

Date: 09 July 2021
 Course Reference: E21-03996 / E20/BAC096/02

Le Vu Ngoc Mai
 66 Duong Ha Thi Khiem Trung My Tay Ward District 12 Ho Chi Minh City
 Vietnam

Dear Le Vu Ngoc Mai

LETTER OF OFFER

Course	<u>Bachelor of Arts with Honours in Accounting and Finance</u>
Commencement date	<u>26 July 2021</u>

On behalf of Coventry University (CU) in collaboration with PSB Academy, we are pleased to inform you that your application for the above programme is successful and a place is reserved for you, subjected to verification of original / notarised course application documents

You have been granted advanced standing for the programme applied for and you are required to complete the remaining modules as specified in the Overall Schedule as per attached.

Student is to bring along the original / notarised application documents for verification when they report to the School. This includes:

Local student, Dependent Pass (DP) holder and Long Term Visit Pass (LTPV) holder	International Student on Student Pass
<p>1. Original / Notarised copy of NRIC or MOM Issued work passes / Passport / Dependent Passes / Long Term Visit Pass</p> <p>2. Original / Notarised Highest Academic Certificates and corresponding transcripts, results or letter of course completion</p> <p>Where applicable, students are to also produce:</p> <p>3. Current employer certifying letter stating job title and duration of at least 8 years, or</p> <p>4. Letter(s) of employment with proof of 8 years</p> <p>If you are not able to produce the above, you will be required to declare your employment status in the Student Employment Declaration Form during the verification process.</p>	<p>1. Original / Notarised copy of Passport</p> <p>2. Original / Notarised Highest Academic Certificates and corresponding transcripts, results or letter of course completion</p>

With reference to Clause 3.1 in the Student Contract, the student contract and this offer will not be valid, and admissions to the Course will be rejected in the event if PSB Academy is unable to verify the course application documents required for the Course within the timeline stipulated. Further action may be taken by School for cases of fraudulence.

The course fee is **\$21,731.20** (including 7% GST) and is payable via 2 instalments. The first instalment is payable upon accepting this offer and signing of the student contract and is due on **12/07/2021**. Subsequent instalments will be invoiced one month before the due dates, which are stated in the Student Contract.

In the event of application of Bank Loan, student is to ensure bank disbursement is according to Instalment Schedule in Schedule B of the Student Contract.

Please note that payment of course fees must be made directly to PSB Academy by the student themselves.

Offer Acceptance

Together with this letter, we have enclosed the offer pack consisting of information on student contract, course details and related documents. **Please read through the attached “Instructions on Course Acceptance” and PEI-Student Contract carefully.**

To accept this offer, please complete and return the following items **within 2 weeks from the date of this letter.**

- **One copy** of the PEI-Student Contract; please sign on relevant fields as indicated in the Contract.
 - The contract is valid for the duration of the programme as indicated by the Course Commencement and Course Completion dates in the contract.
- Form 12 – Advisory Note to Student
- Payment of first instalment of course fees listed under Schedule B of the PEI-Student Contract. Please ensure that you have read, understood and signed the PEI-Student Contract before making payment.

For overseas international students, admission to the above programme will be subjected to the Singapore Immigration & Checkpoints Authority's (ICA) approval of your student's pass application. Should the approval of your student's pass be delayed, you may be required to defer to the next intake.

****Please note that In-Principal Approval Letter (IPA) will not be released if Form 12 and student contract are not submitted back to PSB Academy together with full payment of 1st instalment of course fees****

For information on Fee Protection Scheme and Medical Insurance, you may refer to:
<http://www.psb-academy.edu.sg/about-psb-academy/edutrust-certification/>

Programme Commencement

Please note that this programme will only proceed if the required minimum number of students is enrolled prior to programme commencement. In the event of unforeseen circumstances or administrative reasons, PSB Academy and / or Coventry University reserve the right to cancel, delay or withdraw the programme. An alternative schedule/ programme may be offered to you.

Request to defer Course Commencement Date

Should there be a request for deferment of the programme, resulting in a later Course Completion date, prevailing course fees and terms and conditions will apply. A new contract or addendum will be issued accordingly. Please kindly inform your Programme Consultant before course commencement.

As an enrolled student with PSB Academy, you will receive the PSB Academy Student Card nearer to Course Commencement date. For more information on the use of the card, please refer to:

<http://www.psb-academy.edu.sg/current-students/campus-life/#/student-card-discounts>

Congratulations on receiving your offer of admission to Coventry University. We are sure that you will find this Programme challenging and of great value in your career.

Should you have further queries, please contact Pham Hoang Phuc at tel: 84903358705 or email:
hoangphuc.pham@psb-academy.edu.sg

We look forward to meeting you at PSB Academy.

Yours sincerely,



Michelle Teh
Registrar & Admissions

Encl

1. PEI-Student Contract
2. Form 12 – Advisory Note to Students
3. Overall Schedule
4. Instructions on Course Acceptance
5. Meet & Greet Service Application Form (for Int'l students)
6. Student Hostel & Home stay Info Guide (for Int'l students)
7. Guidelines on taking photos (for Int'l students)

INSTRUCTIONS ON COURSE ACCEPTANCE (INTERNATIONAL STUDENTS)

Acceptance of Offer

1. This offer is conditional, subjected to you fulfilling the required conditions stated in our Letter of Offer. Please complete and return the attached PSB Academy-Student Contract to us by the date stated in your Letter of Offer. Failure to do so by the specified date will be taken as a rejection of the offer made by PSB Academy and/or the University and your place will be given to another applicant.

Form 12 and Student Contract

2. Please fill up **Form 12**, sign and date on the form before returning it to PSB Academy. **Please note that if you are under 18 years of age, Form 12 has to be signed by your parent/guardian.**
3. Please sign and date the 2 sets of Student Contract and return both sets to us when you report to PSB Academy. One set of the contract will be returned to you for your retention after the school signs both sets. **Please note that if you are under 18 years of age, the Contract has to be signed by your parent/guardian.**

Note: Please scan a set of the signed Student Contract and email to PSB Academy together with the signed PEI-Student Contract.

4. Course fees quoted in the student contract are for the standard duration of the course for the first attempt of the modules/units. **Prevailing course fees will be payable** if your study is extended beyond the standard duration stated in the contract, or subsequent re-enrolment in the modules/units.
5. All other miscellaneous fees payable whenever necessary are stated in the Student Contract - Schedule C. You are deemed to have read and understood the fees upon acceptance of our offer.

Student's Pass Application and Fees

6. Student's Pass application typically takes 4-6 weeks to be processed at Singapore Immigration & Checkpoints Authority (ICA). PSB Academy will not be liable for late approval of Student's Pass application.
7. In the event that your Student's Pass is not approved on time or you are unable to arrive on time for the commencement of class, PSB Academy:
 - reserves the rights to defer / withdraw you from the programme;
 - will not be liable if you enter Singapore without a valid Pass;
8. In the event that your Student's Pass application is rejected by ICA, we will refund you the paid programme fees (if any). Please note that the Application Fee is non-refundable.
9. Any candidate found to have given inaccurate or false information to PSB Academy for declaration to ICA or to have deliberately omitted material information related to the application for admission will be required to leave or be expelled from the School.

Fees and Payment Instructions

10. You are required to make payment for the 1st instalment by the date stated in the PSB Academy-Student Contract and sign 2 sets of Student Contract. PSB Academy will only proceed to confirm your course enrolment and release the In-Principle Approval (IPA) Letter of your Student's Pass upon receipt of payment from you.
11. The acceptable modes of payment are: Credit Cards, Cheque, Bank Draft, Nets and Cash.

INSTRUCTIONS ON COURSE ACCEPTANCE (INTERNATIONAL STUDENTS)

12. **For payment in Singapore Dollars (SGD) by Bank Draft/Cheque**, payment should be paid to “**PSB Academy Pte Ltd**”. Please note that we do not accept post-dated cheque/Bank Draft.
13. **For payment by Flywire**, please follow the simple steps below to submit your payment:

1. GET STARTED

Go to psb-academy.edu.sg/flywire. Enter your payment amount and country of origin.

2. SELECT PAYMENT METHOD

Review the payment options provided, and select your preferred method. Options may include bank transfer, debit/credit card in your home currency, electronic payment, or other local options.

3. ENTER YOUR DETAILS

Create your account, then enter some basic information to initiate your payment. We will include this information with your payment for easy identification by your institution.

4. MAKE YOUR PAYMENT

Follow the instructions provided to send funds to Flywire via your selected method.

