is visible at the bottom center.

Figure 2.1: “Route” button in sidebar menu

Step 3: Input related search criteria to locate the “Route Record”. Then, click  to start the search.

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JTU

DEMO/1


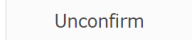
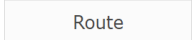


NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Figure 2.1 : Search Criteria form

EXPLANATION		
1.		Click to search for a route record.
2.		Click to transfer a route record to the “Tugas” section.
3.		Click to send a route record to PHB.
4.	 	Click to select or unselect a route record.

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JTU

DEMO/1

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Unconfirm

Route

<<

<

HALAMAN 1
DARIPADA 1

>

>>

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input type="checkbox"/>	1	Demo/100001	Demo/100001		Demo/100001	Ya
<input type="checkbox"/>	2	Demo/100002	Demo/100002		Demo/100002	Ya

Figure 1.3: Search result that is displayed

Step 5: Once search is done, click the checkboxes in each Route Records that you wish to unconfirm.

Unconfirm

Route

<<

<

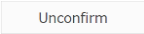
HALAMAN 1
DARIPADA 1

>

>>

	No.	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input checked="" type="checkbox"/>	1	Demo/100001	Demo/100001		Demo/100001	Ya
<input type="checkbox"/>	2	Demo/100002	Demo/100002		Demo/100002	Ya

Figure 1.3: List of record routes that is selected

Step 6: Once selected, click  to unconfirm the selected records.

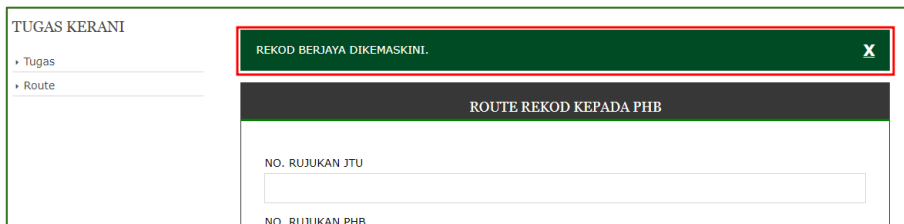


The screenshot shows a table with two columns: 'No.' and 'No. Rujukan JITU'. The first row has a checked checkbox and the number '1'. The second row has an unchecked checkbox and the number '2'. Above the table, there is a navigation bar with 'Unconfirm' and 'Route' buttons. The 'Unconfirm' button is highlighted with a red box. Below the table, there is a footer with 'HALAMAN 1 DARI 1'.

No.	No. Rujukan JITU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
<input checked="" type="checkbox"/>	1	Demo/100001	Demo/100001	Demo/100001	Ya
<input type="checkbox"/>	2	Demo/100002	Demo/100002	Demo/100002	Ya

Figure 1.3: "Unconfirm" button

Step 7: Once unconfirm is successful, a popup message will appear.



The screenshot shows a sidebar menu with 'TUGAS KERANI' and 'Tugas' selected. A popup message 'REKOD BERJAYA DIKEMASKINI.' is displayed in a green box with a red border. Below the popup, there is a form titled 'ROUTE REKOD KEPADA PHB' with input fields for 'NO. RUJUKAN JITU' and 'NO. RUJUKAN PHB'.

TUGAS KERANI

- Tugas
- Route

REKOD BERJAYA DIKEMASKINI.

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JITU

NO. RUJUKAN PHB

Figure 1.3: Popup message appears once unconfirm is successful.

Step 8: To view the unconfirmed record, click  in the sidebar menu.



The screenshot shows a sidebar menu with 'TUGAS KERANI' and 'Tugas' selected. The 'Tugas' button is highlighted with a red box. Below the sidebar, there is a form titled 'ROUTE REKOD KEPADA PHB' with input fields for 'NO. RUJUKAN JITU', 'NO. RUJUKAN PHB', and 'NO. PERMOHONAN TANAH'.

TUGAS KERANI

- Tugas
- Route

ROUTE REKOD KEPADA PHB

NO. RUJUKAN JITU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

Figure 1.3: "Tugas" button in sidebar menu

Step 8: In the “Kerani” main page, we can see that the record that was recently unconfirmed can be found here. If we go back to the “Kerani” route page, the record is no longer listed there. It is because it is transferred from the “Kerani” route section to the “Kerani” main page.

TUGAS KERANI

Tugas

Route

SENARAI SURAT PERAKUAN

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

«

<

HALAMAN 1

>

»

DARIPADA 1

No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Backlog
1		Demo/100001	Demo/100001		Demo/100001	Ya

Figure 1.4: Unconfirmed record can be found in “Kerani” main page.

SUHB

1.Search route records to PHB

Step 1: In Home Page, click **SUHB** in the Menu Bar and you will be directed to the “SUHB” main page.

TUGAS SUHB

Route

Tugas

Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN ITU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Jumlah Dipilih (0)

TambahTugaskan

HALAMAN 1
DARIPADA 1

No.	Lihat	No. Rujukan ITU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status	
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarence Lioritta	1234567	Salah Ditugaskan
<input type="checkbox"/>	2		NOEL/0000012	NOEL/000002	NoelNoel	Menunggu Tindakan	

Figure 2.1 : “SUHB” Main Page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Tambah</div>	Click to add a record into a temporary placeholder.
3.	<div>Tugaskan</div>	Click to go to the record assignment page.
4.	<div></div>	Click to view a record.
5.	<div><input type="checkbox"/><input checked="" type="checkbox"/></div>	Click to select or unselect a record.

Cari

B” main page, input related search criteria to locate the record. Then, click to start the search.

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU

NOEL/

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Figure 2.1 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.

NO. PERMOHONAN TANAH

STATUS

Cari

Jumlah Dipilih (0)

Tambah

Tugaskan

« < HALAMAN 1 > »
DARIPADA 1

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		Noel/0000011	Noel/0000011		Noel/0000011	Menunggu Tindakan
<input type="checkbox"/>	2		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3 : Search result that is displayed

2.Assign records to PHB

Step 1: In Home Page, click **SUHB** in the Menu Bar and you will be directed to the “SUHB” main page.

TUGAS SUHB

- Route
- Tugas
- Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU
NO. RUJUKAN PHB
NO. PERMOHONAN TANAH
STATUS

Cari

Jumlah Dipilih (0)


Tambah Tugaskan

<< <
HALAMAN 1 DARI PADA 1
> >>

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Lionitta	1234567	Salah Ditugaskan
<input type="checkbox"/>	2		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 2.1 : “SUHB” Main Page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Tambah</div>	Click to add a record into a temporary placeholder.
3.	<div>Tugaskan</div>	Click to go to the record assignment page.
4.		Click to view a record.
5.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: Input related search criteria to locate the record. Then, click  to start the search.



ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU
NOEL/

NO. RUJUKAN PHB

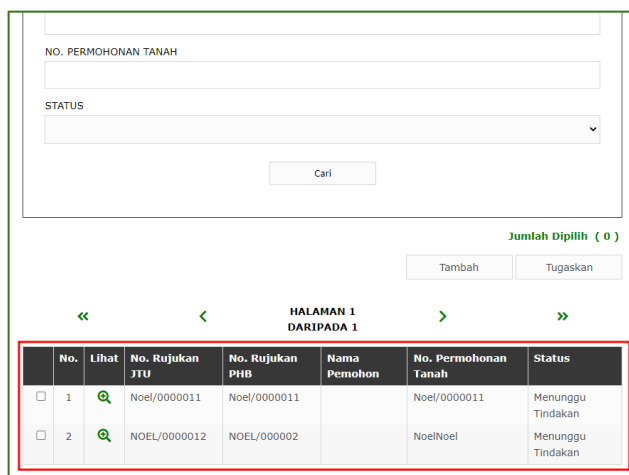
NO. PERMOHONAN TANAH

STATUS

Cari

Figure 2.1 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.



NO. PERMOHONAN TANAH

STATUS

Cari

Jumlah Dipilih (0)

Tambah Tugaskan

« < HALAMAN 1 DARI PADA 1 > »



	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		Noel/0000011	Noel/0000011		Noel/0000011	Menunggu Tindakan
<input type="checkbox"/>	2		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3 : Search result that is displayed

Step 4: Click on the checkbox in the records that you wish to assign to PHB.

<< < **HALAMAN 1** > >>
 DARIPADA 1

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input checked="" type="checkbox"/>	1		Noel/0000011	Noel/0000011		Noel/0000011	Menunggu Tindakan
<input type="checkbox"/>	2		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3: Checkboxes selected in the records.

Step 5: Click to add a record into a temporary placeholder.

- You can click **Jumlah Dipilih** to check selected records.

Jumlah Dipilih (0)

<< < **HALAMAN 1** > >>
 DARIPADA 1

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input checked="" type="checkbox"/>	1		Noel/0000011	Noel/0000011		Noel/0000011	Menunggu Tindakan
<input type="checkbox"/>	2		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3: "Tambah" button.

Step 6: Once the record has been added into the placeholder, a popup message will appear.

TUGAS SUHB
 + Route
 + Tugas
 + Assign Print

REKOD TELAH DIPILIH. X

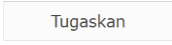
ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU

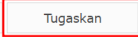
 NO. RUJUKAN PHB

 NO. PERMORONAN TANAH

Figure 1.3: Popup message appears once adding is successful.

Step 7: Click  to go to the record assignment page.

Jumlah Dipilih (1)



<< < HALAMAN 1 > >>
 DARIPADA 1





	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		1234567	1234567	John Boby, Clarice Lioritta	1234567	Salah Ditugaskan
<input type="checkbox"/>	2		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3: “Tugaskan” button

PILIH PEGAWAI

PEGAWAI HASIL BUMI

SILA MASUKKAN KOMEN SEKIRANYA ADA

<< < HALAMAN 1 DARIPADA 1 > >>



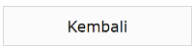
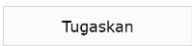



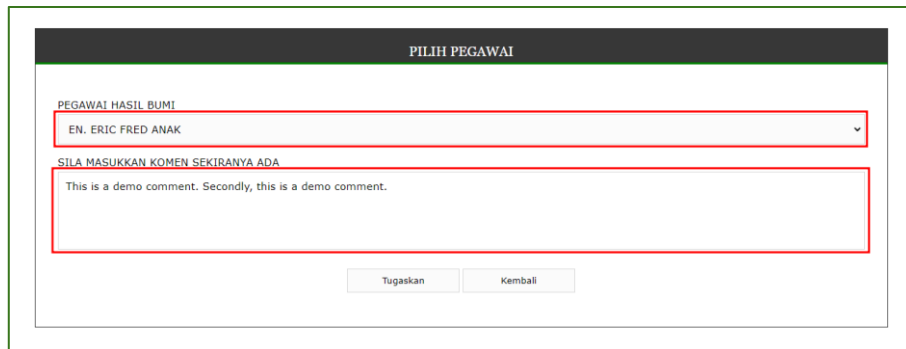
	No.	Lihat	Padam	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1			Noel/0000011	Noel/0000011		Noel/0000011

Figure 1.3: Record Assignment page.


EXPLANATION		
1.		Click to go back to the “SUHB” main page.
2.		Click to assign the selected record to the selected PHB.
3.		Click to remove a record from the temporary placeholder.
4.		Click to view a record.
5.	<input type="checkbox"/> 	Click to select or unselect a record.

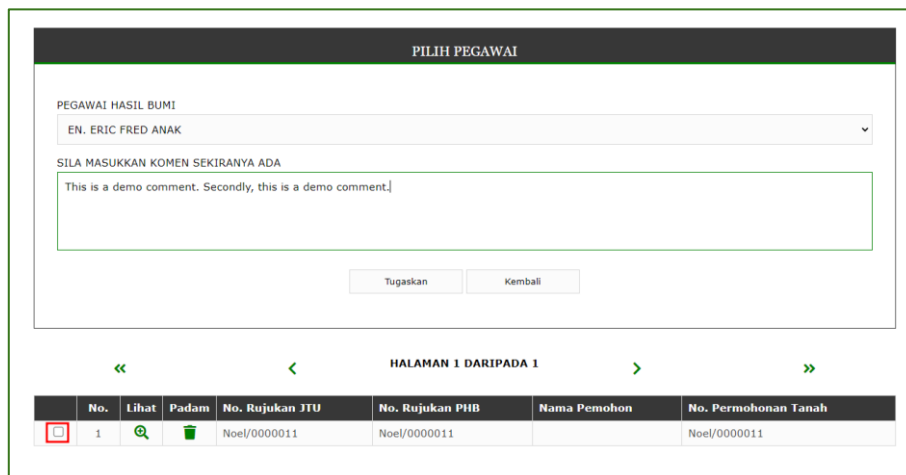
Step 8: In the record assignment page, select a “Pegawai Hasil Bumi” and insert a comment if any.





