Patti MacKay

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www.pattimackay.com

*US Citizen

*flexible for travel

*happy to relocate

Junior front-end designer/developer, seasoned business professional.

TECHNICAL SKILLS:

HTML5	Bootstrap	Illustrator	Wireframing
CSS3	Responsive design	GitHub	Underscore
JavaScript	Sass	Scrum	Axure
jQuery	Gulp	Command line	

WORK OVERVIEW:

Freelance • Durham, NC   **Jan 2016 - present**

- Presently designing/building a Wordpress e-commerce site, a single page app using Backbone.js, and a responsive brochure website for a consulting business using HTML5, CSS3, jQuery, and Bootstrap.

The Forge • Durham, NC
Front-end Developer   *May 2015 – Jul 2015*

- Collaborated on the design and development of an alumni web application that serves as a networking and professional development resource for graduates of The Iron Yard coding school. The app was built with Ruby on Rails, HTML5, CSS3, and jQuery.

ffunnel • Fredericksburg, VA
CFO and Consultant   *Feb 2014 – Apr 2015*

- Provided financial guidance and organizational support for a web app startup. Collaborated on product development, including creating user stories, identifying web app functionality, layout, and design for version 2 of the site.

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GreatPoint Energy, Inc. • Cambridge, MA

Assistant Controller	*Jan 2010 – Jan 2014*
Accounting Manager	*Dec 2007 – Jan 2010*

■ **COMPUTER SYSTEM CONVERSION**
Designed and documented business process flows for all accounting related functions, and then configured, implemented, tested, trained, and rolled out the NetSuite ERP system to users. The project included collaboration with a NetSuite project team to define the scope and functionality of the system, create user profiles, identify all use cases, customize dashboard views and KPI's based on profiles, and customize user interfaces for ease of use.

■ **ACCOUNTING**
Established, directed, documented, and oversaw all accounting related matters of the corporation including policies, systems, business processes, internal controls, and financial reporting. Prepared financial metrics for investors, ad hoc reporting and analysis for the executive team, and led the annual audit process from field work through Audit Committee presentation.

Keane, Inc. • Boston, MA *(currently NTT Data)*

Senior Financial Analyst	*Aug 2004 – Nov 2007*
Special Projects Manager	*Oct 2002 – Aug 2004*
Treasury Analyst	*Aug 2001 – Oct 2002*

■ **BUSINESS PROCESS FLOW** *(for Sarbanes-Oxley compliance)*
Member of project team responsible for identifying the flow of information for all business functions for a $1B multi-national organization. Interviewed cross functional business process owners and then documented process flows in both written and flow-chart form, including transfers of information across multiple computer systems and business units. Identified and evaluated the effectiveness of internal controls, designed and implemented solutions to alleviate control weaknesses, and followed up with process owners to ensure the success of those controls on a long-term basis.

■ **ACCOUNTING**
In charge of SEC Reporting, Proxy Statement, Section 16 Insider Trading Compliance, cash and investment management of over $175M, stock plan management, merger integration, special projects, and international subsidiary accounting.

EDUCATION:

The Iron Yard Durham, NC
Certificate of Completion, Front-End Engineering

University of Massachusetts, Amherst, MA
Bachelor of Business Administration, Accounting