

Additional information

This information applies to full- and part-time roles on a permanent basis.

Employee benefits

Flexible working

- Work on-site Monday to Friday between 7am and 7pm
- Part time hours and job sharing
- Flexible working hours

Holidays

- 25 days annual leave, rising to 30 days after 5 years
- 8 bank holidays
- 1 privilege day

Career development

- Qualifications and professional accreditation
- Conferences
- E-learning and classroom training

On-site amenities

- Shop, canteen and coffee shop
- Gym and showers
- Parking
- Nursery (Newport site only)

Health and wellbeing

- Employee Assistance Programme
- Cycle to Work scheme

Pension

Find out more on the [Civil Service Pension Scheme website](#).

Further information

We do not offer a relocation package for this role.

If your application is successful, we'll record your nationality to help us understand diversity of nationality at ONS. This information will remain confidential, and will not be reported in a

way which can identify you. We'll keep this information for the shortest time possible.

If you'd prefer to opt out, please email ons.resourcing@ons.gov.uk or let us know when we've made an offer.

Civil Service recruitment principles

We advertise, interview and make appointments in accordance with the [Civil Service Recruitment Principles](#).

If you feel your application has not been treated in accordance with these principles, you can make a complaint to:

Paul Cudmore
Office for National Statistics
Government Buildings
Cardiff Road
Newport
NP10 8XG

If you're not satisfied with the response you get, you can contact the Civil Service Commission at <https://civilservicecommission.independent.gov.uk/civil-service-recruitment/complaints/>.

If you're joining the Civil Service

You'll normally start at the bottom of the advertised pay scale.

There is limited scope to negotiate your salary based on skills and experiences, but this will only be possible in exceptional circumstances, for example where your current basic salary is higher than the starting salary for this role.

If you're already a civil servant

Level transfer

If your new role is the same grade, you'll retain your existing salary or move to the bottom of the advertised salary range - whichever is greater.

If you're transferring from a London rated post to a National post, you'll be moved to an equivalent point on the national pay scale.

On promotion

If your new role is a promotion, you'll move to the bottom of the advertised pay scale, or will receive a 10% increase - whichever is greater.

If you're transferring from a London rated post to a National post, you'll be moved to an equivalent point on the national pay scale before the promotion increase is applied.