The screenshot shows a web form titled "PILIH PEGAWAI". It contains a dropdown menu labeled "PEGAWAI HASIL BUMI" with the option "EN. ERIC FRED ANAK" selected. Below the dropdown is a text area labeled "SILA MASUKKAN KOMEN SEKIRANYA ADA" containing the text "This is a demo comment. Secondly, this is a demo comment.". At the bottom of the form are two buttons: "Tugaskan" and "Kembali".

Figure 1.3 : Select PHB and insert comment.

Step 9: Next, select the records by clicking on the checkbox. If you wish to view the record with more details, click .

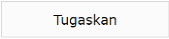


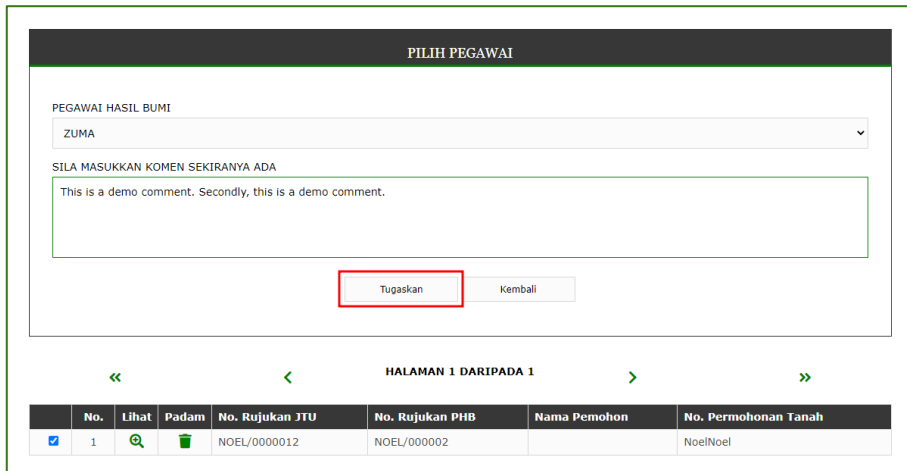
The screenshot shows the same "PILIH PEGAWAI" form as in Figure 1.3. Below the form is a table with the following data:

No.	Lihat	Padam	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1			Noel/0000011	Noel/0000011		Noel/0000011

Below the table is a pagination bar that says "HALAMAN 1 DARIPADA 1".

Figure 1.3 : Select records to be assigned to PHB.

Step 10: Next, click  to confirm the assignment.

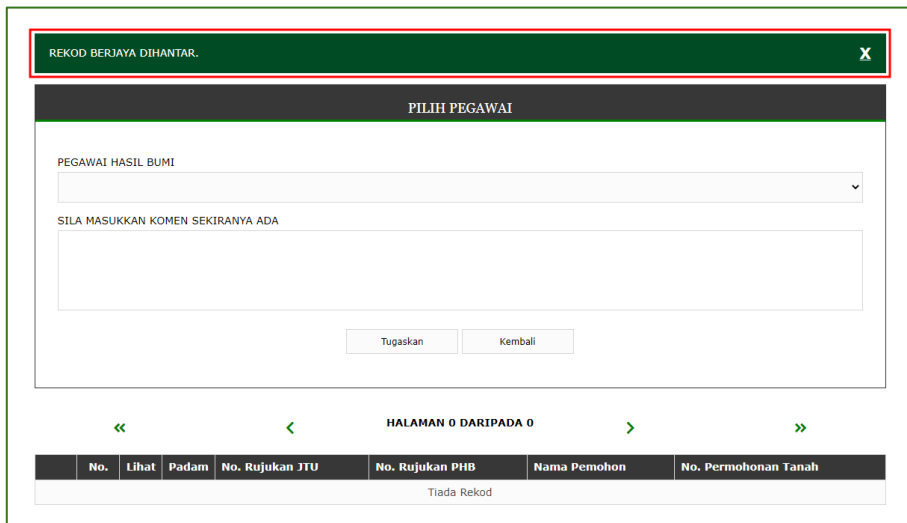


The screenshot shows a web form titled "PILIH PEGAWAI". It contains a dropdown menu for "PEGAWAI HASIL BUMI" with "ZUMA" selected. Below it is a text area for "SILA MASUKKAN KOMEN SEKIRANYA ADA" containing the text "This is a demo comment. Secondly, this is a demo comment." At the bottom of the form, there are two buttons: "Tugaskan" (highlighted with a red box) and "Kembali". Below the form is a pagination bar showing "HALAMAN 1 DARIPADA 1". At the bottom of the page is a table with the following data:

No.	Lihat	Padam	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1			NOEL/0000012	NOEL/000002		NoelNoel

Figure 1.3: "Tugaskan" button

Step 11: Once the assignment is successful, a popup message will appear.



The screenshot shows the same "PILIH PEGAWAI" form as in Figure 1.3, but with a green success message popup at the top: "REKOD BERJAYA DIHANTAR." (highlighted with a red box). The form fields and buttons are the same. Below the form, the pagination bar shows "HALAMAN 0 DARIPADA 0". The table at the bottom now shows "Tiada Rekod" (No records).

Figure 1.3: Popup message appears once assignment is successful.

3. Search records received by PHB

Step 1: In Home Page, click **SUHB** in the Menu Bar and you will be directed to the “SUHB” main page.

TUGAS SUHB

- Route
- Tugas
- Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU
NO. RUJUKAN PHB
NO. PERMOHONAN TANAH
STATUS

Jumlah Dipilih (0)

« < > »

HALAMAN 1 DARI PADA 1

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/> 1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Salah Ditugaskan
<input type="checkbox"/> 2		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 2.1 : “SUHB” Main Page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Tambah"/>	Click to add a record into a temporary placeholder.
3.	<input type="button" value="Tugaskan"/>	Click to go to the record assignment page.
4.		Click to view a record.
5.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “SUHB” main page, click **Tugas** in the sidebar menu to go to the “Task” page.

TUGAS SUHB

- Route
- Tugas**
- Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU
NO. RUJUKAN PHB
NO. PERMOHONAN TANAH
NAMA PEMOHON

«

<

HALAMAN 1 DARI 1

>

»

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1	<input type="checkbox"/>	1234567	1234567	John Bob, Clarice Lioritta	1234567
2	<input type="checkbox"/>	NOEL/0000012	NOEL/0000002		NoelNoel

Figure 2.1 : “Tugas” button in sidebar menu

TUGAS SUHB

- Route
- Tugas**
- Assign Print

TUGAS

NO. RUJUKAN JTU
NO. RUJUKAN PHB
NO. PERMOHONAN TANAH
NAMA PEMOHON

«

<

HALAMAN 1 DARI 1

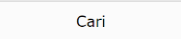
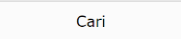
>

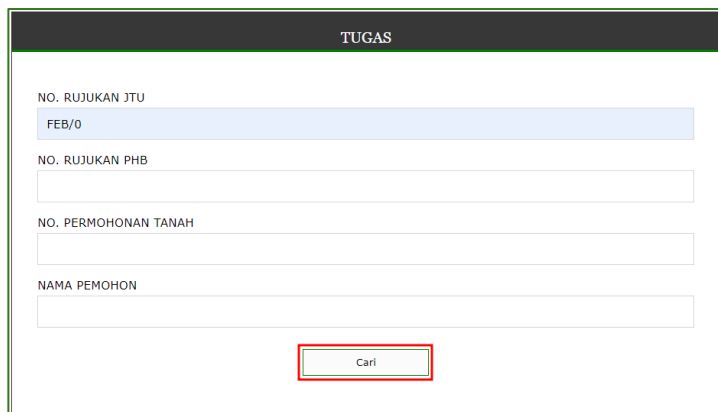
»

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1	<input type="checkbox"/>	1234567	1234567	John Bob, Clarice Lioritta	1234567
2	<input type="checkbox"/>	NOEL/0000012	NOEL/0000002		NoelNoel

Figure 2.1 : “Task” page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Query Pegawai"/>	Click to query the record back to PHB.
3.	<input type="button" value="Route ke CM"/>	Click to route the record to the Chief Minister.
4.	<input type="button" value="Dilulus"/>	Click to approve a record.
5.	<input type="button" value="Ditolak"/>	Click to reject a record.
6.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.
7.		Click to view a record.

Step 3:  e. Enter the related search criteria in the search criteria form. Next click  to start the search.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

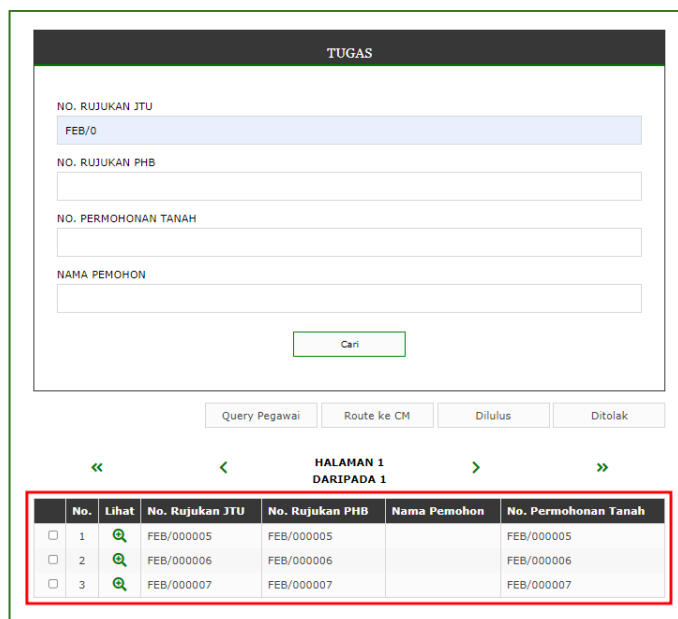
NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Figure 2.1 : Search criteria form

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query Pegawai Route ke CM Dilulus Ditolak

« < HALAMAN 1 DARIPADA 1 > »




No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1		FEB/000005	FEB/000005		FEB/000005
2		FEB/000006	FEB/000006		FEB/000006
3		FEB/000007	FEB/000007		FEB/000007

Figure 1.3 : Search result that is displayed

4.Route Officer Query

Step 1: In Home Page, click **SUHB** in the Menu Bar and you will be directed to the “SUHB” main page.

TUGAS SUHB

- Route
- Tugas
- Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Jumlah Dipilih (0)

Tambah
Tugaskan

«
<
HALAMAN 1 DARI PADA 1
>
»

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1	1234567	1234567	John Bob, Clarice Liorita	1234567	Salah Ditugaskan
<input type="checkbox"/>	2	NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 2.1 : “SUHB” Main Page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Tambah"/>	Click to add a record into a temporary placeholder.
3.	<input type="button" value="Tugaskan"/>	Click to go to the record assignment page.
4.		Click to view a record.
5.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “SUHB” main page, click **Tugas** in the sidebar menu to go to the “Task” page.

