



भारतीय विशिष्ट ओळख प्राप्तिकरण  
Unique Identification Authority of India

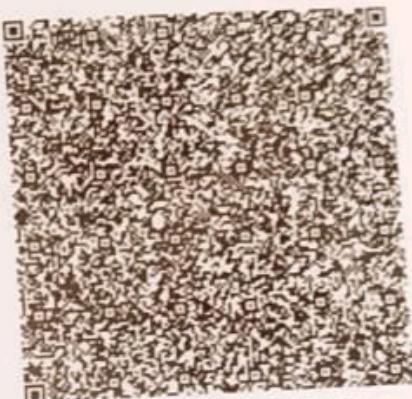


विवराः

पलीकवैट्टि, पालपेट्टि, पालपेट्टि, वेरुम्बादप्पु  
विलूक्क, वेल्यान्कोड, पालपेट्टि, मलप्पुरम्,  
केरल - 679579

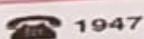
Details as on: 15/03/2024

Address:  
PANIKKAVEETTIL, PALAPETTY,  
PALAPETTY, PERUMBADAPPU VILLAGE,  
Veliyankode, PO: Palapetty, DIST:  
Malappuram,  
Kerala - 679579

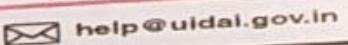


7782 8149 8753

VID : 9196 7510 6843 1465



1947



help@uidai.gov.in



www.uidai.gov.in



മന്ത്രിസഭ

Government of India



Aadhaar no. issued: 2A0562013



ഷാഹിന പി എം

Shahina P I

കന്ന തീയതി/DOB: 15/12/2000

സ്ത്രീ/ FEMALE

അധികാരി വിവരങ്ങൾ രേഖയാണ്, പുരുഷത്തിന്റെയോ  
ഘനത്തിന്റെയോടൊപ്പം ഒരു അളവ് പരിശോധനയിലൂടെ മാത്രമേ  
ഉണ്ട്. ഉപയോഗിക്കാവും (ഇംഗ്ലീഷ്) (പാതാണ്റിക്കണ്ണം  
അല്ലെങ്കിൽ ക്ലൗഡ് കോഡ്/ഓഫ്ലൈൻ XML സ്കാൻിംഗ്).

Aadhaar is proof of identity, not of citizenship  
or date of birth. It should be used with verification (online  
authentication, or scanning of QR code / offline XML).

7782 8149 8753

എന്ന് അധികാർജ്ജം, എന്ന് ഫോറ്മേറ്റി

# **Suitor Guy**

**Dear MS. SHAHINA P I,**

Warm congratulations! We are thrilled to extend a formal offer for the position of **Billing Executive at Suitor Guy, MG Road.**

## **Overview:**

- Position : Billing Executive
- Start Date : To be mutually agreed upon
- Reporting to : Store Manager
- Joining Date : **January 1st, 2026**
- Basic Salary : 12,000/-
- Work Location : MG Road

Please find the detailed terms and conditions attached. Your prompt response by **31/12/2025** is appreciated.

If you have any questions or require further clarification, feel free to reach out to 7593838720.

We're excited about having you on board!

**Best Regards,**

**HR Manager**

**Suitor Guy**

We are thrilled to welcome you to the Suitor guy family! We're excited to have you on board and look forward to the passion, professionalism, and creativity you'll bring to your role. At suitor guy, we pride ourselves on delivering a premium, elegant experience to our customers—especially when it comes to weddings and special occasions. As a representative of our brand, your appearance, grooming, and conduct directly reflect the values we uphold.

### Grooming Standards

- To maintain a high standard of presentation:
- Personal hygiene is essential—daily grooming, neat appearance, and use of mild deodorant is expected.
- Hair must be clean and neatly styled. Long hair should be tied back.
- Beards must be clean-shaven or neatly trimmed.
- Hands and nails must be clean and well-maintained.
- Jewelry should be minimal and not distracting (e.g., small studs, simple watches).
- Strong perfumes, flashy accessories, and overly casual or distracting styles should be avoided.
- Tattoos should be covered if possible, especially if they may be deemed unprofessional or offensive.

