

# Study Plan — TOGAF: User Story Card Template & Full Chapter Cards

Standalone workbook for planning, executing, and evidencing TOGAF study via user stories.

## How to Use This Template

Create one card per **chapter/phase**. Each card captures purpose, value, risks, acceptance criteria, and hands-on evidence you will produce.

### Story Card Definition (required fields)

- **ID & Title** (e.g., TOGAF-A1 - Architecture Vision)
- **Epic / Feature**: capability this story contributes to (e.g., *ADM Mastery*)
- **Business Value**: why mastering this chapter matters
- **Priority / Estimate**: e.g., *Priority: Must, SP: 3*
- **Persona**: learner role (EA, solution architect, candidate)
- **Dependencies**: readings or concepts to complete first
- **Assumptions**: context and constraints
- **Risks**: pitfalls (e.g., confusing artifacts vs deliverables)
- **Story**: *As a <persona>, I want <capability> so that <outcome>.*
- **Non-Functional**: quality bars for your output (e.g., Accuracy Traceability )
- **Acceptance Criteria (BDD)**: *Scenario / Given / When / Then*
- **Definition of Ready**: entry conditions
- **Definition of Done**: exit conditions and evidence

### User Story Template (copy/paste)

*As a [persona] I want [capability] so that [business outcome].*

**Scenario** [name]

**Given** [preconditions]

**When** [action you take]

**Then** [verifiable result].

## TOGAF-00 — Getting Started

bblbl	<b>Epic / Feature</b>	TOGAF Foundations & ADM Overview
	<b>Business Value</b>	Create a mental model of the standard so later chapters connect cleanly; reduce confusion between phases, artifacts, and deliverables.
	<b>Priority / Estimate</b>	Priority: Must      SP: 3
	<b>Persona</b>	New EA practitioner / certification candidate
	<b>Dependencies</b>	None
	<b>Assumptions</b>	Access to TOGAF PDFs and note repository
	<b>Risks</b>	Over-memorizing terms without understanding input-s/steps/outputs

**Story** *As a learner, I want an ADM “at-a-glance” so that I can place each chapter in context and study efficiently.*

**Non-Functional**    Accuracy    Clarity    Traceability

### Acceptance Criteria (BDD)

**Scenario** Happy path

**Given** the PDFs and a study workspace are available

**When** I create a one-page ADM map showing purpose, inputs, outputs for each phase

**Then** I can explain each phase in one sentence and cite one artifact per phase

*Definition of Ready:* Materials available; 60 minutes blocked.    *Definition of Done:* One-page ADM map saved; glossary started; next chapter chosen.

## Tasks

- ☐ Confirm access to EA tools (repository, modeling tool, ticketing, wiki).
- ☐ Create an EA working calendar (governance boards, review cadences, standups).
- ☐ Draft a one-page EA operating model for the product/org (engagement model, response SLAs).
- ☐ Create/refresh the stakeholder map and communication plan.
- ☐ Set up a baseline kanban/board for architecture work intake and triage.
- ☐ Publish templates for StoryCard, ADR, Principles, Capability Map, and Roadmap.
- ☐ Align with PMO on how EA artifacts map to stage gates and release cadence.

## TOGAF-01 — Core Concepts

	<b>Epic / Feature</b>	Foundations Mastery
	<b>Business Value</b>	Distinguish Business, Data, Application, Technology domains and understand how they interrelate within TOGAF.
<i>bblbl</i>	<b>Priority / Estimate</b>	Priority: Must      SP: 3
	<b>Persona</b>	Learner seeking big-picture clarity
	<b>Dependencies</b>	TOGAF-00
	<b>Assumptions</b>	Basic familiarity with enterprise change initiatives
	<b>Risks</b>	Mixing up “view” vs “viewpoint”; artifacts vs deliverables

**Story** *As a learner, I want to summarize the four architecture domains and key TOGAF terms so that I can navigate later chapters precisely.*

**Non-Functional**   Terminology   Clarity   Traceability

### Acceptance Criteria (BDD)

**Scenario** Happy path

**Given** the glossary and Part 0 are available

**When** I write concise definitions and an example for each key term

**Then** I can map a real project element to its correct domain and artifact type

*Definition of Ready:* Glossary indexed; note template ready.   *Definition of Done:* One-page glossary saved with examples; quiz self-test (10 Q) passed.

