





भारत सरकार  
Government of India



Aadhaar no. issued: 03/11/2012



Swaroop S K  
Date of Birth/DOB: 13/09/2005  
Male/ MALE

आधार पहचान का प्रमाण है, नागरिकता या जन्मतिथि का नहीं।  
इसका उपयोग सत्यापन (ऑनलाइन प्रमाणीकरण, या क्यूआर कोड/  
ऑफलाइन एक्सएमएल की स्कैनिंग) के साथ किया जाना चाहिए।  
Aadhaar is proof of identity, not of citizenship  
or date of birth. It should be used with verification (online  
authentication, or scanning of QR code / offline XML).

3100 7748 3782

मेरा आधार, मेरी पहचान

*Swaroop*

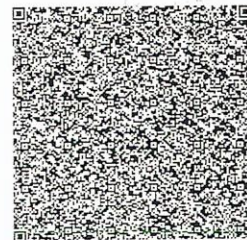


भारतीय विशिष्ट पहचान प्राधिकरण  
Unique Identification Authority of India



Address:  
TC 53/2437 KRA 272, PALAVILA, NEMOM,  
Thiruvananthapuram, PO: Nemom, DIST:  
Thiruvananthapuram,  
Kerala - 695020

Details as on: 18/12/2024



3100 7748 3782

VID : 9111 2955 7173 7492

1947

help@uidai.gov.in

www.uidai.gov.in

## Receipt of Acknowledgement

### Certificate of Non-Involvement in Offences

No - **15291047-2025-7-00925** dated **06/11/2025**

NEMOM (Police Station)



KERALA POLICE



Applicant : SWAROOP S K S/O SHAJI  
Contact : 91-9562912906 swarooprk3@gmail.com  
Address : OKRA 272, PALAVILA, NEMOM P O,  
THIRUVANANTHAPURAM, NEMOM,  
THIRUVANANTHAPURAM CITY, KERALA, INDIA,

*Click or Scan*  
to view status and feedback

This is a computer generated acknowledgement, hence no signature is required.

A handwritten signature in black ink, located at the bottom right of the page.

आयकर विभाग  
INCOME TAX DEPARTMENT



भारत सरकार  
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड  
Permanent Account Number Card  
PLRPK4675Q



नाम / Name  
SWAROOP S K

पिता का नाम / Father's Name  
SHAJI

जन्म की तारीख / Date of Birth  
13/09/2005

*Swaroop*

हस्ताक्षर / Signature

43981

Swaroop



No. W 358888



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**GOVERNMENT OF KERALA**  
GENERAL EDUCATION DEPARTMENT  
**SECONDARY SCHOOL LEAVING CERTIFICATE**



*Signature*

Register Number: 205460 Month &amp; Year: MARCH 2021 No. of Chances: 1

This is to certify that the candidate herein has appeared for the SSLC Examination and secured the following grades

Subject	Grades	Grades in words
First Language Paper - I ( MALAYALAM )	B	B ONLY
First Language Paper - II ( MALAYALAM )	A	A ONLY
English	B+	B PLUS
Hindi	B	B ONLY
Social Science	C+	C PLUS
Physics	B+	B PLUS
Chemistry	A+	A PLUS
Biology	A+	A PLUS
Mathematics	B	B ONLY
Information Technology	A+	A PLUS

## RANGE OF GRADES

A+ 90% and above: Outstanding	B 60% - 69% : Good	D+ 30% - 39% : Marginal
A 80% - 89% : Excellent	C+ 50% - 59% : Above Average	D 20% - 29% : Need Improvement
B+ 70% - 79% : Very Good	C 40% - 49% : Average	E Below 20% : Need Improvement

Eligibility for higher studies - Minimum D+ grade for each paper

ELIGIBLE FOR HIGHER STUDIES

15. Identification Marks

2. A MOLE ON THE RIGHT SHOULDER

DINESKUMAR VHS

HEADMASTER

Name &amp; Signature of the Head of School



Date of Publication of Result : 14/07/2021

Board of Public Examinations, Kerala

SECRETARY

LAL.K.I



## **JOB DESCRIPTION**

**Job Title:** Sales Fashion Stylist / Sales Fashion Consultant

**Reporting To:** Store Manager / Assistant Store Manager

### **Job Summary:**

The Sales Fashion Consultant / Sales Fashion Stylist is responsible for assisting customers in selecting the attires and accessories, delivering exceptional styling advice, and ensuring a premium rental experience. This role includes achieving sales targets, maintaining product quality, upholding professional behaviour and grooming standards, and fostering good communication and interpersonal relationships within the team and with management.

### **Key Responsibilities:**

#### **❖ Customer Service & Styling**

- Greet every customer warmly and professionally upon entry; actively engage to understand their specific needs (wedding, rental, retail, occasion).
- Guide customers through product selection, highlighting features and benefits relevant to their preferences and event requirements.
- Facilitate smooth and patient trial and fitting experiences; note alteration requirements accurately and communicate to tailoring team.
- Handle billing and documentation precisely, explaining rental terms, advance payment, and security deposits clearly to customers.
- Respond promptly and courteously to customer queries, complaints, or special requests; escalate complex issues to store management.
- Maintain daily records of walk-ins, conversions, and customer feedback as required for reporting and continuous improvement.

