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| **TEAM NAME** | NOVELSKI |
| **Meeting Date** | June 02, 2021 |
| **Time** | 10:30 AM – 11:00 AM |
| **Venue** | Telephonic |
| **Attendees** | Nagatyothi HR  Bhartendu Software Developer  Sadhana Software Developer  Shailaja BA  Saideep Software Developer |
| **Minutes Taker** | Shailaja |
| **Absentees** | None |

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| **AGENDA** |
| Daily Task Status Reporting |

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| **ACTION PLAN(s)** | |
| **ACTION** | **ASSIGNED TO** |
| ANGULAR Training to team | Sadhana reddy |
| Work on React Native learning | Bhartendu Singh |
| Work in Real estate Project | Sadhana reddy |
| Create repository on Github for task management | Sadhana reddy |
| Work On the ExpressIT Project SRS Document | Shailaja |