

*ISTANBUL UNIVERSITY*

*INTERNATIONAL UNIVERSITY OF SARAJEVO*



**Protocol on the Establishment of International  
Undergraduate Joint Degree Program  
in Political Sciences  
and International Relations  
between  
ISTANBUL UNIVERSITY, TURKEY  
and  
INTERNATIONAL UNIVERSITY OF  
SARAJEVO, BOSNIA AND HERZEGOVINA**

## SECTION 1

### GENERAL TERMS

#### **ARTICLE 1 – Purpose and Background**

- (1) The purpose of this Protocol is to define the principles and procedures governing the mutual structuring of an international Bachelor of Arts joint degree program between Istanbul University (hereafter referred to as "IU"), Turkey, and International University of Sarajevo (hereafter referred to as or "IUS"), Bosnia and Herzegovina (both will be referred to as the "parties" or "institutions").
- (2) The institutions agree, by this Protocol, to collaborate with one another on a non-exclusive basis in offering a mutual transfer program of study that will prepare students of both institutions to study their preparatory program (hereinafter: ELS) and first two academic years at IUS and then continue for third and fourth year at IU, in order that they can complete a Bachelor of Arts in Political Sciences and International Relations (hereinafter referred to as "POLS") at IU and a Bachelor of Arts in Political Sciences and International Relations at IUS simultaneously.

#### **ARTICLE 2 – Scope**

- (1) Terms and conditions defined in this Protocol apply to student admission, curriculum, exams and assessment, attendance, leave of absence, maximum time limits, graduation requirements, academic failure, diplomas, tuition fees, and other issues related to the joint degree program between IU and IUS.

#### **ARTICLE 3 – Legal Basis**

- (1) This Protocol has been prepared in accordance with (a) Higher Education Law No. 2547, published in the Official Gazette dated 6.11.1981, numbered 17506, (b) Regulation about joint degree programs at Turkish Higher Education Institutions, published in the Official Gazette on 06.10.2016, numbered 29849, (c) Regulation about the Transfer between Associate's and Bachelor's Degree Programs, Double Major and Minor Programs and Course Credit Transfers between Institutions of Higher Education, published in the Official Gazette dated 24.04.2010, numbered 27561. (d) Regulation about education for Associate's and Bachelor's Degree at IU, published in the Official Gazette dated 21.09.2010 numbered 27706 and (e) Laws and regulations concerning the operations of IUS.

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A handwritten signature consisting of a stylized letter 'H'.

## **ARTICLE 4 – Definitions**

(1) The concepts and terms used in this Protocol are defined as follows:

“AICE”	: Cambridge Advanced International Certificate of Education
“B.A.”	: Bachelor of Arts
“JDP”	: Joint Degree program
“ECTS”	: European Credit Transfer System
“ELS”	: English Language School
“IB”	: International Baccalaureate
“IBT”	: Internet based test
“IU”	: Istanbul University
“IUS”	: International University of Sarajevo
“OSYM”	: Assessment, Selection and Placement Center
“POLS”	: Political Sciences and International Relations
“TOEFL”	: Test of English as a Foreign Language
“YKS”	: Higher Education Institutions Exam System
“YOK”	: Council of Higher Education of Turkey

## **SECTION 2 JOINT DEGREE PROGRAM**

## **ARTICLE 5 – Establishment of Joint Degree Program**

- (1) IU and IUS shall have authority and oversight with respect to all matters regarding legal or academic explanations of this protocol, degree programs including but not limited to admission and registration processes, tuition and fees (including increases and in-state/out-of-state rate determinations), conferring of degrees and maintenance of all of their own official student records. Final decisions regarding IUS's participation in the Program shall be made through a comprehensive administrative process by approval of the Ministry of Education, Science and Youth of Canton Sarajevo, Bosnia and Herzegovina.
- (2) Admission and placement of IU students into the joint degree program will be carried out by the Assessment, Selection and Placement Center (hereinafter referred to as "OSYM") in accordance with the Turkish regulations to which IU is subject to and, the agreed admissions standards established by IU and OSYM for IU to implement its admission procedures, as required by Turkish regulations, in accordance with the OSYM timetable.
- (3) This protocol will become effective once it has been approved by the Turkish Council of Higher Education (YÖK). Any changes to this document will also require an approval from YÖK.

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## **ARTICLE 6 – Student Quotas**

- (1) The number of students with Turkish and non-Turkish citizenship that will be admitted to the joint degree program each year will be determined jointly by IU and IUS, and submitted to YOK for the approval. Unless there is a written modification by both institutions,
- a) the maximum number of students holding Turkish citizenship to be admitted to the joint degree program by YKS exam will be twenty (20) in any given year.
  - b) the maximum number of students holding Bosnian citizenship to be admitted to the joint degree program will be twenty (20) in any given year.
  - c) the maximum number of transfer students from equivalent programs to be admitted to the joint degree program will be ten (10) in any given year. The application requirements for the relevant students are given in Article 10.
  - d) the maximum number of international students to be admitted to the joint degree program will be 50% out of the total number of annual students quota.

## **ARTICLE 7 – Admissions of Students Holding Turkish Citizenship**

- (1) Students will be placed in the “Political Sciences and International Relations” joint degree program by OSYM according to their YKS exam scores upon completion of secondary education in Turkey.
- (2) Students will be placed according to the “Equally weighted” YKS exam score and, unless declared otherwise, students will be chosen from the top 150.000 students in this exam score type.
- (3) Student admission criteria shall conform to the norms set down by the appropriate accrediting body with respect to English proficiency as defined in ARTICLE 15.

## **ARTICLE 8 – Admission of Foreign Students**

- (1) Foreign students should fulfill the conditions required by IU in accordance with the IU Senate Regulations, ratified at the Senate meeting dated 21.04.2016 and numbered 11, entitled as “Regulations for Admissions of Foreign Students to Istanbul University” to apply and be accepted in the program. IUS accepts foreign students in accordance with the Law on Higher Education, published in the Official Gazette of Sarajevo Canton, 33/17.
- (2) Foreign student admission criteria shall conform to the norms set down by the

appropriate accrediting body with respect to English proficiency as defined in ARTICLE 15.

