

True Match - Accepted : 1 selected

Assignment Clear the assignment

Status True Match - Accepted

State Closed

Accept List \* ABZ

Custom Screening List -- No change --

Note \* as per decision of Senior management in ABZ, the client can be accepted

☒ Move to the next alert

Apply

Cancel

## 6. Select Apply

The Alert is marked in the system as accepted.

Is the actual result the same?	Yes No
Full Name of the tester(s)	
Signature	

## 6. Report – Alert Status Report

Select the field as presented in the screenshot:

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Search Alerts Batch List Management Reports Administration

Alert Status Report

Alert Status Date 09/01/2019 to 09/25/2019

Alert State Open Closed Both

Divisions \* ABZ

Alert Statuses \* Automatic False Positive Escalate for Approval False Positive True Match - Accepted True Match - Rejected No Alert Status

Alert Status Set By Roles

File Format PDF Format

\*Indicates Required Field

Download Clear

Select Download.

The report will show all the alerts (Open and Closed) with all the statuses:

**Access Microfinance Holding AG**

Statistics from 9/1/2019 - 9/25/2019

Division: ABZ

Status	Closed Alerts	Open Alerts
Automatic False Positive	0	0
Escalate for Approval	0	5
False Positive	11	0
True Match - Accepted	2	0
True Match - Rejected	1	0
No Alert Status	0	244
<b>Total</b>	<b>14</b>	<b>249</b>

Search String: 9/1/2019 - 9/25/2019, Automatic False Positive, Escalate for Approval, False Positive, True Match - Accepted, True Match - Rejected, No Alert Status

Is the actual result the same?	Yes No
Full Name of the tester(s)	
Signature	

## 7. Batch Upload






### IT users

- 1) Log onto Bridger UI
- 2) Set Batch Formats
  - a. Go to Batch → Batch Formats
  - b. Each Bank has a temporary batch formats assigned – these can be amended – you can add another, but please use sensible naming conventions. And only amend your own!  
Just click on it!

Batch Formats

Add Format

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Name	Date Modified	Modified By	Format Type	Entity Type	Example File	
ABM	12/09/2019 21:43	TestAdmin01	Delimited	Individual	sample batch.txt	
ABN	12/09/2019 21:44	TestAdmin01	Delimited	Individual	sample batch.txt	
ABR	12/09/2019 21:46	TestAdmin01	Delimited	Individual	sample batch.txt	
ABT	12/09/2019 21:47	TestAdmin01	Delimited	Individual	sample batch.txt	
ABZ	12/09/2019 21:49	TestAdmin01	Delimited	Individual	sample batch.txt	

- c. Specify the input file and then set the field mapping as required

Example File

File: sample\_batch.txt Choose File...

\* Indicates Required Field

Name: ABZ

Format Type: Delimited Field Delimiter: Comma ☐ Read double quotes (") as delimiters

Entry Type: Individual Date Format: 31/01/2019 ☒ Read the first line as a column header

Encoding Type: ASCII Default Country: ☐ Parse address fields

☐ Allow multiple entries

Field Mapping

AccountID	FirstName	MiddleName	LastName	AddressLine1
Account Number	First Name	Middle Name	Last Name	Address Line 1 - Current
1 123	Theresa	Mary	May	10 Downing Street

### 3) Set Automatic Batch Configurations

- Go to Batch → Automatic Batch
- Each client has 2x Automatic Batch Templates Available – additional templates can be added

> Automatic Batches

Add Automatic Batch Download PGP Key

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Name	Batch File Format	Predefined Search	Create an output file	Responsible Party	Process Activated By
ABR1	ABR	ABR	False	Test Administrator	File Transfer
ABR2	ABR	ABR	False	Test Administrator	File Transfer

- Templates can be amended to use the appropriate format

### To send data to Bridger – This is done via the Bridger SFTP site

- In Bridger UI, Automatic Batch templates [Batch → Automatic Batch] are specified e.g. "ABR1". This template specifies the file format, predefined search and where alerts will be distributed to.
- On the SFTP site – create a folder called "ABR1" (if it has not already been created)

- ☐ ABM1
- ☐ ABM2
- ☐ ABN1
- ☐ ABN2
- ☐ ABR1
- ☐ ABR2
- ☐ ABT1
- ☐ ABT2
- ☐ ABZ1
- ☐ ABZ2

- Encrypt the batch file with the PGP key (method to describe this is in the Automatic Batch Guide attached)

C:\BIXG\_AutoBatch\encrypted\_files\

Name

..

sample batch.txt.gpg

4) Copy the PGP-encrypted file to "ABR1" folder on SFTP server

/BridgerRefactor-Staging/ABR1/

Name

..

sample batch.txt.gpg

Steps 1) and 2) only need to be done once. For future uploads then only steps 3) and 4) are required.

From the Bridger UI, you can check Batch → Batch Runs to confirm the process has been completed

Batch Runs				
Type	Batch	Submitted Date	Submitted By	Pradefined Search
sample batch.txt.gpg		12/09/2019 22:23	Test Administrator	ABR
				Status
				Completed

Is the actual result the same?	Yes ✓ No
Full Name of the tester(s)	NTONSITE MWAMLIMA
Signature	Mwamlima