## Tasks

- ☐ Assemble a glossary (capability, value stream, SBB/ABB, roadmap, principle).
- ☐ Map internal SDLC/PMO language to TOGAF terms (crosswalk cheat sheet).
- ☐ Curate reference examples for each artifact (vision, capability map, heatmap, roadmap).
- ☐ Provide a ‘how-to’ micro-guide for each artifact and where it lives in the repo.
- ☐ Run a 30-min enablement session with product/engineering leads on ‘how to engage EA’.
- ☐ Set up linting/checklists for EA deliverables (minimum content, traceability).

## TOGAF-CAP — EA Capability & Governance

bblbbl	<b>Epic / Feature</b>	Operating the Practice
	<b>Business Value</b>	Stand up a durable architecture practice with metrics, accountability, and governance calendar.
	<b>Priority / Estimate</b>	Priority: Should      SP: 5
	<b>Persona</b>	EA Practice Lead
	<b>Dependencies</b>	TOGAF-P & G
	<b>Assumptions</b>	Leadership sponsorship exists
	<b>Risks</b>	Missing metrics; unclear accountability

**Story** *As a practice lead, I want a charter, operating model, and metrics so that the EA function delivers measurable value.*

**Non-Functional**    Accountability    Transparency    Metrics

### Acceptance Criteria (BDD)

**Scenario** Practice charter

**Given** organizational context

**When** I define roles, processes, metrics, and governance calendar

**Then** an EA Charter and accountability matrix are published

*Definition of Ready:* Sponsor identified.    *Definition of Done:* Charter approved; metrics baseline set; governance calendar live.

### Tasks

- ☐ Define decision rights/RACI for architecture decisions and waivers.
- ☐ Stand up the Architecture Review Board (ARB) charter, cadence, and intake form.
- ☐ Publish principle adoption policy and exception handling workflow.
- ☐ Define EA KPIs (cycle time for reviews, % decisions with ADRs, compliance trend).
- ☐ Set quarterly roadmap/portfolio alignment reviews with PMO and Finance/FinOps.
- ☐ Document escalation paths to CTO/CIO for cross-cutting risks.

## TOGAF-CONT — Content (Deliverables, Artifacts, Repository, Meta-model)

<b>Epic / Feature</b>	Content Mastery
<b>Business Value</b>	Standardize outputs; enable reuse and governance via a clear repository and metamodel.
<b>Priority / Estimate</b>	Priority: Must      SP: 5
<i>bblbl</i> <b>Persona</b>	All architects
<b>Dependencies</b>	TOGAF-A-D
<b>Assumptions</b>	Tooling supports catalogs/matrices/diagrams
<b>Risks</b>	Confusing deliverables vs artifacts; inconsistent meta-data

**Story** *As an architect, I want a content model and repository structure so that artifacts are consistent and discoverable.*

### Non-Functional

Findability

Consistency

Reuse

### Acceptance Criteria (BDD)

**Scenario** Repository setup

**Given** selected tools and templates

**When** I define deliverables, artifact types, and repository sections

**Then** artifacts from each phase are filed with consistent metadata

*Definition of Ready:* Template set chosen.    *Definition of Done:* Repository map + sample artifacts (catalog, matrix, diagram) saved.

### Tasks

- ☐ Stand up the architecture repository structure (domains, products, artifacts).
- ☐ Define the metamodel (artifact types, relationships, identifiers, traceability rules).
- ☐ Implement naming/versioning conventions; add changelog/owners to each artifact folder.
- ☐ Create reusable reference models (security baseline, integration patterns, landing zone).
- ☐ Automate TOC and cross-links in the repo (index pages, search).
- ☐ Add ADR template and register with unique IDs and tags.