#### **ARTICLE 9 – Admissions of Students Holding Bosnian Citizenship**

- (1) Students who are holding Bosnian citizenship should fulfill the conditions listed in public vacancy for enrollment of undergraduate students and those required by the Law on Higher Education of Sarajevo Canton. The applicant is entitled to apply to the “Political Sciences and International Relations” joint degree program with the condition that the high school graduation score is at least 3.0/5.0 (or the equivalent).
- (2) Students holding Bosnian citizenship admission criteria shall conform to the norms set down by the appropriate accrediting body with respect to English proficiency as defined in ARTICLE 15.

#### **ARTICLE 10 – Admission of Transfer Students from Other Programs into the Joint degree program**

- (1) Any undergraduate student enrolled in an equivalent program interested in transferring into the joint degree program may be considered for admission according to “the Regulation about the Transfer between Associate’s and Bachelor’s Degree Programs, Double Major and Minor Programs and Course Credit Transfers between Institutions of Higher Education”, published in the Official Gazette dated 24.04.2010, numbered 27561, if they have a cumulative GPA from the previous department or institution(s) of at least 3.0 (out of 4.0).
- (2) All students admitted in the program are required to achieve adequate English language proficiency as defined in ARTICLE 15.

### **SECTION 3 PROGRAM FEES**

#### **ARTICLE 11 – Tuition and Fees**

- (1) The joint degree program students are obliged to pay the fees to IUS within the scope of the study period in the Bosnia and Herzegovina as declared by IUS for the relevant academic years along with the ELS fees if attending English Preparatory school. IUS shall announce and collect all tuition and/or fees required to be paid by the students while they’re studying at IUS. IUS may establish an international student development fund applicable to students of joint degree program. Neither institution shall have any liability to the other for any such uncollected student tuition and/or fees.



- (2) The joint degree program students are obliged to pay the fees to IU within the scope of the study period in Turkey as declared by IU for the relevant academic years. IU shall announce and collect all tuition and/or fees required to be paid by the students while they're studying at IU.
- (3) While taking courses out of their home countries, all students will be responsible for all of their own living costs, including but not limited to: transportation; room and board expenses; medical insurance (all students visiting IUS will be required to purchase IUS's health insurance before assuming their studies at IUS) and health service fees; textbooks; clothing; personal and miscellaneous expenses; and passport, visa and residence permit costs. IUS and IU bear no responsibility for providing funds to a student for any purpose.
- (4) Prior to the beginning of their studies at IUS, students will be required to verify that each has sufficient means of support for the duration of each stay at IUS. Students shall submit "Signed Declaration for Subsistance Assurance" before their enrollment to IU.
- (5) To the extent available, each institution will offer on-campus housing (upon availability) and meal plans to students at additional cost and based upon their regular rates.
- (6) The annual increase rates of tuition and fees will be determined and announced jointly by IU and IUS.

#### **ARTICLE 12 – Tuition Fee Payment Procedure**

- (1) The annual tuition fee of the joint degree program will be paid in accordance with each institution's procedures. Tuition will be paid in two equal installments. First payment will be made at the time of registration at the beginning of academic year; the second payment will be made at the start of second semester.

#### **ARTICLE 13 – Scholarships**

- (1) Unless specifically authorized by the partner institution, neither institution will make any representations or offer any guarantees to prospective students about the likelihood of awards of financial aid or scholarships or student employment at the other institution.



## SECTION 4

### THE CONTENT OF THE PROGRAM

#### **ARTICLE 14 – Duration of Study**

- (1) The duration of study in the joint degree program will be four (4) academic years except the preparatory program. The maximum time limit for a student to complete the 4-year joint degree program will not exceed seven (7) academic years.
- (2) The Freshman/1<sup>st</sup> and Sophomore/2<sup>nd</sup> academic years of the joint degree program will be carried out at IUS while the Junior/3<sup>rd</sup> and Senior/4<sup>th</sup> academic years will be carried out at IU. ELS classes will be given at IUS. The preparatory program will be carried out by IUS.

#### **ARTICLE 15 – Medium of Instruction**

- (1) The medium of instruction in the joint degree program is English. All students registered in the joint degree program are required to achieve an adequate score in the English proficiency test offered by IUS. Students should fulfill the English language requirements of IUS to be able to attend courses at IUS starting from their freshmen/1<sup>st</sup> academic year. Prospective students applying for admission to the joint degree program shall be expected to have equivalent English language proficiency as other international students applying to and accepted by IUS by the time they take courses in the joint degree program.
- (2) The required minimum score to start the program at IUS is 75/100 for the placement test and minimum 70/100 for the Proficiency test.
- (3) Those students who cannot meet the language proficiency requirement will have an intensive language program at IUS. The maximum duration of the intensive language program is two (2) years.
- (4) Students with Turkish citizenship who cannot meet the language proficiency requirements by the end of two years may be placed into an equivalent Turkish program at IU in accordance with Article 12/4 of Regulation about joint degree programs at Turkish Higher Education Institutions, published in the Official Gazette on 06.10.2016, numbered 29849, or upon their request they can be placed in a program where the medium of instruction is Turkish by OSYM, depending on their YKS score achieved in the relevant year for once only.



- (5) Students with Bosnian citizenship or foreign students who cannot meet the language proficiency requirements by the end of two years shall be dismissed from the joint degree program according to the Article 78/6 of the Law on Higher Education, published in the Official Gazette of Sarajevo Canton, numbered 33/17 and Article 41/5 of Regulation on Study Rules for the First Study Cycle at IUS, dated August 13, 2018, numbered IUS-Senat 11-1980/2018.
- (6) In the following cases, prospective students will be exempted from the ELS Proficiency Exam if they have:
- a) passed TOEFL iBT with 79 points and above
  - b) obtained a high school/BA/MA diploma/degree in a country with English as an official language
  - c) high-school diploma from one of the internationally recognized English medium programs below:  
AICE diploma: Cambridge Advanced International Certificate of Education  
IB diploma : International Baccalaureate

#### **ARTICLE 16 – Academic Failure**

- (1) Students of the joint degree program who are dismissed from any of the higher education institutions on grant of academic failure shall be dismissed from the joint degree program according to Regulation of YÖK published in the Official Gazette on 06.10.2016, numbered 29849.
- (2) A student who is dismissed from one of the universities for any other reason than academic failure is also dismissed from the relevant partner university. All student dismissals shall be made through a consultative process between the institutions.
- (3) Dismissed students with Turkish citizenship on grant of academic failure may be placed into an equivalent program at IU, in accordance with Regulation about the Transfer between Associate's and Bachelor's Degree Programs, Double Major and Minor Programs and Course Credit Transfers between Institutions of Higher Education, published in the Official Gazette dated 24.04.2010, numbered 27561.
- (4) Failed courses will be repeated at the institution where the course is offered.