TUGAS SUHB

- Route
- Tugas**
- Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

Figure 2.1 : “Tugas” button in sidebar menu

TUGAS SUHB

- Route
- Tugas**
- Assign Print

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query Pegawai

Route ke CM

Dilulus

Ditolak

«

<

HALAMAN 1


>



»

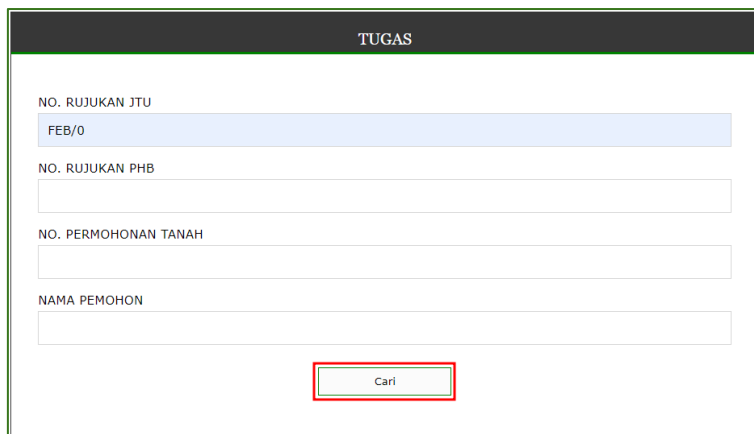
DARI 1 PADA 1

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1	1234567	1234567	John Boby, Clarice Liontta	1234567
<input type="checkbox"/>	2	NOEL/0000012	NOEL/000002		NoelNoel

Figure 2.1 : “Task” page

EXPLANATION		
1.	<div> Cari </div>	Click to search for a record.
2.	<div> Query Pegawai </div>	Click to query the record back to PHB.
3.	<div> Route ke CM </div>	Click to route the record to the Chief Minister.
4.	<div> Dilulus </div>	Click to approve a record.
5.	<div> Ditolak </div>	Click to reject a record.
6.	<div> <input type="checkbox"/> <input checked="" type="checkbox"/> </div>	Click to select or unselect a record.
7.	<div>  </div>	Click to view a record.

Step 3:  e. Enter the related search criteria in the search criteria form. Next click  to start the search.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

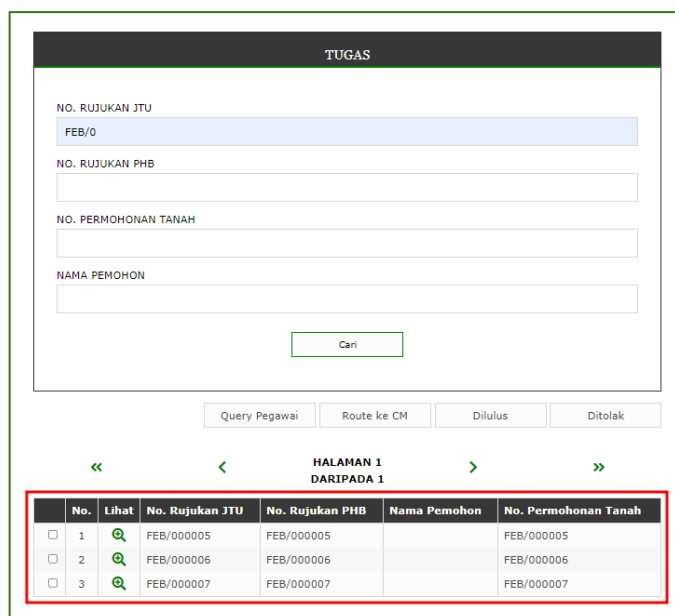
NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Figure 2.1 : Search criteria form

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query Pegawai Route ke CM Dilulus Ditolak

« < HALAMAN 1 DARIPADA 1 > »




No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1		FEB/000005	FEB/000005		FEB/000005
2		FEB/000006	FEB/000006		FEB/000006
3		FEB/000007	FEB/000007		FEB/000007

Figure 1.3 : Search result that is displayed

Step 5: Select the record that you wish to route by clicking the checkboxes.




	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000005	FEB/000005		FEB/000005
<input type="checkbox"/>	2		FEB/000006	FEB/000006		FEB/000006
<input checked="" type="checkbox"/>	3		FEB/000007	FEB/000007		FEB/000007

Figure 1.3: List of records that are selected.

Step 6: Once selected, click to query the record back to the respective PHB.

« < HALAMAN 1 > »
DARIPADA 1




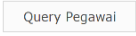
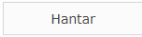
No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>		FEB/000005	FEB/000005		FEB/000005
<input type="checkbox"/>		FEB/000006	FEB/000006		FEB/000006
<input checked="" type="checkbox"/>		FEB/000007	FEB/000007		FEB/000007

Figure 1.3: "Query Pegawai" button.

Step 7: After clicking , a form window will appear. Enter a comment if any. Once a comment is entered, click  to submit.

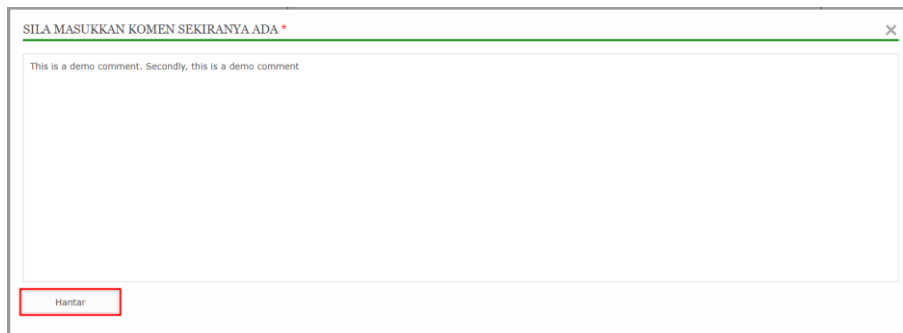


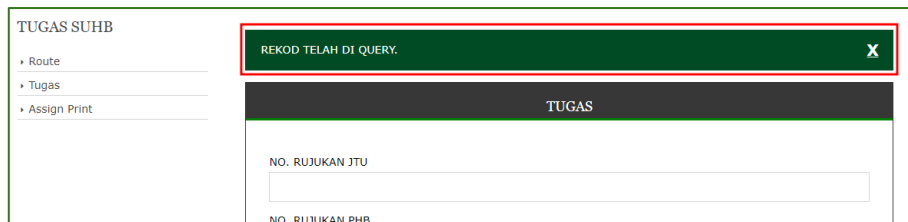


Figure 1.3 : Comment form.

EXPLANATION		
1.		Click to submit the record
2.		Click to close the form.

Step 8: Once submitted, a popup message will appear.



The screenshot displays a web application interface. On the left, a sidebar menu is visible with the title 'TUGAS SUHB' and three items: 'Route', 'Tugas', and 'Assign Print'. The main content area is divided into two sections. The top section is a dark green header bar with the text 'REKOD TELAH DI QUERY.' and a close button 'X' on the right. The bottom section is a dark grey header bar with the text 'TUGAS'. Below this, there are two input fields: 'NO. RUJUKAN JITU' and 'NO. RUJUKAN PHB'.

Figure 1.4 : *Popup message appears once submission is successful.*

5.Route record to CM

Step 1: In Home Page, click **SUHB** in the Menu Bar and you will be directed to the “SUHB” main page.

TUGAS SUHB

- Route
- Tugas
- Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU
NO. RUJUKAN PHB
NO. PERMOHONAN TANAH
STATUS

Cari

Jumlah Dipilih (0)

Tambah
Tugaskan

« <

HALAMAN 1
DARIPADA 1

> »

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status	
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Salah Ditugaskan
<input type="checkbox"/>	2		NOEL/0000012	NOEL/000002	NoelNoel	Menunggu Tindakan	

Figure 2.1 : “SUHB” Main Page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Tambah</div>	Click to add a record into a temporary placeholder.
3.	<div>Tugaskan</div>	Click to go to the record assignment page.
4.		Click to view a record.
5.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.


Step 2: In “SUHB” main page, click **Tugas** in the sidebar menu to go to the “Task” page.

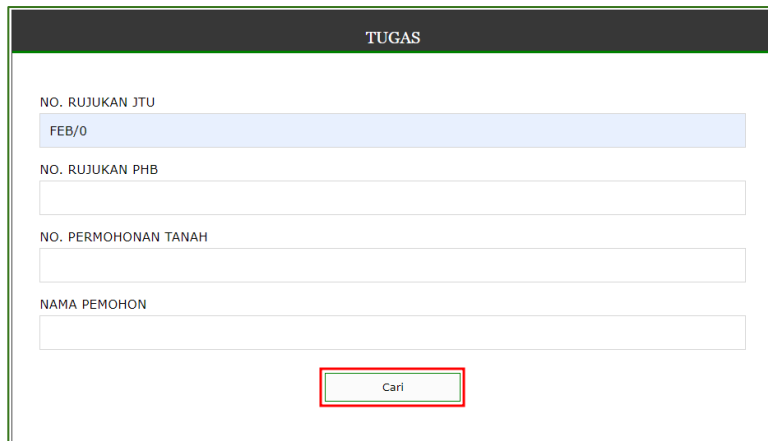
Figure 2.1 : “Tugas” button in sidebar menu

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1		1234567	1234567	John Bob, Clarence Liorita	1234567
2		NOEL/0000012	NOEL/000002		NoelNoel

Figure 2.1 : “Task” page

EXPLANATION		
1.	Carl	Click to search for a record.
2.	Query Pegawai	Click to query the record back to PHB.
3.	Route ke CM	Click to route the record to the Chief Minister.
4.	Dilulus	Click to approve a record.
5.	Ditolak	Click to reject a record.
6.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.
7.		Click to view a record.

Step 3: In the "Task" page. Enter the related search criteria in the search criteria form. Next click  to start the search.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

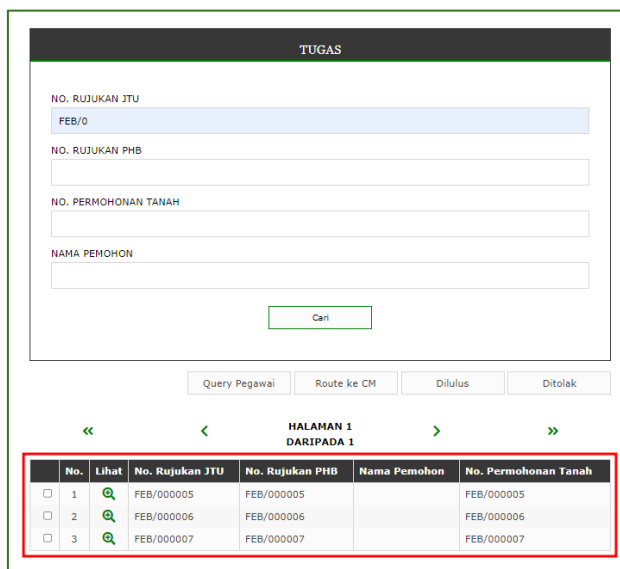
NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Figure 2.1 : Search criteria form

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query Pegawai Route ke CM Dilulus Ditolak

« < **HALAMAN 1** > »
DARIPADA 1

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/> 1		FEB/000005	FEB/000005		FEB/000005
<input type="checkbox"/> 2		FEB/000006	FEB/000006		FEB/000006
<input type="checkbox"/> 3		FEB/000007	FEB/000007		FEB/000007

Figure 1.3 : Search result that is displayed

Step 5: Select the record that you wish to route by clicking the checkboxes.




	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000005	FEB/000005		FEB/000005
<input type="checkbox"/>	2		FEB/000006	FEB/000006		FEB/000006
<input checked="" type="checkbox"/>	3		FEB/000007	FEB/000007		FEB/000007

Figure 1.3: List of records that are selected.

Step 6: Once selected, click Route ke CM to route the selected records to CM.






<div>Query PegawaiRoute ke CMDilulusDitolak</div>						
<div>«<HALAMAN 1DARIPADA 1>»</div>						
	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000005	FEB/000005		FEB/000005
<input type="checkbox"/>	2		FEB/000006	FEB/000006		FEB/000006
<input checked="" type="checkbox"/>	3		FEB/000007	FEB/000007		FEB/000007

Figure 1.3: "Route ke CM" button

Step 7: After clicking  a form window will appear. Enter a comment if any. Once a comment is entered, click  to submit.

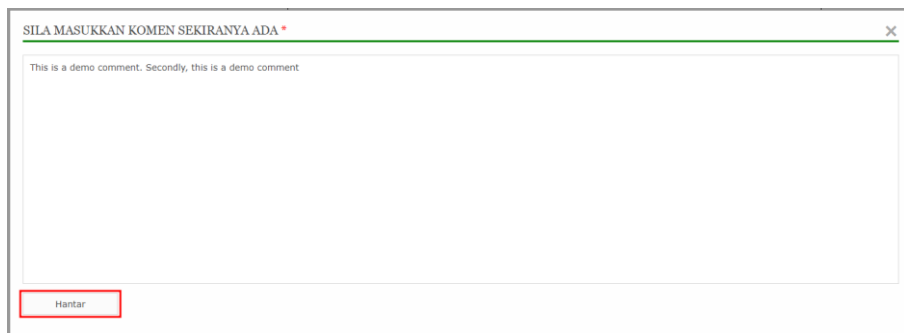
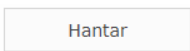



Figure 1.3 : Comment form.

