

## RESUME

**SHAMINIJ**

**PH: 9072371078**

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OBJECTIVE	TO WORK IN AN ORGANIZATION THAT PROVIDES MEAN OPPORTUNITY FOR GROWTH AND SCOPE OF IMPLEMENTING MY SKILLS AND HENCE GIVES MY BEST TO THE ORGANIZATION.																			
CURRENT STATUS	<ul style="list-style-type: none"><li>WORKING AS FLOOR STAFF AND VM IN PARIS DE BOUTIQUE, VYTILLA, ERNAKULAM FROM 21<sup>st</sup> OCT 2024 to Till.</li><li>WORKING AS ASSOCIATE STAFF AND CSA-STORE ADMIN IN RELIANCE TRENDS, RELIANCE MALL, ALAPPUZHA FROM 4<sup>th</sup> AUG 2021 to 19<sup>th</sup> OCT 2024.</li></ul>																			
CURRENT JOB PROFILE	<ul style="list-style-type: none"><li>Team Leader</li><li>Receiving and counting stocks.</li><li>Preparing and maintaining records</li><li>Billing and Cash Handling</li><li>Back Office Work</li><li>Forecasting future sales</li><li>Taking care of customer service including handling queries and complaints.</li><li>Growing store sales and meeting performance goals.</li><li>Visual Merchandise</li></ul>																			
ACADEMIC QUALIFICATION	<table><tr><th>Certificate/ Degree</th><th>Institution</th><th>University/ Board</th><th>YearOf Passing</th><th>PercentageOf Mark</th></tr><tr><td>PLUSTWO</td><td>G H S S,ARAVUKADU</td><td>KERALA UNIVERSITY</td><td>2014</td><td>75%</td></tr><tr><td>BA MALAYALAM</td><td>S D COLLEGE</td><td>KERALA UNIVERSITY</td><td>2017</td><td></td></tr></table>					Certificate/ Degree	Institution	University/ Board	YearOf Passing	PercentageOf Mark	PLUSTWO	G H S S,ARAVUKADU	KERALA UNIVERSITY	2014	75%	BA MALAYALAM	S D COLLEGE	KERALA UNIVERSITY	2017	
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HOBBIES	<ul style="list-style-type: none"><li>✓ Travelling</li><li>✓ Listening music</li><li>✓ Drawing</li><li>✓ Reading books</li></ul>																			

**ITPROFICIENCY****EXTRACURRICULAR  
ACTIVITIES****LINGUISTIC  
PROFICIENCY****PERSONAL  
PROFILE**

- SAP
- Microsoft word
- Microsoft Office Excel
- Microsoft Office PowerPoint
- Adobe Photoshop
- Adobe Premiere
- Hand Embroidery and Fabric Painting
- Typewriting Lower and Higher
- Beauty Therapist

Language	Read	Write	Speak
English	Yes	Yes	Yes
Hindi	Yes	Yes	Yes
Malayalam	Yes	Yes	Yes
Tamil	No	No	Yes

Name	SHAMINI J
DateOfBirth	16.05.1997
Age	27
Gender	FEMALE
Father's Name	SHAJI
Mother's Name	JYOTHI
Permanent address	THEKKALISSERI, NEERKUNNAM, VANDANAM P.O, ALAPPUZHA PIN.688005
Email Id	shaminishalu3@gmail.com
Phone Number	9072371078
Religion	HINDU
Marital Status	Single
Nationality	INDIAN

## Reference

Mr. Sreejith  
Store Manager  
Reliance Mall, Alappuzha  
Ph:8921154540

Smt. Seema Raj  
Department Manager  
Reliance Mall, Alappuzha  
Ph: 9778258200

## Declaration

I hereby declare that all the above mentioned facts are true to the best of my knowledge.

Place:ALAPPUZHA

Date:11-01-2025

**SHAMINI J**