## TOGAF-P — Preliminary Phase

	<b>Epic / Feature</b>	Architecture Capability Setup
	<b>Business Value</b>	Tailor method, define principles, and set up tools so ADM work is consistent and governable.
blblbl	<b>Priority / Estimate</b>	Priority: Must      SP: 5
	<b>Persona</b>	EA lead / candidate
	<b>Dependencies</b>	TOGAF-01
	<b>Assumptions</b>	Org context (hypothetical is fine)
	<b>Risks</b>	Skipping principle quality (rationale/implications)
<b>Story</b> <i>As an EA practitioner, I want to tailor the method and draft principles so that delivery is aligned and repeatable.</i>		
<b>Non-Functional</b> Governance    Repeatability    Traceability		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Happy path		
<b>Given</b> a target organization context		
<b>When</b> I define 8–12 principles with rationale & implications and a tooling/repo approach		
<b>Then</b> a mini “Architecture Practice Setup” pack exists and is reusable in later phases		
<i>Definition of Ready:</i> Context chosen; template ready. <i>Definition of Done:</i> Principles, tailoring notes, and repo structure saved.		

### Tasks

- ☐ Document business drivers, constraints, and scope boundaries.
- ☐ Baseline current EA capability maturity; identify readiness gaps.
- ☐ Define/refresh enterprise principles (security, privacy, cost, resilience, interoperability).
- ☐ Confirm stakeholders and sponsorship; agree on success metrics.
- ☐ Publish EA compliance approach and integration with delivery lifecycle.

## TOGAF-R — Requirements Management

blblbl	<b>Epic / Feature</b>	Continuous Requirements
	<b>Business Value</b>	Provide a single requirements thread through all phases for traceable decisions.
	<b>Priority / Estimate</b>	Priority: Must      SP: 3
	<b>Persona</b>	All architects
	<b>Dependencies</b>	TOGAF-A through H
	<b>Assumptions</b>	Simple catalog format available
	<b>Risks</b>	Uncontrolled changes; poor traceability
<b>Story</b> <i>As an architect, I want a living requirements catalog so that changes are traceable to phases and decisions.</i>		
<b>Non-Functional</b> Single Source      Traceability      Auditability		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Catalog lifecycle		
<b>Given</b> incoming/changed requirements		
<b>When</b> I log, baseline, and assess impacts		
<b>Then</b> decisions and affected artifacts/phases are recorded		
<i>Definition of Ready:</i> Catalog template ready. <i>Definition of Done:</i> Catalog exists with status fields; two sample changes processed.		

### Tasks

- ☐ Stand up a traceable backlog linking business outcomes → requirements → architecture decisions.
- ☐ Adopt BDD acceptance templates for requirements; enforce non-functional requirements (NFRs).
- ☐ Implement change control workflow for evolving requirements with impact analysis.
- ☐ Integrate backlog with ADRs and roadmaps; ensure bidirectional links.
- ☐ Prioritize using a transparent method (e.g., WSJF) and publish rationale.

## TOGAF-A — Phase A: Architecture Vision

bblbbl	<b>Epic / Feature</b>	ADM Mastery
	<b>Business Value</b>	Align stakeholders, define scope and success, and set the change program up for traceable outcomes.
	<b>Priority / Estimate</b>	Priority: Must      SP: 5
	<b>Persona</b>	Enterprise Architect
	<b>Dependencies</b>	TOGAF-P
	<b>Assumptions</b>	Practice initiative identified
	<b>Risks</b>	Confusing Vision with detailed solution; skipping KPIs
<b>Story</b> <i>As an EA, I want to produce an Architecture Vision so that stakeholders share a common picture of scope, value, and KPIs.</i>		
<b>Non-Functional</b> Stakeholder Alignment      KPIs      Concise		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Happy path		
<b>Given</b> initiative and stakeholders are known		
<b>When</b> I draft problem, objectives, scope, constraints, KPIs, and risks		
<b>Then</b> a one-page Vision and draft Statement of Architecture Work are produced		
<i>Definition of Ready:</i> Stakeholders listed; session booked. <i>Definition of Done:</i> Vision + SoAW saved; KPIs accepted; risks logged.		

### Tasks

- ☐ Write problem statement and business outcomes; define success metrics.
- ☐ Produce solution concept sketch and initial scope/assumptions.
- ☐ Draft value proposition and high-level benefits/risks.
- ☐ Create initial transition roadmap strawman and socialize with key stakeholders.
- ☐ Run a Vision checkpoint with sponsors; capture decisions in ADRs.



