NOMAN MUSTAQUE KHAN

Business Analyst | Mechanical Engineer

Procurement, Logistics & Commercial Analytics Expert with expertise in SAP S/4 HANA, Ariba, Power BI, and Six Sigma methodologies

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Professional Summary

Aspiring **Business Analyst** & **Mechanical Engineer** passionate about operational excellence. Currently advancing through an intensive specialization in **Business Analytics and Six Sigma**. Skilled in **SAP S/4 HANA, Ariba, Power BI, AutoCAD, and Project Management**, with a track record of using data to streamline workflows in manufacturing and project environments.

Professional Experience

Executive Commercial

Lloyds Metals and Energy Ltd.

📅 *Aug 2025 – Present*   📍 *Ghugus, MH*

- Currently responsible for executing procurement and logistics operations related to HSD (diesel) management, in-plant logistics, and the movement and sales of by-products. Actively involved in data collection, MIS preparation, and KPI tracking to support operational visibility and performance improvement

- Provide analytical inputs to assess logistics efficiency, identify cost drivers, and address operational gaps, enabling data-driven decision-making and strategic project execution through cross-functional collaboration

- From a procurement perspective, developed strong expertise in techno-commercial evaluation, documentation management, and contract drafting, ensuring alignment between commercial objectives and operational requirements

- With hands-on experience across procurement and logistics functions, gained proficiency in **SAP S/4HANA** and **SAP Ariba** platforms for process optimization and workflow efficiency

- Continuously engaged in R&D initiatives to evaluate new products, processes, and operational improvements, while enhancing understanding of steel plant operations, by-product generation cycles, and associated operational constraints

Graduate Engineer Trainee

Lloyds Metals and Energy Ltd.

📅 *Aug 2024 – Aug 2025*   📍 *Ghugus, MH*

- Managed end-to-end procurement activities across mechanical and electrical categories, ensuring timely sourcing, supplier coordination, and compliance with commercial requirements

- Analyzed purchasing and vendor data to identify inefficiencies and improve procurement processes, contributing to a measurable **15% increase** in process efficiency

- Collaborated closely with cross-functional teams including operations, stores, and finance to ensure on-time delivery of procurement items and smooth project execution

- Developed and maintained procurement documentation systems along with vendor performance tracking frameworks to enhance transparency and monitoring

- Conducted vendor performance reviews and provided structured feedback to support continuous supplier improvement and reliability

- Tracked and reported key procurement KPIs to assist management in data-driven decision-making and strategic planning

- Initiated process automation by developing **Google Sheets–based App Script** solutions for open PO follow-up communications, significantly reducing manual effort and turnaround time while improving stakeholder communication efficiency

Inventory Specialist

Caliber Mining & Logistics

📅 *Jan 2024 – Aug 2024*   📍 *Chandrapur, MH*

- Analyzed historical consumption patterns to optimize inventory levels, contributing to a **20% stockout reduction** and improving material availability for operations

- Identified slow-moving and obsolete inventory (SLOB) through data analysis and supported budget optimization by enabling better inventory allocation decisions

- Conducted inventory reconciliation and resolved record discrepancies to improve stock accuracy and system reliability

- Collaborated with procurement and logistics teams to strengthen demand forecasting and ensure timely replenishment of critical materials

- Leveraged operational knowledge of equipment spare parts to identify non-utilized inventory linked to equipment transferred to other sites; initiated stock transfer actions that reduced overall inventory holding by approximately **15%** and improved storage efficiency

Key Projects

Radar Object Detection System   `Arduino & Python`   `Oct 2023`

Engineered a hardware-software integration project using Python for real-time data visualization that identifies obstacles and measures the distance and speed of moving objects.

Open PO Follow-up Automation   `Google Sheets & AppScript`   `Aug 2024`

Automated purchase order follow-up processes using Google Sheets AppScripts, dramatically reducing manual effort and improving procurement efficiency.

Technical Arsenal

DATA & ANALYTICS

Python (Pandas)   Power BI   Advanced Excel   SQL Basics

ERP & TOOLS

SAP S/4 HANA   SAP Ariba

DESIGN TOOLS

AutoCAD   CATIA

Domain Skills

Supply Chain Analytics   Inventory Optimization   Vendor Management   Cost Benefit Analysis

KPI Dashboarding   Contract Drafting   Negotiation   Documentation

Education

B.Tech Mechanical Engineering   2024

Ballarpur Institute of Technology

CGPA 8.54 / 10 · 1st Rank (Final Sem)

HSC (Science)   2020

Vidya Vihar Convent HS & Jr College

84.15%

SSC (Class X)   2018

Vidya Vihar Convent HS & Jr College

84.40%

Certifications

- ✅ **Six Sigma** *In Progress*
- ✅ **AutoCAD**
- ✅ **CATIA V5R19**
- ✅ **Engineering Economics**

Achievements

🏆 **Gold Medalist**
Secured 1st Rank in 8th Semester (SGPA 9.14)

📈 **20% Stockout Reduction**
Reduced stockouts via data-driven inventory analysis