### Uniform Guidelines

- You will be provided with official company uniforms once after training completion.

Please ensure:

- Uniforms are worn daily, are clean, ironed, and well-maintained.
- Only wear black shirt, black pant, black shoe, and black socks during your training period.
- Shoes must be clean, polished, and appropriate to the work environment
- Official uniform will be provided after successful training and are mandatory thereafter
- Your name badge must be worn at all times during duty hours.
- Uniform replacements must be requested if worn out or damaged.

### Start Your Day with These

“The way you dress is the way you are addressed.”

Make every day count with your best look!



+917593838720



hr.rootments@gmail.com

## Summary of terms and conditions

- You will be working on a probation period for 3 months. During this period, either party may terminate the employment without notice or with a shorter notice period of 7 days, based on performance, conduct, or suitability for the role.
- You are expected to strictly adhere to the respective store timing.
- You are not permitted to work in any other organization or take up freelancing during your employment with us.
- A sum of Rs.4000 will be deducted from your first month's salary as a refundable security deposit, which will be returned upon the successful completion of employment.
- As and when it requires, you must be willing to travel within Kerala for training or operational purposes.
- All data and information related to the store and company operations are confidential. Any breach, including the communication of misinformation or unauthorized sharing of internal matters, will lead to immediate termination and legal action.
- At the time of joining, you must submit a copy of your SSLC / Plus Two / Graduation / Post-Graduation certificate, Aadhaar, valid ID proof, and bank account details.
- If you didn't work at least 6 months, the company is entitled to charge the uniform provided.
- Post probation, you are expected to complete a minimum of 1 year of service. Early resignation may lead to recovery of costs for joining formalities, training, and uniforms.
- If you leave before completing 6 months, the company is entitled to recover the cost of uniforms issued to you.
- Upon confirmation, a 2-month notice period is required for resignation. Failure to serve the notice period may result in withholding of dues and potential legal action.
- Any act of misconduct, indiscipline, spreading of false information, or behavior damaging to the company's interests may result in immediate termination, especially during probation.

I have read and accept the above mentioned terms and conditions.

**Signature**



 +917593838720

 hr.rootments@gmail.com



Institute of  
accountants &  
bookkeepers

THIS CERTIFICATE CONFIRMS THAT

**SHAHINA P I**

HAS PASSED THE FOLLOWING PROGRAMME  
PROVIDED BY G-TEC COMPUTER EDUCATION WITH

**GRADE B+**

**Diploma in Indian and Foreign Accounting**

\*This programme has been benchmarked and accredited by the IAB as comparable to Level 3 of the Qualifications Framework in England

**February 2024**

Cert No: G.060762

Date of Issue: 23rd April 2024



**Janet Jack**  
Chief Executive

# Certificate of Merit

This certificate is awarded to

**SHAHINA P I**

Son/Daughter of

**SAFIYA**

for successfully completing

**TallyEssential Comprehensive**

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 08-Jan-2024

Release: Prime 1.1

*Bhuwaneshwari B.*

**Bhuwaneshwari B**

Chief Executive Officer  
Tally Education and Distribution  
Services Private Limited

Certificate No: 901502370

Institute Name:

**G-TEC EDUCATION**

*Tally Education and Distribution Services Private Limited (Formerly known as "Tally Education Private Limited"),  
a subsidiary of Tally Solutions Pvt. Ltd., is the only entity authorised to issue certifications on Computerised Accounting with Tally*

This Certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)



# G-TEC COMPUTER EDUCATION

ISO 9001:2015 CERTIFIED

Regd. Off: Mumbai | Corp. Off: Singapore | Middle East Off: Dubai | Admn. Off.: Calicut

House of G-TEC, Calicut - 673 002, India

www.gteceducation.com



Registration No. : **1699961**

Certificate No. : **396974**

Sl. No. : **1228377**



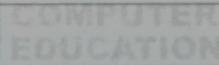
## Certificate Of Merit

*This is to certify that Mr / Ms.*

**SHAHINA P I**

*has successfully completed a course entitled*

**DIPLOMA IN ACCOUNTING AND SOCIAL MEDIA MARKETING**



*with a duration of **4 MONTHS***

*from **CHAVAKKAD, THRISSUR** centre with **B+** grade*

*Course completed in the month of **JULY** Year **2024***

Controller of Examination



**26.09.2024**

Date of issue



Grade: 40% - 49% = D, 50% - 59% = C, 60% - 69% = B, 70% - 79% = B+, 80% - 89% = A, 90% - 94% = A+, > 95% = S