## TOGAF-B — Phase B: Business Architecture

<b>Epic / Feature</b>	Target Business Design
<b>Business Value</b>	Clarify capabilities, processes, and organizational changes required to realize the vision.
<b>Priority / Estimate</b>	Priority: Must      SP: 8
<i>bblbl</i> <b>Persona</b>	Business/Enterprise Architect
<b>Dependencies</b>	TOGAF-A
<b>Assumptions</b>	Value streams identifiable
<b>Risks</b>	Jumping to tech solutions before business capability gaps are clear

**Story** *As an architect, I want to define target business capabilities and processes so that value realization is explicit and testable.*

**Non-Functional**    Clarity    Capability-Based    Traceability

### Acceptance Criteria (BDD)

**Scenario**    Capability-led

**Given**    current business model and value streams

**When**    I document baseline/target business capabilities, processes, org mappings

**Then**    gaps and candidate work packages are identified with business owners

*Definition of Ready:* Value stream sketch ready.    *Definition of Done:* Capability map + process high-level model + gap list produced.

## Tasks

- ☐ Baseline capability map and heatmap by value stream.
- ☐ Define target capability deltas and MVP scope; identify process/people impacts.
- ☐ Model key business processes supporting target capabilities; identify controls/compliance impacts.
- ☐ Capture business requirements and acceptance criteria aligned to outcomes.
- ☐ Assess organizational change needs; outline training/communications.

## TOGAF-C1 — Phase C: Data Architecture

	<b>Epic / Feature</b>	Information Systems — Data
	<b>Business Value</b>	Ensure data entities, flows, and qualities support business capabilities and compliance.
<i>bblbl</i>	<b>Priority / Estimate</b>	Priority: Must      SP: 5
	<b>Persona</b>	Data/Information Architect
	<b>Dependencies</b>	TOGAF-B
	<b>Assumptions</b>	Authoritative sources are discoverable
	<b>Risks</b>	Underspecified ownership and quality constraints

**Story** *As an architect, I want to model baseline/target data and constraints so that interoperability and governance are explicit.*

**Non-Functional**

Lineage

Interoperability

Quality

### Acceptance Criteria (BDD)

**Scenario** Entity/flow coverage

**Given** priority capabilities from Phase B

**When** I define data entities, relationships, flows, ownership, and quality constraints

**Then** a data view and constraint list exist and link to application/services

*Definition of Ready:* Critical entities identified.    *Definition of Done:* Data views + constraints + governance/ownership recorded.

## Tasks

- ☐ Define conceptual data domains and critical entities; map owners and stewardship.
- ☐ Describe data lifecycle (ingest, store, process, expose, retain, dispose).
- ☐ Identify data quality rules, MDM reference/master data, and golden sources.
- ☐ Map data flows and integration contracts; address privacy/regulatory requirements.
- ☐ Plan data catalog/governance enablement and lineage visibility.

## TOGAF-C2 — Phase C: Application Architecture

	<b>Epic / Feature</b>	Information Systems — Applications
	<b>Business Value</b>	Define application/services landscape and interactions to meet business and data needs.
blblbl	<b>Priority / Estimate</b>	Priority: Must      SP: 5
	<b>Persona</b>	Application/Integration Architect
	<b>Dependencies</b>	TOGAF-C1
	<b>Assumptions</b>	Integration constraints known
	<b>Risks</b>	Hidden interoperability constraints

**Story** *As an architect, I want to model baseline/target applications and interactions so that interoperability constraints are explicit.*

**Non-Functional**    Interoperability    Resilience    Security

### Acceptance Criteria (BDD)

**Scenario**    Service interaction

**Given**    data and capability needs

**When**    I map application components, interfaces, and interaction patterns

**Then**    target application views and interface constraints are baselined

*Definition of Ready:* Data constraints documented.    *Definition of Done:* App interaction views + interface/interop constraints recorded.

