

## Additional information

This information applies to full- and part-time roles on a permanent basis.

We do not offer a relocation package for this role.

If your application is successful, we'll record your nationality to help us understand diversity of nationality at ONS. This information will remain confidential, and will not be reported in a way which can identify you. We'll keep this information for the shortest time possible.

If you'd prefer to opt out, please email [ons.resourcing@ons.gov.uk](mailto:ons.resourcing@ons.gov.uk) or let us know when we've made an offer.

## Civil Service recruitment principles

We advertise, interview and make appointments in accordance with the [Civil Service Recruitment Principles](#).

If you feel your application has not been treated in accordance with these principles, you can make a complaint to:

Paul Cudmore  
Office for National Statistics  
Government Buildings  
Cardiff Road  
Newport  
NP10 8XG

If you're not satisfied with the response you get, you can contact the Civil Service Commission at <https://civilservicecommission.independent.gov.uk/civil-service-recruitment/complaints/>.

## If you're joining the Civil Service

You'll normally start at the bottom of the advertised pay scale.

There is limited scope to negotiate your salary based on skills and experiences, but this will only be possible in exceptional circumstances, for example where your current basic salary is higher than the starting salary for this role.

### **If you're already a civil servant**

#### **Level transfer**

If your new role is the same grade, you'll retain your existing salary or move to the bottom of the advertised salary range - whichever is greater.

If you're transferring from a London rated post to a National post, you'll be moved to an equivalent point on the national pay scale.

#### **On promotion**

If your new role is a promotion, you'll move to the bottom of the advertised pay scale, or will receive a 10% increase - whichever is greater.

If you're transferring from a London rated post to a National post, you'll be moved to an equivalent point on the national pay scale before the promotion increase is applied.