#### TO-DO LIST APPLICATION

# **OBJECTIVES**

The primary objective of this project is to create a simple, text-based **To-Do List** application using Python. This application allows users to:

- 1. Add tasks with a due date.
- 2. Remove tasks.
- 3. Mark tasks as completed.
- 4. View the list of tasks with their status (completed or incomplete).
- 5. Exit the application.

# **CONCEPTS OF PYTHON USED**

#### **Data Structures**

- Lists: Used to store the collection of tasks.
- Dictionaries: Used to store task details like task name, due date, and completion status.

## Loops

- While Loop: Used to create an infinite loop that continues running until the user chooses to exit.
- For Loop: Used to iterate through the list of tasks for displaying them.

#### **Conditional Statements**

• If-Elif-Else Statements: Used to handle user choices and perform corresponding actions (add, remove, mark as completed, exit).

#### **User Input**

• input () Function: Used to take input from the user for various operations.

### **String Formatting**

• f-strings: Used for formatting strings when displaying tasks.

## **Error Handling**

• Basic validation to check if user input is within the valid range for task operations.

# **EXPLANATION OF CODE**

## **Initial Setup**

• An empty list named `tasks` is initialized to store tasks.

# **Infinite Loop**

• An infinite loop starts to keep the application running until the user decides to exit.

#### **Display Tasks**

- The current list of tasks is displayed.
- An index is used to number the tasks.
- For each task, the status is checked and set to "Completed" or "Incomplete" based on the task's completion status.
- The tasks are printed with their index, task description, due date, and status.

# **Display Options**

- The available options are displayed to the user.
- The user's choice is taken as input.

# Option 1: Add Task

- The user is prompted to enter the task name and due date.
- A new task dictionary is created with the task details and `completed` status set to `False`.
- This dictionary is appended to the `tasks` list.
- A success message is printed to indicate the task has been added.

### **Option 2: Remove Task**

- The user is prompted to enter the task number they want to remove.
- The input is converted to an integer and checked if it is within the valid range (1 to the number of tasks).
- If valid, the task is removed from the `tasks` list using the `pop` method.
- A success message is printed.
- If invalid, an error message is printed.

# **Option 3: Mark Task as Completed**

- The user is prompted to enter the task number they want to mark as completed.
- The input is converted to an integer and checked if it is within the valid range.
- If valid, the `completed` status of the specified task is set to `True`.
- A success message is printed.
- If invalid, an error message is printed.

## **Option 4: Exit**

• If the user selects the option to exit, a message is printed and the `break` statement is executed to terminate the loop and end the program.

#### **Invalid Choice**

• If the user enters an invalid choice (anything other than 1, 2, 3, or 4), an error message is printed.