#### **ARTICLE 17 – Diploma**

- (1) The students who fulfill the academic requirements of both institutions shall be granted two independent double diplomas, one of which shall be issued by IU, and the other shall be issued by IUS.

- (2) The students cannot qualify for any of the diplomas without successfully fulfilling the academic requirements of both institutions in the joint degree program.
- (3) All joint degree program students must satisfy both degree requirements at IUS and IU in order to be jointly and simultaneously awarded their two diplomas from the respective universities. Upon completion of the stated requirements, students cannot be awarded only one of the two diplomas in this joint degree program.
- (4) The degree designations which will appear on the diplomas are defined as follows:  
“Bachelor of Arts in Political Science and International Relations” from IU and a “Bachelor of Arts in Politival Science and International Relations” from IUS.
  - a) The institutions will certify to one another the name, addresses, and student identification number of each student satisfactorily completing the joint degree program.
  - b) The institutions will confer their B.A. Degree, together with all rights and privileges pertaining thereto, to each student meeting the respective degree course requirements for the joint degree program as specified in the APPENDIX 1 attached hereto.

(5) Diploma samples are shown in **APPENDIX 1**.

(6) The phrases which will appear on the diplomas are defined as follows:

On the IU diploma: *“having satisfactorily completed all requirements of Political Sciences and International Relations Undergraduate Program carried out jointly by Istanbul University and International University of Sarajevo has been awarded the degree of Bachelor of Arts in Political Sciences and International Relations with all the honours, rights and privileges pertaining thereto.”*

On the IUS diploma: *“having satisfactorily completed the required four years of theoretical and practical study (minimum 240 ECTS) of the study program of Political Sciences and International Relations carried out jointly by the International University of Sarajevo and Istanbul University, has on this (date) been awarded the Degree of Bachelor of Arts in Political Sciences and International Relations with all privileges connected thereunto”*

## SECTION 5

### PROGRAM PROCEDURES

#### **ARTICLE 18 – Curriculum**

- (1) The curriculum of the joint degree program, the definitions and the credits of the activities constituting the program, such as courses, laboratories, implementations, internships and thesis, and the division of the curriculum between IU and IUS appear in **APPENDIX 2**.
- (2) The joint degree program comprises 240 ECTS in compliance with Turkish Higher Education Qualifications Framework and Baseline of the Qualifications Framework in Bosnia and Herzegovina
- (3) Involved departments at each institution will review and approve all core curriculum course offerings in the joint degree program to ensure that the courses taught at each institution are comparable in content and structure. The course review may include, but is not limited to: the overall course composition, the content and related description for each course which is part of the joint degree program, texts and other teaching materials appropriate to each course, and qualifications of instructors. The institutions will continue to interact and provide this same review or modification on an annual basis.
- (4) For the approval of this Protocol by competent bodies in Turkey and Bosnia and Herzegovina, involved departments will upon request officially send to each other the list of academic staff responsible for their part of curricula along with official CV's and decisions on holding academic promotions (including scientific field/courses).

#### **ARTICLE 19 – Grading Systems**

- (1) Requirements for academic success in each course and the general academic achievement of the student shall be determined in accordance with the regulations of the institution of current study.
- (2) The transcript of the student will be sent to partner institution at the end of each academic year.
- (3) The grading system of IU appears in **APPENDIX 3**.
- (4) The grading system of IUS appears in **APPENDIX 4**.

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## **ARTICLE 20 – Student Transition Requirements between Partner Institutions**

- (1) After successful completion of two (2) years (four-semesters) of study at IUS, with good academic, behavioral and financial standing, students will be permitted to transfer their course grades between the institutions for satisfaction of the B.A. Degree requirements at each institution, provided the following requirements are met:
  - (a) In order for a student to transfer between the institutions (from IUS to IU), a minimum cumulative GPA of 2.5 on a 4.0 scale or greater will be required.
  - (b) Students will go through each institution's transition processes and therefore must meet all applicable requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees.
  - (c) Students will abide by all applicable policies and procedures in effect at the institution they are attending.
- (2) Upon the condition of satisfying cumulative GPA of 2.5 and accumulated at least 108 ECTS at IUS, students are eligible to register two remaining courses from sophomore year or its equivalents at IU.

## **ARTICLE 21 – Leave of Absence**

- (1) The joint degree program student may be granted a leave of absence for a semester or an academic year on condition that he has documented force majeure and/or medical reasons and submits the relevant documents as required by the respective institution that he/she is attending.
- (2) The duration of the approved leave of absence shall not be counted towards the maximum duration of study.
- (3) The total duration of the leave of absence cannot exceed 50 percent of the legally designated period of education or the period permitted by the applicable regulations of the respective institution.

## **ARTICLE 22 – Disciplinary Action**

- (1) Provisions applicable at the university of current study are applied in handling the disciplinary act and behaviors of students.

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- (2) Each institution shall be solely responsible for student conduct and discipline matters relating to its academic operations, including grade appeals, allegations of cheating, plagiarism or classroom rules.

#### **ARTICLE 23 – Transfer out of the program**

- (1) IU students may apply for a transfer to the same university in the joint degree program or another joint degree program conducted in the same field in another university in accordance with the provisions concerning “Transfer between Associate Degree and Bachelor’s Degree Programs, Double Major and Minor Programs and Course Credit Transfers between institutions of Higher Education” published in the Official Gazette dated 24.04.2010 and numbered 27561.
- (2) Transfers by IU students from the joint degree program to another program within the country or any equivalent Bachelor’s degree program to the joint degree program can be made in accordance with the provisions of the aforementioned regulation.
- (3) Transfers by IUS students from the joint degree program to another program within Bosnia and Herzegovina or from the program within the country to an international program can be made in accordance with the provisions of the regulations set by the IUS transfer procedure, upon communication with IU.

