The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*   2014-15

1. Details of the Institution

1.1 Name of the Institution   JOGESH CHANDRA CHAUDHURI COLLEGE

1.2 Address Line 1   30

Address Line 2   PRINCE ANWAR SHAH ROAD

City/Town   KOLKATA

State   WEST BENGAL

Pin Code   700033

Institution e-mail address   jcc_cal@yahoo.com

Contact Nos.   03324174622, 03324173042

Name of the Head of the Institution: DR. PANKAJ KUMAR ROY

Tel. No. with STD Code:

03324174622, O3324173042

Mobile:

9830625703

Name of the IQAC Co-ordinator:

SAMIR KUMAR SINHA

Mobile:

9830116524

IQAC e-mail address:

jccciqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

                OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/37/61 dated September 21 ,2005

1.5 Website address:

www.jogeshchaudhuricollege.org

Web-link of the AQAR:

http://jogeshchaudhuricollege.org//app/webroot/tinymce_file_upload/aqar/JCC-AQAR-14-15.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	77	2005	5 years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

> Established 30/10/2009. Started active functioning since 16/04/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

- i.   AQAR 2010-11 submitted on 26/12/2015 (DD/MM/YYYY)
- ii. AQAR 2011-12 submitted on 26/12/2015 (DD/MM/YYYY)
- iii. AQAR 2012-13 submitted on 26/12/2015 (DD/MM/YYYY)
- iv. AQAR 2013-14 submitted on 26/12/2015 (DD/MM/YYYY)

1.9 Institutional Status

University	State ☐ Central ☐ Deemed ☐ Private ☐		

Affiliated College   Yes [√]   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men ☐ Women ☐

Urban [√] Rural ☐ Tribal ☐

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [√] Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   .   NIL

1.11 Name of the Affiliating University *(for the Colleges)* | CALCUTTA UNIVERSITY |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | |

University with Potential for Excellence | | UGC-CPE | |

DST Star Scheme | | UGC-CE | |

UGC-Special Assistance Programme | | DST-FIST | |

UGC-Innovative PG programmes | | Any other (*Specify*) | |

UGC-COP Programmes | √ |

2. IQAC Composition and Activities

2.1 No. of Teachers | 4 |

2.2 No. of Administrative/Technical staff | 2 |

2.3 No. of students | 1 |

2.4 No. of Management representatives | 2 |

2.5 No. of Alumni | 1 |

2. 6 No. of any other stakeholder and
community representatives | 1 |

2.7 No. of Employers/ Industrialists | 0 |

2.8 No. of other External Experts | 1 |

2.9 Total No. of members | 12 |

2.10 No. of IQAC meetings held | 04 |

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [6]

Non-Teaching Staff Students [3]   Alumni [ ]   Others [3]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [NIL]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution Level [2]

(ii) Themes

> 1. Workshop on Writing proceedings and minutes of meetings for the faculty members.
>
> 2. Training workshop on entrepreneurship mindset and awareness for the   students .

2.14 Significant Activities and contributions made by IQAC

> 1. Organized quality related workshops.
>
> 2. Organized value orientation / addition   programmes for the students on
>
>   a. Observance of Unity day on 31st.October 2014
>
>   b. Inauguration of Golden Jubilee year on 14th.July 2014 to inculcate value of a tradition of good works.
>
>   c. Inauguration and orientation of new students in July 2014
>
>   d. Observance of Teachers Day on 5th.September 2014
>
>   e. Song & Dance competition for the students
>
> 3. Academic audit continued particularly in view faculty maturation
>
>   (Launching of Career Advance Scheme for the faculties)
>
> 4. For research motivation a committee has been formed.
>
> 5. IQAC has forwarded proposal for renovation of Physics department laboratory and construction of a new conference room in utilization of a fund received from an M.P.
>
> 6. IQAC has initiated Planning Committee meeting on 3rd.March,2015

7. IQAC has initiated SLAC committee meetings for utilisation of fund received for building

   Development.

 8. IQAC has verified documents and attended screening meetings for promotion of six

   faculties under career advancement scheme

9. IQAC has uploaded DCF-II form for 2013-14 in the MHRD portal for the AISHE.

10. IQAC has supervised and motivated departments for career counselling and career guidance for the students.

11. Initiated the reconstitution of various working committees for better workings of the college.

12. IQAC has initiated two community development programmes.

13. IQAC has implemented computerisation of salary account (COSA) as per requirement of

   The West Bengal Government for e – Governance.

14 IQAC has implemented up gradation of office automation system.

15. IQAC has initiated the introduction of two UGC sponsored career oriented programmes.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To plan out utilisation of UGC grants and funds received under MP / MLA LAD programmes received for college developments. To plan out utilisation of grant received from SLAC for building development during the year. And to plan out utilisation of grant received from SLAC for building development during the year.	Planning committee meetings held for utilisation of funds received under MP LAD for renovation of physics dept. laboratory. SLAC grant utilised for building development
2. To start two UGC sponsored Career Oriented Programmes.	Programmes started.
3. To fill up all available seats through a completely online admission process for the session 2015-16	Out of 1110 available seats 786 seats representing 70.81% have been filled up.
4. To celebrate the Golden Jubilee year of the college through yearlong programmes and activities.	Golden Jubilee year inaugurated on 14/07/15 followed by various activities.
5. To make orientation and promotion of the faculties under the new career advancement	CAS incumbents have been oriented and career advancement of six

scheme .	faculties completed.
6. To comply with the requirement of the MHRD for uploading data in the AISHE portal.	Complied with. DCF-II 2013-14 uploaded.
7. To make quality orientation for all concerned.	Orientation & value added programs, feedback system, up gradation of office systems, infrastructure expansion done
8. To continue with counselling and career guidance for the students	Career counselling & guidance continued.