BANK TRANSFERS Follow the instructions provided to send your funds. Depending on your bank, payment may be made online, in person, or over the phone.

DEBIT/CREDIT CARD Enter your card details online to complete your payment in your home currency.

Note: Additional local payment options may be available depending on your country of origin.

5. TRACK & CONFIRM

Track your payment by logging into your Flywire account at any time. Receive text and email status updates each step of the way, including a confirmation when your payment has been delivered.

Withdrawal & Refund Policy

14. Please note that notice of withdrawal must be given in writing by filling up a Withdrawal Form. Refund of tuition fee paid will be according to the Withdrawal and Refund Policy stated in your Student Contract. If your student pass application is rejected by ICA, your paid course fee and miscellaneous fees (excluding application fee) will be refunded to you.

Transfer Policy

15. PSB Academy allows student to transfer to another programme within the Academy. All request of transfer must be submitted with a “Programme Transfer” form and a fee stated in Schedule C of the Student Contract. Student is to approach the respective Country Manager for assistance on the transfer of programme, transfer of Student’s Pass and signing of new student contracts. Please refer to your Student Contract Schedule C for the applicable fees payable. A S\$30 Student’s Pass Processing Fee is payable to transfer your Student’s Pass to the new programme and transfer is subject to ICA’s approval.

INSTRUCTIONS ON COURSE ACCEPTANCE (INTERNATIONAL STUDENTS)

Student Services

16. PSB Academy provides services such as airport pick-up, accommodation arrangement and other student's pass matters to all new international students. Please fill in the Meet & Greet Form and fax it back to us 2 weeks before your departure from your home country. Student Service Package fee applies.

Arrival for Course Enrolment and Orientation

17. You are expected to arrive at PSB Academy 1 week before your course commencement to allow ample time to do medical check-up and completion of formalities of Student's Pass at ICA.
18. The dates for pre-enrolment and orientation will be sent to you separately with the IPA letter after your Student's Pass application is approved by ICA and payment has been received by PSB Academy.

Course Deferment

19. All requests for deferment must be accompanied by a fee stated in Schedule C of the Student Contract. Deferment for commencement of programme would be considered on a case-by-case basis. Once request for deferment has been approved, the student is required to confirm acceptance for commencement of course at the next intake. Failure to do so may result in a student deemed to have withdrawn from the programme.

Operation Matters

20. Students who are advised to refer to the relevant PSB Academy Student Handbook and/or the relevant University Student Handbook for all operational and administrative matters relating to the course.

Correspondence

21. All correspondence with the student students shall be made through their local address whilst the student is studying in Singapore.
22. International students are required to furnish the school their Singapore address and contact details. Any change in addresses and/or personal particulars of the participants shall also be made in writing to PSB Academy using the above address.

OVERALL SCHEDULE

Programme Title	:	Bachelor of Arts with Honours in Accounting and Finance
Mode	:	Full Time
Programme Schedule	:	20/BAC096/02
Cohort	:	FTBArts A&F 2/21
Orientation	:	22 July 2021
Duration	:	26 July 2021 – 26 November 2023
Lesson Day	:	Mon – Fri
Time	:	Weekdays: 8.30am – 11.30am / 12pm – 3pm / 3.30pm – 6.30pm

Term	Modules	Exam Period
26 July 21 – 30 Oct 21	<ul style="list-style-type: none"> • 280ACC Financial Reporting and Analysis • 281ACC Decision Management • 282ACC Principles of Taxation 	18 Oct 21 – 30 Oct 21
22 Nov 21 – 26 Feb 22	<ul style="list-style-type: none"> • 250FIN Principles of Financial Investment • 251FIN Introduction to Financial Services • 279ACC Professional and Academic Competencies 	14 Feb 22 – 26 Feb 22
21 Mar 22 – 25 Jun 22	<ul style="list-style-type: none"> • 350FIN Investment Analysis • 380ACC International Corporate Reporting • 382ACC Audit and Internal Control 	13 Jun 22 – 25 Jun 22
25 July 22 – 29 Oct 22	<ul style="list-style-type: none"> • 381ACC Performance Management • 357FIN Corporate Financial Management • 385ACC Advanced Study for Accounting and Finance 	17 Oct 22 – 29 Oct 22

Notes:

- Student will take 3 modules per term
- Exam results are released approximately 3 weeks after the examination
- Re-examination will take place within the term duration
- The above information is correct at the time of printing. The University and PSB Academy reserves the right to change the pathway and term without prior notice
- Full-Time programme can be completed in 16 months

Public Holidays

Public Holidays	Year 2021
New Year's Day	Friday 01 January 2021
Chinese New Year	Friday – Saturday 12 February 2021 – 13 February 2021
Good Friday	Friday 2 April 2021
Labour Day	Saturday 1 May 2021
Hari Raya Puasa	Thursday 13 May 2021
Veesak Day	Wednesday 26 May 2021
Hari Raya Haji	Tuesday 20 July 2021
National Day	Monday 9 Aug 2021
Deepavali	Thursday 4 Nov 2021
Christmas Day	Saturday 25 Dec 2021

Public Holiday Source: <http://www.mom.gov.sg>

FORM 12
PRIVATE EDUCATION ACT
(No. 21 of 2009)
PRIVATE EDUCATION REGULATIONS
ADVISORY NOTE TO STUDENTS

This note is for a prospective student

You are strongly encouraged to thoroughly research on the private education institution (PEI) conducting the course before signing up for any course. You should consider, for example, the reputation of the PEI, the teacher-student ratio of its classes, the qualifications of the teaching staff, and the course materials provided by the PEI.

By signing and returning the Student Contract (the "Contract"), you agree to the terms and conditions which will bind you and the PEI, if you accept the PEI's offer of a place in a course of study offered or provided by the PEI.

You should ask the PEI to allow you to read a copy of the Contract (with all blanks filled in and options selected) in both English and the official language of your home country, if necessary. For your own protection, you should review all the PEI's policies, and check carefully that you agree to all the terms of the Contract, including the details relating to each of the following sections, before signing the Contract:

- a. The duration of the course, including holidays and examination schedules, and contact hours by days and weeks;
- b. The total fees payable, including course fees and other related costs;
- c. Dates when respective payments are due;
- d. The refund policy in the event of voluntary withdrawal (by you) or enforced dismissal from the course or programme (by PEI);
- e. The Fee Protection Scheme you are subscribed to and its coverage;
- f. The dispute resolution methods available; and
- g. Information about the PEI's policies on academic and disciplinary matters.
- h. The degree or diploma or qualification which will be awarded to you upon successful completion of the course.

If you have any doubt about the contents of the Contract, or if the terms are different from what the agent or the PEI have informed you previously, or advertised, you should always seek advice and/or clarifications before signing the Contract.

This portion below is to be completed by the signatory of the Student Contract, i.e. either the student, or if the student is below the age 18, his parent or guardian

I, Le Vu Ngoc Mai, NRIC/Passport number C2382015
(name of student/parent/guardian) (NRIC/passport no.)

have read and understood this advisory note before signing the Student Contract

for myself / my ward** (Le Vu Ngoc Mai (NRIC/Passport) C2382015)

(name of ward)

with PSB Academy.

(name of PEI)



(signature of student or parent / guardian)

Date: 09/07/2021

*Please delete whichever is inapplicable.

PRIVATE EDUCATION INSTITUTION-STUDENT CONTRACT

This Contract binds both the Private Education Institution (PEI) and the Student once both parties sign this Contract. If the Student is under eighteen (18) years of age, the Student will be represented by the Parent/Legal Guardian.

This Contract is made between:

(1) Registered Name of PEI	:	PSB ACADEMY
Registration Number	:	200704825E
(2) Full Name of Student	:	Le Vu Ngoc Mai
<i>(as in NRIC for Singapore Citizen (SC) and Permanent Resident (PR) / as in passport for international student)</i>		
NRIC Number (for SC/PR)*	:	NA
Student's Pass Number (if available)/Passport Number (for international student)*	:	C2382015
(3) Full Name of Parent/Legal Guardian*	:	NA
(if Student is under eighteen (18) years of age)	:	NA
NRIC/Passport Number*	:	NA

**Delete as appropriate by striking through.*

Where non-applicable, put "N.A.". Leave no fields blank.

State all dates in the format of DD/MM/YYYY.