## Tasks

- ☐ Inventory current applications/services; identify redundancies and candidates for rationalization.
- ☐ Define target application/service map with key interfaces/APIs and SLAs.
- ☐ Select integration patterns (sync/async, eventing) and API standards/versioning.
- ☐ Decide build/buy/SaaS choices; document decision drivers in ADRs.
- ☐ Capture NFRs (availability, latency, security, observability) and test strategies.

## TOGAF-D — Phase D: Technology Architecture

	<b>Epic / Feature</b>	Platform Enablement
	<b>Business Value</b>	Provide platforms and tech services that enable application and data designs.
blblbl	<b>Priority / Estimate</b>	Priority: Must      SP: 5
	<b>Persona</b>	Technology Architect
	<b>Dependencies</b>	TOGAF-C2
	<b>Assumptions</b>	Hosting patterns (cloud/on-prem) in scope
	<b>Risks</b>	Underestimating NFRs like DR, observability, security
<b>Story</b> <i>As a tech architect, I want to define target tech services/components so that workloads are supported and governable.</i>		
<b>Non-Functional</b> Scalability    Availability    Security    Observability		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Service inventory		
<b>Given</b> application and data needs		
<b>When</b> I define platform services, standards, and constraints		
<b>Then</b> a target tech service model and standards list are approved for planning		
<i>Definition of Ready:</i> Hosting strategy chosen. <i>Definition of Done:</i> Tech services diagram + standards catalog saved.		

### Tasks

- ☐ Choose target platforms (cloud regions, k8s, databases, messaging, identity).
- ☐ Apply standards/baselines (security hardening, encryption, network segmentation).
- ☐ Define reference infra patterns (landing zone, multi-account, VPC/VNET).
- ☐ Plan resiliency/DR objectives and SRE practices (SLOs, error budgets).
- ☐ Estimate TCO with FinOps; highlight tech-debt remediation opportunities.

## TOGAF-E — Phase E: Opportunities & Solutions

	<b>Epic / Feature</b>	Solution Shaping
	<b>Business Value</b>	Bundle work into feasible work packages and outline the initial roadmap.
blblbl	<b>Priority / Estimate</b>	Priority: Must      SP: 5
	<b>Persona</b>	EA / Portfolio Architect
	<b>Dependencies</b>	TOGAF-B,C,D
	<b>Assumptions</b>	Dependencies and constraints captured
	<b>Risks</b>	Over-committing without value/risk trade-off
<b>Story</b> <i>As an EA, I want to identify opportunities and group them into work packages so that a value-focused roadmap emerges.</i>		
<b>Non-Functional</b> Value    Feasibility    Traceability		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Initial roadmap		
<b>Given</b> gaps and candidate packages		
<b>When</b> I group packages, define transitions, and outline the roadmap		
<b>Then</b> an initial Architecture Roadmap exists with rationale and dependencies		
<i>Definition of Ready:</i> Gap list ready. <i>Definition of Done:</i> Initial roadmap + transition states documented.		

### Tasks

- ☐ Identify Solution Building Blocks (SBBs) and group into work packages.
- ☐ Evaluate solution options (fit/gap, cost, risk); recommend preferred approach.
- ☐ Map dependencies across work packages; confirm feasibility with delivery leads.
- ☐ Draft preliminary release roadmap and resource assumptions.

## TOGAF-F — Phase F: Migration Planning

	<b>Epic / Feature</b>	Executable Plan
	<b>Business Value</b>	Prioritize and schedule work into an actionable program integrated with PMO/finance.
blblbl	<b>Priority / Estimate</b>	Priority: Must      SP: 5
	<b>Persona</b>	EA / Program Planner
	<b>Dependencies</b>	TOGAF-E
	<b>Assumptions</b>	Value/risk and cost drivers known
	<b>Risks</b>	Ignoring risk-weighted value; lack of funding alignment
<b>Story</b> <i>As a planner, I want an Implementation &amp; Migration Plan so that change is funded, sequenced, and measurable.</i>		
<b>Non-Functional</b> <span>Feasible</span> <span>Measurable</span> <span>Aligned</span>		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Portfolio prioritization		
<b>Given</b> work packages and constraints		
<b>When</b> I score value/risk, build a timeline, and align with PMO		
<b>Then</b> an approved Implementation & Migration Plan is baselined		
<i>Definition of Ready:</i> Roadmap in place. <i>Definition of Done:</i> Plan baselined; funding checkpoints identified; KPIs tied to releases.		

