JEEVAN RAJ R   BOH

Pozhikkadavil Vattayal Ward
Thiruvampadi P. O Alappuzha 688002

jeevanrajendran2004@gmail.com

Ph: +91 7025 33 5535

OBJECTIVE

"I am eager to join a leading retail chain where I can leverage my expertise in inventory management to ensure exceptional accuracy and eliminate shrinkage. My goal is to contribute to the organization's success while continuously enhancing my skills. With a strong focus on efficiency, precision, and proactive problem-solving, I am committed to driving operational excellence and growing alongside the company."

KEY SKILLS

- Inventory Control
- Supply Chain Management
- Stock Replenishment
- Data Analysis & Reporting
- Demand Forecasting
- ERP and Inventory Management Software (e.g., SAP,)
- Barcode Scanning & RFID Technology
- Warehouse Management
- Stock Auditing
- Process Optimization
- Vendor Management
- Purchase Order Processing

PROFESSIONAL EXPERIENCE

BOH – RELIANCE TRENDS 2024 TO PRESENT

(Inventory Management)

- Managed inventory levels to meet the supply and demand, ensuring minimal stockouts and overstock situations.
- Led stock-taking procedures and periodic audits, resulting in a 100% reduction in discrepancies.
- Coordinated with suppliers and vendors to ensure timely deliveries and resolve any discrepancies in shipments.
- Utilized ERP and inventory management software to track and manage stock levels, purchases, and deliveries.
- Analyzed inventory trends and provided recommendations for process improvements to reduce waste and optimize storage space.
- Collaborated with the logistics and procurement departments to streamline order fulfillment and improve overall supply chain efficiency.
- 3 months cashier experience

EDUCATION

-Secondary Education in 2019 with 75% form Tirumala Devaswom Higher Secondary School, Alappuzha
-Higher Secondary School in 2021 with 50% form MBHSS Alappuzha

TECHNICAL SKILLS

- Proficient in Microsoft Excel (Advanced functions like VLOOKUP, pivot tables)
- Familiar with ERP Systems (SAP,.)
- Experience with Inventory Management
- Barcode Scanning and RFID systems

ACHIEVEMENTS

- Reduced inventory holding costs by 90% through improved forecasting and stock control.
- Successfully managed an inventory worth 60 lakhs with a 100% accuracy rate.
- Led a cross-functional team to implement a new inventory management system, resulting in a 100% improvement in stock accuracy.

REFERENCES

Jithin SM (Trends)- 62389 03578   Jibu Babu ALPO (Trends)- 884 800 4018
Seema DM (Trends)- 97782 58200   Akhila DM (Trends)- 99463 28621