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes   √   No   ☐

Management   √   Syndicate   ☐   Any other body   ☐

Provide the details of the action taken

1. Two quality related workshops and a number of value addition programmes conducted particularly to observe the golden jubilee year of the college .

2. IQAC was reconstituted as per revised guidelines of NAAC of October 2013 and XII plan guidelines of UGC. Also many other committees have been reconstituted.

3. CAS orientation followed by screening and career up gradation done for six faculties.

4. MHRD requirements regarding uploading data in the national portal done.

5. Online admission for the session 2015-16 smoothly completed through an active participation of admission committee.

6. Two community programmes- one on eye check up and the other for storytelling to the slum children have been conducted.

7. Infrastructure expansion by utilizing an MP fund completed. Development of building made by utilising SLAC grant.

8. Two UGC funded career orientation programmes started.

9. IQAC has motivated research by felicitation of research achievements and encouraging research works in meetings with the faculties. One minor research projects fund raised. Four faculties completed Ph. D programmes. As many as eleven faculties presented conference papers at International level, fourteen at national level and seven at state level. Published papers of the faculties twenty nine international level, ten national level and six state level. Research Committee has been set up sensitization of research.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	19			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	2	2		2
Others				
Total	21	2		2

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Core/Elective options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	19

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [√]
    (On all aspects)

    Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure
1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
56	24	14	nil	18

2.2 No. of permanent faculty with Ph.D.

23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	11					0			

2.4 No. of Guest and Visiting faculty and Temporary faculty   17

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	3	12	10
Presented papers	11	14	7
Resource Persons	1	1	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Teaching plans and instruction materials and syllabus circulated amongst the students

2. Chapter Bullets (points) & suggested question answer (CBSQ) interactive session using ppt. Presentation conducted by departments.

3. Educational Tours organized by some departments.

4. Literature departments use screening of movies as teaching tool.

5. Tutorial & Special class requests taken from students and classes arranged.

6. Inter disciplinary classes held.

2.7 Total No. of actual teaching days During this academic year   209

2.8 Examination/ Evaluation Reforms initiated by
The Institution (for example: Open Book
Examination, Bar Coding, Double Valuation,
Photocopy, Online Multiple Choice Questions)

> The college does not have any scope of initiating reform in Calcutta University examination. It can only transmit its views. It has partnered with the reforms, if any, made by the university.

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

62%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA(Hons)-Bengali	11	0	0	82	0	9
BA(Hons)-Education	8	0	0	75	0	13
BA(Hons)-English	18	0	0	72	0	11
BA(Hons)-Hindi	8	0	0	88	0	0.00
BA(Hons)-History	7	0	0	86	0	0.00
BA(Hons)-Pol.Sc.	1	0	0	100	0	0.00
BA(Hons)-Philosophy	5	0	0	100	0	0.00
B.Sc.(Hons)-Geography	27	0	0	96	0	0.00
B.Sc.(Hons)-Economics	1	0	0	0.00	0	0.00
B.Sc.(Hons)-Chemistry	8	0	62	38	0	0.00
B.Sc.(Hons)-Comp.Sc.	10	0	40	40	0	0.00
B.Sc.(Hons)-Electronics	3	0	33	67	0	0.00
B.Sc.(Hons)-Mathematics	5	0	0	60	0	0.00
B.Sc.(Hons)-Physics	2	0	50	0	0	0.00
B.Com(Hons)-Accountancy	60	0	03	42	0	18
BA-GENERAL	103	0	0	0	0	35
B.Sc.- GENERAL	25	0	0	0	0	64
B.Sc.-GENERAL –Bio Sc.	1	0	0	0	0	0
B.Com.-GENERAL	84	0	0	0	0	49

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

By organizing Academic Calendar, Tutorial Programmes, Academic Audit, Class Routine

2.13 Initiatives undertaken towards faculty development :   13

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	8
UGC – Faculty Improvement Programme	0
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	4
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7		Nil	
Technical Staff	8	**10**	Nil	8

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> 1. IQAC has formed a Research Committee to evaluate research initiative of faculties and make liaison with funding agencies.
>
> 2. Felicitation is done for every research achievement.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		36.23		

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted

Number	4	3	01	
Outlay in Rs. Lakhs	Rs.	4.89	1.65	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	20	8	4
Non-Peer Review Journals			2
e-Journals	9	2	
Conference proceedings	5	5	3

3.5 Details on Impact factor of publications:

Range [　]   Average [　]   h-index [　]   Nos. in SCOPUS [　]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	DST-2,UGC-1**	Rs.36.23 lacs	Rs.22 lacs
Minor Projects	4	UGC	Rs.6.54 lacs	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

** UGC e –Pathsala project e-Paper coordinator Dr. J.Sarangi under MHRD attached with HCU ,

   Hyderabad.