1. COURSE INFORMATION AND FEES

- 1.1 The PEI will deliver the Course as set out in Schedule A to the Student, towards conferment of the stated qualification upon successful Course completion.
- 1.2 The PEI confirms that the Course has been permitted by the Committee for Private Education (CPE) and no amendments have been made to the Course as set out in Schedule A, unless otherwise permitted by CPE.
- 1.3 The Course Fees payable are set out in Schedule B and the optional Miscellaneous Fees in Schedule C. In the event that Student deviates from the Course schedule or in the event of any increase in costs arising from changes in prevailing legislation and regulations, PEI is entitled to review Course Fees and Miscellaneous Fees and will inform the student. Schedule B and C will be revised accordingly and will be signed by the student and PEI.
- 1.4 The PEI considers payment made 1 days/month* after the scheduled due date(s) in Schedule B as late. The PEI will explain to the Student its policy for late payment of Course Fees, including any late payment fee charged in Schedule C (if applicable) and any impact on Course/module completion (if applicable).

2. REFUND POLICY

2.1 Refund for Withdrawal Due to Non-Delivery of Course:

The PEI will notify the Student within three (3) working days upon knowledge of any of the following:

- (i) It does not commence the Course on the Course Commencement Date;
- (ii) It terminates the Course before the Course Commencement Date;
- (iii) It does not complete the Course by the Course Completion Date;
- (iv) It terminates the Course before the Course Completion Date;
- (v) It has not ensured that the Student meets the course entry or matriculation requirement as set by the organisation stated in Schedule A within any stipulated timeline set by CPE; or
- (vi) The Student's Pass application is rejected by Immigration and Checkpoints Authority (ICA).

The Student should be informed in writing of alternative study arrangements (if any), and also be entitled to a refund of the entire Course Fees and Miscellaneous Fees already paid should the Student decide to withdraw, within seven (7) working days of the above notice except for (vi).

For (vi), only new Students commencing the Course will be refunded the entire Course Fees and Miscellaneous Fees already paid. The existing Students will be only refunded with the remaining Unconsumed Course Fee and Miscellaneous Fee already paid.

2.2 Refund for Withdrawal Due to Other Reasons:

If the Student withdraws from the Course for any reason other than those stated in Clause 2.1, the PEI will, within seven (7) working days of receiving the Student's written notice of withdrawal, refund to the Student an amount based on the table in Schedule D.

2.3 Refund During Cooling-Off Period:

The PEI will provide the Student with a cooling-off period of seven (7) working days after the date that the Contract has been signed by both parties.

The Student will be refunded the highest percentage (stated in Schedule D) of the fees already paid if the Student submits a written notice of withdrawal to the PEI within the cooling-off period, regardless of whether the Student has started the course or not.

3. ADDITIONAL INFORMATION

- 3.1** (a) Verification of course application documents of the Student is required to verify Student's suitability for the Course and to meet the Course admission requirements.
(b) This contract and the PEI's offer will not be valid, and admissions to the Course will be rejected in the event the PEI is not able to verify the Student's course application documents required for the Course within the timeline stipulated by the PEI.
- 3.2** The PEI may from time to time disclose the Student's data with the relevant government authorities upon request or with PEI-appointed third party service vendors for the general administration of your application and/or registration and/or enquiry and/or course administration during your course of studies. By providing the Student's data to the PEI, the Student explicitly grants his/her consent for the PEI to disclose the Student's data as aforesaid. For more information on the PEI's data protection policy, kindly visit <https://www.psb-academy.edu.sg/about/general-policies>.
- 3.3** The laws of Singapore will apply to how this Contract will be read and to the rights the parties have under this Contract.
- 3.4** If any part of this Contract is not valid for any reason under the law of Singapore, this will not affect any other part of this Contract.
- 3.5** If the Student and the PEI cannot settle a dispute using the way arranged by the PEI, the Student and the PEI may refer the dispute to the CPE Mediation-Arbitration Scheme (www.ssg.gov.sg).
- 3.6** All information given by the Student to the PEI will not be given by the PEI to anyone else, unless the Student signs in writing that he agrees or unless the PEI is allowed to give the information by law.
- 3.7** If there is any other agreement between the PEI and the Student that is different from the terms in this Contract, then the terms in this Contract will apply.
- 3.8** If the Student or the PEI does not exercise or delay exercising any right granted by this Contract, the Student and the PEI will still be able to exercise the same type of right under this Contract during the rest of the time the Contract continues.
- 3.9** If this Contract is also signed or translated in any language other than English and there is a difference from the English language copy of this Contract, the English language copy will apply.

SCHEDULE A
COURSE DETAILS

1)	Course Title	Bachelor of Arts with Honours in Accounting and Finance (Full-Time)
2)	Full-time or Part-time Course	Full Time
3)	a. Registered Course Duration (in months)	28
	b. Actual Course Duration (in months)	16
4)	a. Course Commencement Date	26/07/2021
	b. Date of Commencement of Studies if later than Course Commencement Date Note: "N.A." if both dates are the same	N.A.
5)	a. Course Completion Date	26/11/2023
	b. Date of Completion of Studies if earlier than Course Completion Date Note: "N.A." if both dates are the same	29/10/2022
6)	Qualification (Name of award to be conferred on the Student upon successful Course completion)	Bachelor of Arts with Honours in Accounting and Finance (Full-Time)
7)	Organisation which develops the Course	Coventry University
8)	Organisation which awards/confers the qualification	Coventry University
9)	Course entry requirement(s)	<p>Minimum Entry Requirement:</p> <p>Academic Level: Entry via Year 1 - GCE A Levels (3 A-level passes which must include a business-related subject such as Business, Economics, and Mathematics or similar); or</p> <p>Entry via Year 2 - Polytechnic diploma in Business, Management, Accountancy, Banking, Finance, or Business and Management-related fields; or - Completion of Diploma in Business Administration with additional pass in the bridging module 'Business Accounting' from PSB Academy; or - Completion of Diploma in Business Administration (Accounting and Finance) from PSB Academy; or - Business Diploma/Advanced Diploma awarded by PSB Academy; or - Diploma/Advanced diploma from private institutions; or - ACCA, CAT; or - Mature candidates (≥ 30 years old with 8 years work experience)</p> <p>Applicants holding other diploma-level qualifications will be assessed on a case by case basis</p> <p>English Proficiency: - English Language at GCE 'O' levels at grade C or above; or - Applicants should either possess a diploma from a recognized institution where English is the sole medium of instruction; or - IELTS of 6.0 in overall; or - Completion of PSB Academy's Certificate in English Proficiency Advanced Level</p>
10)	Course schedule with modules and/or subjects	REFER TO OVERALL SCHEDULE
11)	Scheduled holidays (public and school) and/or semester/term break for course	REFER TO OVERALL SCHEDULE
12)	Examination and/or other assessment period	REFER TO OVERALL SCHEDULE
13)	Expected examination results release date	REFER TO OVERALL SCHEDULE
14)	Expected award conferment date	31052024

SCHEDULE B
COURSE FEES AND RELEVANT FEES

Fees Breakdown	Total Payable (with GST, if any)(S\$)
Course fee Standard Fee (2020) Less Discount Less 0 unit(s) exemption	21,571.20 (1,000.00) (0.00)
Relevant Fees	
Medical Insurance Fee (paid by PSB Academy)	-
Fee Protection Scheme Fee (paid by PSB Academy)	-
Multiple Journey Visa	30.00
Student Pass Issuance Fees	60.00
International Students Induction and Development Fee - 2020	1,070.00
Total Course Fees Payable:	21,731.20
No of Instalments:	2

Please note funding amount is dependent on the funding agency approval guidelines. In the event that the agency funding requirements are for any reason not met by the student during the course duration resulting in the claim for the funded portion of fees being rejected, the student is liable to pay PSB Academy the funded portion of the course fees

INSTALMENT SCHEDULE

Instalment ¹ Schedule	Amount (with GST, if any) (S\$)	Date Due ²
1st instalment (include relevant fees)	11,445.60	12/07/21
2nd instalment	10,285.60	07/03/22
Total Course Fees Payable:	21,731.20	

1. Each instalment amount shall not exceed the following:

- 12 months' worth of fees for EduTrust certified PEIs*; or
- ~~6 months' worth of fees for non EduTrust certified PEIs with Industry Wide Course Fee Insurance Scheme (IWC)*; or~~
- ~~2 months' worth of fees for non EduTrust certified PEIs without IWC*.~~