EXPLANATION		
1.		Click to submit the record
2.		Click to close the form.

Step 8: Once submitted, a popup message will appear.

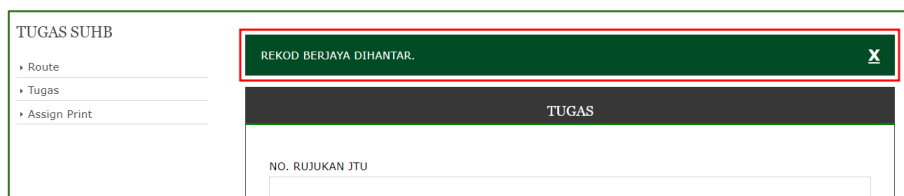


Figure 1.4 : Popup message appears once submission is successful.

6.Approve/Reject a record received from PHB

Step 1: In Home Page, click **SUHB** in the Menu Bar and you will be directed to the “SUHB” main page.

TUGAS SUHB

- Route
- Tugas
- Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU
NO. RUJUKAN PHB
NO. PERMOHONAN TANAH
STATUS
Cari

Jumlah Dipilih (0)

Tambah Tugaskan

HALAMAN 1
DARIPADA 1

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/> 1		1234567	1234567	John Bob, Clarice Lioritta	1234567	Salah Ditugaskan
<input type="checkbox"/> 2		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 6.1 : “SUHB” Main Page

EXPLANATION		
1.	Cari	Click to search for a record.
2.	Tambah	Click to add a record into a temporary placeholder.
3.	Tugaskan	Click to go to the record assignment page.
4.		Click to view a record.
5.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “SUHB” main page, click [Tugas](#) in the sidebar menu to go to the “Task” page.

TUGAS SUHB	
• Route	
• Tugas	
• Assign Print	

ROUTE REKOD KEPADA PEGAWAI	
NO. RUJUKAN JTI	<input type="text"/>
NO. RUJUKAN PHB	<input type="text"/>
NO. BERMohonan TANAH	<input type="text"/>

Figure 6.2 : “Tugas” button in sidebar menu

TUGAS SUHB

Route

Tugas

Assign Print

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query Pegawai

Route ke CM

Dilulus

Ditolak

«

<

HALAMAN 1

>

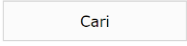
»

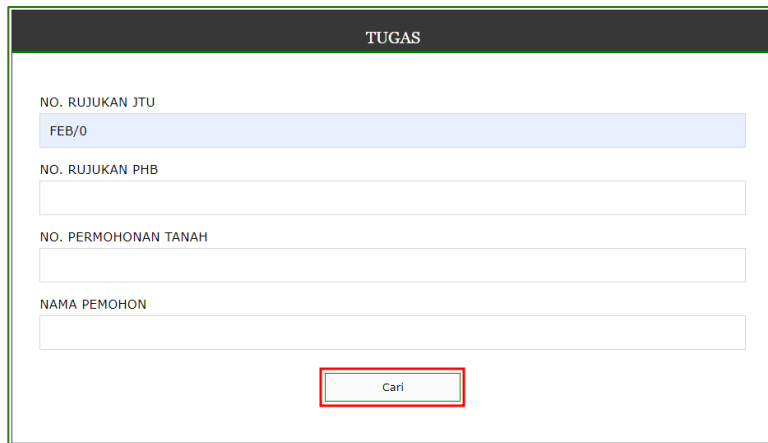
DARIPADA 1

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/> 1		1234567	1234567	John Bob, Clarice Lionitta	1234567
<input type="checkbox"/> 2		NOEL/0000012	NOEL/0000002		NoelNoel

Figure 6.2 : “Task” page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Query Pegawai</div>	Click to query the record back to PHB.
3.	<div>Route ke CM</div>	Click to route the record to the Chief Minister.
4.	<div>Dilulus</div>	Click to approve a record.
5.	<div>Ditolak</div>	Click to reject a record.
6.	<div><input type="checkbox"/> <input checked="" type="checkbox"/></div>	Click to select or unselect a record.
7.	<div></div>	Click to view a record.

Step 3: In the "Task" page. Enter the related search criteria in the search criteria form. Next click  to start the search.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

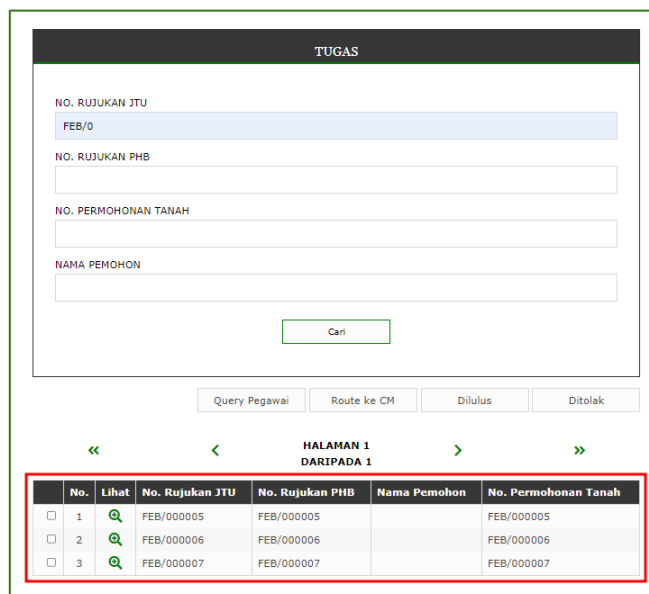
NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Figure 6.3 : Search criteria form

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query Pegawai Route ke CM Dilulus Ditolak

« < HALAMAN 1 > »
DARIPADA 1

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/> 1		FEB/000005	FEB/000005		FEB/000005
<input type="checkbox"/> 2		FEB/000006	FEB/000006		FEB/000006
<input type="checkbox"/> 3		FEB/000007	FEB/000007		FEB/000007

Figure 6.4 : Search result that is displayed

Step 5: Select the record that you wish to approve/reject by clicking the checkboxes.




	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000005	FEB/000005		FEB/000005
<input type="checkbox"/>	2		FEB/000006	FEB/000006		FEB/000006
<input checked="" type="checkbox"/>	3		FEB/000007	FEB/000007		FEB/000007

Figure 6.5 : List of records that are selected.

Step 6: Once selected, click or to approve/reject the selected records.

«
 <
 HALAMAN 1
DARIPADA 1
 >
 »




	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000005	FEB/000005		FEB/000005
<input type="checkbox"/>	2		FEB/000006	FEB/000006		FEB/000006
<input checked="" type="checkbox"/>	3		FEB/000007	FEB/000007		FEB/000007

Figure 6.6 : "Dilulus" & "Ditolak" button.

Step 7: After clicking or , a form window will appear. Enter a comment if any. Once a comment is entered, click to submit.

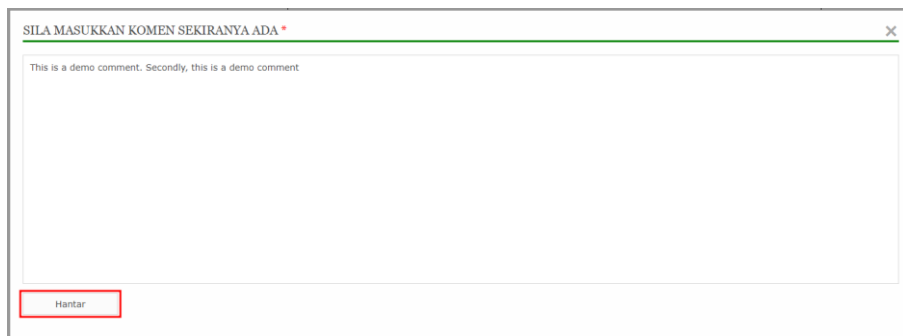


Figure 6.7 : Comment form.

EXPLANATION		
1.	<input type="button" value="Hantar"/>	Click to submit the record
2.	<input type="button" value="X"/>	Click to close the form.

7. Search approved record

Step 1: In Home Page, click **SUHB** in the Menu Bar and you will be directed to the “SUHB” main page.

TUGAS SUHB

- Route
- Tugas
- Assign Print

ROUTE REKOD KEPADA PEGAWAI

NO. RUJUKAN JTU
NO. RUJUKAN PHB
NO. PERMOHONAN TANAH
STATUS

Cari

Jumlah Dipilih (0)

Tambah
Tugaskan

« <

HALAMAN 1
DARIPADA 1

> »




No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1	 1234567	1234567	John Bob, Clarice Lioritta	1234567	Salah Ditugaskan
<input type="checkbox"/>	2	 NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 2.1 : “SUHB” Main Page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Tambah</div>	Click to add a record into a temporary placeholder.
3.	<div>Tugaskan</div>	Click to go to the record assignment page.
4.		Click to view a record.
5.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “SUHB” main page, click **Assign Print** in the sidebar menu to go to the “Assign Print” page.



Figure 2.1 : “Assign Print” button in sidebar menu

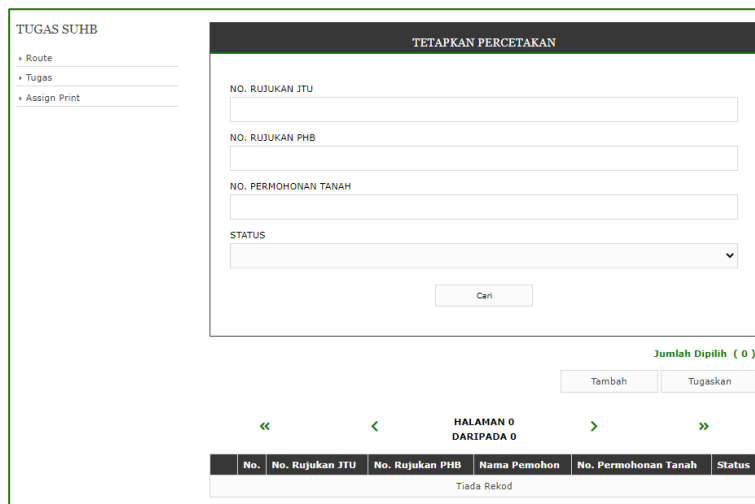


Figure 2.1 : “Assign Print” page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Tambah"/>	Click to add a record into a temporary placeholder.
3.	<input type="button" value="Tugaskan"/>	Click to go to the record assignment page.
4.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Can't Populate Data for Screenshot

Commented [1]: Can't populate data for screenshot

Server Error

500 - Internal server error.

There is a problem with the resource you are looking for, and it cannot be displayed.

8.Assign records for printing

Can't Populate Data for Screenshot

Commented [2]: Can't Populate Data for Screenshot

Server Error

500 - Internal server error.

There is a problem with the resource you are looking for, and it cannot be displayed.

PHB

1.Search for record received from PHB

Step 1: In Home Page, click PHB in the Menu Bar and you will be directed to the “PHB” main page.

TUGAS PHB

• Senarai

• Tugas

• Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Route Rekod kepada Pegawai

Terima

Ditolak


« < > »

HALAMAN 1 DARI PADA 1

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status	
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Lionitta	1234567	Query
<input type="checkbox"/>	2		Noel/0000013	Noel/0000013	Noel/0000013	Query	
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015	Noel/0000015	Menunggu Tindakan	
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016	Noel/0000016	Menunggu Tindakan	

Figure 1.1 : “PHB” Main Page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Route Rekod kepada Pegawai</div>	Click to route the record to another PHB
3.	<div>Terima</div>	Click to approve the record.
4.	<div>Ditolak</div>	Click to reject the record.
5.	<div></div>	Click to view a record.
6.	<div><input type="checkbox"/> <input checked="" type="checkbox"/></div>	Click to select or unselect a record.

Step 2: In "PHR" main page, input related search criteria to locate the record. Then, click  to start the search.



