

**MY TO-DO LIST**  
**FOR TERM 2410 MMU FINAL SEMESTER FOUNDATION & DIPLOMA STUDENTS**  
**(ENTERING JULY INTAKE 2024, TRIMESTER JULY 2024, TERM 2420)**

| NO | ACTIVITIES   | TIMELINE  | CHECKLIST (FOR YOUR REFERENCE ONLY)  |
|----|--|---|--|
| 1  | <b>RELEASE OF FINAL EXAMINATION RESULT</b>   |   |  |
|    | <ul style="list-style-type: none"> <li>Pass all the subjects</li> <li>Fail any of the subjects</li> </ul>  | 8 August 2024, after 4 pm                                       | <ul style="list-style-type: none"> <li>○ Graduated/Completed Status</li> <li>○ Repeat the Subject</li> <li>○ Supplementary Exam</li> </ul> <p>Further Assistance:<br/><a href="mailto:exam@mmu.edu.my">exam@mmu.edu.my</a></p> |
| 2  | <b>ISSUANCE OF THE ACTUAL OFFER LETTER</b>   |   |  |
|    | <ul style="list-style-type: none"> <li>The actual offer letter is emailed to you.</li> </ul>   | Starting 9 August 2024  | <ul style="list-style-type: none"> <li>○ Received</li> <li>○ Not Received</li> </ul> <p>Further Assistance:<br/><a href="mailto:admission@mmu.edu.my">admission@mmu.edu.my</a></p>   |
| 3  | <b>NEW STUDENT ID &amp; IDM ACTIVATION</b>   |   |  |
|    | <ul style="list-style-type: none"> <li>The new student ID and guide for IDM activation is emailed to you.</li> </ul>   | 9 August 2024   | <ul style="list-style-type: none"> <li>○ Received</li> <li>○ Not Received</li> </ul> <p>Further Assistance:<br/><a href="mailto:nice.support@mmu.edu.my">nice.support@mmu.edu.my</a></p>                                       |
| 4  | <b>COURSE ENROLMENT</b>  |   |  |
|    | <ul style="list-style-type: none"> <li>Course Enrolment via CLiC</li> <li>Program Commencement</li> </ul> <p>The University will keep you updated with the latest information from time to time.</p> | <p>9 August 2024 (5.30pm)</p> <p>Week 1:<br/>12 August 2024</p> | <ul style="list-style-type: none"> <li>○ Done</li> <li>○ Pending</li> <li>○ LOA</li> </ul> <p>Further Assistance (All Academic Related Matters):<br/><a href="#">Click Here</a></p>  |



**IMPORTANT INFORMATION ON ACADEMIC MATTERS  
(TRIMESTER JULY 2024)  
FOR EGT 2410**

| ITEMS   | DATE   | FORM  |
|---|--|---|
| <b>MATTERS RELATED TO EXAMINATIONS AND ACTIVATION</b>   |  |   |
| <b>RELEASE OF RESULTS</b> <ul style="list-style-type: none"> <li>The tentative date for the release of results is on <b>8 AUGUST 2024</b>.</li> </ul>   | <b>8 AUGUST 2024<br/>after 4 pm</b>  |   |
| <b>COMPLETION STATUS FOR FOUNDATION AND DIPLOMA STUDENTS, BACHELOR STATUS ACTIVATION, TERM ACTIVATION &amp; SUBJECT REGISTRATION, AND AUTO CREDIT TRANSFER.</b> <ul style="list-style-type: none"> <li><b>Completion Status:</b> Examination and Records Unit (ERU) will update student's status to 'Completed' starting <b>8 AUGUST 2024</b>. The process will be completed by <b>9 AUGUST 12.00 pm</b>.</li> <li><b>Actual Offer Letter:</b> Admission unit will email the actual degree offer letter to eligible students starting from <b>9 AUGUST 2024</b>.</li> <li><b>Student Activation to Bachelor Level:</b> Registration Unit will activate status to Bachelor level for Foundation and Diploma students who completed their studies and have accepted the offer, starting on <b>9 AUGUST 2024</b>.</li> <li><b>International students:</b> Students will need to have valid visa to be activated into the July 2024 intake/ October 2024 intake. Please submit your visa application document to MMU International Student Centre (ISC) after receiving the actual offer.</li> <li><b>NEW STUDENT ID:</b> Activated students will receive an email stating their new student ID number and guide for IDM activation starting on <b>9 AUGUST 2024</b>. Please complete the IDM activation to access MMU Portal.</li> </ul> | <b>8-9 AUGUST 2024</b><br><br><b>9 AUGUST 2024</b><br><br><b>9 AUGUST 2024</b><br><br><b>9 AUGUST 2024</b><br><br><b>9 AUGUST 2024</b> | <b>ISC email:</b><br><a href="mailto:visacyber@mmu.edu.my">visacyber@mmu.edu.my</a><br>or<br><a href="mailto:visamelaka@mmu.edu.my">visamelaka@mmu.edu.my</a> |