### **SECTION 6 MISCELLANEOUS AND FINAL PROVISIONS**

#### **ARTICLE 24 – Additional Provisions**

- (1) Any issue not expressly specified in this Protocol shall be subject to the provisions stated in Article 3.
- (2) Use of Names: Subject to IUS's prior approval, IU will be authorized to use IUS's name and logo on a non-exclusive basis in conjunction with IU joint degree program brochures, publications, advertisements, letterhead, and material, which make reference to this Protocol agreement. Subject to IU's prior approval, IUS will be authorized to use IU's name and logo on a non-exclusive basis in conjunction with IUS's joint degree program brochures, publications, advertisements, letterhead, and material, which make reference to this Protocol. Each institution agrees to follow any reasonable trademark usage and/or branding guidelines provided by the other

institution in connection with its exercise of this license.

- (3) Annual Visits: IUS and IU agree that an annual visit by a representative from each institution to the other institution would be beneficial, although it is not a required part of this Protocol. Senior officials/faculty members on such visits will be received with local hospitality.
- (4) Notices: Any notices relating to this Protocol should be in writing (which includes facsimile or e-mail) and shall be sent to the recipient's address set forth above (or at such other addresses as may be stated in notices similarly given) and directed to the Rector and Vice-Rector of IUS and the Rector and Vice-Rector of IU, or such other representatives as designated in writing by the institutions.
- (5) Joint degree program students are allowed to take part in one exchange semester throughout the four year study period, on the condition that they meet the criteria for selection for the exchange set by the institution they are currently studying at.

#### **ARTICLE 25 – Term and Enforcement**

- (1) This Protocol shall be effective for five (5) years starting from the date of the approvals by the official authorities. The protocol may be renewed for successive five (5) year periods upon mutual agreement approved by YOK.

#### **ARTICLE 26 – Termination**

- (1) Either institution may terminate this Protocol early upon giving written notice thereof to the other institution at least ninety (90) days before the end of any semester. Such early termination notice shall be effective for the upcoming semester and without further liability or obligation to the other institution. Any provision of this Protocol that by its nature is intended to survive termination and/or expiration of this Protocol, shall survive termination and/or expiration of this Protocol.
- (2) In the event that this Protocol expires and/or is terminated early, the institutions commit that they shall formulate a "teach-out plan" which will not affect currently enrolled students at any stage of the JDP program. Such plan may include alternative transfer options or course completion methods to the extent permitted under the Protocol established herein. The institutions agree that any early termination shall be made through a consultative process between institutions and that the students will be notified thereof within the 15 working days.
- (3) This Protocol will be terminated upon official change of non-profitable nature of

IUS operation.

#### **ARTICLE 27 – Dispute Resolution**

- (1) Any dispute arising out of the interpretation, amendment, performance or breach of this Protocol shall be settled amicably through negotiations between the partner institutions.

#### **ARTICLE 28 – Confidentiality**

- (1) Confidential Information: Both institutions will keep confidential all information provided by the other institution which is marked, identified and/or reasonably understood as confidential at the time of disclosure other than to the extent disclosure is required to perform this Protocol or required by law or legal process to be disclosed.
- (2) Student Records: Both institutions recognize that IUS is bound to comply with the Law on Higher Education in Canton Sarajevo and the Statute of IUS approved by Ministry of Education, Science and Youth of Canton Sarajevo, as it may be amended from time to time, in the handling of educational records of students enrolled at IUS. The institutions transmittal of all student records shall be in accordance with local privacy laws and if required, the home institution will obtain written student consents and/or releases for the same. All student records will be used by the institutions for registration, admission and academic purposes only.

#### **ARTICLE 29 – Student Residence Permit**

- (1) Once admitted into the joint degree program, students will be considered enrolled at the institution which they are physically attending and considered as non-enrolled but maintaining registration at the institution in which they are not physically attending. Students from IUS will apply for Bosnian student residence permits by the start of their Freshman/1st academic year for study (which might include language preparatory program) all until the completion of their Sophomore/2nd academic year. Each institution will be responsible to keep record on each JDP student's status during the studies at the current institution and to inform a partner's university thereof. IUS makes no promise, representation or guarantee of students obtaining the necessary residence permit for study in the Bosnia and Herzegovina. Students holding Bosnian citizenship must obtain Turkish student residence permit. IU makes no promise, representation or guarantee of students obtaining the necessary residence permit for study in Turkey.

### **ARTICLE 30 - Quality Assurance and Inspection by YOK**

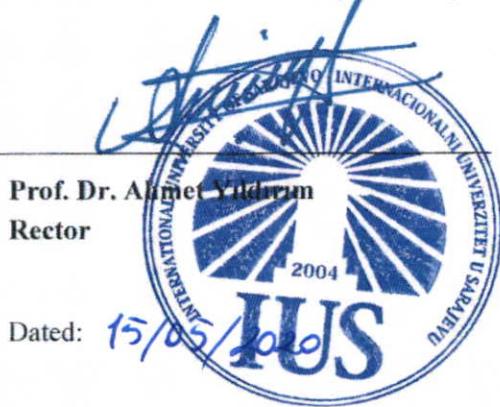
- (1) IU will continually monitor the quality of the program and conduct audits at least once in a year.
- (2) After this protocol becomes effective, both institutions agree to be audited by YOK at any given date.

This Protocol has been signed by the authorized representatives of the institutions on the dates set forth below in four copies in Turkish and English all texts being equally authentic. In case of any divergence of interpretation, the English text shall prevail. IU and IUS expressly consent and agree that electronic or scanned signatures appearing on this Protocol shall be treated for purposes of validity, enforceability as well as admissibility, the same as hand-written signatures.

This Protocol provides to timely submit applications to YOK (by IU) and Ministry of Science, Education and Youth of the Canton Sarajevo (by IUS) where it becomes effective upon final approval issued by competent bodies in both countries.