TERIMA REKOD DARI PHB

NO. RUJUKAN JTU
Noel/

NO. RUJUKAN PHB

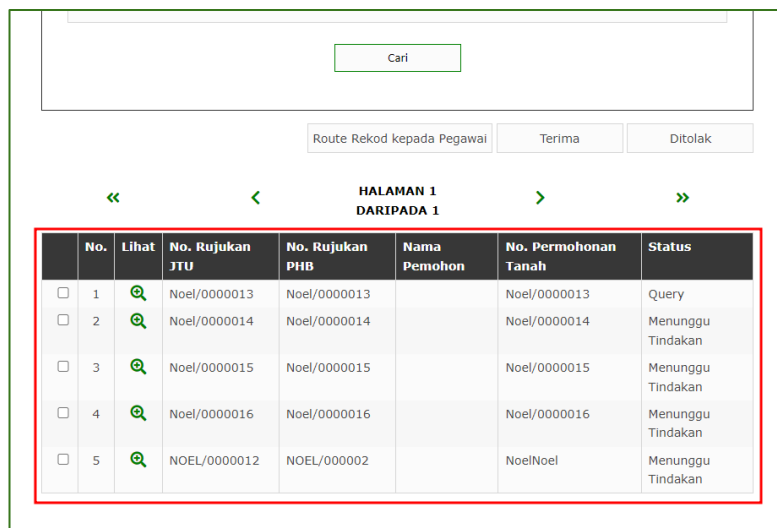
NO. PERMOHONAN TANAH


STATUS



Figure 1.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.





Route Rekod kepada Pegawai Terima Ditolak

« < HALAMAN 1 DARIPADA 1 > »






No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/> 1		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/> 2		Noel/0000014	Noel/0000014		Noel/0000014	Menunggu Tindakan
<input type="checkbox"/> 3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/> 4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan
<input type="checkbox"/> 5		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3 : Search result that is displayed

2.Route records to another PHB

Step 1: In Home Page, click **PHB** in the Menu Bar and you will be directed to the “PHB” main page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU
NO. RUJUKAN PHB
NO. PERMOHONAN TANAH
STATUS

Cari

Route Rekod kepada Pegawai
Terima
Ditolak

HALAMAN 1
DARIPADA 1

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1	1234567	1234567	John Bob, Clarice Liontta	1234567	Query
<input type="checkbox"/>	2	Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/>	3	Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4	Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan

Figure 2.1 : “PHB” Main Page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Route Rekod kepada Pegawai"/>	Click to route the record to another PHB
3.	<input type="button" value="Terima"/>	Click to approve the record.
4.	<input type="button" value="Ditolak"/>	Click to reject the record.
5.		Click to view a record.
6.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

“ main page, input related search criteria to locate the record. Then, click to start the search.

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

Noel/

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Figure 2.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.

Cari

Route Rekod kepada Pegawai

Terima

Ditolak

«

<

HALAMAN 1

>

»

DARIPADA 1

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/>	2		Noel/0000014	Noel/0000014		Noel/0000014	Menunggu Tindakan
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan
<input type="checkbox"/>	5		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 2.3 : Search result that is displayed

Step 4: Click on the checkbox in the records that you wish to route to another PHB.






« < HALAMAN 1 > » DARIPADA 1							
	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input checked="" type="checkbox"/>	1		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input checked="" type="checkbox"/>	2		Noel/0000014	Noel/0000014		Noel/0000014	Menunggu Tindakan
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan
<input type="checkbox"/>	5		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 2.4 : Checkboxes selected in the records.

Step 5: Click Route Rekod kepada Pegawai to go to the record assignment page.

TUGAS PHB

• Senarai

• Tugas

• Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JITU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Route Rekod kepada Pegawai

Terima

Ditolak

«

<

HALAMAN 1

>

»

DARIPADA 1

No.	Lihat	No. Rujukan JITU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
1		FEB/000001	FEB/000001		FEB/000001	Menunggu Tindakan

Figure 2.5 : “Route Rekod kepada Pegawai” button

PILIH PEGAWAI

PEGAWAI HASIL BUMI

▼

SILA MASUKKAN KOMEN SEKIRANYA ADA

Tugaskan

Kembali

<< < HALAMAN 1 DARIPADA 1 > >>

	No.	Lihat	Padam	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1			Noel/0000013	Noel/0000013		Noel/0000013
<input type="checkbox"/>	2			Noel/0000014	Noel/0000014		Noel/0000014

Figure 2.6 : Record assignment page

EXPLANATION		
1.	Tugaskan	Click to route the selected records to a selected PHB
2.	Kembali	Click to go back to “PHB” main page
3.		Click to view a record with more details.
		Click to remove a record for routing.
	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 6: Select the record that you wish to route to PHB by clicking on the checkboxes

<< < HALAMAN 1 DARIPADA 1 > >>							
	No.	Lihat	Padam	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1			Noel/0000013	Noel/0000013		Noel/0000013
<input type="checkbox"/>	2			Noel/0000014	Noel/0000014		Noel/0000014

Figure 2.7 : Records that are selected

Step 7: In the "PHB" form, select a PHB and enter a comment if any. Next, click

Tugaskan

PILIH PEGAWAI

PEGAWAI HASIL BUMI

ZUMA

SILA MASUKKAN KOMEN SEKIRANYA ADA

This is a demo comment.

Tugaskan Kembali

Figure 2.8 : "PHB" form

Step 8: Once routed, the selected records will be removed from the list.

PILIH PEGAWAI

PEGAWAI HASIL BUMI

ZUMA

SILA MASUKKAN KOMEN SEKIRANYA ADA

Tugaskan Kembali

« < HALAMAN 1 DARIPADA 1 > »

	No.	Lihat	Padam	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1			Noel/0000014	Noel/0000014		Noel/0000014

Figure 2.9 : Routed record that is no longer in the list.

3.Accept/Reject records received from PHB

Step 1: In Home Page, click **PHB** in the Menu Bar and you will be directed to the “PHB” main page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Route Rekod kepada Pegawai
Terima
Ditolak

«
<
>
»

HALAMAN 1
DARIPADA 1

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Liontta	1234567	Query
<input type="checkbox"/>	2		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan

Figure 2.1 : “PHB” Main Page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Route Rekod kepada Pegawai"/>	Click to route the record to another PHB
3.	<input type="button" value="Terima"/>	Click to approve the record.
4.	<input type="button" value="Ditolak"/>	Click to reject the record.
5.		Click to view a record.
6.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In "PHR" main page, input related search criteria to locate the record. Then, click to start the search.

Cari

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

Noel/

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Figure 2.1 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.

Cari

Route Rekod kepada Pegawai

Terima

Ditolak

«

<

HALAMAN 1


>

»

DARIPADA 1

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/>	2		Noel/0000014	Noel/0000014		Noel/0000014	Menunggu Tindakan
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan
<input type="checkbox"/>	5		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3 : Search result that is displayed

Step 4: Select the records that you wish to accept/reject by clicking on the checkboxes. To view the record with more details, click .






« < HALAMAN 1 DARIPADA 1 > »							
	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input checked="" type="checkbox"/>	1		Noel/0000013	Noel/0000013		Noel/0000013	Menunggu Tindakan
<input type="checkbox"/>	2		Noel/0000014	Noel/0000014		Noel/0000014	Menunggu Tindakan
<input checked="" type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan
<input type="checkbox"/>	5		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3: List of records that are selected.

Step 5: Once the records are selected, click or to accept/reject the selected records.






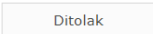
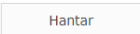
Route Rekod kepada Pegawai <input type="button" value="Terima"/> <input type="button" value="Ditolak"/>							
« < HALAMAN 1 DARIPADA 1 > »							
	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input checked="" type="checkbox"/>	1		Noel/0000013	Noel/0000013		Noel/0000013	Menunggu Tindakan
<input type="checkbox"/>	2		Noel/0000014	Noel/0000014		Noel/0000014	Menunggu Tindakan
<input checked="" type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Salah Ditugaskan
<input type="checkbox"/>	5		NOEL/0000012	NOEL/000002		NoelNoel	Menunggu Tindakan

Figure 1.3: "Terima" and "Ditolak" button

Step 6: If  is clicked, a form window will appear. Enter a comment if any. Once a comment is entered, click  to submit.

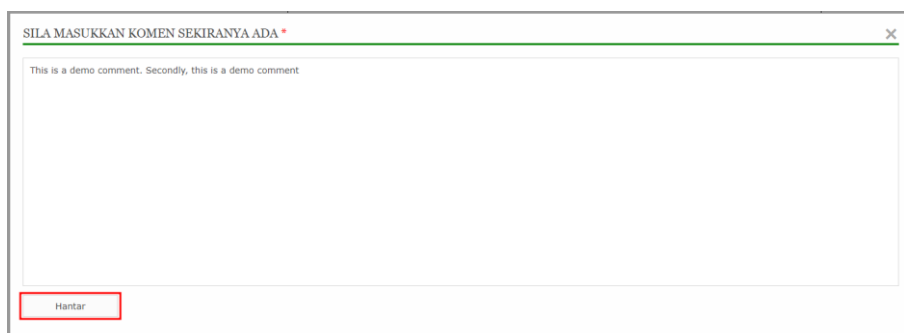
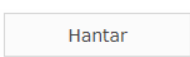



Figure 1.3 : Comment form.

EXPLANATION		
1.		Click to submit the record
2.		Click to close the form.

Step 7: Once the record has been accepted/rejected, a popup message will appear.



Figure 1.3 : Popup message appears once the records are successfully accepted or rejected.

4. Search the accepted records

Step 1: In Home Page, click **PHB** in the Menu Bar and you will be directed to the “PHB” main page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

«
<
HALAMAN 1 DARI PADA 1
>
»

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Lionta	1234567	Query
<input type="checkbox"/>	2		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan

Figure 2.1 : “PHB” Main Page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Route Rekod kepada Pegawai"/>	Click to route the record to another PHB
3.	<input type="button" value="Terima"/>	Click to approve the record.
4.	<input type="button" value="Ditolak"/>	Click to reject the record.
5.		Click to view a record.
6.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “PHB” Main Page, click ▶ Tugas in the sidebar menu to go to the “Task” page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

Figure 2.1 : “Tugas” button in sidebar menu.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query JTU

Route ke SUHB

«

<

HALAMAN 1 DARI 1 PADA 1


>

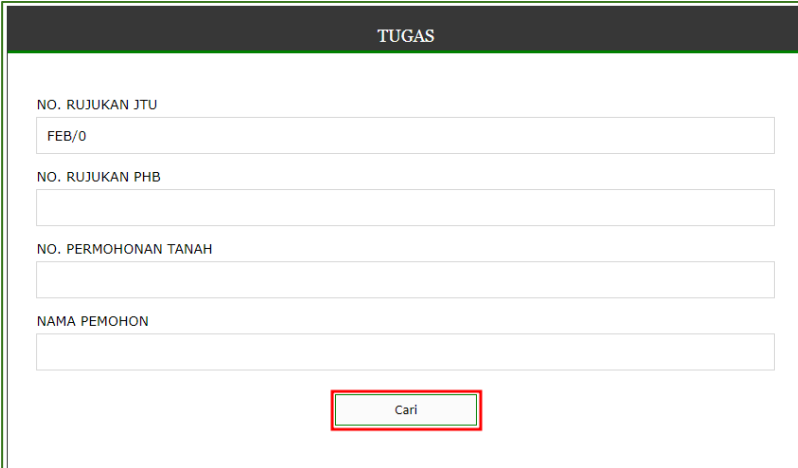
»

	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Liorita	1234567
<input type="checkbox"/>	2		FEB/000002	FEB/000002		FEB/000002

Figure 2.1 : “Task” page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Query JTU</div>	Click to query the selected records to JTU
3.	<div>Route ke SUHB</div>	Click to route the selected records to SUHB.
6.	<div><input type="checkbox"/> <input checked="" type="checkbox"/></div>	Click to select or unselect a record.

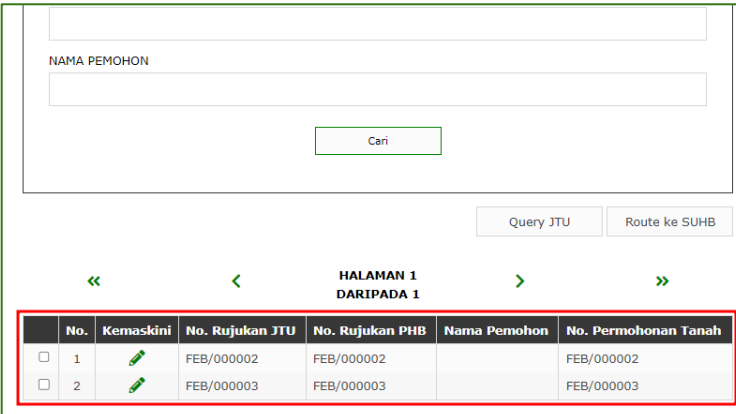
Step 3: In the "Task" page, input related search criteria to locate the record. Then, click  to start the search.