* Delete as appropriate by striking through

2. Each instalment after the first shall be collected within one month before the next payment scheduled.

SCHEDULE C
MISCELLANEOUS FEES³

Purpose of Fee	Amount (with GST, if any) (S\$)
Event Fee	To be advised upon registration
Hostel charges	Please refer to PSB Academy's website for the prevailing rates
Locker rental charges	Please refer to PSB Academy's website for the prevailing rates
Courier fee to despatch documents	To be advised upon request
Graduation Package and guest ticket- PSB Academy and Coventry University programmes	To be advised upon registration
Learning Resources Centre Overdue fine - books	\$S0.60 per day per item after the due date
Learning Resources Centre Overdue fine - Short Term Loan (3 Days)	\$S1.00 per day per item after the due date
Learning Resources Centre Overdue fine - lost book	Fines + S\$25.00 per book + cost of book
Admin Fee for Late Submission of Term Deferment Request	130.00
Re-examination Fee	175.00
Admin Fee for Deferment - Programme/Term/Module	65.00
Admin Fee for Request for Access to Personal Data (per request) - Data provided by student to PSB Academy	10.00
Replacement of Lost PSB Student Card	25.00
Admin Fee for Course Transfer	128.40
Re-print of Official Receipt	6.00
Late Payment Charges	200.00
Re-module Fee (per 10 credit point)	898.80
Re-module Fee (per 20 credit point)	1797.60
Re-submission of Coursework Component	175.00
Student Development Fee	321.00
Student Pass Processing Fees	30.00
International Students Induction and Development Fee	1070.00
Exam Result Appeal Fee for CU and PSB Programmes	150.00
Exam Misconduct Appeal Fee for CU and PSB Programmes	290.00
Medical Insurance (Outpatient)	299.60
Multiple Journey Visa	30.00
Student Pass Issuance Fees	60.00
International Students Induction and Development Fee - Progressing - 2020	321.00
Administrative fee for loss and replacement/Extension/Renewal of Student Pass	120.00

3. Miscellaneous Fees refer to any non-compulsory fees which the students pay only when applicable. Such fees are normally collected by the PEI when the need arises

Note:

* Fees are subject to an annual review, capped at 10% increase

SCHEDULE D
REFUND TABLE

% of [the amount of fees paid under Schedule B only]	If Student's written notice of withdrawal is received:
[80%]	More than [28] days before the Course Commencement Date
[50%]	Before, but not more than [28] days before the Course Commencement Date
[0%]	On or after the Course Commencement Date

The parties hereby acknowledge and agree to the terms stated in this Contract

SIGNED by the PEI



Authorised Signatory of the PEI

Name : Michelle Teh

Date: 09 July, 2021



Stamp of PEI

SIGNED by the Student



Name of Student:

Le Vu Ngoc Mai

Date: 09/07/2021



SIGNED by the Student's parent or
legal guardian (if the student is
under eighteen (18) years of age)

Name of Parent or Legal Guardian:

NA

Date:

LATE APPLICATION SUBMISSION (INTERNATIONAL APPLICATION)

New International Students applying late must complete the following declaration letter.

- a) PSB Academy programmes - less than 2 weeks before commencement date
- b) Degree programmes – less than 4 weeks before commencement date

Course Applied : Bachelor of Arts with Honours in Accounting and Finance	Commencement Date : 26/07/2021
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I, Le Vu Ngoc Mai (Name), holder of C2382015 (Passport Number) have applied for the above mentioned course and I have been briefed of the following:

- Application to study in PSB Academy should be submitted at least 4 weeks (Certificate/Diploma courses) and 6 weeks (degree courses) before the commencement date.
- The Singapore Immigration and Checkpoints Authority (ICA) takes about 4 weeks [#2 weeks for PEIs that are awarded the 4 years EduTrust status] to process my student pass upon receipt of a duly completed application form.
- If I am applying for a degree course, the University takes time to process the application.

As I have submitted my application for this course in less than two weeks (Certificate/Diploma courses) / four weeks (degree courses) before the commencement date, subject to meeting the course entrance requirements, I agree to the condition that I will not be able to enrol in this intake if my student pass is not approved by the late enrolment date of the programme I have registered. There will be no refund of the course application fee paid and I will be required to defer to a next intake or allowed to withdraw my application from the course.

In the event, if the application has been accepted, I understand there will be a delay in receiving the study materials, login information (provided by both PSB Academy & the University) which include the virtual learning platform, Moodle account or any other access/course materials.

I hereby give my consent to the school to enrol me into the course and I understand that there will be no make-up for the lessons missed should I be admitted to the course late.

SIGNED by the Student



Name of Student: **Le Vu Ngoc Mai**
Date:
09/07/2021

SIGNED by the Student's parent or legal guardian (if the student is under eighteen (18) years of age)

Name of Parent or Legal Guardian:
Date:

#Please note that some applications may take more than the required time to process.

PAC-ADM-F02-R01



Cert No: EDU-2-2005
Validity: 14/05/2018 - 13/05/2022

PSB Academy
Reg. No. 200704825E
20/05/2018 - 19/05/2022

City Campus 6 Raffles Boulevard, Marina Square, #03-200, Singapore 039594
STEM Campus 11 Lor 3 Toa Payoh, Jackson Square, Blk A, #01-01, Singapore 319579
T: (65) 6390 9000 | E: contactus@psb-academy.edu.sg | W: psb-academy.edu.sg

INDEMNITY FORM

By signing this form:

I agree to participate in off-campus (Singapore) activities and agree to the following:

1. I hereby assume all risks of participating in off-campus (Singapore) activities.
2. I hereby agree to waive, release and discharge PSB Academy, their staff, organisers, officials, agents or volunteers from all liabilities, including but not limited to, liabilities for death, personal injury (whether fatal or otherwise), loss of damage to property and any other losses, damage, cost and expense whatsoever and howsoever arising out of or in connection with my participation in off-campus (Singapore) activities.
3. I shall abide by all the rules, regulations, instructions and requirements related to off-campus (Singapore) activities.
4. I confirm that I have no health-related problems that will prevent me from participating in off-campus (Singapore) activities.
5. I acknowledge that this indemnity form will be valid throughout my course of study with PSB Academy.
6. I confirm that the information given below is true.

Part 1: Student's Details	
Name in Full (as shown in passport): Le Vu Ngoc Mai	Programme APP Number: E21-03996
Signature of Student & Date:  09/07/2021	

Part 2: Declaration by Parent/Guardian of students under 18-year-old	
<p>I declare that I am the parent/guardian of the above student. I certify that his/her particulars given are true and correct and give my full consent for his/her participation in off-campus (Singapore) activities.</p>	
Name of Parent/Guardian:	Emergency Contact Number:
Signature of Parent/Guardian & Date:	

PAC-STA-F02 R2



INTERNATIONAL STUDENTS:

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WHY YOUR INSTITUTION USES FLYWIRE

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International payments can be hard to identify. With Flywire, your institution is always able to identify and match your payment to your account.

PAYMENT VISIBILITY

Your institution will be able to follow your payment from initiation to delivery into their account.

DIRECT COMMUNICATION

Flywire has direct communication with your institution for fast and easy resolution should any issues arise.

flywire
by peerTransfer

HOW TO MAKE YOUR PAYMENT

Paying tuition with Flywire is safe, fast, and convenient. Follow the simple steps below to submit your payment:

1. GET STARTED

Go to psb-academy.edu.sg/flywire. Enter your payment amount and country of origin.

2. SELECT PAYMENT METHOD

Review the payment options provided, and select your preferred method. Options may include bank transfer, debit/credit card in your home currency, electronic payment, or other local options.

3. ENTER YOUR DETAILS

Create your account, then enter some basic information to initiate your payment. We will include this information with your payment for easy identification by your institution.

4. MAKE YOUR PAYMENT

Follow the instructions provided to send funds to Flywire via your selected method.

BANK TRANSFERS Follow the instructions provided to send your funds. Depending on your bank, payment may be made online, in person, or over the phone.

DEBIT/CREDIT CARD Enter your card details online to complete your payment in your home currency.

Note: Additional local payment options may be available depending on your country of origin.