### Tasks

- ☐ Sequence waves/releases and define cutover strategy.
- ☐ Create dependency network and critical path; align with PMO plans.
- ☐ Develop risk register and mitigations; include change-management activities.
- ☐ Plan decommission/retirement of legacy systems and data migration.
- ☐ Publish migration plan with entry/exit criteria per wave.

## TOGAF-G — Phase G: Implementation Governance

bblbbl	<b>Epic / Feature</b>	Delivery Oversight
	<b>Business Value</b>	Ensure delivery remains aligned to architecture via reviews and waivers.
	<b>Priority / Estimate</b>	Priority: Should      SP: 3
	<b>Persona</b>	Architecture Governance Lead
	<b>Dependencies</b>	TOGAF-F
	<b>Assumptions</b>	Delivery projects underway
	<b>Risks</b>	Token compliance without evidence
<b>Story</b> <i>As a governance lead, I want a compliance review approach so that deviations are visible and decisions recorded.</i>		
<b>Non-Functional</b> Accountability    Evidence    Traceability		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Architecture compliance		
<b>Given</b> project plans and designs		
<b>When</b> I run compliance checkpoints and log decisions/waivers		
<b>Then</b> a compliant status and action list exist with artifacts as evidence		
<i>Definition of Ready:</i> Review calendar set. <i>Definition of Done:</i> Checklists, minutes, and decisions filed in governance repo.		

### Tasks

- ☐ Define architecture compliance checkpoints and artifacts required at each gate.
- ☐ Establish Design Authority/ARB routines and waiver process.
- ☐ Instrument fitness functions/controls to enforce NFRs in CI/CD.
- ☐ Run periodic solution reviews; log issues and decisions in ADRs.
- ☐ Report compliance trend and escalate systemic blockers.

## TOGAF-H — Phase H: Architecture Change Management

bblbbl	<b>Epic / Feature</b>	Sustained Alignment
	<b>Business Value</b>	Adapt architecture responsibly as drivers change; trigger re-entry to ADM when needed.
	<b>Priority / Estimate</b>	Priority: Should      SP: 3
	<b>Persona</b>	EA Practice Lead
	<b>Dependencies</b>	TOGAF-G
	<b>Assumptions</b>	Change drivers monitored
	<b>Risks</b>	Uncontrolled drift; stale standards
<b>Story</b> <i>As a practice lead, I want clear re-entry triggers and maintenance processes so that change remains governed.</i>		
<b>Non-Functional</b> <span>Controlled Change</span> <span>Auditability</span>		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Trigger-based		
<b>Given</b> strategy, standards, and production feedback		
<b>When</b> I evaluate impact and decide on maintenance vs re-architecture		
<b>Then</b> re-entry to appropriate ADM phases and updates are documented		
<i>Definition of Ready:</i> Change log feed enabled. <i>Definition of Done:</i> Trigger list, impact assessment template, and decision records saved.		

### Tasks

- ☐ Monitor business/tech drivers; maintain a watchlist of change triggers.
- ☐ Run roadmap review cadence; adjust scope and priorities with sponsors.
- ☐ Curate refactoring/modernization backlog and value hypotheses.
- ☐ Sunset or evolve principles/standards as evidence shifts; communicate changes.
- ☐ Capture lessons learned and feed them back to techniques/templates.



## TOGAF-T — ADM Techniques (Principles, Gaps, Risk, Migration, Stakeholders)

<b>Epic / Feature</b>	Technique Proficiency
<b>Business Value</b>	Apply supporting techniques to produce higher-quality, defensible architectures.
<b>Priority / Estimate</b>	Priority: Should      SP: 5
<i>bblbl</i> <b>Persona</b>	Practicing Architect
<b>Dependencies</b>	TOGAF-P & A-D
<b>Assumptions</b>	Templates available
<b>Risks</b>	Principles without implications; superficial risk analysis

**Story** *As an architect, I want to master ADM techniques so that my artifacts are consistent, risk-aware, and implementable.*

**Non-Functional**

Consistency

Rigor

Defensibility

**Acceptance Criteria (BDD)**

**Scenario** Technique application

**Given** a sample initiative

**When** I apply principles, stakeholder mapping, gap/risk, and migration techniques

**Then** each technique yields a concrete artifact linked to the roadmap

*Definition of Ready:* Initiative selected.    *Definition of Done:* Principles set, stakeholder map, gap list, risk register, and migration matrix saved.