The form is titled "TUGAS" and contains four input fields for search criteria: "NO. RUJUKAN JTU" (with "FEB/0" entered), "NO. RUJUKAN PHB", "NO. PERMOHONAN TANAH", and "NAMA PEMOHON". A "Cari" button is located at the bottom right of the form.

Figure 2.1 : Search Criteria form.

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.



The search results are displayed below the search criteria form. It includes a "Cari" button, two buttons labeled "Query JTU" and "Route ke SUHB", and a pagination bar showing "HALAMAN 1 DARI PADA 1". Below this is a table with two rows of results.



	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		FEB/000002	FEB/000002		FEB/000002
<input type="checkbox"/>	2		FEB/000003	FEB/000003		FEB/000003

Figure 1.3 : Search result that is displayed

5. Query records to JTU

Step 1: In Home Page, click **PHB** in the Menu Bar and you will be directed to the “PHB” main page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Route Rekod kepada Pegawai
Terima
Ditolak

«
<
>
»

HALAMAN 1 DARI PADA 1

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Liontta	1234567	Query
<input type="checkbox"/>	2		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan

Figure 2.1 : “PHB” Main Page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Route Rekod kepada Pegawai"/>	Click to route the record to another PHB
3.	<input type="button" value="Terima"/>	Click to approve the record.
4.	<input type="button" value="Ditolak"/>	Click to reject the record.
5.		Click to view a record.
6.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “PHB” Main Page, click ▶ Tugas in the sidebar menu to go to the “Task” page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

Figure 2.1 : “Tugas” button in sidebar menu.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query JTU

Route ke SUHB

«

<

HALAMAN 1

DARIPADA 1


>

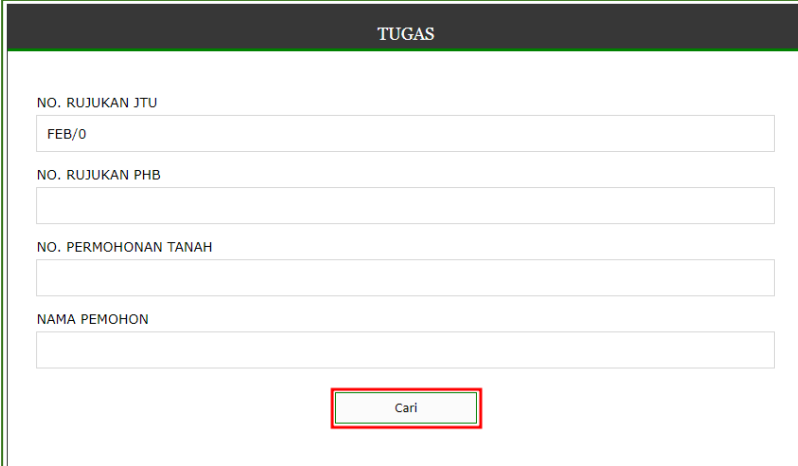
»

	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Liorita	1234567
<input type="checkbox"/>	2		FEB/000002	FEB/000002		FEB/000002

Figure 2.1 : “Task” page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Query JTU</div>	Click to query the selected records to JTU
3.	<div>Route ke SUHB</div>	Click to route the selected records to SUHB.
6.	<div><input type="checkbox"/> <input checked="" type="checkbox"/></div>	Click to select or unselect a record.

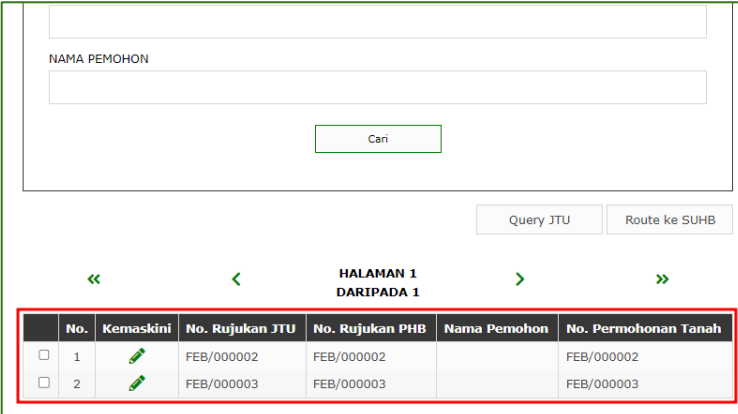
Step 3: In the "Task" page, input related search criteria to locate the record. Then, click  to start the search.



The form is titled "TUGAS" and contains four input fields for search criteria: "NO. RUJUKAN JTU" (with value "FEB/0"), "NO. RUJUKAN PHB", "NO. PERMOHONAN TANAH", and "NAMA PEMOHON". A "Cari" button is located at the bottom right of the form.

Figure 2.1 : Search Criteria form.

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.



The search results are displayed below the search criteria form. It includes a "Cari" button, two buttons "Query JTU" and "Route ke SUHB", and a pagination bar showing "HALAMAN 1 DARI 1". Below this is a table with 6 columns: No., Kemaskini, No. Rujukan JTU, No. Rujukan PHB, Nama Pemohon, and No. Permohonan Tanah. The table contains 2 rows of data.



No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1		FEB/000002	FEB/000002		FEB/000002
2		FEB/000003	FEB/000003		FEB/000003

Figure 1.3 : Search result that is displayed

Step 5: Select the records that you wish to query by clicking on the checkboxes.

Query JTU Route ke SUHB

« < HALAMAN 1
DARIPADA 1 > »

	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000002	FEB/000002		FEB/000002
<input type="checkbox"/>	2		FEB/000003	FEB/000003		FEB/000003

Figure 1.3 : List of records that are selected.

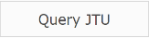

Step 6: Once the records are selected, click  to query the selected records to JTU.

Query JTU Route ke SUHB

« < HALAMAN 1
DARIPADA 1 > »

	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000002	FEB/000002		FEB/000002
<input type="checkbox"/>	2		FEB/000003	FEB/000003		FEB/000003

Figure 1.3 : "Query JTU" button.

Step 6: After clicking , a form window will appear. Enter a comment if any. Once a comment is entered, click  to submit.

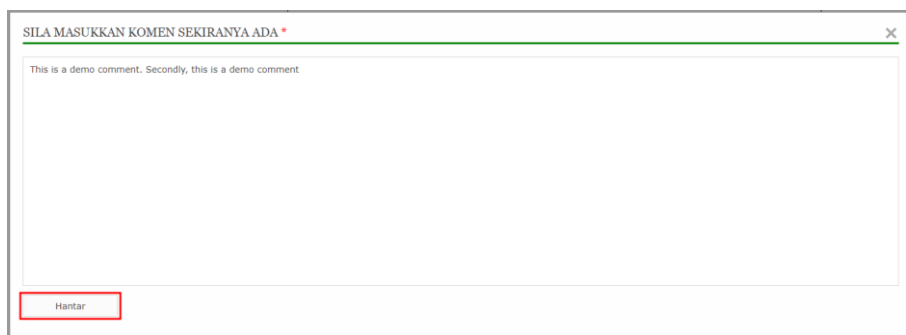




Figure 1.3 : Comment form.

EXPLANATION		
1.		Click to submit the record
2.		Click to close the form.

Step 7: Once the record has been queried to JTU, a popup message will appear.

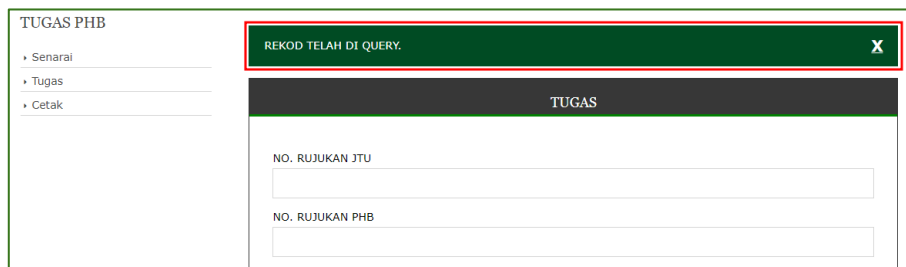


Figure 1.3 : Popup message appears once the records are successfully queried to JTU.

6.Update a record

Step 1: In Home Page, click **PHB** in the Menu Bar and you will be directed to the “PHB” main page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Route Rekod kepada Pegawai
Terima
Ditolak

«
<
HALAMAN 1 DARI PADA 1
>
»

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Liontta	1234567	Query
<input type="checkbox"/>	2		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan

Figure 2.1 : “PHB” Main Page

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Route Rekod kepada Pegawai"/>	Click to route the record to another PHB
3.	<input type="button" value="Terima"/>	Click to approve the record.
4.	<input type="button" value="Ditolak"/>	Click to reject the record.
5.		Click to view a record.
6.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “PHB” Main Page, click ▶ Tugas in the sidebar menu to go to the “Task” page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

Figure 2.1 : “Tugas” button in sidebar menu.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query JTU

Route ke SUHB

«

<

HALAMAN 1

DARIPADA 1


>

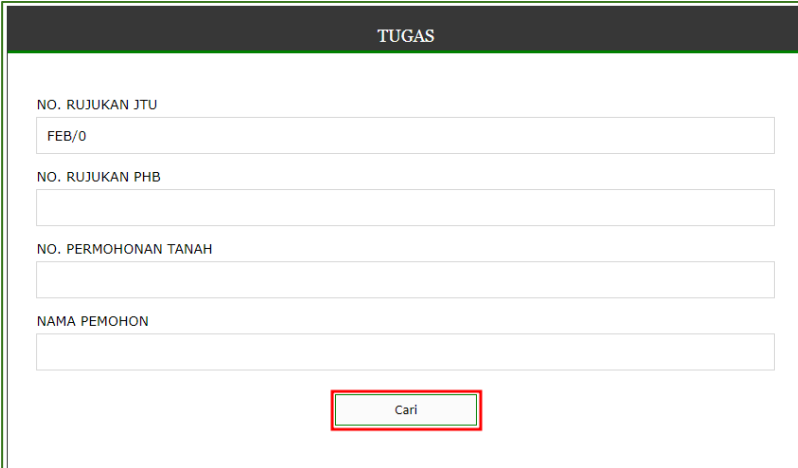
»

	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Liorita	1234567
<input type="checkbox"/>	2		FEB/000002	FEB/000002		FEB/000002

Figure 2.1 : “Task” page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Query JTU</div>	Click to query the selected records to JTU
3.	<div>Route ke SUHB</div>	Click to route the selected records to SUHB.
6.	<div><input type="checkbox"/> <input checked="" type="checkbox"/></div>	Click to select or unselect a record.

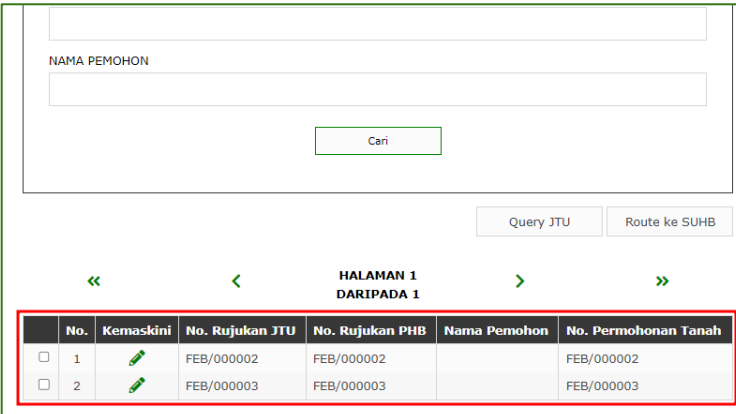
Step 3: In the "Task" page, input related search criteria to locate the record. Then, click  to start the search.



The form is titled "TUGAS" and contains four input fields for search criteria: "NO. RUJUKAN JTU" (with "FEB/0" entered), "NO. RUJUKAN PHB", "NO. PERMOHONAN TANAH", and "NAMA PEMOHON". A "Cari" button is located at the bottom right of the form.

Figure 2.1 : Search Criteria form.

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.



