

Noman Mohammed

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Objective

An aspiring data analyst with strong skills in Power BI, SQL, and Excel. eager to apply analytical skills, data visualization, and problem-solving abilities to derive actionable insights. Seeking an entry-level position to apply analytical expertise and contribute to data-driven decision-making.

SKILLS

Technical Skills:

- Power BI Desktop
- Power BI Service
- Power Query
- Tableau (Familiar)
- SQL
- MySQL
- Advanced Excel
- Python (basics)
- Exploratory data analysis
- Data Modelling
- Data Visualization
- Data Cleaning

Other Skills:

- Strong communication
- Problem-solving
- Adaptability
- Teamwork

EXPERIENCE

Deloitte USI, Hyderabad – *Tax consultant IAA*

July 2023 – May 2024

In this role, my key responsibilities included:

- **Client Coordination:** Managed communication with over 15 international clients across the EMEA region and collaborated with 30+ Deloitte offices globally, streamlining data flow and enhancing data integrity by 10%, while ensuring full compliance.
- **Data Management:** Assisted in the preparation of EMEA compliance billing and monthly reports, utilizing pivot tables in Excel to streamline data analysis, resulting in a 5% reduction in report generation time.
- **Data Cleaning and Transformation:** Utilized Power Query to clean and transform datasets, improving data accuracy and consistency, reducing errors by 15% across multiple reports and assignments.
- **Deadline Management:** Managed tight monthly deadlines for over 15 projects, achieving 95% accuracy while effectively handling high-pressure situations in data-driven environments.

24.7 AI, Hyderabad — *Digital interaction advisor*

September 2022 - January 2023

- Assisted customers with product inquiries and order placements, ensuring their needs were met.
- Facilitated customer navigation to appropriate product selections, leading to a significant reduction of 200+ escalated support issues each month while maintaining a consistent 4.8 out of 5 customer satisfaction rating.

Education

B.com (computers) | *David memorial degree college*

June 2022

7.9 GPA

Courses and Certifications

- Microsoft Excel - Excel from Beginner to Advance by **Kylie Pew** (Udemy)
- Python crash course for beginners by **Naresh Technologies**
- Microsoft Power BI Desktop for Business Intelligence – **Maven Analytics**
- SQL - MySQL for Data Analytics and Business Intelligence – **365 Careers**

Personal information

Date of birth: 24th October 2000

Linguistic abilities: English, Hindi, Telugu