

WHAT IS PBRA ?

Politeknik Brunei Administration Tool (Role Appointment) also known as **PBRA**, is a digital system that simplifies and automates role appointments at Politeknik Brunei. It speeds up the process, reduces manual work, improves communication, tracks staff activities, and ensures the right people are assigned to the right roles — creating a smoother, faster, and more organized workflow.

PROBLEM STATEMENT

- Time-consuming
- Inefficient
- Lack of transparency
- Poor tracking
- Hard to manage as more staff and roles are added.
- Causing delays in assigning roles
- Poor communication



OBJECTIVES



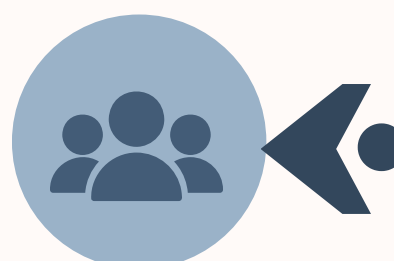
- Automate role assignment
- Track staff activities in real-time
- Reduce workload and errors
- Improve communication and transparency

KEY AND INNOVATIVE FEATURES



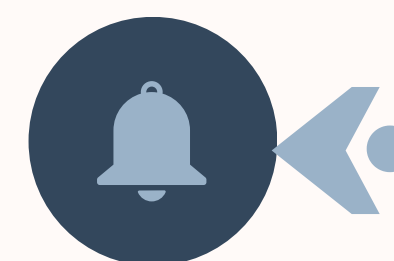
AUTOMATED ROLE SUGGESTIONS

Suggests the most suitable staff for each role based on predefined criteria, reducing manual effort and ensuring fairness.



STAFF ACTIVITY TRACKING

Monitors staff activities with real-time updates and color indicators to show task progress clearly and quickly.



MULTI-CHANNEL NOTIFICATIONS

Sends important alerts, task updates, and reminders through the system to keep staff informed and on track.



SECURE ACCESS CONTROL

Only admins can access some main features, while regular users have limited access based on their roles, ensuring system security and proper management.



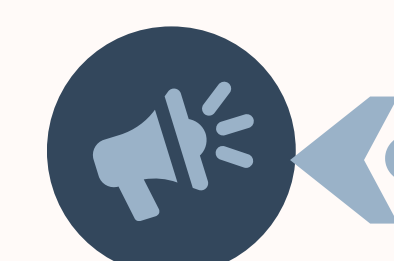
DISTRIBUTE TASKS

Allows admins to easily assign tasks to the right staff members, improving workload management and efficiency.



ROLE RESOURCES

Provides easy access to resources, guides, and documents related to each assigned role, helping staff perform their duties better.



ANNOUNCEMENT PAGE

Centralized page to post important announcements, events, or updates, keeping all staff informed in one place.