The search results are displayed below the search criteria form. It includes a "Cari" button, two buttons "Query JTU" and "Route ke SUHB", and a pagination bar showing "HALAMAN 1 DARI PADA 1". Below this is a table with 6 columns: No., Kemaskini, No. Rujukan JTU, No. Rujukan PHB, Nama Pemohon, and No. Permohonan Tanah. The table contains two rows of results.



No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1		FEB/000002	FEB/000002		FEB/000002
2		FEB/000003	FEB/000003		FEB/000003

Figure 1.3 : Search result that is displayed

Step 6: If you wish to view further details of the record, click either 5 of these buttons in the sidebar menu as shown in **Figure 1.3**. To update a record, you need to go to these 2 pages as shown in **Figure 1.3**.



Figure 1.3: Buttons to view further details of the record in the sidebar menu.

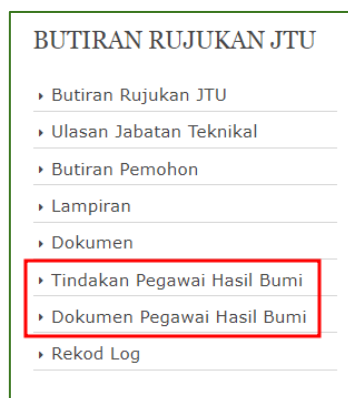


Figure 1.3: Two sections for PHB to update.

6.1 PHB actions

Step 1: Click ▶ Tindakan Pegawai Hasil Bumi in the sidebar menu to go to the “PHB Actions” page.

BUTIRAN RUJUKAN JTU

Kembali

• Butiran Rujukan JTU
• Ulasan Jabatan Teknikal
• Butiran Pemohon
• Lampiran
• Dokumen
• **Tindakan Pegawai Hasil Bumi**
• Dokumen Pegawai Hasil Bumi
• Rekod Log

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *
FEB/000003

Tarikh PHB *
15/02/2023

No. Rujukan JTU *
FEB/000003

Tarikh Rujukan JTU *
16/02/2023

Tajuk *
Testing

Figure 1.3 : “Tindakan Pegawai Hasil Bumi” button in sidebar menu.

BUTIRAN RUJUKAN JTU

Kembali

• Butiran Rujukan JTU
• Ulasan Jabatan Teknikal
• Butiran Pemohon
• Lampiran
• Dokumen
• **Tindakan Pegawai Hasil Bumi**
• Dokumen Pegawai Hasil Bumi
• Rekod Log

SINOPSIS / ANALISIS PERMOHONAN

PERAKUAN PEGAWAI PEJABAT HASIL BUMI

Setiausaha Hasil Bumi,

Sukacita berdasarkan sinopsis / analisis di atas permohonan ini adalah lengkap, teratur dan memenuhi kehendak Ordinan Tanah Sabah Bab 68 / Enakmen Hutan 1968 / Ordinan Perlombongan 1960. Sehubungan dengan itu, adalah disyorkan supaya permohonan ini diluluskan / tidak diluluskan.

Figure 1.3 : “PHB Actions” page.

EXPLANATION		
1.	Kembali	Click to go back to “Tugas” page
2.	Kemaskini	Click to update the “PHB Actions” information.

Step 2: In the “PHB Actions” page, go to “Sinopsis / Analisis Permohonan” section and insert a synopsis/analysis in the text field provided.

SINOPSIS / ANALISIS PERMOHONAN

This is a demo sinopsis or analisis.

Sila Isikan Sinopsis / Analisis Permohonan

Figure 1.3: Synopsis/analysis inserted in the text field.

Step 3: Next, go to the “Perakuan Pegawai Pejabat Hasil Bumi” section. In the first text field, it contains pre-inserted texts in the text field. Modify it by removing the words that you do not need.

Setiausaha Hasil Bumi,

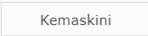
Sukacita berdasarkan sinopsis / analisis di atas permohonan ini adalah lengkap, teratur dan memenuhi kehendak Ordinan Tanah Sabah Bab 68 / Enakmen Hutan 1968 / Ordinan Perlombongan 1960. Sehubungan dengan itu, adalah disyorkan supaya permohonan ini diluluskan / tidak diluluskan.

Figure 1.3: Pre-inserted text in the text field.

Setiausaha Hasil Bumi,

Sukacita berdasarkan sinopsis di atas permohonan ini adalah lengkap, teratur dan memenuhi kehendak Ordinan Tanah Sabah Bab 68. Sehubungan dengan itu, adalah disyorkan supaya permohonan ini diluluskan.

Figure 1.3: Modified text field.

Step 4: Next, select a PHB by clicking the options in the first dropdown menu. Then, select a date. Finally, click  to update.

PERAKUAN PEGAWAI PEJABAT HASIL BUMI

Setiausaha Hasil Bumi,

Sukacita berdasarkan sinopsis di atas permohonan ini adalah lengkap, teratur dan memenuhi kehendak Ordinan Tanah Sabah Bab 68. Sehubungan dengan itu, adalah disyorkan supaya permohonan ini diluluskan.

PN. AERICCA BINTI HAMZAH

PENOLONG PEGAWAI TADBIR 3

Tarikh:

15/02/2023

Kemaskini

Figure 1.3 : “Kemaskini” button.

Step 5: Once the update is successful, a popup message will appear.



Figure 2.4 : *Popup message appears once update is successful.*

6.2 PHB documents

Step 1: Click ▶ **Dokumen Pegawai Hasil Bumi** in the sidebar menu to go to the “PHB Documents” page.

The screenshot shows the PHB Documents page. On the left is a sidebar menu titled "BUTIRAN RUJUKAN JTU" with a list of items: Butiran Rujukan JTU, Ulasan Jabatan Teknikal, Butiran Pemohon, Lampiran, Dokumen, Tindakan Pegawai Hasil Bumi, **Dokumen Pegawai Hasil Bumi** (highlighted with a red box), and Rekod Log. The main content area has a dark green header with "REKOD BERJAYA DIKEMASKINI." and a close button. Below this is a "Kembali" button. The main title is "SINOPSIS / ANALISIS PERMOHONAN". The content area contains the text "This is a demo sinopsis."

Figure 1.3: “Dokumen Pegawai Hasil Bumi” button in sidebar menu.

The screenshot shows the PHB Documents page. The sidebar menu is the same as in the previous screenshot. The main content area has a dark green header with "DOKUMEN". Below this is a "Kembali" button. The main title is "LAMPIRAN". There is a text input field for "NAMA FAIL" with a "Choose File" button and the text "No file chosen". Below this are "Tambah Dokumen" and "Reset" buttons. At the bottom, there is a table with columns "Padam", "Lihat", "No.", and "Nama Fail". The table is currently empty, showing "Tiada Rekod".

Figure 1.3: “PHB Documents” page.

EXPLANATION		
1.	Kembali	Click to go back to “Tugas” page
2.	Tambah Dokumen	Click to confirm in submitting a document.
3.	Reset	Click to clear the form.

Step 2: Enter "Appendix" and choose a file. Next, click

Tambah Dokumen

DOKUMEN

LAMPIRAN
Demo Document

NAMA FAIL
Choose File dummyPdf.pdf

Tambah Dokumen Reset

Figure 1.3: "Document" form.

Step 3: Once the adding of the document is successful, a popup message will appear. You will see the newly added document at the bottom of the document form.

BUTIRAN RUJUKAN JTU

- Butiran Rujukan JTU
- Ulasan Jabatan Teknikal
- Butiran Pemohon
- Lampiran
- Dokumen
- Tindakan Pegawai Hasil Bumi
- Dokumen Pegawai Hasil Bumi

REKOD BERJAYA DIMASUKKAN. X

Kembali

DOKUMEN

LAMPIRAN

Figure 1.3 : Popup message appears once adding is successful.

DOKUMEN

LAMPIRAN

NAMA FAIL
Choose File No file chosen

Tambah Dokumen Reset

Padam	Lihat	No.	Nama Fail
		1	Demo Document

Figure 1.3 : Newly added documents.

7.Route record to SUHB

Step 1: In Home Page, click **PHB** in the Menu Bar and you will be directed to the “PHB” main page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

STATUS

Cari

Route Rekod kepada Pegawai
Terima
Ditolak

«
<
>
»

HALAMAN 1 DARI PADA 1

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah	Status
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Liontta	1234567	Query
<input type="checkbox"/>	2		Noel/0000013	Noel/0000013		Noel/0000013	Query
<input type="checkbox"/>	3		Noel/0000015	Noel/0000015		Noel/0000015	Menunggu Tindakan
<input type="checkbox"/>	4		Noel/0000016	Noel/0000016		Noel/0000016	Menunggu Tindakan

Figure 2.1 : “PHB” Main Page.

EXPLANATION		
1.	<input type="button" value="Cari"/>	Click to search for a record.
2.	<input type="button" value="Route Rekod kepada Pegawai"/>	Click to route the record to another PHB
3.	<input type="button" value="Terima"/>	Click to approve the record.
4.	<input type="button" value="Ditolak"/>	Click to reject the record.
5.		Click to view a record.
6.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “PHB” Main Page, click ▶ Tugas in the sidebar menu to go to the “Task” page.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TERIMA REKOD DARI PHB

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

Figure 2.1 : “Tugas” button in sidebar menu.

TUGAS PHB

- Senarai
- Tugas
- Cetak

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Query JTU

Route ke SUHB

«

<

HALAMAN 1 DARI 1 PADA 1


>

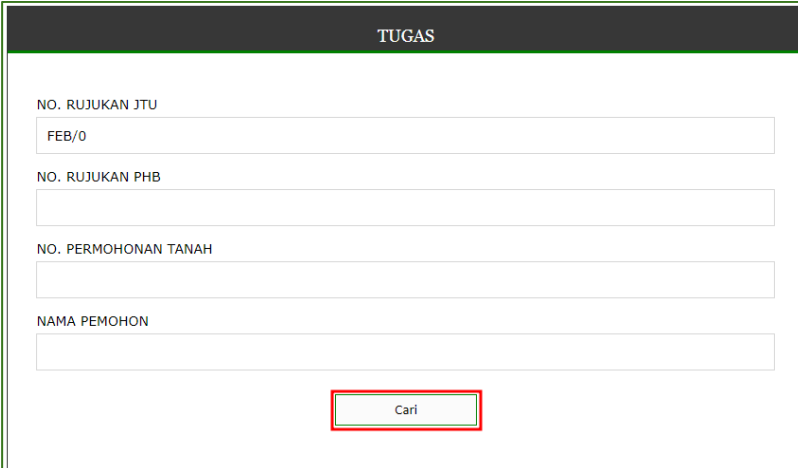
»

	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		1234567	1234567	John Bob, Clarice Liorita	1234567
<input type="checkbox"/>	2		FEB/000002	FEB/000002		FEB/000002

Figure 2.1 : “Task” page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Query JTU</div>	Click to query the selected records to JTU
3.	<div>Route ke SUHB</div>	Click to route the selected records to SUHB.
6.	<div><input type="checkbox"/> <input checked="" type="checkbox"/></div>	Click to select or unselect a record.

Step 3: In the “Task” page, input related search criteria to locate the record. Then, click  to start the search.



TUGAS

NO. RUJUKAN JTU
FEB/0

NO. RUJUKAN PHB

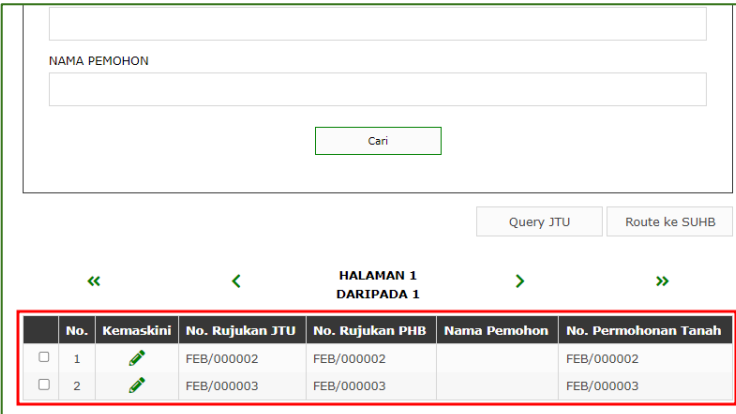
NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Figure 2.1 : Search Criteria form.

Step 4: Once the searching process is complete, you will see the search result below the search criteria form.



