



DOUGLAS COLLEGE
PO Box 2503
New Westminster, BC
Canada V3L 5B2

New Westminster
Coquitlam
douglascollege.ca
604.527.5400

Not for IRCC Purposes

Tran Anh Thu Pham
Hamlet 11, Tan Thanh Dong Village, Cu Chi District
Ho Chi Minh 700000, Viet Nam

Student Number: 300327451

2019-10-18

Dear Tran Anh Thu,

Congratulations! I am pleased to offer you a space in the **Marketing (Diploma)** program at Douglas College starting in the **Fall 2020** semester. This is a **2 year (60 Credits)** program.

Douglas College is recognized for providing an education that combines the academic foundations of a university with the employer-ready skills of a college. At Douglas College, we are confident that you will receive the best of both worlds: a deep well-rounded education and the applied skills necessary to achieve academic and career success. We are excited to welcome you as part of our diverse and talented community.

This offer is conditional upon receipt of the items below by the highlighted dates.

Tuition deposit deadline: November 18, 2019

- **The required deposit: \$17,400.00 CAD.** In order to apply for a study permit under the Study Direct Stream (SDS) program you are required to make a deposit equal to 30 credits worth of tuition. *Tuition and fees are subject to change at any time.*
- **Read this offer letter and all of the attached documents.** If you have questions about any part of this offer or your program, please ask for clarification *before* you pay your deposit.

TO ACCEPT THIS OFFER: Pay the tuition deposit by the given deadline.

When you have accepted this offer, you will receive an official 'Letter of Acceptance' for your study permit application. Missing these deadlines without prior approval may result in the withdrawal of this offer.

Should you require further assistance, please contact me directly at trant26@douglascollege.ca.

Sincerely,

Hana Tran
International Recruitment Coordinator and Admissions Specialist
Douglas College International



Cost Schedule for 2020-2022: Supplement for International Students

Fees indicated are in Canadian Dollars (CAD).

Fees are for a two (2) year program.

Tuition and Fees for 60 Credits (Total):	\$37,160.96
Tuition (\$580 per credit)	\$34,800.00
Student Union Fees	\$379.38
Other Study Fees	\$293.58
Registration & Service Fees	\$204.00
Extended Dental Plan	\$500.00
Transportation (Transit U-Pass) ¹	\$984.00
 Living Expenses (Total):	 \$27,900.00
Room and Board ²	\$24,000.00
Medical (BC Government Health-Care Coverage Fee) ³	\$900.00
Textbooks	\$3000.00

The estimated total cost, in Canadian Dollars (CAD), for a two (2) year program is **\$65,060.96**. This includes tuition and fees for 60 credits of classes and basic living expenses in a homestay.

The initial deposit of \$17,400.00 CAD listed on your offer letter is equivalent to 30 credits of tuition fees but does not include other college fees. Your deposit will be placed as a credit in your account and used to pay for tuition and fees until it is used up. This is expected to cover tuition and fees for your first and second semesters entirely, and some or all of your third semester, depending on how many classes are taken. Please see the above chart and the following semester fee breakdowns for a detailed fee summary.

- **Tuition costs and fees are subject to change without notice.**
- **These are general costs based on a 60 credit program taken over 6 semesters (2 years). Programs that take more time or require more credits will have increased costs, while programs that take less time or require fewer credits will have reduced costs.**
- **Your deposit is not used to pay living expenses (room and board, medical, or textbooks).**
- **Room and board costs are estimated based on homestay rates and generally include a room and 2 or 3 meals per day. Costs for non-homestay living arrangements will vary widely.**
- **Textbook costs are estimated based on average costs and will vary from course to course.**

¹ U-Pass fees will increase by 2% per year between Jan 2020 and May 2024. This calculation uses the Jan 2020 value.

² Room and Board includes both a place to live and some or all of your meals.

³ BC government health-care coverage fee is the provincial health insurance, you will register for it after you arrive and it will be paid to the BC provincial government, not to Douglas College.



FEE INFORMATION FOR INTERNATIONAL STUDENTS 2020 FALL SEMESTER (SEPTEMBER - DECEMBER)

Please ensure you read the all of this information before making your payment.