### ❖ Sales & Target Achievement

- Achieve individual and store rental/sales targets.
- Promote upselling and cross-selling opportunities for accessories and related services.
- Accurately process bookings, rent-outs, and returns.

### ❖ Behaviour, Attitude & Professional Conduct

- Maintain a polite, respectful, and customer-first attitude at all times.
- Wear the prescribed uniform neatly and follow company grooming standards.
- Follow and ensure compliance with all company policies, procedures, and SOPs.
- Uphold confidentiality at all times.
- Responsible to complete all handover processes before last working day.
- Ensure awareness and compliance with safety measures.
- Uphold professional behaviour and build harmonious interpersonal relationships with colleagues.
- Communicate properly with the Store Manager regarding leave requests, conflicts, or any work-related concerns.

### ❖ Product Care & Store Presentation

- Handle attires and accessories carefully to maintain quality and presentation.
- Ensure cleanliness, hygiene, and organized displays in the store.
- Follow visual merchandising standards for attractive product presentation.

### ❖ **Communication & Teamwork**

- Maintain clear and professional communication with customers, colleagues, and management.
- Cooperate with team members during busy hours to ensure smooth operations.
- Cooperate with team members to resolve any conflicts professionally.





**Dear Mr. Swaroop R K**

Warm congratulations! We are thrilled to extend a formal offer for the position of **Fashion Consultant at Suitor Guy, Edappally.**

**Overview:**

- Position : Fashion Consultant
- Start Date : To be mutually agreed upon
- Reporting to : Store Manager
- Joining Date : On or before November 07<sup>th</sup>, 2025
- Basic Salary : 13000/-
- Work Location : Edappally

Please find the detailed terms and conditions attached. Your prompt response by **05/11/2025** is appreciated.

If you have any questions or require further clarification, feel free to reach out to 7593838720.

We're excited about having you on board!

**Best Regards,**

**HR Manager**

**Suitor Guy**

## Summary of terms and conditions

- You will be working on a probation period for 3 months. During this period, either party may terminate the employment without notice or with a shorter notice period of 7 days, based on performance, conduct, or suitability for the role.
- You are expected to strictly adhere to the respective store timing.
- You are not permitted to work in any other organization or take up freelancing during your employment with us.
- A sum of Rs.4000 will be deducted from your first month's salary as a refundable security deposit, which will be returned upon the successful completion of employment.
- As and when it requires, you must be willing to travel within Kerala for training or operational purposes.
- All data and information related to the store and company operations are confidential. Any breach, including the communication of misinformation or unauthorized sharing of internal matters, will lead to immediate termination and legal action.
- At the time of joining, you must submit a copy of your SSLC / Plus Two / Graduation / Post-Graduation certificate, Aadhaar, valid ID proof, and bank account details.
- If you didn't work at least 6 months, the company is entitled to charge the uniform provided.
- Post probation, you are expected to complete a minimum of 1 year of service. Early resignation may lead to recovery of costs for joining formalities, training, and uniforms.
- If you leave before completing 6 months, the company is entitled to recover the cost of uniforms issued to you.
- Upon confirmation, a 2-month notice period is required for resignation. Failure to serve the notice period may result in withholding of dues and potential legal action.
- Any act of misconduct, indiscipline, spreading of false information, or behavior damaging to the company's interests may result in immediate termination, especially during probation.

I have read and accept the above mentioned terms and conditions.

*SmAkoP*  
Signature

We are thrilled to welcome you to the Suitor guy family! We're excited to have you on board and look forward to the passion, professionalism, and creativity you'll bring to your role. At suitor guy, we pride ourselves on delivering a premium, elegant experience to our customers—especially when it comes to weddings and special occasions. As a representative of our brand, your appearance, grooming, and conduct directly reflect the values we uphold.

### **Grooming Standards**

- To maintain a high standard of presentation:
- Personal hygiene is essential—daily grooming, neat appearance, and use of mild deodorant is expected.
- Hair must be clean and neatly styled. Long hair should be tied back.
- Beards must be clean-shaven or neatly trimmed.
- Hands and nails must be clean and well-maintained.
- Jewelry should be minimal and not distracting (e.g., small studs, simple watches).
- Strong perfumes, flashy accessories, and overly casual or distracting styles should be avoided.
- Tattoos should be covered if possible, especially if they may be deemed unprofessional or offensive.

### **Uniform Guidelines**

- You will be provided with official company uniforms once after training completion.

Please ensure:

- Uniforms are worn daily, are clean, ironed, and well-maintained.
- Only wear black shirt, black pant, black shoe, and black socks during your training period.
- Shoes must be clean, polished, and appropriate to the work environment
- Official uniform will be provided after successful training and are mandatory there after
- Your name badge must be worn at all times during duty hours.
- Uniform replacements must be requested if worn out or damaged.

**Start Your Day with These**

**“The way you dress is the way you are addressed.”**

**Make every day count with your best look!**