G-TEC  
Quality Monitoring Cell



— G-TEC Group of Institutions —

★★★  
**CERTIFICATE**  
of  
**PROFICIENCY**

GCT No: GCT20250363

SHAHINA P I

This is to certify that Mr./Ms. \_\_\_\_\_  
of G-TEC \_\_\_\_\_  
has successfully qualified for G-TEC Certified Trainer(GCT) Assessment titled \_\_\_\_\_ LEVEL -1 \_\_\_\_\_ Covering  
Course /Subject \_\_\_\_\_ TALLY \_\_\_\_\_ as on

JANUARY 2025 \_\_\_\_\_ and found fit to train on the same.

This Certificate is valid upto \_\_\_\_\_ MARCH 2026 \_\_\_\_\_

Project Coordinator (ACCOUNTING DIVISION)

Head of the Department - Academic

Admin Office: House of G-TEC, Calicut, India-673002 | Corp Office: Peace Centre, Singapore-228149



G-TEC  
COMPUTER  
EDUCATION  
[www.gteceducation.com](http://www.gteceducation.com)



G-TEC  
Quality Monitoring Cell



G-TEC EDUCATION  
— G-TEC Group of Institutions —

# CERTIFICATE

of

## PROFICIENCY

This is to certify that Mr./Ms.

of G-TEC \_\_\_\_\_  
CHAVAKKAD

has successfully qualified for G-TEC Certified Trainer(GCT) Assessment titled

LEVEL-2

Covering

Course / Subject

DIFA

as on

MAY 2025 and found fit to train on the same.

This Certificate is valid upto JUNE 2026

Project Coordinator (ACCOUNTING DIVISION)

Head of the Department - Academic



## CERTIFICATE

GCT No: GCT20250407

## PROFICIENCY

This is to certify that Mr./Ms. SHAHINA PI

of G-TEC CHAVAKKAD

has successfully qualified for G-TEC Certified Trainer(GCT) Assessment titled LEVEL -1 Covering

Course / Subject MS OFFICE as on

APRIL 2025 and found fit to train on the same.

This Certificate is valid upto MAY 2026

Project Coordinator (SOFTWARE DIVISION)

Head of the Department - Academic



# G-TEC COMPUTER EDUCATION

ISO 9001: 2015 CERTIFIED

Admn Office: House of G-TEC, Calicut - 02, India  
Corp. Office: Peace Centre, Singapore 228149



## MARKS TRANSCRIPT

Name SHAHINA P I Reg No. 1699961  
Course DIPLOMA IN ACCOUNTING AND SOCIAL MEDIA MARKETING  
Duration 4 MONTHS  
Course completed in the month of JULY Year 2024  
Centre Address GTEC CHAVAKKAD

Marks					
Semester/ Module	Subject	Theory (50)	Practical (50)	Total (100)	Grade
I	MANUAL ACCOUNTING & TALLY ESSENTIAL COMPREHENSIVE, GST FILING, SOCIAL MEDIA MARKETING	37	35	72	B+
Grand Total				72	B+

Grade Awarded B+

Date 26/09/2024

Admn. Office Seal



Controller of Examination

Grade: 40% - 49% = D, 50% - 59% = C, 60% - 69% = B, 70% - 79% = B+, 80% - 89% = A, 90% - 94% = A+, > 95% = S

No. R 280530



GOVERNMENT OF KERALA  
GENERAL EDUCATION DEPARTMENT  
**SECONDARY SCHOOL LEAVING CERTIFICATE**



Register Number: 358118 Month & Year: MARCH 2016 No. of Chances: 1

This is to certify that the candidate herein has appeared for the SSLC Examination and secured the following grades

