

REDUNDANT EXPRESSIONS

DON'T USE

As a result of
As otherwise
As about
Attached hereto
At this point in time
Avail oneself of
Be of the opinion
Both alike
Both together
Check into
Connect up
Continue on
Cooperate together
Customary practice
During the time that
Each and every
Enclosed herewith
Enter into
Forward by post
Free gift
Have a tendency to
In many instances
In spite of the fact that
In the amount of
In the event that
In the matter of
In the process of being
In this day and age
Inform of the reason
Is of the opinion
Letter under date of
Letter with regard to
New beginner
Advise, inform
Along these lines, on the order of
As per

USE

because
otherwise
about
attached
at this time; now
use
believe
alike
together
check
connect
continue
cooperate
practice
while
each or every
enclosed
enter
mail
gift
tend to
often
although
for
if
about
being
nowadays
tell why
believes
letter of
letter about
beginner
say, tell, let us know
like, similar to
as, according to

DON'T USE

At an early date, at your earliest convenience
At this time, at the present time
Check to cover
Deem
Due to the fact that, because of the fact that
For the purpose of
Free of charge
In accordance with
In advance of, prior to
In compliance with
In the amount of
In the event that
Kindly
Said
Same
Subsequent to
The writer, the undersigned
On account of the fact that
Owing to the fact that
Past experience
Place emphasis on
Repeat again
Revert back
Send an answer
Whether or not

USE

soon, today, next week
now, at present
check for
believe, consider
because
for
free
according to
before
as you requested
for
if, in case
please
don't use as an adjective
don't use as a noun
after, since
I/me
because
because, since
experience
emphasize
repeat
get back / revert
reply
whether

INDIANISMS

INDIANISM	GLOBAL ENGLISH
Explain me something	Explain something to me
Have you shifted?	Have you moved?
Would you be having the account number?	Do you have the account number?
A little more longer	A little longer
Mr. Tom (First name)	Mr.(Last name)
Can you be on hold?	May I put you on hold?
I am having 2 brothers	I have 2 brothers
What state does he belongs to?	Which state is he from?
Driving license	Driver's license
May I suggest you something?	May I suggest something
Good name	Name
Myself (Name)	I am (Name)
I am (Name)	
I will revert back to you	I will get back to you
I amthis side	I am...
Return back	Return
You can be rest assured	You can rest assured/I assure
This is more preferable	This is preferable
Repeat it again	Repeat it/say it again
Today morning	This morning
Yesterday evening	Last evening
In the night	At night
Four days back	Four days ago
I am very very sorry	I am very sorry
I'll think on it	I'll think about it
I am understanding it now	I understand it now
I got stuck up	I got stuck

What you would like to buy?	What would you like to buy?
These both books are mine	Both these books are mine
He has left painting	He has given up painting
I asked her where was she going	I asked where she was going
I saw 2 females there	I saw 2 girls/ladies/ women there
He is my cousin brother	He is my cousin
I shall meet you between 5 to 6	I shall meet you between 5 and 6
I and Abdul travel together	Abdul and I travel together
One should obey his parents	One should obey one's parents
I have given an examination	I have taken an examination
This novel is too interesting	This novel is very interesting
He is your brother, Yes?	Is he your brother?
I neither insulted you nor him	I insulted neither you nor him
We came by walk	We came walking
We discussed about it	We discussed it
I want that you should work hard	I want you to work hard
I have seen the film last night	I saw the film last night
I am doubting whether he will come	I doubt whether he will come
It is time we leave	It is time we left
I am hearing a strange noise	I hear a strange noise
I have ordered for 3 cups of tea	I have ordered 3 cups of tea
He entered into the room	He entered the room
How long are you working here?	How long have you been working?
I told that...	I told him/her that....