



# DRUSYA SHAJI

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9645747602

drusyashaji6@gmail.com

Vijaya sadanam  
thekkukara p.o mankombu  
onnamkara,Alappuzha

## EXPERTISE

LEADERSHIP

COMMUNICATION

HTML

ADPA

CREATIVE WRITING

TEAM MANAGEMENT

## LANGUAGE

English

Malayalam

Tamil

## ABOUT ME

Graduated BBA with excellent written and verbal communication skills, highly organized proven leadership skills and ability to produce best result in pressure situation

## WORK EXPERIENCE

BISHARK EXIM PVT.LTD(CROCKERY N' CUTLERY)

- OVERSEE DAY-TO-DAY OPERATIONS OF THE STORE
- ENSURE EFFICIENT FUNCTIONING OF ALL DEPARTMENTS
- DEVELOP SALES STRATEGIES TO ACHIEVE TARGETS
- IDENTIFY OPPORTUNITIES FOR PROCESS IMPROVEMENT

## EDUCATION

AL MUNA INTERNATIONAL INDIAN SCHOOL  
DAMMAM,SAUDI ARABIA, SECONDARY  
JUNE 2016 - MARCH 2017

DR. ZAKIR HUSSAIN MEMORIAL BHARADYA VIDYA VIHAR(CBSE)  
JUNE 2017 - MARCH 2019

GOOD SHEPHERD COLLEGE  
BACHELOR OF BUSINESS ADMINISTRATION  
JUNE 2020 - MARCH 2023

ADITYA INSTITUTE OF IT EDUCATION SAP, ADPA(ADVANCED DIPLOMA IN  
PROFESSIONAL ACCOUNTING)  
JUNE 2019 - MARCH 2020

Yes Foundation's Certification Program in Financial Services - Operations