

HARVARD
INTERNATIONAL OFFICE



Certification of English Language Proficiency

As required by the Department of State J-1 Regulations, sponsors must provide verification of English language proficiency (ELP) for all J-1 sponsored visa categories (i.e. Research Scholar, Professor, Short-term Scholar, Specialist, Student Intern, and Student).

Faculty member/PI must complete the form below and return to the departmental administrator. The departmental administrator needs to use the information on the form to complete the ISD record before submitting the record to the HIO. Departmental administrators must retain this form in the scholar's file in the event of a Department of State audit.

Scholar's Name	
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I confirm that the individual's English language skills are sufficient to function on a day-to-day basis in the environment that is required to complete their program, based on the following criteria (check all that apply).

	Recognized Language Test (i.e. TOEFL, IELTS)
	Documentation from an academic institution or English language school
	In-person Interview (conversation)
	Videoconferencing/Skype
	Telephone Interview (if in-person or videoconferencing is not possible)
	Transfer/Repeat Visitor (ELP established in previous J-1 stay)
	Other (must specify):

Faculty Sponsor or P.I. Signature	
Faculty Sponsor or P.I. Printed Name	
Date	