Tuition and Fees:

- \$580.00 CAD per credit
- Tuition and fees for the first 12 credits are **non-refundable and non-transferable**.
- Students who register for additional courses (credits) must pay any additional tuition and fees before the semester begins.
- Tuition costs and fees are subject to change without notice.

12 credits	\$580.00	\$ 6,960.00 CAD
General Student Union Fees (12 credits)* Plus DSU Fees	\$55.38+ \$9.34	\$ 64.72 CAD
Other Student Activity Fees*	\$ 49.90	\$ 49.90 CAD
Registration & Service Fee*	\$ 34.65	\$ 34.65 CAD
UPASS BC (Universal Transit Pass)*	\$170.00	\$ 170.00 CAD
DCSU Extended Health & Dental Plan*	\$250.00	\$ 250.00 CAD
TOTAL (Subject to Changes)		\$ 7,529.27 CAD

Additional Fees and Costs:

Math course Lab Fees are additional to the fees listed above:

- Please refer to the [tuition fee charts](#) for details, and [lab fees](#).
- Math course (except MATH 1110 and MATH 1191) are required to pay a lab fee of \$105.70 for each Math course.

BC Government Medical Service Plan (MSP) (Mandatory):

- All international students are required to have medical insurance while studying in BC.
- The monthly fee is \$75.00 (subject to change)
- Coverage is mandatory as long as you remain in BC.
- This medical plan covers all essential medical needs such as visits to doctors, emergencies, surgeries, hospitalization, etc. MSP coverage **is NOT** included in your Douglas College fees.

Students' Union Extended Health & Dental Fee:

- A fee of \$250.00 is charged for extended health and dental insurance. This fee is charged by the Students' Union, not Douglas College, and is charged one time per year in the Fall Semester for coverage from September 1 through August 31 of the following year.
- This plan covers 80% of the cost of prescription medicine, paramedical services and dental work.
- Students must have primary medical insurance coverage (e.g. – BC Medical Services Plan) in order for the Students' Union Extended Health & Dental Fee to be effective.
- Students who can provide documented proof of extended health coverage (prescription medicine and dental) may opt-out of this plan.
- For more information, students should contact the Douglas College Students' Union at 604-527-5110.

UPASS BC (www.douglas.bc.ca/services/u-pass.html)

- The "U" in U-Pass BC stands for "Universal". All eligible students at participating schools pay the low monthly price of \$42.50 for access to transit services. A U-Pass BC gives students access to bus, SkyTrain and SeaBus services within Metro Vancouver, as well as discounts on the West Coast Express.



FEE INFORMATION FOR INTERNATIONAL STUDENTS

2021 WINTER SEMESTER (JANUARY - APRIL)

Please ensure you read the all of this information before making your payment.

Tuition and Fees:

- \$580.00 CAD per credit
- Tuition and fees for the first 12 credits are **non-refundable and non-transferable**.
- Students who register for additional courses (credits) must pay any additional tuition and fees before the semester begins.
- Tuition costs and fees are subject to change without notice.

12 credits	\$580.00	\$ 6,960.00 CAD
General Student Union Fees (12 credits)* Plus DSU Fees	\$55.38+ \$9.34	\$ 64.72 CAD
Other Student Activity Fees*	\$ 49.90	\$ 49.90 CAD
Registration & Service Fee*	\$ 34.65	\$ 34.65 CAD
UPASS BC (Universal Transit Pass)*	\$164.00	\$ 164.00 CAD
TOTAL (Subject to Changes)		\$ 7,273.27 CAD

Additional Fees and Costs:

Math course Lab Fees are additional to the fees listed above:

- Please refer to the [tuition fee charts](#) for details, and [lab fees](#).
- Math course (except MATH 1110 and MATH 1191) are required to pay a lab fee of \$105.70 for each Math course.

BC Government Medical Service Plan (MSP) (Mandatory):

- All international students are required to have medical insurance while studying in BC.
- The monthly fee is \$75.00 (subject to change)
- Coverage is mandatory as long as you remain in BC.
- This medical plan covers all essential medical needs such as visits to doctors, emergencies, surgeries, hospitalization, etc. MSP coverage is **NOT** included in your Douglas College fees.