5. TRACK & CONFIRM

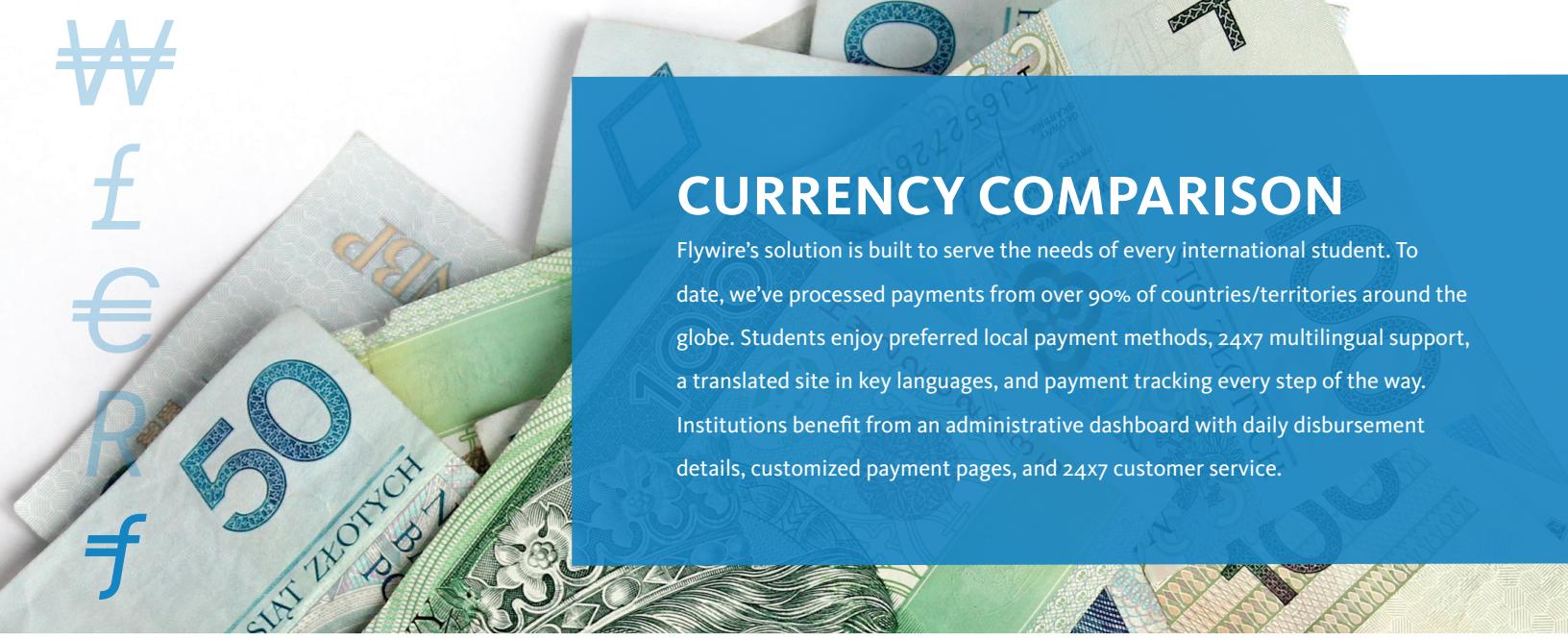
Track your payment by logging into your Flywire account at any time. Receive text and email status updates each step of the way, including a confirmation when your payment has been delivered.

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QUESTIONS? SUPPORT@FLYWIRE.COM / FLYWIRE.COM/HELP





CURRENCY COMPARISON

Flywire's solution is built to serve the needs of every international student. To date, we've processed payments from over 90% of countries/territories around the globe. Students enjoy preferred local payment methods, 24x7 multilingual support, a translated site in key languages, and payment tracking every step of the way. Institutions benefit from an administrative dashboard with daily disbursement details, customized payment pages, and 24x7 customer service.

Students from China, India, Korea, and Brazil make up the majority of the world's international student population. Flywire offers robust payment options to best serve those key markets.

KEY COUNTRIES	BANK TRANSFER	CREDIT CARD/ E-PAYMENT	FLYWIRE BENEFITS
China (CNY)	✓	✓	<ul style="list-style-type: none">Robust solution for China with payment in CNY through familiar, local partners and multiple online payment options in addition to branch depositsLocal Bank transfer in CNYUnionPay (Chinese credit card) in CNYAlipay (Chinese eWallet) in CNYWeChat in CNYTranslated payment experience
India (INR)	✓	✓	<ul style="list-style-type: none">Robust solution for India with payment in INR through familiar, local partnerships, including branch depositsLocal Bank transfer in INRMastercard/VISA payments in INRA2 Form couriering
South Korea (KRW)	✓	✓	<ul style="list-style-type: none">Students can pay at the bank, online, at an ATM, or even on a mobile phoneLocal Bank transfer in KRWMastercard/VISA payments in KRWTranslated payment experience
Brazil (BRL)	✓	✓	<ul style="list-style-type: none">Students can pay at the bank or online via local bank transfer in BRLPayment through Boleto BancárioMasterCard/Visa/Amex and other local credit cards accepted in BRL

flywire

COUNTRY ¹	BANK TRANSFER IN LOCAL CURRENCY	BANK TRANSFER IN CLIENT'S SETTLEMENT CURRENCY	CREDIT CARD/ E-WALLET*
Afghanistan (AFN)		✓	
Åland Islands (EUR)	✓	✓	✓
Albania (ALL)		✓	
Algeria (DZD)		✓	
American Samoa (USD)	✓	✓	✓
Andorra (EUR)	✓	✓	✓
Angola (AOA)		✓	
Anguilla (XCD)		✓	✓
Antarctica		✓	
Antigua and Barbuda (XCD)		✓	✓
Argentina (ARS)		✓	✓
Armenia (AMD)		✓	
Aruba (AWG)		✓	
Australia (AUD)	✓	✓	✓
Austria (EUR)	✓	✓	✓ 
Azerbaijan (AZN)		✓	✓
Bahamas (BSD)		✓	✓
Bahrain (BHD)		✓	
Bangladesh (BDT)		✓	✓
Barbados (BBD)		✓	✓
Belarus (BYR)		✓	
Belgium (EUR)	✓	✓	✓ 
Belize (BZD)		✓	✓
Benin (XAF)		✓	✓
Bermuda (BMD)		✓	✓
Bhutan (BTN)		✓	
Bolivia (BOB)		✓	✓
Bonaire, Saint Eustatius, and Saba (USD)		✓	✓
Bosnia and Herzegovina (BAM)		✓	
Botswana (BWP)		✓	✓
Bouvet Island (NOK)	✓	✓	✓
Brazil (BRL)	✓	✓	✓
British Virgin Islands (USD)	✓	✓	✓
Brunei Darussalam (BND)		✓	✓
Bulgaria (BGN)		✓	✓

* E-wallet option includes Paypal where applicable

COUNTRY	BANK TRANSFER IN LOCAL CURRENCY	BANK TRANSFER IN CLIENT'S SETTLEMENT CURRENCY	CREDIT CARD/ E-WALLET*
Burkina Faso (XOF)		✓	✓
Burundi (BIF)		✓	
Cambodia (KHR)		✓	
Cameroon (XAF)		✓	✓
Canada (CAD)	✓	✓	✓ 
Cape Verde (CVE)		✓	
Cayman Islands (KYD)		✓	✓
Central African Republic (XAF)		✓	✓
Chad (XAF)		✓	✓
Chagos Island (MUR)		✓	✓
Chile (CLP)		✓	✓
Christmas Island (AUD)		✓	✓
Cocos (Keeling) Islands (AUD)		✓	✓
Colombia (COP)		✓	
Comoros (KMF)		✓	
Congo (XAF)		✓	✓
Congo, The Democratic Republic of (CDF)		✓	
Cook Islands (NZD)	✓	✓	✓
Costa Rica (CRC)		✓	✓
Cote D'Ivoire (XOF)		✓	
Croatia (HRK)	✓	✓	✓
Curacao (ANG)		✓	
Cyprus (EUR)	✓	✓	✓ 
Czech Republic (CZK)	✓	✓	✓
Denmark (DKK)	✓	✓	✓
Djibouti (DJF)		✓	
Dominica (XCD)		✓	✓
Dominican Republic (DOP)		✓	✓
Ecuador (USD)	✓	✓	✓
Egypt (EGP)		✓	✓
Ethiopia (ETB)		✓	✓
El Salvador (USD)	✓	✓	✓
Equatorial Guinea (XAF)		✓	
Eritrea (ERN)		✓	
Estonia (EUR)	✓	✓	✓ 
Ethiopia (ETB)		✓	✓

