

Nolan J. Donahue

email@email.com | TS/SCI Clearance | <https://nolandonahue.org>

Operations and Financial Manager

Motivated and results-driven Financial Manager with a TS/SCI Clearance transitioning from active duty in the Army. I have experience integrating automation through the Microsoft Power Platform to streamline work when encountering restricted manning and place an intense emphasis on regulatory compliance and risk management.

Experience and Accomplishments

US Army, Fort Bragg, NC - Operations and Financial Manager **JUL2024-Present**

Managed a team of 25 personnel in executing payroll, contracting services, and disbursing services. Organized and managed training for all surrounding teams totalling 70 personnel as well as creating continuity products.

- Ensured over \$10M in annual payroll and contracting transactions processed with 98% accuracy.
- Engineered a standardized training architecture for 70 personnel to employ, leading to a 100% compliance and certification with internal controls in accordance with Department of Defense standards within 4 months, a 20% improvement.
- Maintained control and accountability of personnel geographically disbursed supporting projects outside the sphere of the team.

US Army, Sharm El-Sheikh, Egypt - Financial Compliance Officer **JUL2023-JUL2024**

Maintained a physical vault of \$500,000 and thousands of negotiable instruments in support of 1200 personnel from 13 different countries. Supported all US Service Members in payroll, travel, HAZMAT regulatory safety, and educational needs. Led 3 Service Members in this multidisciplinary position being responsible for their performance, evaluations, and growth.

- While staffed at 75%, ensured 100% compliance to internal controls and audit standards for financial operations.
- Managed the accountability of \$400,000 in physical currency and thousands of negotiable financial instruments with no loss of funds of negotiable assets.
- Completed a \$200,000 exchange to recirculate funds that were damaged or marked and therefore not fit for local circulation.
- Spearheaded the implementation of a new travel payment portal which improved travel processing times by over 90%.
- Implemented Power Automate to reduce friction filesharing between US government and multinational systems to reduce daily workflow demands by 10%.

Education

Bachelor's Degree, Finance

University of Delaware. Newark, DE

DEC 2022

Considering

Skills

Financial Systems: Deployable Disbursing System (DDS), Corporate Electronic Document Managing System (CEDMS), Defense Joint Military Pay System (DJMS)

Technical: Networking (OpenSense, WireGuard, Caddy), Virtualization and Containers (Proxmox, Docker), Cloud (Oracle Cloud), Automation and Scripting (Power Automate, PowerShell, Bash, AutoHotKey)

Development: Web & Tooling (HTML, CSS, JS, Node, Markdown), General Purpose (Python, Java)