3.7 No. of books published   i) With ISBN No.   [03]   Chapters in Edited Books   [　]

ii) Without ISBN No.   [　]

3.8 No. of University Departments receiving funds from

UGC-SAP [　]   CAS [　]   DST-FIST [　]

DPE [　]   DBT Scheme/funds [　]

3.9 For colleges   Autonomy [　]   CPE [　]   DBT Star Scheme [　]

INSPIRE [　]   CE [　]   Any Other (specify) [　]

3.10 Revenue generated through consultancy

NIL

3.11 No. of conferences
organized by the
Institution

Level	International	National	State	University	College
Number			1		
Sponsoring agencies			COLLEGE		

3.12 No. of faculty served as experts, chairpersons or resource persons   01

3.13 No. of collaborations   International   02   National   03   Any other

3.14 No. of linkages created during this year   Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency   Rs.42.77 Lacs   From Management of University/College

Total   Rs. 42.77 Lacs

3.16 No. of patents received this   year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received   by faculty and research fellows
of the institute in the year

Total	International	National	State	University	Dist	College
		NIL				

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   Nil   SRF   Nil   Project Fellows   Any other   Nil

3.21 No. of students Participated in NSS events:

University level   400   State level

National level   International level

3.22 No. Of students participated in NCC events:

University level [Nil]   State level [09]

National level [05]   International level [Nil]

3.23 No. Of Awards won in NSS:

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.24 No. Of Awards won in NCC:

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.25 No. of Extension activities organized

University forum [ ]   College forum [02]

NCC [ ]   NSS [09]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

i) Two community programmes – one eye check up camp and one story telling to slum children organized.

ii) Four NSS units of the college have conducted special camp and other programmes.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.56 acre	nil		0.56 acre
Class rooms	**18**	3		21
Laboratories	6	1	MP LAD	7
Seminar Halls	1	1	MP LAD	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	nil	nil		nil
Value of the equipment purchased during the year (Rs. in Lakhs)	nil	nil		nil
Others	nil	nil		nil

4.2 Computerization of administration and library

> 1. Computerisation of salary account (COSA) as per e- Governance requirement of West Bengal Government implemented.
>
> 2. Existing office automation system has been upgraded whereby scanning of examination results of the students is done.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16114	1612400	331	82750	16445	1695150
Reference Books	8783	1097875	165	73579	8948	1171454
e-Books						
Journals	19	**100998**	--	16930	19	117928
e-Journals						
Digital Database						
CD & Video						
Others (specify)	2532	131535	64	5148	2596	136683

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	**50**	2	11	**Nil**	Nil	3	6	1
Added	24	nil	1	nil	Nil	1	nil	nil
Total	74	2	12	nil	Nil	4	6	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

> Staff of the college has been trained for operating under COSA which has been implemented during the year.

4.6 Amount spent on maintenance in lakhs :

i) ICT
1,43,761

ii) Campus Infrastructure and facilities
11,37,762

---

iii) Equipments

1,39,302

iv) Others

11,100

Total :

14,31,925

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> 1. Student service centre activated. Student cheap store improved.
>
> 2. Student counselling service activated to reduce dropout rate
>
> 3. Entrepreneurship mindset and awareness enhancement of students done through workshops.
>
> 4. A redesigned prospectus made available
>
> 5. Parent –teacher meetings encouraged to figure out student problems and solution

5.2 Efforts made by the institution for tracking the progression

> 1. Placement cell is motivated to organised placement and training programmes.
>
> 2. All departments are moved to follow up Alumni for tracking progression.
>
> 3. Add on courses (two) run for benefit of progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1407			1407

(b) No. of students outside the state

nil

(c) No. of international students

| 4 |

Men

	No	%
	706	52.34

Women

	No	%
	643	47.66

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1168	200	10	25	03	1406	1097	214	07	31	0	1349

Demand ratio 2.86   Dropout %   23%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has not yet started student support mechanism for coaching for competitive examination. This is a plan for the next year.

No. of students beneficiaries

| Nil |

5.5 No. of students qualified in these examinations

NET | | SET/SLET | | GATE | | CAT | |

IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6 Details of student counselling and career guidance

Student counselling is done by every department after ascertaining the need for counselling.

No. of students benefitted

| 72 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

We organize gender sensitisation programme through NSS and other activities.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level `26` National level `15` International level `Nil`

No. of students participated in cultural events

State/ University level `22` National level `Nil` International level `Nil`

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level `Nil` National level `Nil` International level `Nil`

Cultural: State/ University level `05` National level `Nil` International level `Nil`

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	146	101410
Financial support from government	53	247500
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs   : State/ University level [ ] National level [ ] International level [ ]

Exhibition: State/ University level [ ] National level [ ] International level [ ]

5.12 No. of social initiatives undertaken by the students `09`

5.13 Major grievances of students (if any) redressed: _

Grievance about not receiving notices issued by the authorities has been redressed by introducing bulk SMS alert to all students during the year.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission – To provide higher education across the different strata of society, with special preference to the socially challenged groups, so as to empower them for gainful employment and cultivate a charitable spirit towards fellow beings in need.

Vision - EQUITY, EMPOWERMENT AND EMPATHY

6.2 Does the Institution has a management Information System

1. The college has a well designed office automation system which is being upgraded regularly for generating various student related information .This provides students related information to the management.