COUNTRY	BANK TRANSFER IN LOCAL CURRENCY	BANK TRANSFER IN CLIENT'S SETTLEMENT CURRENCY	CREDIT CARD/ E-WALLET*
European Union (EUR)	✓	✓	✓
Falkland Islands (FKP)		✓	✓
Faroe Islands (DKK)	✓	✓	✓
Fiji (FJD)		✓	✓
Finland (EUR)	✓	✓	✓ 
France (EUR)	✓	✓	✓ 
French Guiana (EUR)	✓	✓	✓
French Polynesia (XPF)		✓	
French Southern Territories (EUR)	✓	✓	✓
Gabon (XAF)		✓	✓
Gambia (GMD)		✓	
Georgia (GEL)		✓	✓
Germany (EUR)	✓	✓	✓ 
Ghana (GHS)		✓	✓
Gibraltar (GIP)		✓	✓
Greece (EUR)	✓	✓	✓ 
Great Britain (GBP)	✓	✓	✓ 
Greenland (DKK)	✓	✓	✓
Grenada (XCD)		✓	✓
Guadeloupe (EUR)	✓	✓	✓
Guam (USD)	✓	✓	✓
Guatemala (GTQ)		✓	✓
Guernsey (GGP, GBP)	✓	✓	✓
Guinea (GNF)		✓	
Guinea-Bissau (XOF)		✓	
Guyana (GYD)		✓	✓
Haiti (HTG)		✓	
Heard Island and McDonald Island (AUD)		✓	✓
Honduras (HNL)		✓	✓
Hong Kong (HKD)	✓	✓	✓
Hungary (HUF)	✓	✓	✓
Iceland (ISK)		✓	✓
India (INR)	✓	✓	✓
Indonesia (IDR)		✓	✓
Iraq (IQD)		✓	
Ireland (EUR)	✓	✓	✓ 

COUNTRY	BANK TRANSFER IN LOCAL CURRENCY	BANK TRANSFER IN CLIENT'S SETTLEMENT CURRENCY	CREDIT CARD/ E-WALLET*
Isle of Man (GBP)	✓	✓	✓
Israel (ILS)	✓	✓	✓
Italy (EUR)	✓	✓	✓ 
Jamaica (JMD)		✓	✓
Japan (JPY)	✓	✓	✓
Jersey (GBP)	✓	✓	✓
Jordan (JOD)		✓	✓
Kazakhstan (KZT)		✓	✓
Kenya (KES)		✓	✓
Kiribati (AUD)		✓	✓
Korea, Republic of (KRW)	✓	✓	✓
Kuwait (KWD)		✓	✓
Kyrgyzstan (KGS)		✓	
Lao People's Democratic Republic (LAK)		✓	
Latvia (LVL)		✓	✓ 
Lebanon (LBP)		✓	✓
Lesotho (LSL)		✓	✓
Liberia (LRD)		✓	
Libya (LYD)		✓	
Liechtenstein (CHF)		✓	✓
Lithuania (EUR)	✓	✓	✓ 
Luxembourg (EUR)	✓	✓	✓ 
Macau (MOP)		✓	✓
Macedonia (MKD)		✓	
Madagascar (MGF)		✓	
Malawi (MWK)		✓	
Malaysia (MYR)	✓	✓	✓
Maldives (MVR)		✓	✓
Mali (XOF)		✓	
Malta (EUR)	✓	✓	✓ 
Marshall Islands (USD)	✓	✓	✓
Martinique (EUR)	✓	✓	✓
Mauritania (MRO)		✓	✓
Mauritius (MUR)	✓	✓	✓
Mayotte (EUR)		✓	
Mexico (MXN)	✓	✓	✓

* E-wallet option includes Paypal where applicable

COUNTRY	BANK TRANSFER IN LOCAL CURRENCY	BANK TRANSFER IN CLIENT'S SETTLEMENT CURRENCY	CREDIT CARD/ E-WALLET*
Micronesia, Federated States of (USD)	✓	✓	
Moldova (MDL)		✓	
Monaco (EUR)	✓	✓	✓ 
Mongolia (MNT)		✓	
Montenegro (EUR)	✓	✓	✓ 
Montserrat (XCD)		✓	✓
Morocco (MAD)		✓	✓
Mozambique (MZN)		✓	
Namibia (NAD)		✓	✓
Nauru (AUD)	✓	✓	✓
Nepal (NPR)		✓	✓
Netherlands (EUR)	✓	✓	✓ 
New Caledonia (XPF)		✓	
New Zealand (NZD)	✓	✓	✓
Nicaragua (NIO)		✓	✓
Niger (XOF)		✓	
Nigeria (NGN) ²		✓	✓
Niue (NZD)	✓	✓	
Norfolk Island (AUD)	✓	✓	✓
Northern Mariana Islands (USD)	✓	✓	
Norway (NOK)	✓	✓	✓
Oman (OMR)		✓	✓
Pakistan (PKR)		✓	✓
Palau (USD)	✓	✓	✓
Palestine (JOD,EGP)		✓	
Panama (PAB)		✓	✓
Papau New Guinea (PGK)		✓	
Paraguay (PYG)		✓	✓
Peru (PEN)		✓	✓
Philippines (PHP)		✓	✓
Pitcairn (NZD)	✓	✓	✓
Poland (PLN)	✓	✓	✓
Portugal (EUR)	✓	✓	✓ 
Puerto Rico (USD)	✓	✓	✓
Qatar (QAR)	✓	✓	✓

* E-wallet option includes Paypal where applicable

COUNTRY	BANK TRANSFER IN LOCAL CURRENCY	BANK TRANSFER IN CLIENT'S SETTLEMENT CURRENCY	CREDIT CARD/ E-WALLET*
Reunion (EUR)	✓	✓	✓
Romania (RON)	✓	✓	✓
Russia (RUB)		✓	✓
Rwanda (RWF)		✓	
Saint Barthelemy (EUR)		✓	✓ 
Saint Helena (SHP)		✓	
Saint Kitts and Nevis (XCD)		✓	✓
Saint Lucia (XCD)		✓	✓
Saint Martin (French Side) (EUR)	✓	✓	✓ 
Saint Pierre and Miquelon (EUR)	✓	✓	✓ 
Saint Vincent and the Grenadines (XCD)		✓	✓
Samoa (WST)		✓	
Sao Tome and Principe (STD)		✓	
San Marino (EUR)	✓	✓	✓ 
Saudi Arabia (SAR)	✓	✓	✓
Senegal (XOF)		✓	✓
Serbia (RSD)		✓	✓
Seychelles (SCR)		✓	✓
Sierre Leone (SLL)		✓	✓
Singapore (SGD)	✓	✓	✓
Sint Maarten (Dutch Side) (ANG)		✓	
Slovakia (EUR)	✓	✓	✓ 
Slovenia (EUR)	✓	✓	✓ 
Solomon Islands (SBD)		✓	
Somalia (SOS)		✓	
South Africa (ZAR)	✓	✓	✓
South Georgia and the South Sandwich Islands (EUR)		✓	✓
Spain (EUR)	✓	✓	✓ 
Sri Lanka (LKR)		✓	✓
Suriname (SRD)		✓	
Svalbard and Jan Mayen (NOK)	✓	✓	✓
Swaziland (SZL)		✓	✓
Sweden (SEK)	✓	✓	✓
Switzerland (CHF)	✓	✓	✓
Taiwan (TWD)		✓	✓
Tajikistan (TJS)		✓	

* E-wallet option includes Paypal where applicable

COUNTRY	BANK TRANSFER IN LOCAL CURRENCY	BANK TRANSFER IN CLIENT'S SETTLEMENT CURRENCY	CREDIT CARD/ E-WALLET*
Tanzania (TZS)		✓	
Thailand (THD)	✓	✓	✓
Timor-Leste (USD)	✓	✓	
Togo (XOF)		✓	✓
Tokelau (NZD)	✓	✓	✓
Tonga (TOP)		✓	
Trinidad & Tobago (TTD)		✓	✓
Tunisia (TND)		✓	✓
Turkey (TRY)	✓	✓	✓
Turks and Caicos Islands (USD)	✓	✓	✓
Tuvalu (AUD)	✓	✓	✓
Uganda (UGX)		✓	
Ukraine (UAH)		✓	
United Arab Emirates (AED)	✓	✓	✓
United States (USD)	✓	✓	✓ 
United States Virgin Islands (USD)	✓	✓	✓
Uruguay (UYU)	✓	✓	✓
Uzbekistan (UZS)		✓	
Vanuatu (VUV)		✓	
Vatican City State (EUR)	✓	✓	✓ 
Venezuela (VEF)		✓	
Vietnam (VND)		✓	✓
Wallis and Futuna (XPF)		✓	
Western Sahara (MAD)		✓	
Yemen (YER)		✓	✓
Zambia (ZMW)		✓	
Zimbabwe (ZWD)		✓	

