



# CANDIDATE BIODATA FORM

**PAYMENTS | OPEN BANKING**

# Personal Information

Full Name (as per CNIC)

Father's Name (First, Middle, Last)

CNIC,SIN,SSN or Government issued Photo Id (Valid)

CNIC Issuance Date (mm-dd-yyyy)

CNIC Expiry Date (mm-dd-yyyy)

Date of Birth (mm-dd-yyyy)

Gender

Marital Status

Citizenship (as per passport)

Present Address

Country

City

State

Zip Code

Permanent Address

Email Address

Mobile Number

Alternate Phone Number

Ms Teams ID

# Education

Institute Name

Education Level

From - To (mm-dd-yyyy)

CGPA/Division

Major Subjects

Institute Name

Education Level

From - To (mm-dd-yyyy)

CGPA/Division

Major Subjects

Institute Name

Education Level

From - To (mm-dd-yyyy)

CGPA/Division

Major Subjects

Institute Name

Education Level

From - To (mm-dd-yyyy)

CGPA/Division

Major Subjects

# Experience

Start with most recent employment

Organization

From - To (mm-dd-yyyy)

-

Salary

Position

Tools

Reason of Leaving

Organization

From - To (mm-dd-yyyy)

-

Salary

Position

Tools

Reason of Leaving

Organization

From - To (mm-dd-yyyy)

-

Salary

Position

Tools

Reason of Leaving

Organization

From - To (mm-dd-yyyy)

-

Salary

Position

Tools

Reason of Leaving

Organization

From - To (mm-dd-yyyy)

-

Salary

Position

Tools

Reason of Leaving

Total Experience

Years

Months

# Employment Status

Position Applied For

Availability Status (Immediate, 1 Week etc.)

What is your visa/work permit expiry date (if you are not working in your home country)

Are you legally authorized to work in the country you are applying for?

☐ Yes ☐ No ☐ N/A

Would you accept a position other than one applied for?

☐ Yes ☐ No ☐ N/A

Are you willing to relocate?

☐ Yes ☐ No ☐ N/A

What are your long term career objectives?

Why would you like to work for i2c?

Why do you think you are a suitable candidate?

Have you ever been convicted in a court of law? If yes, provide details:

What are your salary requirements?

# Employment Status

How did you come to know about this job?

- |  |   |
|--|---|
| <input type="checkbox"/> Employee Referral                   | <input type="checkbox"/> Former Employee Referral     |
| <input type="checkbox"/> i2c Company Website/Career Portal   | <input type="checkbox"/> Educational Institute        |
| <input type="checkbox"/> Social Media                        | <input type="checkbox"/> Press/ News/ Media Release   |
| <input type="checkbox"/> Job/ Career Fairs                   | <input type="checkbox"/> Online Job Sites/ Job Boards |
| <input type="checkbox"/> Job Advertisement                   | <input type="checkbox"/> Headhunter/ Recruiter        |
| <input type="checkbox"/> Twitter/Instagram/Facebook/LinkedIn | <input type="checkbox"/> Others                       |

Comments

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Do you know anyone in this company or one of it's sister concerns (xiQ, IPL)? If yes, give details (Name, Relationship, Company/Department):

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- |  |       |
|--|-------|
| <input type="checkbox"/> Direct Relation         | <hr/> |
| <input type="checkbox"/> Extended Relation       | <hr/> |
| <input type="checkbox"/> Ex-Colleague            | <hr/> |
| <input type="checkbox"/> Friends                 | <hr/> |
| <input type="checkbox"/> Class Fellow            | <hr/> |
| <input type="checkbox"/> Others (Please Specify) | <hr/> |

# Language Proficiency

## Language one

Listening	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Reading	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Writing	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Speaking	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair

## Language two

Listening	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Reading	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Writing	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Speaking	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair

## Language three

Listening	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Reading	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Writing	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Speaking	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair

## Language four

Listening	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Reading	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Writing	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair
Speaking	<input type="radio"/> Fluent	<input type="radio"/> Good	<input type="radio"/> Fair



# Memberships, Awards & Social Activities

Memberships/ Affiliations (Professional, Civil & Social)

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Awards

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Leisure Time Activities

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# References

Atleast two references are required in case of an experienced candidate otherwise only teacher's reference would suffice.

- **Fresh:** Teacher
- **Experienced:** Manager/ Former Manager, Current Colleague / Former Colleague

## Reference 1:

Full Name

Relationship

Email Address

Phone Number

Institute/Organization

## Reference 2:

Full Name

Relationship

Email Address

Phone Number

Institute/Organization

## Reference 3:

Full Name

Relationship

Email Address

Phone Number

Institute/Organization

# Documents

Attach the following documents along with this form and mark the checklist below with a tick.

- ☐ Passport Size Photograph with white/blue background
- ☐ Copies of Educational Certificates (Qualifications, Degree or Courses)
- ☐ Copies of Experience Certificates from previous employer(s)

## Authorization

Read this section carefully before you sign the document.

I, hereby, authorize M/s. i2c Inc. to contact directly or through some other agency.

The person I have listed above as reference, to disclose any information they may have regarding my qualification for employment, including but not limited to employment dates description of jobs performed, salary and wage rates and personal attributes.

I agree to release and discharge M/s. i2c Inc., its successor, employees, officers, partners and any agency as well as any person I have listed as reference for all claims, liabilities and cause of action, known or unknown, fixed or contingent for providing or receiving any information regarding my qualification for employment. The release includes, but is not limited to claims of defamation, libel, slander, negligence of interference with contact or profession.

I realize that any falsification in this application form holds me liable for disqualification / dismissal from the employment.

Furthermore, by submitting this form, I attest that I have read and understood the privacy policy and cookie policy and that I give my consent for i2c Inc. to use my data accordingly.

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Date (mm-dd-yyyy)

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Signature