2. The college has computerised accounting system (using Tally software) to supply accounting information.

3. The college uses e-Tax software for all income tax related works to generate all tax

   Related information

4. The college has newly introduced COSA system to partner with the e-Governance programme of the state government. This will ensure better handling of salary information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college has no scope for its own curriculum development. Every curriculum is run with Calcutta University affiliation as per the university design. However, faculties of the college participate in the workshops organised by the Calcutta University for curriculum (syllabus) designing. Some of the teachers act as member in the BOS of the university and other bodies and play role in this matter.

6.3.2   Teaching and Learning

1. Teaching plans and instruction materials and syllabus circulated amongst the students

2. CBSQ interactive session using ppt. Presentation conducted by departments.

3. Educational Tours and screening of movies resorted to better instructions.

4. Tutorial classes are organised as per student's requests.

5. Inter disciplinary classes held.

6. Evaluated answers are displayed and discussed with the students when it is internal

   Examination

6.3.3   Examination and Evaluation

1. Exams are taken on monthly(MCQ) , midterm and preparatory Test(both descriptive) modes. In case of preparatory test questions are set as per University pattern in order to acquaint the students with the performance requirement.

2. Evaluation of MCQs is done by the students themselves (by interchanging scripts). Midterm and preparatory test answers are generally evaluated by the concerned faculty who set the question. Final University answer scripts are evaluated by faculties of other colleges as per university system. However, in some cases e.g. Project work of Commerce students, practical papers of science students and language papers of all students faculties themselves evaluate (either partly or fully) final university answer scripts of own students.

3. Where faculties evaluate the student either for internal exams or university exam the strategy is to give necessary orientation to the students for securing better marks.

6.3.4   Research and Development

The college has introduced Research interest and progress monitoring through an evaluation system. Quality improvement strategy in research work is to be framed by the Research Committee. Special attention will be towards minor major research projects for further projects and quality of works.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Quality improvement strategy in this case includes:

1.Restructuring of library equipped with up to date facilities.

2. Providing adequate computers at all places of work with necessary maintenance.

3. Acquiring adequate laboratory equipments for all lab based departments and major research projects.

4. Vertical expansion of the college building in order to increase work space.

6.3.6 Human Resource Management

The strategy here includes

1. Creating conducive work environment where people work with cooperation, honour and dignity, physical comfort, empowerment, exchange of opinion, participation, peace, enjoyment, welfare measures and encouragement for good works.

2. Taking measures and following practices towards the aforesaid purposes. Such measures include holding frequent meeting of teachers, including all faculties and non teaching staff in different committee and activity centers, participation of faculties, non teaching staff and students in management bodies, cordial relationship with the students union, provision for ACs , staff canteen, organising picnics and social and students programmes where all employees participate, employees cooperative society, Group Insurance Scheme , felicitations to employees wards for achievements, felicitation of research achievements and other contributions , birthday celebration and so on.

6.3.7 Faculty and Staff recruitment

The strategy in this case is to fill up vacant teaching posts through West Bengal College Service Commission as quick as possible. There is a number of non teaching posts which remain vacant due to non receipt of clearance from the state government (staff pattern). The strategy here is to pursue the concerned authority on a regular basis for getting it cleared. Creation of new posts of teaching staff is also constantly pursued.

6.3.8   Industry Interaction / Collaboration

The strategy here is not to lose an opportunity of interaction and collaboration. The college has thus collaborated with an NGO, I Create Foundation which is run by an eminent Indian Industrialist for promotion of entrepreneurship interest. Also the college has established relationship with a number of companies, training institutes and recruitment agencies for the stated purpose.

6.3.9   Admission of Students

The strategy for student's admission is to go for a completely online fare admission process constantly monitored by an active admission committee. All departments are involved in the process by framing respective admission norms and participating in the admission process.

6.4 Welfare schemes for

Teaching	1.Staff welfare committee
Non teaching	2. Group Insurance 3. Staff Cooperative Society
Students	Insurance, students concession, medical aids.

6.5 Total corpus fund generated   22,23,217

6.6 Whether annual financial audit has been done   Yes ☐   No √

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	L	YES	IQAC
Administrative	No	Statutory Auditor	No	Internal Auditor

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NIL

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

The alumni of the college give active support. Many of them frequently visits the college, contribute funds to college programmes, provides leadership in various college programmes , provides assistance in establishing contact with civic and other authorities.

6.12 Activities and support from the Parent – Teacher Association

1. The parent teacher association provides active support to the college . The guardians meet the departments whenever called upon. They provide feedback and suggestions about teaching and other matters.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. The college premises has been kept a completely plastic free zone.

2. A number of plantations of medicinal and other indoor plants made inside

   The campus. The teachers of Botany department particularly took a lead in this effort.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

COSA the new e-Governance for salary payment of staff has been a positive milestone .

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Construction of Physics laboratory and a new conference room completed utilising MP LAD fund. . SLAC grant utilised for building development.

2. Admission online successfully did removing all unfair incidents.

3. Observance of Golden jubilee year through various programmes done

4. CAS orientation and career up gradation done

5. DCF II for uploading college information to participate in the AISHE of the MHRD. Completed for 2013-14

6. Counselling services for the students activated.

7. Students   service centre activated

8. Mindset and awareness for self employment promoted through workshop

9. COSA implemented and quality workshop for increasing the secretarial ability of the faculties conducted.

10. Community extension programmes held by Community Development Committee and NSS units.

11. NCC cadets trained up as per guidelines and they were made to attend NCC programmes

12. Departmental meetings and seminars and inter disciplinary classes held by various departments.

13. A number of value addition programmes conducted for holistic development of the students.

14. Research Committee set up and research sensitization being done through evaluation system.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice I

1. **Title of the Practice: Building** Communal Harmony

2. **Goal**

   The goal of the practice is to cultivate an environment of communal harmony within the College premises.

