



UNRESTRICTED

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# New Site Policy

**Site-Virtus**

**Administrative Department**

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*By Site Director Harry Thus*



## Policies:

### Policy I.

Clearance level two and below can only patrol **SECTOR ONE (1) AND SECTOR TWO (2)**, entering **SECTOR THREE (3)** is strictly prohibited without supervision of **CLEARANCE LEVEL THREE (3)** or above. Non-combatants trying to test on EUCLID CLASS ANOMALY without two (OR MORE) **CLEARANCE LEVEL THREE (3)** is strictly prohibited, testing on KETER CLASS ANOMALIES must be under a supervision of a **SECTOR DIRECTOR** or above and must be announced on the radio ahead of time and be approved by the **SITE DIRECTOR** Himself, **O5-7-F** nor **O5-7** herself. If a test was conducted without the approval of above mentioned personnel, you will be questioned and possibly be arrested for endangering and conspiracy of breaching.

### Policy II.

During code **YELLOW** and **RED**, entry of **SECTOR THREE (3)** is prohibited to all non-combatants, failing to comply with this policy will result in an arrest and being questioned, as this policy is to ensure non-combatants safety and ethics within. During code **BLUE**, testing EUCLID CLASS and above are prohibited, testing on SAFE CLASS anomalies are permitted, as this is to make sure the scientific department still has a job to do.



### **Policy III.**

During code **PURPLE**, All personnel must comply with the administrative department and other departments that specialize on searching and counterintelligence, entry on **SECTOR THREE (3)** will be tightened up due to the situation, If you're suspected as a **SPY**, please comply to clean up your name and remain calm, as not complying with this policy might result in you getting into more trouble and questioning and all personnel must go through the checkpoint, if stopped all personnel must answers that will be questioned to you.

### **Policy IV.**

When entering **SECTOR THREE (3)** as a group, please state how many are with you and what your objective is (if you're a combatant), as well if using the other way in without notifying the **HIGH RANKING** (or above) members of the administrative department we have rights to question and perhaps detain you, upon why you used the other door without notifying. as it can be used if the permission was given nor during code **YELLOW**, **RED** and **BLACK**.

### **Policy V.**

During code **YELLOW** and **RED**, if you're a non-combatant and in **SECTOR THREE (3)** or **TWO (2)**, during code **YELLOW**, please stay put and find a hiding place once it has calmed down, return to your normal duties, during code **RED** you must evacuate immediately. If you're a combatant, respond to the problem immediately, as your entry without questioning is permitted, containment of the breached anomaly and the evacuation of Site Council members are a top priority.



## Policy VI.

During code **PURPLE**, all combatants must do a site sweep and question every personnel that isn't **HIGH RANKING** or above (can be questioned if suspected), if refusing to comply detain them for further questioning. After code **YELLOW** or **RED** all combatants must also do a site sweep check and report on the radio whenever the situation is much clear and cleaned up.

## Policy VII.

If there's a janitor assigned, a security department member must escort and guard the assigned janitor. when cleaning up **SECTOR THREE (3)**, two **LEVEL THREE (3) CLEARANCE** personnel must accompany the janitor. During code **YELLOW** and **RED**, escort them to a proper safe area. If the situation is dire, you may leave them.

## Policy VIII.

When being greeted by a member of the administrative department at a checkpoint, greet back and wait until they ask for your clearance level and reason for entry, as this is to maintain a respectful balance. If you're not questioned, please don't speak for the person that was questioned as this is considered “disrespectful”. If you have further questions upon why your entry was denied please speak to a medium rank member or above of the administrative department as well respect ranks and clearance levels, and please if you don't know the name of the person (or haven't introduced themselves in rp) call them by their rank if it's HR or HR+ call them by their rank please.



## **Policy IX.**

Whenever a scientific department member requests an escort please respond to it immediately. If a high ranking member of the administrative department requests a patrol at any stated sector respond to it immediately as well. If you have an assigned patrol route please report it first, as there might be other units assigned on that route and might have a conflict.

