

Nikhil Josy



CONTACT

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HOBBIES

Travelling
Cricket
Badminton

KEY SKILLS

- Team Lead and Supervision
- Data Entry Management
- Reporting Skills
- Analyzing Information
- Ability to work under pressure
- Time Management
- Inventory Management
- Safety Management

COMPUTER PROFICIENCY

- Warehouse Management System (WMS)
- SAP
- MS Office
- Outlook

PROFESSIONAL SUMMARY

Experienced logistics professional with nine years of experience in logistics and supply chain, with a solid understanding of key business principles. Often looked to as a leader by coworkers and as a mentor by new employees. Work experience and educational background have helped in developing an excellent understanding of all the aspects of supply warehouse management, including health & safety and reporting standards. Familiar with SAP, different Microsoft programmers, and the warehouse management system.

EDUCATION

G-TECH Institute

2014-2015
PGDCA (Post Graduation Diploma in Computer Application – Visual Basic)

Frankfinn Institute of Aviation Training

2007-2008
Diploma in Aviation, Hospitality & Travel Management

TDHSS Higher Secondary School – Higher Secondary 12th Grade

2005 - 2007
Group – Bio Science.

ST. John De Britto Anglo Indian Boys High School – Intermediate 10th Grade

Pass out - 2005

WORK EXPERIENCE

RHS Logistics C/o DP WORLD Company as a Senior Team Leader (Apple)

2015 to 2024

- Lead a department of 14 Warehouse associates.
- Overview of the Inbound and outbound shipment activities to ensure accuracy completeness and condition of shipments.
- Warehouse operational activities Receiving, Shipping, storage management and Inventory management.
- Assisted in leading a team of 14 W/H associates and monitor their Productivity, accuracy, and error frequency.
- Preparing production reports on Daily & weekly basis and share with Managers.
- Handle performance concern among W/H personnel, maintain a safe working environment and ensure all HSE regulations are followed.
- Conduct training to the team members on new products and

latest Updates (Apple).

- Following Health & Safety measures in the workplace.
- Succeeding International 5S standards.

M.R Lawrence & Sons as a Sales Executive

2012–2014

- Meeting with clients virtually
- Demonstrating and presenting products.

Eben Telecom as a Team Leader

2009–2011

- Lead the team to meet and exceed client expectations regarding customer service.
- Provide backup support to the team and make sure department goals are met.
- Provides guidance and instruction to a working group about a project or portfolio of projects.

STRENGTH & QUALITIES

- Patience when dealing with others.
- Flexibility in thinking and operating style.
- Diligence in ensuring accuracy and quality in work.
- Encouraging and inspiring people to do their best.
- Collaborating and working well together with others.

LANGUAGES KNOWN

- English
- Hindi
- Malayalam
- Tamil

REFERENCE

Kamalraj Manikkaraj (Technical manager) - +971-564642341

VISA DETAILS

Passport Number – V2021398

Visa Type – Residence Visa

DECLARATION

I solemnly declare that all the above information is correct to the best of my knowledge and belief. If given a chance, I will try my best to come true to your aspirations.

Place : Dehradun

NIKHIL JOSY