3. **The Context**

   The College is situated in a neighbourhood with a majority of Muslim population. This has been so for many centuries since the family and descendants of Tipu Sultan had settled down in this area centering our College building (which is a former residence used by the sons of Tipu Sultan). A high percentage of Hindu students also study in the College. This is why we feel, going beyond the curriculum, our College has a responsibility towards cultivating a spirit of communal harmony among the students.

4. **The Practice**

   The College observes two specific events through which we ensure that Communal Harmony is cultivated.

   - During the month of Ramzaan, when our Muslim students gradually break their fast, the teachers, students and the non teaching staff of all religions as well as the members of the Governing Body, observe **Iftaar** together.Food that is served is traditional during Iftaar, i.e., fruits, sweets and some juice.
   - Saraswati Puja, the worship of the Goddess of Knowledge is very popular among the Hindus in Bengal. This event is observed in our College as well, because this is an educational institute. The College cultivates a spirit of communal harmony whereby Muslim and Hindu students participate in the planning and implementation of the whole programme with equal enthusiasm. This brings members of all religions close in a spirit of mutual respect towards each other's religious practices.

5. **Evidence of Success**

Success can be measured by the great enthusiasm with which the students of all religions equally participate in the planning stage, the marketing stage, the invitation stage and the final implementation stage of both Iftaar and Saraswati Puja.

6. **Problems Encountered and Resources Required**

Till now no problem has been encountered. We have been cultivating this legacy

Of communal harmony with the help of our in house resources.

7. **Contact Details**

Name of the Principal: Dr Pankaj Kumar Roy
Name of the Institution: Jogesh Chandra Chaudhuri College
City: Kolkata
Pin Code:700033
Accredited Status:B+ (in 2005)
Phone: +91-033 2417 - 4622 / 3042Fax: +91 33 2422-1331
Email: jcc_cal@yahoo.com
Website: www.jogeshchaudhuricollege.org

Best Practice II

1. **Title of the Practice:** Inter-disciplinary classes.

2. **Goal**

- To cultivate among the students the practice of learning from disciplines other than their core subjects so as to widen their horizon of learning and comprehend their topics in a holistic manner.
- Optimum utilization of academic skills of teachers available in the College.

3. **The Context**

A benchmark of holistic education today is interdisciplinary orientation of learners and researchers. The College tries it's best to cultivate the same among its students by making best use of different subject teachers internally.

4.   **The Practice**

Various departments collaborate with each other and conduct inter-disciplinary classes, as well as seminars throughout the year. Although at the core, two or three departments collaborate to organise the programme, the classes usually remain open to attendance from students of all subjects.

5.   **Evidence of Success**

Students show active interest in inter-disciplinary learning. There is high attendance in the inter-disciplinary classes. Suggestions often come from students in organizing such classes, where they want to learn some component of their syllabus in more details from teachers of a related department. Wherever there is a scope of performing, as in the poster competition, there is an overwhelming participation. The poster competition on Disaster Management, in which eight departments participated and there was a huge response from all students.

6.   **Problems Encountered and Resources Required**

There were problems in management of classes when we started this initiative in a large way. We could overcome the problems by arranging these classes with the help of the Routine sub-committee centrally. At present, we are utilizing in house expertise of the teachers.

7. Contact Details

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Website: www.jogeshchaudhuricollege.org

Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection

Environmental consciousness committee holding programmes on energy conservation, use of renewable energy, efforts for carbon neutrality, hazardous wastes management. Several environmental studies projects are taken up by the students on such topics

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength :

1. The college is supplying academic resources to institutions of higher learning establishing

    Intercontinental links.

2. It has prepared itself for conducting outreach programmes.

Weakness:

3. It has, however, space crunch while attempting to expand for variety of functions

Opportunity:

4. With a good number of academic resources and being located at a prominent place in

    Kolkata, it has ample scope for venturing into consultancy jobs/ projects.
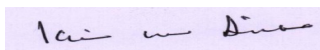
Challenge:

5. However, being housed in a building which it has to share with a sister college any expansion, advancement has to face challenge of sorting out multiple issues with the sharer.

8. **Plans of institution for next year**

1. Holding the Golden Jubilee Concluding programme with the august presence of the Hon'ble West Bengal Governor and a host of state Ministers.

2. Collaborating with the National Skill Development Authority of the Central Government for enhancing entrepreneurial and soft skill of students.

3. Placement of students in TCS, WIPRO and through Contemporary Training Institute.

4. Launching an IQAC Newsletter.

5. Getting approval for the vacant non teaching post from the government and completing recruitment for the posts.

6. Setting up a women cell and RTI cell.

7. Setting up a yoga centre for students, faculties and staff. Also to connect the centre with inculcating knowledge on Indian mythology amongst the students.

8. Conducting value addition programmes particularly on stress management, community development, outreach and gender oriented.

9. Introducing an ICT based students profile mapping system to facilitate students counselling and guidance.

10. Introducing an ICT based Teaching Aid System (TAS) for every faculty to facilitate prepare and share teaching and research related materials.