Students' Union Extended Health & Dental Fee:

- A fee of \$250.00 is charged for extended health and dental insurance. This fee is charged by the Students' Union, not Douglas College, and is charged one time per year in the Fall Semester for coverage from September 1 through August 31 of the following year.
- This plan covers 80% of the cost of prescription medicine, paramedical services and dental work.
- Students must have primary medical insurance coverage (e.g. – BC Medical Services Plan) in order for the Students' Union Extended Health & Dental Fee to be effective.
- Students who can provide documented proof of extended health coverage (prescription medicine and dental) may opt-out of this plan.
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UPASS BC (www.douglas.bc.ca/services/u-pass.html)

- The "U" in U-Pass BC stands for "Universal". All eligible students at participating schools pay the low monthly price of \$41.00 for access to transit services. A U-Pass BC gives students access to bus, SkyTrain and SeaBus services within Metro Vancouver, as well as discounts on the West Coast Express.



FEE INFORMATION FOR INTERNATIONAL STUDENTS

2020 SUMMER SEMESTER - (MAY- AUGUST)

Please ensure you read the all of this information before making your payment.

Tuition and Fees:

- \$580.00 CAD per credit
- Tuition and fees for the first 12 credits are **non-refundable and non-transferable**.
- Students who register for additional courses (credits) must pay any additional tuition and fees before the semester begins.
- Tuition costs and fees are subject to change without notice.

12 credits	\$580.00	\$ 6,960.00 CAD
General Student Union Fees (12 credits)* Plus DSU Fees	\$55.38+ \$9.34	\$ 64.72 CAD
Other Student Activity Fees*	\$ 49.90	\$ 49.90 CAD
Registration & Service Fee*	\$ 34.65	\$ 34.65 CAD
UPASS BC (Universal Transit Pass)*	\$170.00	\$ 170.00 CAD
TOTAL (Subject to Changes)		\$ 7,279.27 CAD

Additional Fees and Costs:

Math course Lab Fees are additional to the fees listed above:

- Please refer to the [tuition fee charts](#) for details, and [lab fees](#).
- Math course (except MATH 1110 and MATH 1191) are required to pay a lab fee of \$105.70 for each Math course.

BC Government Medical Service Plan (MSP) (Mandatory):

- All international students are required to have medical insurance while studying in BC.
- The monthly fee is \$75.00 (subject to change)
- Coverage is mandatory as long as you remain in BC.
- This medical plan covers all essential medical needs such as visits to doctors, emergencies, surgeries, hospitalization, etc. MSP coverage is **NOT** included in your Douglas College fees.

Students' Union Extended Health & Dental Fee:

- A fee of \$250.00 is charged for extended health and dental insurance. This fee is charged by the Students' Union, not Douglas College, and is charged one time per year in the Fall Semester for coverage from September 1 through August 31 of the following year.
- This plan covers 80% of the cost of prescription medicine, paramedical services and dental work.
- Students must have primary medical insurance coverage (e.g. – BC Medical Services Plan) in order for the Students' Union Extended Health & Dental Fee to be effective.
- Students who can provide documented proof of extended health coverage (prescription medicine and dental) may opt-out of this plan.
- For more information, students should contact the Douglas College Students' Union at 604-527-5110.

UPASS BC (www.douglas.bc.ca/services/u-pass.html)

- The "U" in U-Pass BC stands for "Universal". All eligible students at participating schools pay the low monthly price of \$42.50 for access to transit services. A U-Pass BC gives students access to bus, SkyTrain and SeaBus services within Metro Vancouver, as well as discounts on the West Coast Express.



Refund and Deferral Policy for First Semester International Students

IMPORTANT: PLEASE READ THIS DOCUMENT CAREFULLY BEFORE SUBMITTING YOUR DEPOSIT PAYMENT. Payment of your deposit confirms that you agree to be bound by the below conditions.