## **Policy X.**

If you're a supervisor of a department and a report comes to you about something, respond to it immediately, as it's your duty as a supervisor and to avoid getting in trouble. If the report is deemed “not worthy” please state the reason why you didn't respond. If there's any toxicity within the department or unfairness aka bias, report it immediately to a department head or to the Ethics Committee, if you feel uncomfortable or were threatened by the mentioned assailant do not hesitate to report whenever they're close to you dearly or holding something important.

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## Policy XI.

During code **GREEN** and you're in the containment sector (SECTOR THREE), please go on with your normal work status or do what was assigned to you before the lockdown. During **SECTOR THREE (3)** lockdown, please remain calm and leave the sector, if questioned on why you're on **SECTOR THREE (3)** during the lockdown, please answer the questions calmly, any sectors can be under lockdown if needed and will be said through the radio. If the sector is under lockdown, all available combatants are to respond and patrol the under lockdown sector and to all non-combatants during riots please stay away from the situation that is happening and let the combatants do their task at hand and stay away from the scene or situation that doesn't require unarmed personnel.

## Policy XII.

During Class-D Containment, all combatants must respond to the matter and stay at the entrance of Class-D Containment area, going inside may risk your life, you must hold until the Class-D's have surrendered or the riot has ended, terminating any armed Class-D's are permitted. After riot a three squads of any combatant units must do a full Site Patrol to kill or apprehend escaping Class-D's, if it's a dual attack, a six man combatant unit must hold the affected sector, until the situation has been cleared.

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### **Policy XIII.**

Department with less than ten active members must have a weekly quota of three SSU's, it will be enabled for those without LoA (Leave of Absence) and RAN (Reduced Activity Notice), it will be up to the Department Manager to accept if the reason is valid. (Regarding Mental and Real Life activities or issues that are maybe personal will be automatically accepted, we have different life paths.)

### **Policy XIV.**

Inactive members of a department can be fired from the department, examples of it such as, not chatting in the main server, department server nor attending SSU's, Department High-Command have the authority to fire/kick them out of the department, but Department High-Command needs to do a proper investigation on why a specific member is inactive.

### **Policy XV.**

Do not flood the radio with chatting, as it's used to communicate, but you can announce to your supervisor or C.O that you'll be leaving early via saying “//I gtg” or “(I gtg)” and out of roleplay as well have to do a combat rotation/swapping position to ensure Site Security.

### **Policy XVI.**

When on site (specifically Site-Virtus or any other sites), please activate your common sense, lacking it will perhaps get you disciplinary actions as well, maintain proper discipline and workmanship (or sportsmanship, aka mutual respect).



## **Policy XVII.**

Don't kill unarmed CD's that are undesignated/not known, if a CD is considered dangerous, you may kill them on sight and give Class-D's a chance to surrender, but if the Class-D didn't give up to the warnings that was given you may kill them, no questions or orders shall be barked, to identify an armed Class-D is that if they pulled out a weapon or some sort that will harm others, they should be terminated on sight. Those that hide will be given a second chance, if they attempt to escape you may terminate them.

## **Policy XVIII.**

**Clearance Level Two (2)** or below aren't permitted entry to **SECTOR THREE (3)** without a supervisor and a proper clearance from the Administrative Department, as MR and above members of the Administrative Department can give clearance, must also follow Policy Number I of the policy.

## **Policy XIX.**

Being unprofessional and not doing your job as your rank given will be questioned no matter the status as well not respecting one's position and hardships they went through and disturbing O5's from their duties something of your incompetence will be questioned as well (EX. Being declined entry to Sector Three for not following proper protocols.)

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## **Policy XX.**

A member can be suspended for their actions, such as having an unappealable ban on any official Site-Virtus servers, as well be questioned or if given enough warnings and being transparent for their suspension and only strip them of their clearance level and rank.

## **Appendix:**

This Policy will be in effect if approved, policies will be changed or will be added every time there's a new Site Director and all departments must comply as well go through approval.

**NOT READING AND FAILING TO FOLLOW THE NEW SITE  
POLICY WILL RESULT IN OF DISCIPLINARY ACTIONS.**