11. Introducing completely online feedback system.

12. Up gradation of library by enhancing library space and introducing open access reading facility, digital access and a repository facility.

13. Further upgrading office automation system for automatic generation of university registration forms of the students.

14. Organising Performance of Departments(POD) workshop and SWOC workshop

15. Undergoing the process of NAAC second cycle accreditation and getting accredited and for that conduct as many orientation meetings as required.

16. To work out suitable environmental awareness activities.
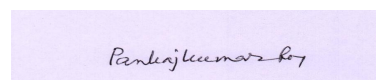
17. To start coaching for competitive examination

18. To organise Gender sensitization programme

19. **To Publish   a Research journal**

20. **To Organizing Seminar on human rights, women empowerment, secularism, child labour**

21. To sign up MOU with other colleges for sharing of academic resources.

Name : Samir Kumar Sinha   *Name : Dr. Pankaj Kumar Roy*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Abbreviations:

CAS	-	Career Advanced Scheme
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
CBSQ	-	Chapter Bullets & Suggested Questions
NGO	-	Non-Government Organization
SLAC	-	State Level Accreditation Council
MP/MLA LAD	-	MP/MLA Local Area Development.
MSME	-	Micro Small & Medium Enterprises
BIVA	-	Balarampur Institute of Vocational Aid

Academic Calendar for 2014-15

		July			August
1	Tue	College Reopens and Teaching Day	1	Fri	Teaching Day
2	Wed	Teaching Day	2	Sat	Teaching Day
3	Thu	Teaching Day	3	Sun	
4	Fri	Teaching Day	4	Mon	Teaching Day
5	Sat	Teaching Day	5	Tue	Teaching Day
6	Sun		6	Wed	Teaching Day
7	Mon	Teaching Day	7	Thu	Teaching Day
8	Tue	Teaching Day	8	Fri	Teaching Day
9	Wed	Teaching Day	9	Sat	Teaching Day
10	Thu	Teaching Day	10	Sun	
11	Fri	Press Meet for Golden Jubilee+ Teaching Day	11	Mon	Teaching Day
12	Sat	Teaching Day	12	Tue	Teaching Day
13	Sun		13	Wed	Teaching Day
14	Mon	Golden Jubilee Celebration at Ahindra Mancha	14	Thu	Teaching Day
15	Tue	Holiday	15	Fri	Independence Day
16	Wed	Teaching Day	16	Sat	Teaching Day
17	Thu	Teaching Day	17	Sun	Janmastami
18	Fri	Teaching Day	18	Mon	Teaching Day
19	Sat	Teaching Day	19	Tue	Teaching Day
20	Sun		20	Wed	Teaching Day
21	Mon	Teaching Day	21	Thu	Teaching Day
22	Tue	Teaching Day	22	Fri	Teaching Day
23	Wed	Teaching Day	23	Sat	BA BSc Part I Gen Exam
24	Thu	Teaching Day	24	Sun	
25	Fri	Teaching Day	25	Mon	Teaching Day
26	Sat	TC Meeting, farewell to Ajit Das+ Teaching Day	26	Tue	Teaching Day
27	Sun		27	Wed	Teaching Day
28	Mon	Inauguration of First year classes and Teaching Day	28	Thu	Teaching Day+ 1st Year (Hons) Class Test
29	Tue	Id-Ul-Fitr	29	Fri	Teaching Day
30	Wed	Teaching Day	30	Sat	Teaching Day
31	Thu	Teaching Day	31	Sun	
Number of Teaching Days					
	31	Total number of days		31	Total number of days
	06	Sundays and Holidays		06	Sundays and Holidays
	25	College remaining open		25	College remaining open
	25	Teaching days		25	Teaching days

		Sept			Oct
1	Mon	Teaching Day	1	Wed	Puja Vacation
2	Tue	Teaching Day	2	Thu	Puja Vacation
3	Wed	Teaching Day	3	Fri	Puja Vacation
4	Thu	Teaching Day	4	Sat	Puja Vacation
5	Fri	Teaching Day and Teacher's Day Programme	5	Sun	Puja Vacation
6	Sat	Teaching Day and Invited Talk by Dr. Rafat Ali, JU, Organized by Department of English	6	Mon	Puja Vacation
7	Sun		7	Tue	Puja Vacation
8	Mon	Teaching Day	8	Wed	Puja Vacation
9	Tue	Teaching Day	9	Thu	Puja Vacation
10	Wed	Teaching Day	10	Fri	Puja Vacation
11	Thu	Teaching Day	11	Sat	Puja Vacation
12	Fri	Teaching Day	12	Sun	Puja Vacation
13	Sat	Teaching Day and Film Show by Bengali Department	13	Mon	Puja Vacation
14	Sun		14	Tue	Puja Vacation
15	Mon	Teaching Day and Flim Show on Child Labour , Organized by Department of Sociology.	15	Wed	Puja Vacation
16	Tue	Teaching Day	16	Thu	Puja Vacation
17	Wed	Teaching Day	17	Fri	Puja Vacation
18	Thu	Teaching Day	18	Sat	Puja Vacation
19	Fri	Teaching Day	19	Sun	Puja Vacation
20	Sat	Fresher's Welcome	20	Mon	Puja Vacation
21	Sun		21	Tue	Puja Vacation
22	Mon	Teaching Day	22	Wed	Puja Vacation
23	Tue	Mahalaya	23	Thu	Puja Vacation
24	Wed	Teaching Day	24	Fri	Puja Vacation
25	Thu	Teaching Day	25	Sat	Puja Vacation
26	Fri	Teaching Day and State Level Seminar organized by Department of Chemistry	26	Sun	Puja Vacation
27	Sat	Teaching Day and TC meeting , Cooperative meeting	27	Mon	Puja Vacation
28	Sun		28	Tue	Teaching Day
29	Mon	Puja Vacation commences	29	Wed	Teaching Day+ Meeting of Cultural Committee to observe the Birth Anniversary of Sardar Ballav Bhai Patel
30	Tue		30	Thu	Teaching Day
			31	Fri	Teaching Day+ Birth Anniversary of Sardar Ballav Bhai Patel observed
Number of Teaching Days					
	30	Total number of days		31	Total number of days
	07	Sundays and Holidays		27	Sundays and Holidays
	23	College remaining open		4	College remaining open
	22	Teaching days		4	Teaching days