### Tasks

- ☐ Maintain and socialize the principle catalog with rationale and implications.
- ☐ Operate gap and risk registers with consistent scoring and owners.
- ☐ Keep stakeholder maps and engagement plans current; measure sentiment.
- ☐ Produce migration matrices/heatmaps and keep them tied to roadmaps.
- ☐ Ensure every major decision has an ADR and traceability to requirements.

## TOGAF-AP — Applying the ADM (Iteration, Levels, Tailoring)

	<b>Epic / Feature</b>	Contextualization
	<b>Business Value</b>	Use the ADM effectively across enterprise/segment/capability scopes and agile delivery.
blblbl	<b>Priority / Estimate</b>	Priority: Should      SP: 3
	<b>Persona</b>	EA / Method Engineer
	<b>Dependencies</b>	TOGAF-A–H
	<b>Assumptions</b>	Multiple delivery teams exist
	<b>Risks</b>	One-size-fits-all method; unclear iteration strategy
<b>Story</b> <i>As a method engineer, I want a tailoring and iteration approach so that the ADM fits delivery cadence and scope.</i>		
<b>Non-Functional</b> Pragmatic    Lightweight    Repeatable		
<b>Acceptance Criteria (BDD)</b>		
<b>Scenario</b> Tailored ADM		
<b>Given</b> organization constraints		
<b>When</b> I define scopes, iteration patterns, and touchpoints with agile/PMO		
<b>Then</b> a “How We Use the ADM” guide exists and is referenced by teams		
<i>Definition of Ready:</i> Delivery practices reviewed. <i>Definition of Done:</i> Tailoring guide approved; example iteration plan attached.		

### Tasks

- ☐ Define iteration levels (enterprise, segment, capability/product) and handoffs.
- ☐ Tailor ADM to agile delivery (dual-track discovery, architecture runway).
- ☐ Set rules for ‘just enough’ artifacts and timeboxes per iteration.
- ☐ Define scaling guidance for multi-team programs and shared platforms.
- ☐ Review tailoring effectiveness quarterly; adjust ceremonies and artifacts.

## TOGAF-## — [Chapter / Phase Title]

**Epic / Feature** [e.g., ADM Mastery / Content Mastery / Governance]  
**Business Value** [Outcome you gain by completing this unit]  
**Priority / Estimate** Priority: [Must|Should|Could] SP: [1–8]  
*blblbl* **Persona** [your role]  
**Dependencies** [prior readings or cards]  
**Assumptions** [context]  
**Risks** [pitfalls to watch]

**Story** As a *[persona]*, I want *[capability]* so that *[business outcome]*.

**Non-Functional** [Tag 1] [Tag 2] [Tag 3]

### Acceptance Criteria (BDD)

**Scenario** [name]

**Given** [preconditions]

**When** [action]

**Then** [verifiable result]

*Definition of Ready:* [entry conditions] *Definition of Done:* [exit checks and artifacts]

## Tasks

- ☐ [hands-on task 1]
- ☐ [hands-on task 2]
- ☐ [hands-on task 3]
- ☐ [artifact to produce]
- ☐ [checkpoint to verify AC/DoD]

## Tips for Writing Effective Study Stories

- **Make outcomes measurable:** e.g., “identify three artifacts produced in Phase B” beats “understand Phase B”.
- **Trace to TOGAF:** each task should map to inputs/steps/outputs of the chapter/phase.
- **Keep cards concise:** one page per story; file deep details as artifacts in your repo.
- **Use tags as quality bars:** Accuracy , Traceability , Clarity , etc.
- **Close the loop:** update dependencies for the next card and check DoD before moving on.