

Nomuunzul Munkhjargal

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SUMMARY

3+ years' experience in business and data analysis, 4+ years' experience in project management. Graduate student of M.A. in Economic specialized in environment. A pro-active and result-driven professional with long term goal to commit in ESG domain.

SKILLS

Languages: Python (pandas, numpy, matplotlib), R, SQL

Technologies: Excel, Power BI, Tableau, SAP, REDCap

Statistics: Regression modelling

WORK EXPERIENCE

American Century Investment Management, Inc

Kansas City, Missouri

Data Analyst Intern, Business Transformation Dept.

May 2022 - Present

- Analysing customer behaviour from client service perspective and finding insights for the business to improve service quality, cost optimization and tailoring services to customer needs; presented findings to the stakeholders
- Transforming +3 manual reports into automatic self-service-oriented dashboard (Power-BI) achieving over 50man-hrs labour efficiency per annum

University of Missouri – Kansas City

Kansas City, Missouri

Graduate Research Assistant, [Center for Economic Information](#)

Feb 2022 – Present

- Cleaned and transformed data that archived in various formats; contributed to the analysis on Impact Lead-Kansas City grant project

RioTinto LLC, [Oyu Tolgoi Project](#)

Ulaanbaatar, Mongolia

Senior Business Analyst, Finance Dept.

June 2018 – January 2021

Business Analyst, Finance Dept.

October 2017 – May 2018

- Oversaw and provided analysis on value improvement investments of Concentrator plant to ensure informed management decision making
- Maintained and upgraded the life of mine cost models (Excel); conducted various analysis to support mine operations decisions of business improvement
- Originated and maintained monthly sustaining capital report (Power-BI)
- Supported on companywide ESG initiatives for value assessment and business case development, including Lean Procurement Practices for Reducing Wastes and Life cycle costing of Waste Management Center

Project Lead, Engineering and Project Dept.

June 2016 – February 2017

Managed construction and engineering only projects, and successfully completed 16 projects in open pit, concentrator and, general and administration areas within approved acceptance criteria

Project Planner, Engineering and Project Dept.

August 2013 – May 2016

Monitored ongoing project progress and assessed it's earned value to ensure informed project management decision and scheduled contract payments

EDUCATION

University of Missouri-Kansas City

Master of Arts in Economics

GPA: 3.86
Expected December 2022

National University of Mongolia

Master of Ecology

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Earned 12 credits

National United University in Taiwan

Bachelor of Business Administration

GPA: 3.34

ORGANIZATIONS & INVOLVEMENTS

[Women in Mining Resources Mongolia](#)

Founder & Former Board Member

December 2016 – December 2020

WMRM is a not-for-profit and non-governmental organization for society focused on promoting and guiding women in mining sector, their role and advancement in the industry