	01	State Level Seminar				

Nov			Dec		
1	Sat	Jagadhatri Puja	1	Mon	Teaching Day
2	Sun		2	Tue	Result declaration of 1st Year (Gen) Mid-Term Exam and Teaching Day
3	Mon	Teaching Day and Excursion to dooars for Hons Students by Geography Department.	3	Wed	Teaching Day
4	Tue	Muharram	4	Thu	Teaching Day
5	Wed	Teaching Day	5	Fri	Teaching Day
6	Thu	Guru Nanak Jayanti	6	Sat	Teaching Day
7	Fri	Teaching Day	7	Sun	
8	Sat	Teaching Day	8	Mon	Teaching Day
9	Sun		9	Tue	Teaching Day
10	Mon	Teaching Day	10	Wed	Teaching Day
11	Tue	Teaching Day	11	Thu	Teaching Day
12	Wed	Final Event of Intra College Football Tournament and Teaching Day	12	Fri	Teaching Day
13	Thu	Teaching Day and CAS meeting.	13	Sat	Teaching Day
14	Fri	Teaching Day	14	Sun	
15	Sat	Teaching Day	15	Mon	Teaching Day
16	Sun		16	Tue	Teaching Day
17	Mon	Teaching Day	17	Wed	Teaching Day
18	Tue	Teaching Day	18	Thu	College Social at Ashutosh Memorial Hall, and Teaching Day
19	Wed	Teaching Day	19	Fri	Holiday
20	Thu	Teaching Day	20	Sat	Teaching Day
21	Fri	Teaching Day	21	Sun	
22	Sat	Teaching Day	22	Mon	Teaching Day and College Test 3rd Year
23	Sun		23	Tue	Teaching Day and Practical Test Exam.
24	Mon	Teaching Day	24	Wed	Teaching Day and Practical Test Exam.
25	Tue	Teaching Day	25	Thu	Christmas Day
26	Wed	Teaching Day	26	Fri	Winter Recess
27	Thu	Teaching Day	27	Sat	Winter Recess
28	Fri	Teaching Day	28	Sun	Winter Recess
29	Sat	Teaching Day and Farewell Program for one of our teacher Dr.ShitiKanthaDuttaChowdhury.	29	Mon	Winter Recess
30	Sun		30	Tue	Winter Recess
			31	Wed	Winter Recess

Number of Teaching Days

	30	Total number of days		31	Total number of days
	08	Sundays and Holidays		11	Sundays and Holidays
	22	College remaining open		20	College remaining open
		University Examination Days			University Examination Days
	22	Teaching days		20	Teaching days

Jan			Feb		
1	Thu	New Year Day	1	Sun	
2	Fri	Teaching Day	2	Mon	Teaching Day and NSS Special Camp Closing Ceremony
3	Sat	Teaching Day	3	Tue	Teaching Day

4	Sun		4	Wed	Teaching Day
5	Mon	Teaching Day	5	Thu	Teaching Day
6	Tue	Teaching Day	6	Fri	Teaching Day
7	Wed	Teaching Day	7	Sat	Teaching Day
8	Thu	Teaching Day	8	Sun	
9	Fri	Teaching Day	9	Mon	Teaching Day
10	Sat	Teaching Day	10	Tue	Holy Day
11	Sun		11	Wed	Teaching Day
12	Mon	Thalassemia Test of College Students and Swami Vivekananda's Birthday(NSS)	12	Thu	Teaching Day
13	Tue	Teaching Day	13	Fri	Teaching Day
14	Wed	Teaching Day	14	Sat	Teaching Day
15	Thu	Teaching Day	15	Sun	
16	Fri	Teaching Day	16	Mon	Student Picnic
17	Sat	Teaching Day	17	Tue	Sivaratri
18	Sun		18	Wed	Teaching Day
19	Mon	Teaching Day	19	Thu	Teaching Day
20	Tue	Teaching Day	20	Fri	Teaching Day
21	Wed	Teaching Day	21	Sat	TC Meeting and Seminar by Pol. Science Department
22	Thu	Teaching Day, Annual Prize Day	22	Sun	
23	Fri	Netaji Birthday	23	Mon	Teaching Day
24	Sat	CU Foundation Day	24	Tue	Teaching Day
25	Sun	Saraswati Puja	25	Wed	Teaching Day
26	Mon	Republic Day	26	Thu	Teaching Day
27	Tue	Teaching Day and NSS Special Camp. Inaugural Program	27	Fri	Teaching Day
28	Wed	Teaching Day and NSS Special Camp Activities	28	Sat	Teaching Day
29	Thu	Teaching Day and NSS Special Camp Activities			
30	Fri	Teaching Day and NSS Special Camp Activities			
31	Sat	Teaching Day and NSS Special Camp Activities			

