## **Fusion Five Studio's Requirements Draft**

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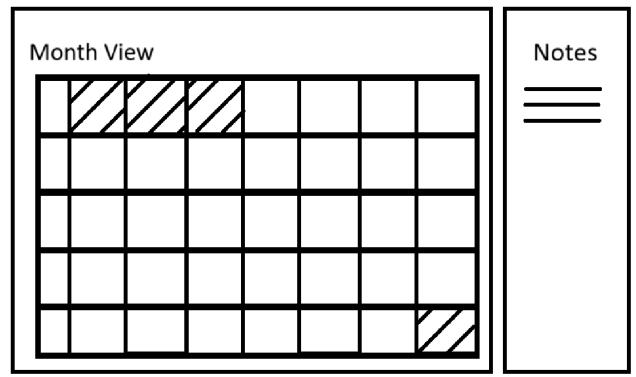
## **Step 1** — Kickoff: Meeting the Customer

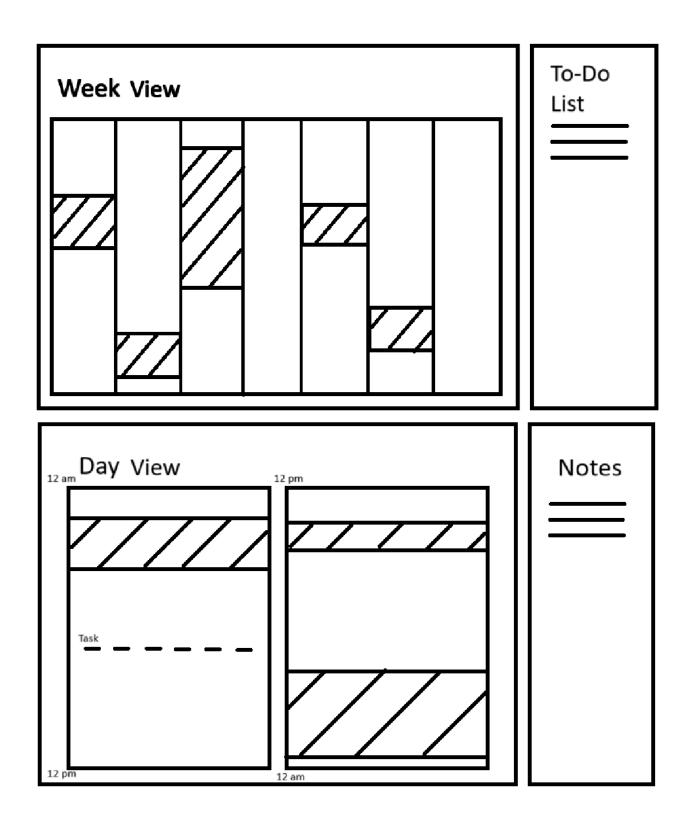
- Calendar app.
- Add, delete, edit events.
- Load and export files (database) for calendar information.
- Three display views events by day, week, and month.
- Challenge
  - o Add to-do list
  - Cross out tasks already done
  - Focused study times as well as the company events
    - Time block
    - Organize tasks which need to be prioritized priority list (flag, organize by due date, etc.)
- This app targets both general users and businesses.
  - o For businesses:
    - Professionals: to keep track of work-related meetings, appointments, and deadlines + prioritize their tasks.
    - Teams/organizations: may use the app for managing schedules, tracking shared tasks, and organizing company events.
  - For general users:
    - Students: can manage class schedules, assignments, exams, and personal tasks.
    - Other individuals: can manage their daily, weekly, and monthly events, to-do lists, and personal goals.
    - Other kinds of people who may find this useful include freelancers, entrepreneurs, and simply family members trying to make sure they synchronize their schedules and do not forget anything important.

# **Step 2** — **Initial Brainstorming and Follow-Up Questions**

- We need to make a calendar application / event manager, where the user will be able to add, delete, and modify events.
  - A calendar template can determine leap year/common year
  - Each event will have a start time, end time, priority level (?)
  - These events will be saved into and loaded from a database (.json/.ics files ???)
    - Support for different accounts/users
    - Option to download it as a database and upload to the program.
- We need a GUI calendar in the middle, to-do list on the side.
  - When displaying to the user, they can choose to view the events based on (1) day,
    (2) week, or (3) month.
  - User can configure when the week will start.
- Priority control: Auto-set higher priority to the events named with specific keywords. (due, deadline, appointment, etc..)

- Each event can have: name, date, priority, notes, (location? person?).
- Maybe we can add some system for repetitive events (weekly, monthly, etc.)
- Follow Up Questions:
  - Q. Are tasks and events two different things? Should there be any connections between the two? (should a task create events, etc.)
    - We will have tasks, events, and focus time (to do the tasks)
  - Q. An alarm before important events? Or it is just working as a schedule?(User may set an alarm in advance instead of )
    - A. Not a strict requirement but it is fine to add that.
  - o Q. confirm regarding GUI layout





### **Step 3 — Independent Research**

- ICS files
  - ICS files are plain text files that contain information about a calendar event, including the event's:
    - Title
    - Summary and description
    - Start and end times (Format of time is Timestamp instead of regular time format)
      - Can probably convert w/ Python

```
VERSION: 2.0

PRODID: -//ABC Corporation//NONSGML My Product//EN

BEGIN: VJOURNAL

DTSTAMP: 19970324T120000Z

UID: uid5@example.com

ORGANIZER: MAILTO: jsmith@example.com

STATUS: DRAFT
```

- Location
- Alert trigger
- All popular calendar apps use this format including Microsoft Outlook, Apple Calendar, Google Calendar, and Mozilla Thunderbird Lightning Calendar.
- Can convert to and from .csv
- Similar programs
  - A function that can switch between the month, day, year.
  - o A list of the time by hour on the side.
  - A function that allows to colour code tasks/events
  - A function that can toggle Housekeeper(assistant) mode' which fills up all the gaps with randomly generated meaningful activities (dining,housework, homework, reading, etc)
  - A search function that allows the user to search for a certain task/event based on the date, time, and name of the task/name.
- How to generate profit(commercial based)
- Languages/frameworks
  - Python calendar module can write frontend in HTML/CSS/JS and then backend in Python.
  - Learn how to Web Development

#### **Step 4** — Requirements and Prioritization

- Must-Have Requirements
  - The ability to close the application
  - Calendar application that the user can add, remove, and modify events and tasks.
  - Events are defined with a start and end time and have a priority level.
  - Tasks don't have a start or end time and act as a deadline with a priority level.

- A to-do list on the side that contains events/tasks.
- Events/tasks can be loaded up from files.
- Should-Have Requirements
  - Multiple accounts/calendars
  - Colour-coding
- Could-Have Requirements
  - o Themes
  - o Option to change week's starting date
  - Nice features
  - o Notification system
- Won't-Have Requirements
  - o On-screen keyboard.
  - o AI 🙁
  - Self-destruction protocol (wiping all events and tasks)
  - A cheater mode which can flip the calendar to one with completely different tasks and events.

### **Key stakeholders:**

- General users, who use it for personal time management like students who use it to manage their class schedule.
- Business users, who would use it for work-related purposes.