AGREED AND ACCEPTED:

**For International University of Sarajevo:**

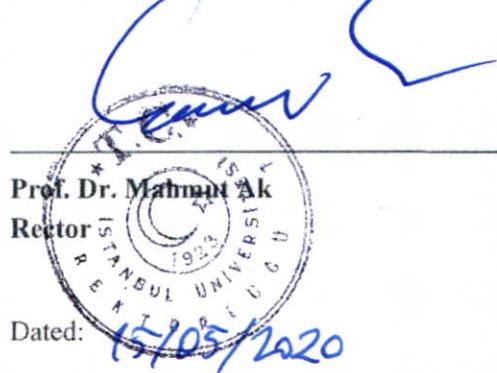


Prof. Dr. Ahmet Yıldırım  
Rector

Dated:

15/05/2020

**For Istanbul University:**



Prof. Dr. Mahmut Ak  
Rector

Dated:

15/05/2020

**APPENDICES:**

**APPENDIX 1 – Diploma Samples concerning the Joint Degree Program**

**APPENDIX 2 – Curriculum of the Joint Degree Program**

**APPENDIX 3 – The grading system of IU**

**APPENDIX 4 – The grading system of IUS**

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## **APPENDIX 1 – Diploma Samples concerning the Joint Degree Program**

IU Diploma Sample



Diploma No Diploma Number

T.C. No ID Number

Öğrenci No Student Number

Ad ve Soyadı Name and Surname

Ana Adı Mother's Name

Baba Adı Father's Name

Doğum Tarihi Date of Birth

Düzenleme Tarihi Date of Issuance

Ad-Soyadı-İmza Name-Surname-Signature

Diplomayı Düzenleyen Issued by

Ad-Soyadı-İmza Name Surname-Signature

Öğrenci İşleri Daire Başkanı Department of Student Affairs

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## IUS Diploma Sample

Appendix 2



**APPENDIX 2 – Curriculum of the Joint Degree Program**

**Political Sciences and International Relations IU - IUS**

<b>First Year (Taken at IUS)</b>					
<b>Güz</b>			<b>Bahar</b>		
ELIT100	Academic English and Effective Communication	6	ELIT200	Critical Reading and Writing	6
MATH100	Mathematical Skills	6	SOC102	Introduction to Sociology	6
POLS102	Introduction to Political Science	6	IR101	Introduction to International Relations	6
ECON111	Introduction to Microeconomics	6	ECON112	Introduction to Macroeconomics	6
Xxx	University Elective I	3	xxx	University Elective II	3
Xxx	Language Elective I	3	xxx	Language Elective II	3
		<b>30</b>			<b>30</b>

<b>Second Year (Taken at IUS)</b>					
			<b>Bahar</b>		
<b>Güz</b>			<b>Bahar</b>		
POLS101	Introduction to Philosophy	6	IR212	Politics in Europe	6
POLS204	Comparative Political Analysis	6	POLS 211	Politics and the Media	6
SOC201	Social Theory	6	IR214	International Law	6
POLS306	Religion and Politics	6	IR216	Foreign Policy Analysis	6
IR211	International Relations Theories	6	ECON470	Work Placement/ Internship	6
		<b>30</b>			<b>30</b>

<b>Third Year (Taken at IUS)</b>					
			<b>Bahar</b>		
<b>Güz</b>			<b>Bahar</b>		
TBA	Contemporary Political Theories	6	TBA	Turkish Politics	6
TBA	Political and Social Structure of the Ottoman Empire	6	ULSL3376	Democracy and Democratization	6
ULSL3375	Political Actors and Institutions	5	ULSL3194	Topics in Political History	5
ULSL3169	Topics in International Relations	6	TBA	International Organizations	6
xxx	Program Elective I See Table 2	5	xxx	Program Elective II See Table 2	5
ODTD0001	Turkish Language I	2	ODTD0002	Turkish Language II	2

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		30				30
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<b>Fourth Year (Taken at IUS)</b>						
<b>Güz</b>			<b>Bahar</b>			
INGB1019	Ataturk's Principles and History of Turkish Revolution for Foreign Students I	2	INGB1020	Ataturk's Principles and History of Turkish Revolution for Foreign Students II	2	
ULSL4215	Human Rights	6	TBA	Turkish Foreign Policy	7	
ULSL4340	Political Sociology	6	ULSL 4364	Disputed Issues in International Law	6	
ULSL4377	Diplomacy and Negotiation	5	xxx	Program Elective IV See Table 2	5	
TBA	Introduction to Turkish Foreign Policy	6	xxx	Program Elective V See Table 2	5	
xxx	Program Elective III See Table 2	5	xxx *	Program Elective VI See Table 2	5	
		<b>30</b>				<b>30</b>
				<b>Toplam: 240/240</b>		

**Elective Courses:**

<b>Elective Courses</b>						
	<b>University Elective Courses</b>			<b>Table 2</b>		
SPS150	World History	6	ULSL3174	Process of European Integration	5	
ELIT 101	Introduction to Literature	6	ULSL3314	State, society and social change in Latin America	5	
MAN102	Introduction to Management	6	ULSL3170	Society and Politics in Central Asia and Caucasia	5	
PSY103	Introduction to Psychology	6	ULSL3193	Readings in Politics	5	
VA121	History of Art I	6	ULSL2154	Political Development	5	
TURK121	Spoken Turkish I **	3	ULSL2140	Basic Concepts and Approaches in Social Sciences	5	
BOS121	Spoken Bosnian I **	3	ULSL2021	Diplomatic Foreign Language I	5	
TURK122	Spoken Turkish II ***	3	ULSL2028	Diplomatic Foreign Language II	5	
BOS122	Spoken Bosnian II ***	3	ULSL4264	Militarism and Politics	5	

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## COURSE CATALOG DESCRIPTIONS

### SEMESTER I (IUS)

<b>MATH100 Mathematical Skills</b> <b>(3+2)</b>	<b>ECTS 6</b>
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MATH 100 is an entry level university course. It aims to prepare students in Economics/Management/IBF for their Calculus course, while it provides basic analytical and computational skills for students in social sciences related programs.

<b>POLS102 Introduction to Political Science</b>	<b>ECTS 6</b>
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(3+0) This course provides students with a survey of the recent history of political sciences as to enable students to compare and contrast the major Political sciences theories and to be able to apply them to explain events and developments. Another objective is to help students understand how these seemingly abstract debates actually deal with experiences in our everyday lives.

<b>ECON111 Introduction to Microeconomics</b>	<b>ECTS 6</b>
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(3+0)

The course introduces the following economic concepts: scarcity and choice; opportunity costs and trade offs; markets and prices; supply and demand; productivity; efficiency; competition and market structure; market failures; role of government; public goods; externalities.

<b>ELIT100 Academic English and Effective Communication</b>	<b>ECTS 6 (2+1)</b>
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This course is designed to help students achieve success in their academic and professional lives by developing fundamental skills necessary for effective communication. The course deals with organizing academic presentations, writing essays, incorporating different types of sources into speeches and writings, and utilizing various communication strategies in formal and informal settings. Students will develop their skills and techniques through frequent assignments and class activities.