Number of Teaching Days					
	31	Total number of days		28	Total number of days
	09	Sundays and Holidays		06	Sundays and Holidays
	22	College remaining open		22	College remaining open
		University Examination Days			University Examination Days
	22	Teaching days		22	Teaching days

	March			April	
1	Sun		1	Wed	Teaching Day
2	Mon	Teaching Day	2	Thu	Teaching Day
3	Tue	Teaching Day and Educational Tour (Arts)	3	Fri	Good Friday, Excursion at LAVA for Gen. Students of Geography Department.
4	Wed	Teaching Day	4	Sat	Easter Saturday
5	Thu	Doljatra	5	Sun	
6	Fri	Holi	6	Mon	Teaching Day
7	Sat	Teaching Day	7	Tue	Part – III Hons. CU Exam.+ Teaching Day
8	Sun		8	Wed	Part – III Hons. CU Exam.+ Teaching Day

#	Day	Activity	#	Day	Activity
9	Mon	Teaching Day	9	Thu	Part – III Hons. CU Exam.+ Teaching Day
10	Tue	Teaching Day	10	Fri	Part – III Hons. CU Exam.+ Teaching Day
11	Wed	BA BSc Part I Test Examination	11	Sat	Part – III Hons. CU Exam, Teaching Day And Parent-Teacher Meeting
12	Thu	Part I Test Examinations	12	Sun	
13	Fri	Part I Test Examinations	13	Mon	Part – III Hons. CU Exam.+ Teaching Day
14	Sat	Part I Test Examinations	14	Tue	B. R. Ambedkar Birthday
15	Sun		15	Wed	Bengali New Year
16	Mon	Part I Test Examinations	16	Thu	KMC Election
17	Tue	Part I Test Examinations	17	Fri	KMC Election
18	Wed	Part I Test Examinations	18	Sat	KMC Election
19	Thu	Teaching Day, Academic Committee Meeting and Excursion at Indian Musium by History Department.	19	Sun	KMC Election
20	Fri	Teaching Day	20	Mon	KMC Election
21	Sat	Teaching Day	21	Tue	Teaching Day
22	Sun		22	Wed	Teaching Day
23	Mon	Annual Sports	23	Thu	Teaching Day
24	Tue	Teaching Day	24	Fri	Teaching Day
25	Wed	Teaching Day	25	Sat	Teaching Day
26	Thu	Teaching Day	26	Sun	
27	Fri	Teaching Day	27	Mon	Teaching Day
28	Sat	Teaching Day	28	Tue	Teaching Day
29	Sun		29	Wed	Teaching Day
30	Mon	Annual Sports	30	Thu	Teaching Day
31	Tue	Teaching Day			

Number of Teaching Days

	31	Total number of days		30	Total number of days
	07	Sundays and Holidays		12	Sundays and Holidays
	24	College remaining open		18	College remaining open
	23	Teaching days		18	University Examination Days +Teaching Day
	01	Annual Sports			

May			June		
1	Fri	May Day	1	Mon	Summer Recess
2	Sat	Workshop on Secretarial Practice and Office work	2	Tue	Summer Recess
3	Sun		3	Wed	Summer Recess
4	Mon	BuddhaPurnima	4	Thu	CU Exam
5	Tue	Teaching Day	5	Fri	CU Exam
6	Wed	Teaching Day	6	Sat	Summer Recess
7	Thu	Teaching Day	7	Sun	
8	Fri	Teaching Day	8	Mon	CU Exam
9	Sat	Rabindra Jayanti	9	Tue	CU Exam
10	Sun		10	Wed	Summer Recess
11	Mon	Teaching Day	11	Thu	Summer Recess
12	Tue	Teaching Day	12	Fri	Summer Recess

13	Wed	Teaching Day	13	Sat	Summer Recess
14	Thu	University Exam	14	Sun	
15	Fri	University Exam	15	Mon	Summer Recess
16	Sat	Summer Recess	16	Tue	Summer Recess
17	Sun		17	Wed	Summer Recess
18	Mon	Summer Recess	18	Thu	Summer Recess
19	Tue	Summer Recess	19	Fri	Summer Recess
20	Wed	University Exam	20	Sat	Summer Recess
21	Thu	University Exam	21	Sun	
22	Fri	University Exam	22	Mon	Summer Recess
23	Sat	Summer Recess	23	Tue	Summer Recess
24	Sun		24	Wed	Summer Recess
25	Mon	Summer Recess	25	Thu	Summer Recess
26	Tue	Summer Recess	26	Fri	Summer Recess
27	Wed	Summer Recess	27	Sat	Summer Recess
28	Thu	Summer Recess	28	Sun	
29	Fri	Summer Recess	29	Mon	Summer Recess
30	Sat	Summer Recess	30	Tue	Summer Recess
31	Sun				

Number of Teaching Days					
	31	Total number of days		30	Total number of days
	08	Sundays and Holidays		05	Sundays and Holidays
	23	College remaining open			College remaining open
	02	University Exam		04	University Exam
	06	Teaching Day			Teaching days
	01	Workshop			

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