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| **TEAM NAME** | NOVELSKI |
| **Meeting Date** | June 04, 2021 |
| **Time** | 10:30 AM – 11:00 AM |
| **Venue** | Telephonic |
| **Attendees** | Nagatyothi HR  Bhartendu Software Developer  Sadhana Software Developer  Shailaja BA  Saideep Software Developer |
| **Minutes Taker** | Shailaja |
| **Absentees** | None |

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| **AGENDA** |
| Daily Task Status Reporting |

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| **ACTION PLAN(s)** | |
| **ACTION** | **ASSIGNED TO** |
| **ANGULAR** Training to team | Sadhana reddy |
| Work on **React Native learning** (Validation part and API) | Bhartendu Singh |
| Work in **React Native.** | Sadhana reddy |
| Explain about repository on **Github** for task management to Team | Sadhana reddy |
| Work on the SRS of **ExpressIT** Project. | Shailaja |
| Work on Angular task | Shailaja, Saideep |
| Work on **High Level Requirement** gathering | To team |