Rootments – Updates

1, OT / Late Reports

- Generate a dedicated report for HR (New Update).

2, Individual Attendance

- Display leave details along with the type of leave (Update to existing feature).

3, Add Employee

- Include store details only for store employees; hide for non-store employees.

4, Recruitment – Job Link

- Same job link can be reused with updated location and job title (Pending Confirmation).

5, Dashboard Renaming

- Employee Dashboard → **Performance Dashboard**

- My Dashboard → **Task Dashboard**

6, Manager Login – Team Performance

- Update required for Team Performance view.

7, Manager – Staff Rating

- Add rating feature for managers to evaluate staff.

8, Manager – Store List

- Remove "Add Store" button.

- Employee list should display only **Employee Code, Name, and Role**.

- Hide "View Profile" for Store Manager.

9, Manager – Task Report

- Show task status: **Completed on due date, not completed on due date, Extended**.

10, Manager – Profile & Dashboard Access

- Remove Employee View Profile and Dashboard View options.

11, Manager – Add Employee

- Remove Add Employee option.

12, Manager – Approvals

- Remove Maintenance and Purchase approvals.

13, Approval List (Sidebar)

- Show all requests in a dropdown.

14, Manager Work Update Tab

- Rename to **DSR**.

15, Manager Sidebar – Sorting Order

- Dashboard
- Walk-in
- DSR Update
- Task
- Approval List
- Request
- Maintenance
- Performance
- Store
- Check-in & Check-out
- Logout

16, Performance

- Remove dropdown; show direct Self-Rating.

17, HR Dashboard

- Show all employees' leave details and leave balances.

18, Employee Dashboard – Mobile Application

- Employee dashboard for the mobile application was discussed.

19, Auto Task

- Auto task functionality in mobile application

20, In the employee resignation list -> need to remove department and email and to show resign date and date of joining

21, In approval need to show the rejected leaves also