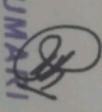
Subject	Grade	Grade in words
First Language Paper - I ( MALAYALAM )	B+	B PLUS
First Language Paper - II ( MALAYALAM )	B+	B PLUS
English	B	B ONLY
Hindi	B	B ONLY
Social Science	C	C ONLY
Physics	B	B ONLY
Chemistry	C	C ONLY
Biology	C	C PLUS
Mathematics	D+	D PLUS
Information Technology	B+	B PLUS

RANGE OF GRADES

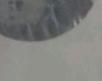
A+	90% and above: Outstanding	B	60% - 69% : Good
A	80% - 89% : Excellent	C	50% - 59% : Above Average
B+	70% - 79% : Very Good	C	40% - 49% : Average
		E	Below 20% : Need Improvement

15. Identification Marks

1.A BLACK MOLE ON THE LEFT INNER PALM



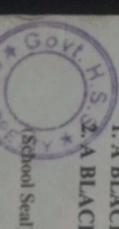
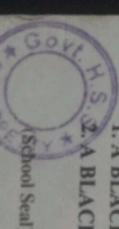
2.A BLACK MOLE ON THE LEFT FOREARM



P VIJAYAKUMARI

Name & Signature of Headmaster/School

GHSS Palapetty



ELIGIBLE FOR HIGHER STUDIES

LALKI

SECRETARY

Board of Public Examinations, Kerala

Date of Publication of Result: 27/04/2016

311F36F461353D3569851

**GOVERNMENT OF KERALA**  
**Higher Secondary Examination 2017**  
**First Year Results**

**CHECK ANOTHER RESULT**

Register No : 5368700

Name of the Candidate

SHAHINA. P. I

Group Name

HUMANITIES

Remarks

<b>ENGLISH</b>		
Exam Type	Your Score	Max Marks
CE	18	20
TE	17	80
Total	35	100

<b>ARABIC</b>		
Exam Type	Your Score	Max Marks
CE	20	20
TE	47	80
Total	67	100

<b>HISTORY</b>		
Exam Type	Your Score	Max Marks
CE	19	20
TE	40	80
Total	59	100

<b>ECONOMICS</b>		
Exam Type	Your Score	Max Marks
CE	19	20
TE	25	80
Total	44	100

<b>POLITICAL SCIENCE</b>		
Exam Type	Your Score	Max Marks
CE	20	20
TE	28	80
Total	48	100

<b>SOCIAL WORK</b>		
Exam Type	Your Score	Max Marks
CE	20	20
TE	20	60
Total	40	80

For any result related queries click [Here](#)

Data Provided By Directorate of Higher Secondary Education, Kerala.

IT Support by National Informatics Centre, Kerala State Centre.

**Disclaimer:** Neither NIC nor Directorate of Higher Secondary Education is responsible for any inadvertent error that may have crept in the results being published on net. The results published on net are for immediate information to the examinees. These cannot be treated as original mark sheets. Original marksheets will be issued by the Directorate of Higher Secondary Education separately.

H9IH9HH9EH9JHG9442669



**GOVERNMENT OF KERALA  
BOARD OF HIGHER SECONDARY EXAMINATION  
HIGHER SECONDARY EXAMINATION (CLASS XI)**

**No. HSE B 468359****SCORE SHEET**Register  
Number**5368700**

This is to certify that Mr/Ms **SHAHINA, P. I** appeared for the  
**FIRST YEAR HIGHER SECONDARY EXAMINATION ( HUMANITIES GROUP)**  
held in **MARCH 2017**

The Scores obtained by the candidate are shown below:

SUBJECTS	SCORES						
	CE		TE		TOTAL		
Score Obtained	Max. Score	Score Obtained	Max. Score	Score Obtained	Score Obtained in Words	Max. Score	
<b>PART I ENGLISH</b>	18	20	17	80	35	THREE FIVE	100
<b>PART II ARABIC</b>	20	20	47	80	67	SIX SEVEN	100
<b>PART III (Optionals)</b>							
HISTORY	19	20	40	80	59	FIVE NINE	100
ECONOMICS	19	20	25	80	44	FOUR FOUR	100
POLITICAL SCIENCE	20	20	28	80	48	FOUR EIGHT	100
SOCIAL WORK	20	20	20	60	40	FOUR ZERO	80