### SEMESTER II (IUS)

<b>ECON112 Introduction to Macroeconomics</b>	<b>ECTS 6 (3+0)</b>
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This course is an introductory course for basic macroeconomic concepts such as the performance of the economy in the long run and the determination of national income, economic growth, inflation, unemployment, monetary and fiscal policies, budget deficits and government debt and main factors behind economic crisis.

<b>ELIT200 Critical Reading and Writing</b>	<b>ECTS 6 (2+1)</b>
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This course is designed to teach the organizational and critical thinking skills necessary for logical written expression. The course focuses on writing a research paper of at least 3000 words based on sound scholarly sources on a topic of interest related to a student's field by conforming to the APA standards of writing without committing plagiarism. In this course the whole research process is taught step by step through skills including research, source selection, choice of topic, construction and defense of a thesis statement, citing sources, outlining, organizing a "References" page and note taking. Critical elements of the course are instruction in paraphrasing and summarizing techniques, use of quotations and the incorporation of these research findings in the paper together with the inclusion of personal comments, avoidance of plagiarism and conforming to ethical rules.

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<b>IR 101 Introduction to International Relations</b> <b>(3+0)</b>	<b>ECTS 6</b>
This course provides foundational knowledge in areas related to international relations. It also offers an overview of the most important theories, issues as well as recent development in this area.	
<b>SOC 102 Introduction to Sociology</b>	<b>ECTS(3+2)</b>
The course will introduce students to key sociological theories and develop students' analytical skills while deepening their understanding of the society. Students are required to question and examine society and social issues such as media, education, poverty, using critical thinking and employing sociological theories mainly, functionalism, conflict theory and symbolic interactionism.	
<b>SEMESTER III (IUS)</b>	
<b>POLS 101 Introduction to Philosophy</b>	<b>ECTS 6 (3+2)</b>
This course will introduce some of the fundamental questions of philosophy in epistemology, metaphysics, ethics and social philosophy. It will reveal how the main concerns of philosophers have changed through history, from ancient Greek to modern philosophers.	
<b>POLS 204 Comparative Political Analysis</b>	<b>ECTS 6 (3+1)</b>
This courses aims to familiarize students with the traditional and contemporary approaches to comparative politics, explain importance of comparative politics methodology in the field of political science, provide students a basic understanding of the scope of comparative politics, introduce to students basic advantages of comparative politics, introduce to students the structure and operation of certain major political systems, emphasize on the importance of different historical development of political systems, elaborate similarities and differences among various political systems.	
<b>SOC 201 Social Theory</b>	<b>ECTS 6 (3+2)</b>
This is an introductory course to social theory, which covers the following topics: Positivism, Functionalism, Conflict Theory, Exchange Theory and Rational Choice, Phenomenological Sociology and Ethnomethodology, Symbolic Interactionsim, Feminist Theory, Critical Theory and Post-Modernism.	
<b>POLS 306 Religion and Politics</b>	<b>ECTS 6 (3+2)</b>
This course aims to provide students with a solid understanding of the core relationships between religion and politics along with the core relationships between religion in politics and the role of politics in religious life. Upon the successful completion of the course students will possess new insight into the factors influencing both political and religious lives. To enable students to gain an insight into the factors influencing political and religious lives. To enable student understands contemporary relationships in the world between religion and politics. To assist students to gain an evaluative insight into various aspects of both religions and polities. To enable students to develop analytic and comparative skills	
<b>IR 211 International Relations Theories</b>	<b>ECTS 6 (3+1)</b>
This course provides an overview of the main theories of international relations, and some of the major debates within the field. In addition, it surveys major conceptual, methodological and philosophical issues in the field, which are aimed at improving the students' skills in critical thinking.	

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## SEMESTER IV (IUS)

**IR 212 Politics in Europe** **ECTS 6 (3+2)**

This course provides knowledge in areas related to European politics. It also offers an overview of the most important theories, issues as well as recent development in the European politics.

**POLS 211 Politics and the Media** **ECTS 6**  
**(3+1)**

This course aims to: introduce students to key political terms and concepts related to the media · To ensure that students develop analytical skills in examining the media; deepen their understanding of the relationship between media and politics; explore different forms of media and new technologies; make students familiar with the role of the media in the political process

**IR 214 International Law** **ECTS 6 (3+1)**

This course aims to: develop student's understanding of key terms in international law; offer overview of the role, limits, challenges and opportunities of current international law; and enable students to recognize the influences of international and domestic politics on international law.

**IR 216 Foreign Policy Analysis** **ECTS 6**  
**(3+1)**

This course aims to: examine leading approaches to the study of foreign policy; investigate the influence of international environment, state character, leadership, psychology and domestic factors; and improve skills of students in area of analysis and presentation of different topics

**ECON470 Work Placement/Internship** **ECTS 6 (0+14)**

An internship experience provides the student with an opportunity to explore career interests while applying knowledge, skills, and competences gained in the classroom in a work setting. The experience also helps students gain a clearer sense of what they still need to learn and provides an opportunity to build professional networks.

## ELECTIVE COURSES

**SPS 150 World History ECTS 6 (3+0)**

This course surveys the birth and diffusion of world history and major cultural, religious, social, economic, and political trends. The course provides an analysis of the development of civilizations, global historical interactions and interrelationships among various civilizations. The diversity of human civilizations will be traced in terms of their historical, cultural, political, and economic formation with a focus on their interactions, similarities and differences. Examining the broad patterns of change and continuity, as well as the turning points in world history, students will develop a greater understanding of today's global environment.

**ELIT 101 Introduction to Literature** **ECTS 6 (3+0)**

Aims to introduce the students to the basic terms and concepts related to literature genres which are essential for the students' ability to understand and interpret literary works. The terms and concepts will be defined and explained to the students through sample texts. The students will have an opportunity to discuss and analyze selected texts individually and in small groups during in-class activities, and write

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analyses in form of essays applying key literary concepts and terminology. The course will improve the students' overall oral, writing and collaborative skills.

**MAN 102 Introduction to Management** ECTS 6 (3+0)

This course is designed to introduce students to management concepts, and to provide tools in analyzing and solving management problems that managers face in industry in different phases of planning, organizing, leading, and controlling.

**VA121 History of Art I** ECTS 6 (3+0)

This first, broad survey course aims to familiarize students with the history of the arts in Western and some non-Western cultures. It aims to develop student skills in observation, analysis and interpretation of historical forms and cultural layers.