NAMA PEMOHON

Cari

Query JTU Route ke SUHB

« < HALAMAN 1 > »
DARIPADA 1



	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		FEB/000002	FEB/000002		FEB/000002
<input type="checkbox"/>	2		FEB/000003	FEB/000003		FEB/000003

Figure 1.3 : Search result that is displayed.

Step 5: Select the records that you wish to route to SUHB by clicking on the checkboxes.



« < HALAMAN 1 DARIPADA 1 > »						
	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000003	FEB/000003		FEB/000003
<input type="checkbox"/>	2		FEB/000004	FEB/000004		FEB/000004

Figure 1.3: List of records that are selected.

Step 6: Once the records are selected, click Route ke SUHB.





« < HALAMAN 1 DARIPADA 1 > »						
	No.	Kemaskini	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000003	FEB/000003		FEB/000003
<input type="checkbox"/>	2		FEB/000004	FEB/000004		FEB/000004

Figure 1.3: "Route ke SUHB" button

Step 7: After clicking  a form window will appear. Enter a comment if any. Once a comment is entered, click  to submit.

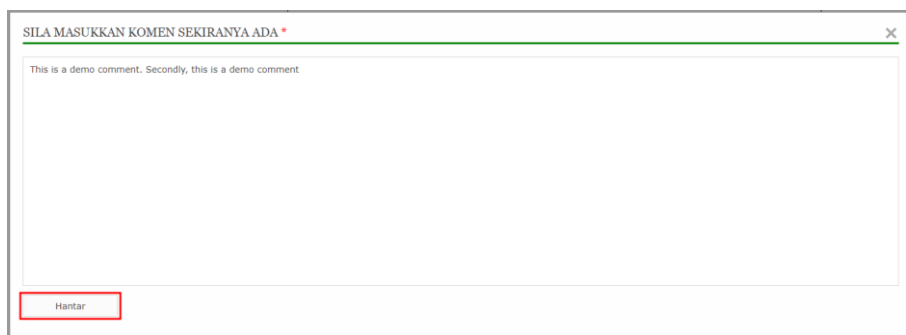
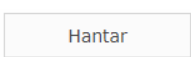



Figure 1.3 : Comment form.

EXPLANATION		
1.		Click to submit the record
2.		Click to close the form.

Step 8: Once the record has been routed, a popup message will appear.

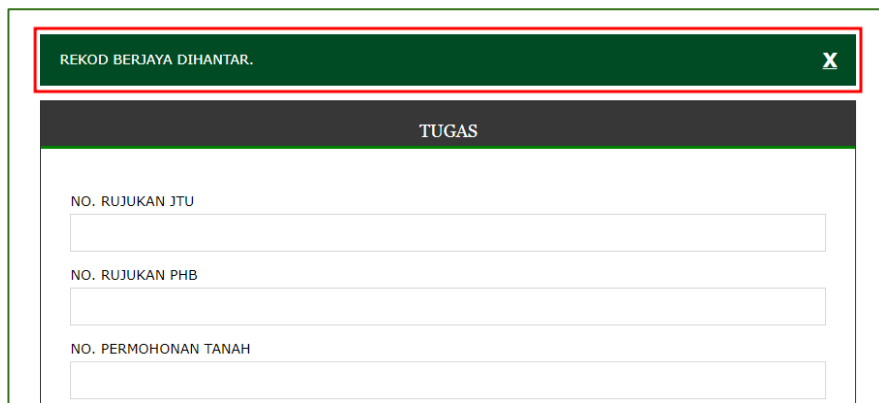


Figure 1.3 : Popup message appears once the records are successfully routed.

8. Print Record

Can't Populate Data for Screenshot

KETUA MENTERI

1.Searching for record

Step 1: In Home Page, click **KETUA MENTERI** in the Menu Bar and you will be directed to the “Ketua Menteri” main page.

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Dilulus

Ditolak

<<

<

HALAMAN 1 DARIPADA 1

>

>>

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		555555	555555		555555
<input type="checkbox"/>	2		FEB/000001	FEB/000001		FEB/000001
<input type="checkbox"/>	3		FEB/000003	FEB/000003		FEB/000003
<input type="checkbox"/>	4		FEB/000004	FEB/000004		FEB/000004
<input type="checkbox"/>	5		Noel/0000014	Noel/0000014		Noel/0000014

Figure 1.1 : “Ketua Menteri” Main Page

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Dilulus</div>	Click to approve the selected record.
3.	<div>Ditolak</div>	Click to reject the selected record.
4.		Click to view a record.
5.	<input type="checkbox"/> <input checked="" type="checkbox"/>	Click to select or unselect a record.

Step 2: In “Ketua Menteri” main page, input related search criteria to locate the record. Then, click to start the search.

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Figure 1.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.

NO. PERMOHONAN TANAH

NAMA PEMOHON

« < HALAMAN 1 DARIPADA 1 > »

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		FEB/000001	FEB/000001		FEB/000001
<input type="checkbox"/>	2		FEB/000003	FEB/000003		FEB/000003
<input type="checkbox"/>	3		FEB/000004	FEB/000004		FEB/000004

Figure 1.3 : Search result that is displayed

2.Approve/Reject record

Step 1: In Home Page, click **KETUA MENTERI** in the Menu Bar and you will be directed to the “Ketua Menteri” main page.

TUGAS

NO. RUJUKAN JTU

NO. RUJUKAN PHB

NO. PERMOHONAN TANAH

NAMA PEMOHON

Cari

Dilulus

Ditolak

<<

<

HALAMAN 1 DARIPADA 1

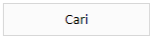
>

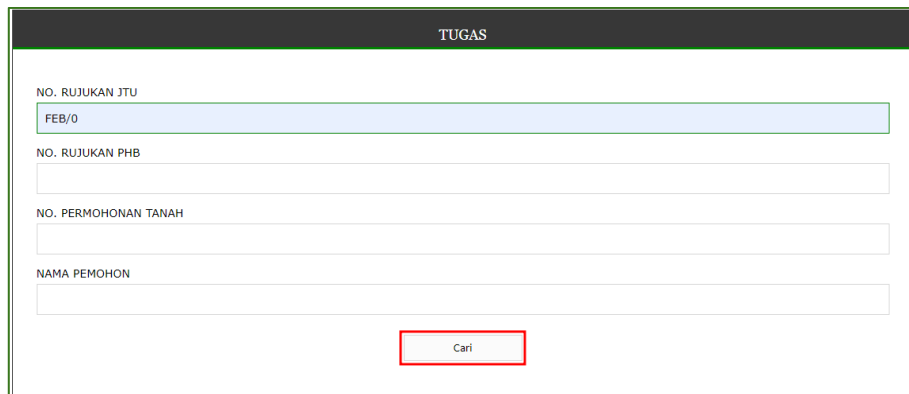
>>

	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		SSSSSS	SSSSSS		SSSSSS
<input type="checkbox"/>	2		FEB/000001	FEB/000001		FEB/000001
<input type="checkbox"/>	3		FEB/000003	FEB/000003		FEB/000003
<input type="checkbox"/>	4		FEB/000004	FEB/000004		FEB/000004
<input type="checkbox"/>	5		Noel/0000014	Noel/0000014		Noel/0000014

Figure 2.1 : “Ketua Menteri” Main Page.

EXPLANATION		
1.	<div>Cari</div>	Click to search for a record.
2.	<div>Dilulus</div>	Click to approve the selected record.
3.	<div>Ditolak</div>	Click to reject the selected record.
4.	<div></div>	Click to view a record.
5.	<div><input type="checkbox"/> <input checked="" type="checkbox"/></div>	Click to select or unselect a record.

Step 2: In “Ketua Menteri” main page, input related search criteria to locate the record. Then, click  to start the search.



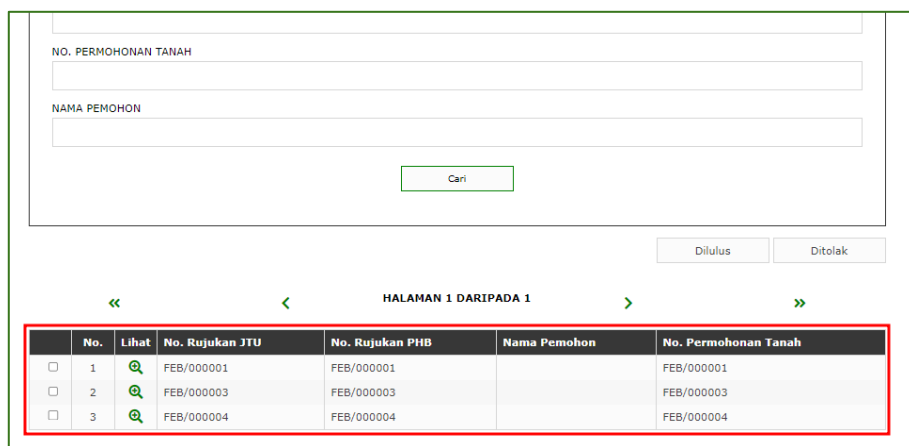
The form is titled "TUGAS" and contains the following fields:

- NO. RUJUKAN JTU: FEB/0
- NO. RUJUKAN PHB: (empty)
- NO. PERMOHONAN TANAH: (empty)
- NAMA PEMOHON: (empty)




A "Cari" button is located at the bottom right of the form.

Figure 2.2 : Search Criteria form.

Step 3: Once the searching process is complete, you will see the search result below the search criteria form.




The search results are displayed below the search criteria form. The results are as follows:

No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
1		FEB/000001	FEB/000001		FEB/000001
2		FEB/000003	FEB/000003		FEB/000003
3		FEB/000004	FEB/000004		FEB/000004

Navigation buttons: "Dilulus" and "Ditolak".

Page indicator: "HALAMAN 1 DARIPADA 1".

Figure 2.3 : Search result that is displayed.

Step 4: Click  to view the records with more details.






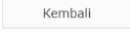
HALAMAN 1 DARIPADA 1						
	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input type="checkbox"/>	1		555555	555555		555555
<input type="checkbox"/>	2		FEB/000001	FEB/000001		FEB/000001
<input type="checkbox"/>	3		FEB/000003	FEB/000003		FEB/000003
<input type="checkbox"/>	4		FEB/000004	FEB/000004		FEB/000004
<input type="checkbox"/>	5		Noel/0000014	Noel/0000014		Noel/0000014

Figure 2.4 : “View record” button.

Step 5: Once the record has been analyzed, click  to go back to “Ketua Menteri” main page.

BUTIRAN RUJUKAN JTU

Kembali

• Butiran Rujukan JTU

• Ulasan Jabatan Teknikal

• Butiran Pemohon

• Lampiran

• Dokumen

• Tindakan Pegawai Hasil Bumi

• Dokumen Pegawai Hasil Bumi

• Rekod Log

BUTIRAN RUJUKAN JTU

No. Rujukan PHB *

FEB/000001

Tarikh PHB *

15/02/2023

No. Rujukan JTU *

FEB/000001

Tarikh Rujukan JTU *

16/02/2023

Tajuk *

Testing

MAKLUMAT PERMOHONAN TANAH

Figure 2.5 : “Kembali” button

Step 6: To select a record that you wish to approve/reject, click on the checkboxes.

« < HALAMAN 1 DARIPADA 1 > »						
	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000001	FEB/000001		FEB/000001
<input type="checkbox"/>	2		FEB/000003	FEB/000003		FEB/000003
<input type="checkbox"/>	3		FEB/000004	FEB/000004		FEB/000004

Figure 2.6 : List of records that are selected.

Step 7: Once the records are selected, click or to accept/reject the selected records.




« < HALAMAN 1 DARIPADA 1 > »						
	No.	Lihat	No. Rujukan JTU	No. Rujukan PHB	Nama Pemohon	No. Permohonan Tanah
<input checked="" type="checkbox"/>	1		FEB/000001	FEB/000001		FEB/000001
<input type="checkbox"/>	2		FEB/000003	FEB/000003		FEB/000003
<input type="checkbox"/>	3		FEB/000004	FEB/000004		FEB/000004

Figure 2.7 : "Dilulus" button

Step 8: After clicking or , a form window will appear. Enter a comment if any. Once a comment is entered, click to submit.

SILA MASUKKAN KOMEN SEKIRANYA ADA *

This is a demo comment. Secondly, this is a demo comment

Hantar

Figure 2.8 : Comment form.

EXPLANATION		
1.	<div>Hantar</div>	Click to submit the record
2.	<div>×</div>	Click to close the form.