CE - Continuous Evaluation; TE - Terminal Evaluation

Place : Thiruvananthapuram

Date: 31.05.2017

School Seal

**SECRETARY**Board of Higher Secondary Examinations,  
Government of Kerala.



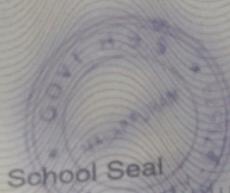
GOVERNMENT OF KERALA  
BOARD OF HIGHER SECONDARY EXAMINATION  
**MIGRATION CERTIFICATE**

No. HSE/3/2018/275498

Thiruvananthapuram  
Dated : 10/05/2018

The Board of Higher Secondary Examination places no restriction on  
Sri/Smt. **SHAHINA. P. I**  
Candidate with Register Number **5368700** in the Higher  
Secondary Examination, **MARCH 2018** from seeking admission to any  
University / Board for the purpose of his/her higher studies.

He/She is Eligible for Higher Studies.



**Secretary**  
Board of Higher Secondary Examinations

TC Num 100/

Admission No. 3278

18/06/18

11148 - GOVT. HSS, PALAPPETTY, MALAPPURAM

(Under the Directorate of Higher Secondary Education, Thiruvananthapuram, Kerala State)

## Transfer Certificate

Name of Student:

SHAHINA. P. I

Name of Father:

ISMAYIL

Religion:

Islam

Community OBC

Caste: Mappila

Date of Birth:

15/12/2000

( Fifteenth December Two  
Thousand )

Class of Admission:

XI

Group Humanities

Class of Leaving:

XII

Date of Leaving:

31st March 2018

Reason for Leaving: Course Completed

Language Studied under Part II: Arabic

Subjects Studied under Part III History, Economics, Political Science, Social  
Work

Details of Higher Secondary  
Examination Appeared

Month and Year: March 2018

RegNo: 5368700

Whether Passed or not: Vide Marklist

Whether the Student was in receipt of Fee Concession: No

Whether the Student has cleared all the dues to the School: Yes

Date of issue of  
Transfer Certificate:

21-06-18

Principal

PRINCIPAL IN CHARGE  
G.H.S.S. PALAPPETTY  
MALAPPURAM - 673573

HSEML Ver 10.0



# G-TEC COMPUTER EDUCATION

ISO 9001: 2015 CERTIFIED

## CHAVAKKAD

NEAR BUS STAND

E-mail: chavakkad.tcr@gteceducation.com

PH : 9349 07 07 02, 9387 07 07 02



Admn. Office: HOUSE OF G-TEC, Calicut - 673 002, India / Corp. Office: PEACE CENTRE, Singapore 228149

This is to certify that SHAHINA P I, D/o ISMAYIL, was an Accounting Faculty and Front office Assistant in our Institution from 2023 to 2025. She was handling classes of MS Office, Tally, Peachtree and Quick book, VAT. During her tenure with us, we found Shahina to be honest, hardworking and responsible. This certificate is issued upon her request. We wish every success in her future endeavours.

Thanking You.

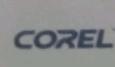
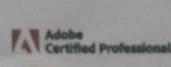
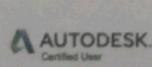
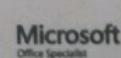
Center in charge

Prakasan



Date : 08/11/2025

Place : CHAVAKKAD



[www.gteceducation.com](http://www.gteceducation.com)



Form No: 5  
(See Rule 8)

GOVERNMENT OF KERALA

**BIRTH CERTIFICATE**

(Issued under section 12/17)

This is to certify that the following information has been taken from the original record of birth which is in the register for (Local Area) PONNANI MUNICIPALITY of Thahsil PONNANI of District MALAPPURAM of State KERALA

Name.. SHAHINA

Sex Female

Date of Birth 15-12-2000 (Fifteen December Two thousand)

Place of Birth Govt. Hospital Ponnani

Name of Father Danikkayettil Ismail

Name of Mother Kammathel Saliya

Registration No 1853/2000

Date of Registration 30-12-2000

Date: 14/3/2001

Prepared by: H. Abdur Rehman

Compared by: C. Sunilkumar