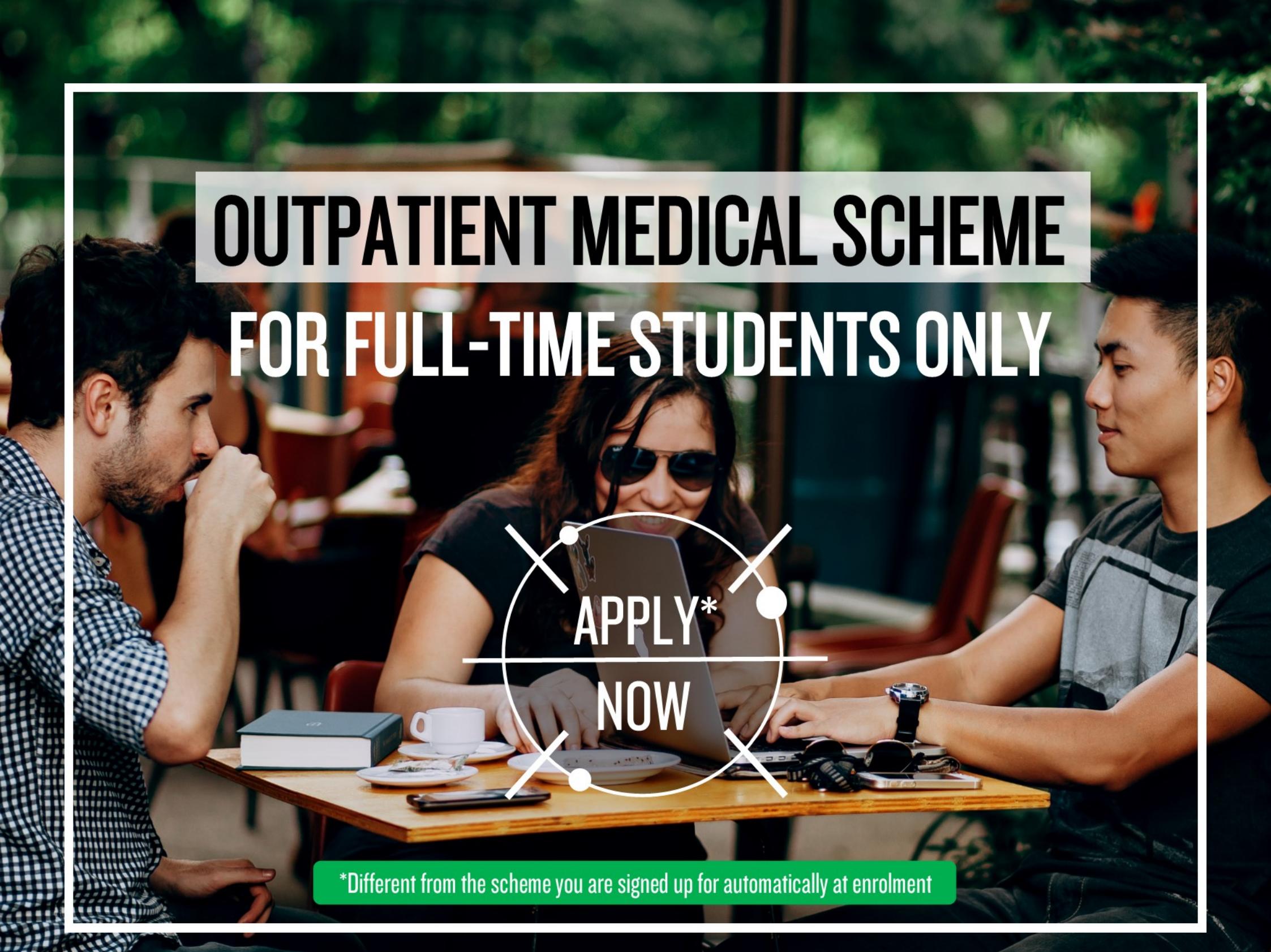
* E-wallet option includes Paypal where applicable

1. Due to comprehensive sanctions, we are currently unable to process payments originating from the following countries: Cuba, Iran, Myanmar (Burma), North Korea, Sudan and Syria.

2. Due to Nigeria's central bank severely limiting the amount of Nigerian naira made available for foreign transactions, Flywire has temporarily suspended the acceptance of credit cards as payment. This safeguards you from being charged inordinate fees by credit card providers. Students paying in naira can continue to use Flywire's bank transfer payment option but with the understanding that the bank's ability to perform the bank transfer is dependent on available currency. As it is the bank performing the conversion, you will want to ask them about applicable fees.



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1. 社区诊疗所
2. 综合诊疗所
3. 政府医院

*附带相关条件

相关信息



马上申请



Dear Student,

Learning Support Services at PSB Academy

Congratulations on being accepted into PSB Academy!

Student Care & Guidance offers Personal Counselling and Learning Support services. Students who are diagnosed with a condition (medical, learning and/or psychological) may wish to access the services should there be a need. This service is offered free-of-charge.

The services rendered are according to specific needs. If you have received special exam arrangement before in your previous educational institution and wish to apply the same in PSB Academy, you will need to make an application at Student Care & Guidance to assess your eligibility.

If you are requesting for Learning Support service, please note that the following supporting documents will be required for the assessment of eligibility:

- Diagnosis report
- Accommodation letter from your previous institution, if any
- Other relevant medical documents, if any

Our counsellors will be available to discuss the appropriate support that may be provided for you during the course of your studies.

To make an appointment, please contact 6390 9214, or email to care@psb-academy.edu.sg.

Please do not hesitate to contact us if you have any enquiries or need any support. We wish you a great learning journey with us at PSB Academy.

Warm regards,

Pearly Wong (Ms)

Vice President

Student Affairs & Industry Engagement (STA)

Student Accommodation Information Guide



hostel

WELCOME

Congratulations on your admission to PSB Academy.

This may be your first experience living away from home and in a foreign country. Choosing a suitable place to stay is a major priority, and you would want to settle in as soon as possible.

We urge you to start looking for a place to stay well before you arrive and before the term starts. There is heavy demand for student accommodation and available units may be taken up very quickly. The earlier you begin your search, the greater the chance of finding a place that meets your needs and budget.

It is not advisable to look for housing by mail or by phone from unfamiliar sources. If possible, you should meet your prospective landlord and inspect the accommodation. It is also best to negotiate rentals and use of facilities in person and together with any room-mate(s) if you are planning to search for accommodation after your arrival in Singapore.

In partnership with yo:HA Hostel, PSB Academy is offering quality accommodation options at affordable fees to new international students. If you are looking for an environment that fosters living-learning with activities to engage you, PSB Academy Student Hostel @ yo:HA Pearl's Hill is the place for you.

We are looking forward to having you with us as much as you look forward to the PSB Academy experience. As you prepare for your way to Singapore, you may wish to check out some of the useful accommodation information here.

TYPES OF ACCOMMODATION

- **Shared House / Apartment**

A group of students can get together to rent a house or a flat, and share amenities such as living room, kitchen, bathroom and toilet. Residents do their own cleaning and may have to pay their own utility bills.

- **Room in Owner-occupied Apartment
(Mostly in Housing & Development Board Apartments)**

This is the most common type of housing for international students. For this type of rental unit, the student rents a vacant room in a flat currently occupied by the flat's owner. Students negotiate with owners on the use of amenities like washing machine, cooking facilities, telephone, television, internet access, etc.

- **Private Student Hostels**

A number of privately run hostels take in foreigners that hold a Student's pass card issued by the Singapore Immigration & Checkpoints Authority (ICA). Each hostel has its own range of charges for room and board, and facilities.

Type of Apartment	Monthly Rental
Shared House / Apartment (Renting of Whole apartment)	S\$1500 - S\$5000
Room in Owner-occupied Apartment (Mostly in Housing & Development Board Apartments)	S\$500 - S\$1500
Private Student Hostel	S\$400 - S\$1200

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PSB ACADEMY STUDENT HOSTEL

YOUR HOME AWAY FROM HOME



wechat us!
id: psbdorms



visit our website!

