



LIJIN K RAJ

OBJECTIVE

To obtain a respectable position in an institution which will enable me to use my talents, creativity and ability to the maximum and contribute to the growth of institution as well as myself.

PERSONAL SKILLS

- Hardworking and dedicated.
- Ability to take on responsibility and work as a team member.
- Self-Motivated and analytical; and as a personal trait always willing to help one in need.

COMPUTER KNOWLEDGE

- Accounting Assistant using tally ERP.9(under N.U.L.M)
- Microsoft excel
- Horizon
- DMS(channel connect)

ADDITIONAL QUALIFICATION

- Diploma in Computer Application (DCA)
- Junior Rubber Technician (JRT)

EXPERIENCE

- Currently working as a Manger at V Star Distribution.
- 3 year experience in Accounts at V Star Distribution.
- 2 year experience in Billing and Accounts.
- 6 months experience in Accounts at Honda showroom, Puthiyara.

DECLARATION

I hereby declare that all information's given above are true and correct to the best of my knowledge and belief.

Lijin K Raj

Place : Calicut

Date :

+91 7907487910

lijinkraj2222@gmail.com

Payanarambath (H), Malaparamba,
Kozhikode, 673009

EDUCATION

- **B.Com**
University of Calicut
- **Plus Two**
Board of HSE, Kerala
- **S.S.L.C.**
Board of Public Examination, Kerala

SKILLS

- Communication skill
- Analytical skill
- Time management
- Hardworking and dedicated
- Self-Motivated

LANGUAGES KNOWN

- English
- Hindi
- Malayalam

PERSONAL DATA

Date of Birth : 10.03.1997
Father's Name : K Babu Raj
Gender : Male
Nationality : Indian
Religion : Hindu
Marital Status : Single