

Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila
School Year 2017-2018 SUMMER TERM

**201500019CM0**

Total Amount Due (PUP): **PHP 521.00**
Bank Service Fee: **25.00**

STUDENT'S COPY

Name: **TIU, OLIVEN TO-ONG**
Reference Number: **2015-00019-CM-0**
Academic Program: **BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY
(QUEZON CITY CAMPUS)**

This is your copy. Keep this part in a safe place. This document is valid until **APRIL 16, 2018**.

VERIFY YOUR PAYMENT: Open your SIS Account two (2) working days after paying in Landbank to check if your payment has been uploaded to your account

Students whose payment is already credited in their SIS account for the current semester can process their Application for Change of Enrollment (ACE) Form

I expressly agree to the Terms of Use, have read and understand the Privacy Policy, and confirm that the information that I have provided to the University are true and correct to the best of my knowledge. My submission of this form will constitute my consent to the collection and use of my information and the transfer of information for processing and storage by the Polytechnic University of the Philippines. Furthermore, I agree and understand that I am legally responsible for the information I entered in the PUP Student Information System and if I violate its Terms of Service my enrollment may be revoked or I will be subjected to Disciplinary Action.

Student's Signature:

IMPORTANT ADVISORY - If enrolled subject during this SUMMER TERM was dissolved and you did not change your enrollment, report immediately to the PUP ICT Office Helpdesk and bring the following documents:

- Certification Letter from your College Dean that the subject has been dissolved

To avoid problems in your next semester's enrollment, all changes in enrollment should be entered in the SIS by your College/Branch /Campus.

 Cut Here

Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila
School Year 2017-2018 SUMMER TERM

**201500019CM0**

Total Amount Due (PUP): **PHP 521.00**
Bank Service Fee: **25.00**

BANK'S COPY

Name: **TIU, OLIVEN TO-ONG**
Reference Number: **201500019CM0**
Clearing Account No: **0682-2220-18**

This is the Bank's copy. Detach this part and present to the Bank Teller (together with the Bank's fully-accomplished Deposit Slip) when you pay your Tuition and Miscellaneous Fees. This document is valid until **APRIL 16, 2018**.

Name: **TIU, OLIVEN TO-ONG**
 Reference Number: **201500019CM0**
 Academic Program: **BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY
 (QUEZON CITY CAMPUS)**

Enrolled Subjects:

Subject Code	Section	Subject Description
IT-ELEC2	BSIT-CM 3-1	BSIT ELECTIVE 2

Breakdown of Tuition and Miscellaneous Fees

Tuition Fee

Academic (5 Tuition units)	:	60.00 (FREE)
LIBRARY FEE	:	17.00
MEDICAL AND DENTAL FEE	:	11.00
REGISTRATION FEE	:	8.00
GUIDANCE FEE	:	50.00
SPORTS DEV FEE	:	150.00
LABORATORY (COMP)	:	60.00
SIS FEE	:	225.00

0% DISCOUNT RATE : **0.00**

FULL PAYMENT : **521.00**

AMOUNT DUE : **Php 521.00**

GRAND TOTAL : **Php 521.00**

KEEP A PERSONAL COPY COPY OF THIS ASSESSMENT FOR FUTURE REFERENCE.

IMPORTANT ADVISORY - If enrolled subject during this First Term was dissolved and you did not change your enrollment, report immediately to the PUP ICT Center Hub and bring the following documents:

- Certification Letter from your College Dean that the subject has been dissolved

To avoid problem in your next semester's enrollment, all changes in enrollment should be entered in the SIS by your College.

Verify your Payment

- **OPEN YOUR SIS > ACCOUNT TWO (2) WORKING DAYS AFTER PAYING IN LANDBANK TO CHECK IF YOUR PAYMENT HAS BEEN UPLOADED TO YOUR ACCOUNT**
- **IF THERE IS NO AMOUNT UPLOADED TO YOUR SIS ACCOUNT INSPITE OF HAVING PAID YOUR FEES IN THE BANK, PLEASE SCAN AND SEND YOUR COPY OF THE DEPOSIT SLIP TO sispayments@pup.edu.ph. IT IS POSSIBLE THAT THE LANDBANK PERSONNEL MADE AN ERROR IN ENCODING THE STUDENT'S NAME OR REFERENCE NUMBER OF YOUR TRANSACTION; THUS, YOUR PAYMENT WAS NOT UPLOADED IN THE SYSTEM. FOR STUDENTS IN A SATELLITE CAMPUS, A SCANNED COPY OF THE DEPOSIT SLIP MUST BE TRANSMITTED (ELECTRONICALLY OR PHYSICALLY) BY THE OFFICE OF THE CAMPUS REGISTRAR TO THE ICTC.**
- DEADLINE FOR PAYMENT OF FEES THRU LANDBANK IS ON **APRIL 16, 2018**. AFTER THIS DATE, ALL PAYMENTS SHOULD BE MADE AT THE PUP UNIVERSITY/CAMPUS CASHIER OFFICE.
- PLEASE VISIT <http://www.pup.edu.ph/SIS/> FOR IMPORTANT DATES.

Checklist: What to do next?

We are providing you with this checklist on what to do next. Follow these instructions to complete your enrollment process.

☐ **Print this document:** Print this document and present to the Bank Teller when you pay your Tuition and other Fees.

☐ **Pay your Tuition and other Fees:** Pay at any Land Bank of the Philippines (LANDBANK) branch nearest your residence. READ THE ENROLLMENT ADVISORY FOR FIRST SEMESTER SCHOOL YEAR 2013-2014 POSTED IN THE PUP WEBSITE AND SENT TO YOUR SIS STUDENT ACCOUNT INBOX TO KNOW THE PUP CAMPUSES THAT ALLOW PAYMENT IN THEIR CASHIER'S OFFICE.

BANK SERVICE FEE IS NON-REFUNDABLE.

1. Fill-up three (3) copies of Deposit Slip with your **FULL NAME, Reference Number, Clearing Account Number (see Bank's Copy)** and **Total Amount Due** (as indicated in the provided payment voucher). Distribution of Deposit Slip shall be as follows:
 - Original - Accepting Branch
 - Duplicate and Triplicate - Payor's Copy
2. Detach the Bank's Copy of this Payment Voucher.
3. Present to the LANDBANK Teller the duly accomplished Deposit Slip, the Bank's Copy of the Payment Voucher and your payment.
4. After processing your payment, the LANDBANK Teller will give you the duplicate and triplicate copies of the Deposit Slip. Keep them together with the Student's Copy of the Printed Payment Voucher. BEFORE LEAVING THE BANK COUNTER, CHECK THE BANK VALIDATION IN YOUR DEPOSIT SLIP IF YOUR REFERENCE NUMBER AND NAME ARE CORRECTLY ENCODED BY THE BANK TELLER. REPORT IMMEDIATELY TO THE BANK TELLER ANY ERRORS IN THE ENCODED DATA.

IMPORTANT, READ CAREFULLY: Keep the following in a safe place:

- This document
- Your duplicate validated copy of the LANDBANK Deposit Slip or Official Receipt issued by the PUP Campus Cashier's Office