**YO:HA PEARL'S HILL
201 PEARL HILL
TERRACE
SINGAPORE 168977**

Contact Us:
hostel@psb-academy.edu.sg
(65) 8866 6310



PSB Academy
Reg. No. 200704825E
20/05/2018 - 19/05/2022

Cert No: EDU-2-2005
Validity: 14/05/2018 - 13/05/2022



PSB Academy Student Hostel @ yo:HA Hostel Pearl's Hill

Room Type	Monthly Rental From
1-Bedroom Apartment Quad Sharing	S\$642.00
2-Bedroom Apartment 4 Sharing – 2 beds per room	S\$877.40
2-Bedroom Apartment 6 Sharing – 3 beds per room	S\$588.50
<ul style="list-style-type: none"> All rates stipulated herein are based on per person per month including GST All rates are inclusive of utility charges Price and availability can be changed without prior notice Please kindly contact us for updates Minimum contract of 3 months is required Complimentary Bedding Set: Pillows, bedsheet & Blankets Complimentary Wi-Fi available for 2 devices per password 	
Utilities Rate <ul style="list-style-type: none"> 1-Bedroom Quad Sharing means 4 persons to a room in the apartment. Shared Utilities will be capped at \$80/month. 2-Bedroom 4 sharing means 4 persons in the apartment. Shared Utilities will be capped at \$120/month. 2-Bedroom 6 sharing means 6 persons in the apartment. Shared Utilities will be capped at \$120/month. 	
Payable	
Administrative Charges	S\$90.00 (Non-refundable)
Accommodation Charges	1-month Security Deposit + 3 Months Accommodation Charges
Travelling Details	
<u>How to Travel to PSB Academy?</u> <ul style="list-style-type: none"> 10 minutes' walk to Chinatown MRT. Take the blue line to Promenade MRT, then walk to PSB Academy City Campus. 10 minutes' walk to Chinatown MRT. Take the purple line to Dhoby Ghaut Station and then change to the red line to Braddell Station. Walk to PSB Academy STEM Campus. 	
Daily expense incurred taking MRT(one-way) – approx. SGD 0.87 to SGD 1.23	
Contact Information	
Contact /Address	PSB Academy Pte Ltd Mobile & WhatsApp Number (65) 8866 6310 Wechat ID: psbdorms Scan WeChat QR Code: 
Email	hostel@psb-academy.edu.sg
Website	https://www.psb-academy.edu.sg/accommodation

Note: Remittance payment should be made payable directly to PSB Academy.

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Checklist for Choosing Private Accommodation

Before you choose your private accommodation, you should decide on the level of comfort you require and prepare a list of questions to ask as a checklist. Here are some points to get you started.

Determine Your Needs
<ul style="list-style-type: none"> • Furnished or unfurnished unit • How much you can afford to pay? • Which location? (e.g. safety issues, shopping, laundry) • Convenience commuting to campus • Stay on your own or with room-mate(s)
Finding a Place to Live
<ul style="list-style-type: none"> • Classified ads in the newspapers • Explore opportunities in accommodation website/forum • Friends • Real estate agent • From the school
Finding Roommate(s)
<ul style="list-style-type: none"> • Choose room-mate(s) carefully! (Consider study habits, social habits, lifestyles and living expectations) • Discuss all issues with prospective room-mate(s) before deciding on living arrangement
Speaking with Prospective Property Owners
<ul style="list-style-type: none"> • What is the monthly rent? • When and how is payment made? • Is a deposit required and how much is it? (e.g. cleaning, security, pets) Is it refundable? • Are utilities (e.g. hot water, electricity, gas, trash) included in the monthly rental? • Who is responsible for maintenance and repairs? • Are you able to sublet and/or add tenant(s) to the lease? Is there an additional charge? • Any special rule that you are required to follow? Ensure tenant and landlord have a good understanding of mutual responsibilities and expectations.

Lease / Moving In and Out

- We encourage students to have written tenancy agreements with landlords. Tenancy agreements specify terms relating to the amount of rent, length of tenancy, and the rights and obligations of the landlord and tenant.
- Read the entire lease with full understanding before you commit.
- Document agreements (repairs, painting, etc.) and ensure that notations of them are signed on all copies of the lease.
- If you are making cash payment, REMEMBER to ask for a receipt!
- Sign an inventory which lists all the items provided by the landlord.
- Ensure your rights as a tenant are protected and spelt out clearly in the lease.
- Before you move in, inspect for damages, if any, WITH the landlord or property agent in order to avoid any misunderstanding subsequently.
- When you leave at the end of the lease period, inspect again WITH the landlord or property agent for any damages. With this documentation, you will be assured of claiming your security deposit fully.
- Once the contract is signed, the landlord is under no obligation to provide anything not specified in the contract. Make sure your contract is complete for your requirements before you sign.
- The agreement may be terminated if the monthly rent is overdue for more than 14 days or if you breach any condition of the tenancy agreement.

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**NTUC Income Insurance Co-operative Limited
Group Hospital & Surgical Insurance
Product Summary – Private Education Institution**

Product Information

This is an expense reimbursement plan that helps to reduce your financial burden in event of you being hospitalised. The insurer will reimburse the following eligible expenses incurred according to the limits set out in the Benefits Schedule.

Key Product Provisions

The following are some key provisions found in the policy contract of this plan. This is only a brief summary and you are advised to refer to the actual terms and conditions in the policy. Please consult AEGIS Insurance Agencies Pte Ltd or your Private Education Institution should you require further explanation.

Members' Eligibility for Coverage

The entry age of the Insured Member must not exceed 69 at last birthday.

Non-Guaranteed Premium

Premiums payable for this coverage are not guaranteed and may be increased at policy renewal at the full discretion of the Insurance Company.

Deductibles

There are no deductibles for this plan.

Pro-Ration Factors/ Co-Insurance

A pro-ration factor is applied if you are hospitalised:

- a) in a ward higher than that specified in the Benefits Schedule in Singapore Government / Singapore Government Restructured Hospital or
- b) in a private hospital in Singapore

Overseas Hospitalisation (during school-related activities only)

***Reasonable expenses** apply if you are hospitalized in a hospital outside Singapore.

Reasonable expenses mean expenses paid for medical services or treatment which are appropriate and consistent with the diagnosis and according to accepted medical standards, and which could not have reasonably been avoided without negatively affecting the **insured member's** medical condition. These expenses must not be more than the general level of charges made by other medical service suppliers of similar standing in Singapore for the services and supplies.

- Cover does not apply:***
- 1) when you travel expressly for treatment outside Singapore***
 - 2) when you are out of Singapore for a period exceeding ninety (180) consecutive days at a time***

BENEFITS SCHEDULE - PSB ACADEMY PTE LTD

(A) Group Hospitalisation & Surgical Insurance Policy No.4000139528

Benefits Schedule	Limits (SGD)
1) Daily Room & Board (max 120 days, incl. ICU & HDW)	
2) Intensive Care Unit	
3) High Dependency Ward	
4) Other Hospital Services	
5) Surgical Expenses *	
6) Daily In-hosp Physician's Consultation (max 120 days)	
7) Pre-hospitalisation Specialist Consultation ¹ (up to 90 days before admission)	As charged in B1 wards (4-bedder) in Singapore Government / Singapore Government Restructured Hospitals up to the overall maximum limit per policy period
8) Pre-hospitalisation Diagnostic X-ray & Lab Fees ¹ (up to 90 days before admission)	
9) Post- hospitalisation Treatment (up to 90 days from discharge) ²	
10) Emergency Outpatient Treatment (due to accident only) ³	
11) Ambulance Fee - \$150	
12) Medical Report Fees - \$100	
13) Pro-ration factor will apply if student is admitted into a higher ward in Singapore Government / Restructured Hospitals or in private hospitals in Singapore	50%
14) Overall Maximum Limit Per Policy Period (Item 1 to 12)	20,000
15) Hospital Confinement due to Mental Illness (with referral by General Practitioner or Specialist)	1,000
16) Outpatient Kidney Dialysis (per policy year)	
17) Outpatient Cancer Treatment (per policy year)	3,000
18) Death Benefit	5,000

¹ Must lead to hospitalisation and/or surgical procedure within 90 days

² For expenses incurred within 90 days from the date of discharge from hospital or day surgery.

³ 20% co-insurance subject to a minimum of \$50 deductible imposed on "Emergency Outpatient Accidental Treatment". Treatment must be sought in a hospital or clinic within 24 hours from time of accident and with proof of treatment received (maximum up to \$1,000 per year)

* Surgical Schedule to be applied only to private hospital

(B) Group Personal Accident Insurance Policy No. 4000139537

Benefits Schedule	Sum Assured Per Student (\$\$)
Death or Permanent Disablement	\$20,000