

ABHIRAM ARAVIND C J

SUMMARY

Organized and motivated employee eager to apply time management and organizational skills in various environments. Seeking entry-level opportunities to expand skills while facilitating company growth.



EXPERIENCE

Cargo Handler, 05/2023 - 09/2023

DTDC - KOCHI

- Maintained accurate records of incoming and outgoing shipments.
- Prepared documentation such as manifests, bills of lading, invoices and labels.
- Maintained 100% success rate in correct handling and processing of explosives and other special cargo.

EDUCATION AND TRAINING

BBA, Business Administration, 05/2023

AL AMEEN COLLEGE, ALUVA - EDATHALA, ALUVA

CONTACT

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SKILLS

- Time management
- Effective communication
- Data entry
- Record keeping
- Deadline management
- Documentation review