

Cedar Heights Music Academy – Music Lesson Agreement

Hello and welcome! I'm excited to begin (or continue) lessons together. This agreement helps set clear expectations so everything runs smoothly.

Lesson Fees

- Tuition is **\$125/month**, plus the cost of books and music as needed.
 - The monthly fee is the same each month, calculated by averaging the total number of lessons across the year and dividing them evenly.
 - Parents may purchase books and music themselves, or I can purchase them and add the cost to the next monthly bill.
 - All payments are made through the website and are due on the **first of each month**.
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Semesters & Scheduling

- **Fall Semester:** First week of September – last week of school before Christmas break.
 - **Winter Semester:** First week of January – last week of school before Spring Break.
 - **Spring Semester:** First week after Spring Break – last week of school before Summer Break.
 - Lessons will not be held on statutory holidays or school breaks. ProD days in the school district are still lesson days.
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Withdrawal Policy

- If you plan to discontinue lessons, at least **2 weeks' notice before the end of a semester** is required.
 - If more than 2 weeks' notice is given, tuition is owed until the end of the current semester.
 - If less than 2 weeks' notice is given, tuition is owed until the end of the following semester.
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Cancellations & Make-Up Lessons

- If you need to cancel a lesson, please give as much notice as possible.
 - Tuition secures your time slot and is still owed regardless of absences.
 - The last week of each semester is reserved for make-up lessons (for lessons missed by either the student or the teacher).
 - If the teacher misses more than one lesson in a semester, one month's tuition will be adjusted to account for the absences.
 - If lessons are canceled due to snow/weather, one month's tuition will also be adjusted.
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Studio Guidelines

- Students and parents are expected to treat the studio space and property with respect and care.
 - Parents are welcome to sit in on lessons inside the studio.
 - If not attending the lesson, parents are welcome to wait in their vehicles.
 - Please note: there is no waiting area inside the home other than the lesson room itself.
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Communication

- Parents can reach me at kaeden@cedarheightsmusicacademy.com.

Agreement

By continuing lessons, you agree to the above policies. If you have any concerns or would like to make changes, please let me know within **3 business days** of receiving this agreement.

Thank you, and I look forward to making music together!

– Kaeden Ottenbreit

Cedar Heights Music Academy