**PSY 103 Introduction to Psychology** ECTS 6

**(3+0)**

This course enables students to: obtain current scientific knowledge of theories, methods, and scientific findings from the field of psychology; formulate the knowledge on most important topics in psychology; and recognize the importance of critical thinking when evaluating psychological material.

**BOS111 Spoken Bosnian I** ECTS 3 (2+0)

Teach students' basic features of the Bosnian language as a foreign language at the level of elementary rate, which represents elementary knowledge of the elementary characteristics of the Bosnian spoken and written language as well as intercultural differences and similarities between Turkish and Bosnian culture.

**BOS 112 Spoken Bosnian II** ECTS 3 (2+0)

Teach students to learn basic features of the Bosnian language as a foreign language at the level of initial intermediate course that represents a basic knowledge of the characteristics of the Bosnian spoken and written language; Active usage of the Bosnian language as a foreign language.

**SEMESTER V (IU)**

**xxx                    Contemporary Political Theories                    ECTS        5**  
**(3+0)**

This course aims to teach the students about the ideologies prevailing in modern societies throughout 19th and 20th centuries, and upskilling them at comprehending social, economic and political process which lie behind ideologies. In this course, main modern political ideologies are evaluated from historical and theoretical perspectives.

**xxx                    Political and Social Structure of the Ottoman Empire                    ECTS 5**

**(3+0)** This course investigates the political and social life and the transformation and evolution of political thought in the Ottoman Empire from the late 19th century into its demise. Ottoman-Turkish Constitutional, political and governmental system; the development of political culture, electoral systems, role of the political parties, non-governmental organizations and the effect of the public opinion in the stated period are the main themes the course follows.

**ULSL3375                    Political Actors and Institutions                    ECTS        5**

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**(3+0)**

The aim of the course is to evaluate the participation of the organized and non-organized social entities in the policy making process and their effects on the political space. During the course, relations between public institutions and organized structures such as political parties, associations and trade unions as well as social entities such as family will be examined. Special emphasis will be put on the structure-agency dilemma and how it is solved within different theoretical perspectives.

**ULSL3169 Topics in International Relations ECTS 5**  
**(3+0)**

The course aims to analyse the current issues in international relations with reference to the UN Millenium Development Goals of 2000. Centered around the decisions of the UN General Assembly, the course will focus on the MDGs.

**ODTD0001 Türk Dili I ECTS 2**  
**(2+0)**

Türkçenin tarihi gelişiminin ve iyi kullanılabilmesi için, dil ve kültür ilişkileri, Türkçenin Dünya dilleri arasındaki yeri, Türkiye Türkçesinin gelişme evreleri, dilin kullanımında dikkat edilmesi gereken imla kuralları, dil bilgisi açısından bilinmesi ve uygulanması gereken temel bilgiler dersin içeriğini oluşturmaktadır.

#### **SEMESTER VI (IU)**

**ULSL3233 Turkish Politics ECTS 5**  
**(3+0)**

This course aims to provide students with the istorical viewpoint about contemporary political and social development in Turkish Politics, political elites, actors, political ideologies, terms and turning points. It covers the Turkish political and social life from the early 19th century to late 20th century.

**ULSL3376 Democracy and Democratization ECTS 5**  
**(3+0)**

This course aims to explain the differences among the countries with respect to smooth functioning of democratic regimes through considering economic, social and political variables that pave the way for the emergence of democratic regime and its subsequent consolidation. Giving a historical viewpoint about today's political and social development and understanding Turkish Political Life's, political elites, actors, political ideologies, terms and turning points.

**ULSL3194 Topics in Political History ECTS 5**  
**(3+0)**

This course introduces students to contemporary debates in political historiography.

**xxx International Organizations ECTS 5**  
**(3+0)**

This course aims to understand the organizational dimension of international relations; grasping the main principles and concepts in international organizations. This course also includes organization of international society and the principles on which international organizations are founded upon.

**ODTD0002 Türk Dili II ECTS 2**  
**(2+0)**

Türk Dili I dersinin devamıdır.

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## SEMESTER VII (IU)

**İNGB 1019 Atatürk İlkeleri ve İnkılap Tarihi I** ECTS 2

(2+0)

Osmanlı Devleti'nin çöküş süreci ve modernleşme çabaları. Birinci Dünya Savaşı süreci, Ermeni Meselesinin ortaya çıkışları, Mondros Mütarekesi ve sonrasında yaşanan gelişmeler. Mustafa Kemal Paşa'nın Anadolu'ya geçiş ve Milli Mücadele süreci. TBMM'nin faaliyetleri, Lozan Antlaşması ve Türkiye Cumhuriyetinin ilanı.

**ULSL4215 Human Rights** ECTS 6

(3+0)

The aim of this course is to provide theoretical information about the right to life, the right to a fair trial, the freedom of thought, conscience and religion, the freedom of expression, the prohibition of discrimination, economic, social and cultural rights, refugee and minority rights, actual international human rights problems as well as to discuss practice on the basis of case-law.

**ULSL4340 Political Sociology** ECTS 6

(3+0)

This course aims to inform the students about the basics of political sociology in order to prepare them for a deeper understanding of politics.

**ULSL4377 Diplomacy and Negotiation** ECTS 5

(3+0)

This course aims to teach the students of International Relations contemporary variants of diplomacy and techniques of negotiation.

**TBA Introduction to Turkish Foreign Policy** ECTS 6

(3+0)

The course aims at providing a detailed background on the development of the Turkish foreign policy during the 20th century. The course introduces the foreign policies related to the early Republican era, Kemalist foreign policy, I<sup>st</sup> and II<sup>nd</sup> WW, interwar years, the era of the right wing parties, i.e. DP, ANAP, DYP and the short period of leftist and coalitional governments during 60's and 70's, or the so cold time of autonomous foreign policy and the rise of the public involvement.

## SEMESTER VIII (IU)

**İNGB 1020 Atatürk İlkeleri ve İnkılap Tarihi II** ECTS 2

(2+0)

Bu ders, Atatürk ilke ve İnkılâplarını ve Türkiye Cumhuriyeti'nin kuruluş sürecini içermektedir.

**xxxx Turkish Foreign Policy** ECTS 7

(3+0)

This course aims to provide students with capability to analyse Turkey's foreign relations after 1990 from legal, societal and political aspects. This course also includes international system at the end of the Cold War and Turkey's relations with different countries and regions after 1990.