Tuition and fees for the first 12 credits of study at Douglas College are non-refundable, subject to the conditions and exceptions listed below:

- a. Once a Letter of Acceptance (LOA) has been issued, a 50% refund of a deposit will be granted for withdrawals initiated a minimum of five (5) business days (Monday to Friday, excluding [public holidays/College closures](#)) prior to the [first day of a semester](#).
- b. No refund will be granted for withdrawals initiated fewer than five (5) business days (Monday to Friday, excluding [public holidays/College closures](#)) prior to the first day of a semester.
- c. Students who withdraw due to Study Permit refusal will receive a full refund (less a \$250.00 CAD administration fee), as long as a Refund Request is submitted a minimum of five (5) business days (Monday to Friday, excluding [public holidays/College closures](#)) prior to the [first day of a semester](#). No refund will be granted for withdrawals initiated after this date. To submit a Refund Request, students (or authorized agent) must scan and submit, in PDF format, to Douglas College International's Admissions (dciadmissions@douglascollege.ca) or an admissions specialist the following documentation:
 - 1) Completed and signed Refund Request Form (contact Douglas International to obtain this form);
 - 2) Copy of Study Permit Rejection Letter;
 - 3) Copy of student's passport page which shows the signature (signature must match the signature on student's Refund Request Form)
- d. Submission of fraudulent documents, making false claims during the admissions process, or failure to receive a Study Permit due to fraud/alleged fraud/dishonesty will result in complete forfeiture of the admissions deposit.
- e. Students who withdraw due to exceptional circumstances may submit a petition for a larger refund. Douglas College retains the right to determine what an exceptional circumstance is and what documentation is required to prove that an exceptional circumstance has occurred.
- f. Students registered in at least nine (9) credits, but less than twelve (12) credits before the [first day of the semester](#) will have the balance of their deposit moved to the next semester of study, up to two (2) semesters. Changes made on or after the [first day of the semester](#) are subject to the general [Fee refunds and penalty rules](#) with the exception that non-refundable portions of the deposit will be moved, as above, instead of refunded.
- g. **Deferral Policy:** If a student is unable to start the semester due to a delay in receiving a Study Permit or an exceptional circumstance, a student may apply to defer to a future semester on a **one-time only basis, excluding situations outlined in section d.** The Deferral Request must be submitted to Douglas College International a minimum of 5 business days (Monday to Friday, excluding [public holidays/College closures](#)) prior to the [first day of the semester](#) in PDF format along with the following documentation:
 - 1) Completed and signed Deferral Request Form (contact Douglas International to obtain this form);
 - 2) Copy of Study Permit Rejection Letter or other relevant supporting documentation.
- h. Tuition Fees and dates are subject to change without notice. Students are responsible for checking with the College of any changes close to the start of classes or upon arrival to Canada.

By taking the action of paying a deposit, you agree that all terms of the Refund and Deferral Policy for First Semester International Students are legal and binding, and you agree to the College's decision and interpretation of these terms. Additionally, you agree that Douglas College may inform Immigration, Refugees and Citizenship Canada (IRCC) and/or Canada Border Services Agency (CBSA) of any information deemed to be important to maintain the integrity of the Canada Study Permit Program.



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How to pay your deposit: BANK TRANSFER and Credit card payment for tuition fee from overseas

Douglas College is using Flywire to for all tuition deposit payments for new overseas students.

Payment Instructions from outside of Canada with Flywire;

1. Go to douglascollege.flywire.com
2. Select your country of origin and preferred payment method
3. Enter your payment details and receive instructions on how to complete our payment
4. Track the progress of your payment anytime, online, at the payment portal. You can receive email and text alerts each step of the way, including when your payment has reached Douglas College.

FLYWIRE CUSTOMER SUPPORT INFORMATION

Live Chat: Chat live with an agent at the [payment portal](#).

Email: support@flywire.com

Web: flywire.com/contact

Local students with a Canadian bank account or credit card

Students who are **already in Canada** can pay their deposit with a **Canadian** credit card at the Cashier's Office on the second floor concourse at the New Westminster Campus or as a Bill Payment to Douglas College through a **Canadian** bank. Please review the information on the Douglas College webpage for details:

From the main page choose **FEES AND RELATED INFORMATION** from the **STUDY AT DOUGLAS** top menu option, and then choose [Paying your fees](#) from the menu on the left.

<https://www.douglascollege.ca/study-at-douglas/fees-and-related-information/paying-your-fees/international-payment-options>

(Revised – 2019.02.05)