**ULSL 4364 Disputed Issues in International Law** ECTS 5

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**(3+0)**

The purpose of this course is to help students acquire a detailed idea about current controversial issues in international law. This course includes disputed and/or newly emerging issues in International Law such as international criminal law, international environmental law, international humanitarian law, the controversial approaches towards the use of force in international relations or international trade law. The course also includes the discussions on the relations between international law and international relations as two separate disciplines and discusses the theoretical approaches towards international law in both.

#### **ELECTIVE COURSES (IU)**

<b>ULSL3174</b>	<b>Process of European Integration</b>	<b>ECTS</b>	<b>5</b>
	<b>(3+0)</b>		

The aim of the course is to provide the students with the ability to analyze the European integration process and EU institutions/decision making processes.

<b>ULSL3314</b>	<b>State, Society and Social change in Latin America</b>	<b>ECTS</b>	<b>5</b>
	<b>(3+0)</b>		

This course aims to provide necessary historical and geographical information on Latin America in order to analyse the socio-economical processes of formation and transformation of the capitalist state and society in the region.

<b>ULSL3170</b>	<b>Society and Politics in Central Asia and Caucasia</b>	<b>ECTS</b>	<b>5</b>
	<b>(3+0)</b>		

The course aims at studying ex-soviet Caucasian Central Asian republics' societal and political structures from historical, sociological, political and economic perspectives within an interdisciplinary approach. Caucasian and Central Asian republics consist of Azerbaijan/ Armenia/ Georgia and Kazakhstan Kyrgyzstan Uzbekistan Tajikistan and Turkmenistan.

<b>ULSL3193</b>	<b>Readings in Politics</b>	<b>ECTS</b>	<b>5</b>
	<b>(3+0)</b>		

This course introduces students to contemporary debates in political theory.

<b>ULSL2154</b>	<b>Political Development</b>	<b>ECTS</b>	<b>5</b>
	<b>(3+0)</b>		

In this course we are dealing with development, underdevelopment, equality, richness and poverty issues in local, regional, national and global context with a comparative and historical perspective. We expect our students to get a deep understanding theories of political development and modernisation and to discuss dynamics of development and underdevelopment with respect to historical experiences and concentrating on actual problems and having critical point of view at the same time.

<b>ULSL2140</b>	<b>Basic Concepts and Approaches in Social Sciences</b>	<b>ECTS</b>	<b>5</b>
	<b>(3+0)</b>		

The course introduces the students to six basic concepts in social sciences. They are specified as "the state", "class/status/elite", "civil society", "democracy", "power" in the Foucauldian sense and "gender". Throughout the course we will elaborate how these concepts are employed within different theoretical paradigms. We will take into account the Marxist paradigm, the state-centered Weberian paradigm, Foucault and his theory and feminist theories.

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<b>ULSL2021</b>	<b>Diplomatic Foreign Language I</b>	<b>ECTS</b>	<b>5</b>
(3+0)			

There are two main objectives of the course: First, to discuss the functionality of a language in the cross-cultural encounter / meeting in its historical and social context, and the second, to analyse some texts in the field of public international law and try to understand the sub-texts in the chosen texts

<b>ULSL2021</b>	<b>Diplomatic Foreign Language II</b>	<b>ECTS</b>	<b>5</b>
(3+0)			

There are two main objectives of the course: First, to discuss the functionality of a language in the cross-cultural encounter / meeting in its historical and social context, and the second, to analyse some texts in the field of public international law and try to understand the sub-texts in the chosen texts

<b>ULSL4264</b>	<b>Militarism and Politics</b>	<b>ECTS</b>	<b>5</b>
(3+0)			

This course focuses on the inter-relations between war making, state making and society from a comparative perspective and aims to delineate the institutional, social and material intersections between militarism and civilian politics.

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**APPENDIX 3 – The Grading System of IU**

Grade Points	Course Grade	ECTS Grade	Definition	Grade Interval
4.00	AA	A	Excellent	88 - 100
3.50	BA	B	Very Good	80 - 87
3.00	BB	C	Good	73 - 79
2.50	CB	D	Average	66 - 72
2.00	CC	E	Satisfactory	60 - 65
1.50	DC	-	Conditional Pass	55 - 59
1.00	DD	-	Conditional Pass	50 - 54
0.00	FF	FX	Failed	0 - 49
0.00	FD	F	Absentee	0
-	G	-	Pass (for uncredited courses)	
-	M	-	Exempt	

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**APPENDIX 4 – The Grading System of IUS**

Grading scheme and grade distribution guidance	Grading Scale	International Letter Grade	Grade Point Value	Letter Grade in B&H	Numerical Grade in B&H
	0 - 44	F	0	F	5
	45 - 54	E	1	E	6
	55 - 64	C	2	D	7
	65 - 69	C+	2.3		
	70 - 74	B-	2.7		
	75 - 79	B	3		
	80 - 84	B+	3.3		
	85 - 94	A-	3.7	B	9
	95 - 100	A	4	A	10

(2) Student's final achievements shown in column *Letter Grade in B&H* as above are graded in line with the following criteria:

- g) 10 (A) – exceptional achievement, without errors, or with minimal errors, 95 – 100 points;
- h) 9 (B) – above average achievement, with a few errors, 85 – 94 points;
- i) 8 (C) – average achievement, with noticeable errors, 75 – 84 points;
- j) 7 (D) – generally good achievement, with significant imperfections, 65 – 74 points;
- k) 6 (E) – meets minimal criteria for achievement, 55 – 64 points;
- l) 5 (F, FX) – does not meet minimal criteria, less than 55 points.

(4) Letter marks which are not affecting student's CGPA:

- e) “IP” – **In progress** is assigned for recording unfulfilled student obligations related to thesis preparation.
- f) “S” – **Satisfactory** is assigned to student who passed the examinations that are not numerically graded, or whose written assignment has been accepted.
- g) “U” – **Unsatisfactory** is assigned to student who failed to pass the examinations that are not numerically graded.
- h) “W” – **Withdrawal** signifies that student has withdrawn from the relevant course.

Additional letter mark that affects student's CGPA is “N/A” – **Not attending** and it is assigned to student who is suspended from the course or who does not meet minimal requirement for attendance on lectures or tutorials.

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