|   |  |                      |
|---|--|----------------------|
| <ul style="list-style-type: none"> <li><b>Term Activation:</b> ERU will activate term to enable students to proceed with subject registration. Students can start registering for subject tentatively on <b>9 AUGUST 2024</b> by <b>5.30pm</b>.</li> </ul>  | <b>9 AUGUST 2024</b>                       |                      |
| <p><b>APPEAL FOR REINSTATEMENT - 'DISMISSED' STATUS</b></p> <ul style="list-style-type: none"> <li>The last date for students to submit an appeal is <b>16 August 2024</b> and the result is expected to be released on <b>22 August 2024</b>.</li> <li>The application has to be done <b>ONLINE</b> via CLiC. The student is required to get verification / recommendation from Finance, Counselor, VISA Office before meeting with Academic Advisor.</li> <li>Later, students can proceed to register for the subject.</li> <li>Please be reminded that any application submitted after the deadline will be processed in Trimester July 2024.</li> </ul> | 16 August 2024                             | Online form via CLiC |
| <p><b>APPEAL FOR REMARKING</b></p> <ul style="list-style-type: none"> <li>Deadline for student appeal for remarking is on <b>16 August 2024</b>.</li> <li>Students who want to appeal for remarking must fill up the remarking form and make online payment. Submit the completed form together with the proof of payment to ERU's office.</li> <li>The decision of appeal is expected to be released between <b>26 Aug – 1 Sept 2024</b> depending on the cases.</li> <li>If the decision does not reach you after <b>1 Sept 2024</b>, please contact ERU.</li> </ul>  | 16 August 2024<br><br>26 Aug – 1 Sept 2024 |                      |
| <p><b>SUPPLEMENTARY EXAMINATION (For those students not eligible proceed to Bachelor Programme)</b></p> <ul style="list-style-type: none"> <li>Supplementary Examination of Trimester March 2024 will be conducted in the first week of Trimester July 2024. The first day of supplementary exam will be on <b>12 August 2024</b>.</li> <li>The schedule will be published on <b>9 August 2024</b>.</li> </ul>  | 12 August 2024<br>9 August 2024            |                      |
| <b>MATTERS PERTAINING TO TRIMESTER JULY 2024 (TERM 2420)</b>  |  |                      |
| <p><b>THE BEGINNING OF TRIMESTER JULY 2024 IS ON <b>12 August 2024</b>.</b></p>   | 12 August – 3 Nov 2024                     |                      |



|  |   |   |
|--|---|---|
| <ul style="list-style-type: none"> <li>All classes for <b>Trimester July 2024</b> will resume on <b>12 August 2024 (for students who proceed to Bachelor Programme)</b>.</li> <li>Students are required to be present on campus.</li> <li>Please ensure you have formally registered the subject and have the correct class section.</li> <li>Lecturers will make announcement for any change or new arrangement of classes.</li> </ul>  |   |   |
| <p><b>SUBJECT REGISTRATION FOR TRIMESTER JULY 2024</b></p> <ul style="list-style-type: none"> <li>Students who are unable to register subject via <b>online</b>, are required to fill up add/drop form. Email the form to your Faculty Manager for next action.</li> <li>Students are required to check the status of the subject (added / dropped/ withdrawn) in CLiC within <b>3 working days</b> from the email date. Please email to your faculty for checking purposes.</li> <li>Deadline to withdraw the subject is on <b>8 Sept 2024</b>.</li> </ul>  | <p>Add/Drop week:<br/>12 August – 25 August 2024</p> <p><b>Due Date:</b><br/>Manual<br/>Registration:<br/>23 August 2024<br/>Online<br/>Registration:<br/>25 August 2024</p> <p>10 May 2024</p> | <p>* Form also can be downloaded from MMU Portal - ERU Bulletin Board</p>   |
| <p><b>LEAVE OF ABSENCE (LOA) FOR TRIMESTER JULY 2024</b></p> <ul style="list-style-type: none"> <li>Online application is available from <b>12 August until 8 Sept 2024</b>.</li> <li>Students are required to complete the LOA online application via CLiC. The hardcopy is not required for submission as no verification is required from Finance, Counselor, SSC and IO.</li> <li>The Faculty Office will process the application based on online submission. The Faculty Office will email the LOA Approval Letter to students and the students are required to email the signed agreement form for the faculty's record.</li> <li>Please contact your Faculty Manager for the outcome of your application if you didn't receive any feedback.</li> <li>Note:             <ul style="list-style-type: none"> <li>Please apply for the LOA if you're not planning to register any subjects for the current trimester. Fail to do so; your status will be listed for Dismissed-Non Enrolment</li> </ul> </li> </ul> | <p>12 August until 8 Sept 2024</p>  | <p>Online Application via CLiC</p> <p>You may refer to this navigation link:<br/>&gt; Login to CLiC<br/>&gt; Main Menu<br/>&gt; Self Service<br/>&gt; Survey/Application<br/>&gt; Service Request<br/>&gt; Leave of Absence</p> |
| <p><b>REQUEST CHANGE OF FACULTY / MAJOR FOR TRIMESTER JULY 2024</b></p> <ul style="list-style-type: none"> <li>Online application is available starting <b>12 August 2024</b>.</li> <li>Students are required to complete an online application via CLiC, submit the online application, and download the form.</li> </ul>   | <p>12 August 2024</p>   | <p>Online Application via CLiC</p> <p>You may refer to this navigation link:</p>  |

|  |  |  |
|--|--|--|
| <p>Please complete <b>Part A</b> of form and email it to the Faculty Manager/Assistant Manager.</p> <ul style="list-style-type: none"> <li>The current Faculty Office will process the application and hand over to the new Faculty Office for further approval.</li> <li>The decision will be released within two weeks from the date of submission.</li> </ul> <p>Note: The student may seek advice from the new Faculty Office on the subject registration/timetable arrangements. The student may manually attend the new faculty classes while waiting for the decision/status to be updated.</p> |  | <ul style="list-style-type: none"> <li>&gt; Login to CLiC</li> <li>&gt; Main Menu</li> <li>&gt; Self Service</li> <li>&gt; Survey/Application</li> <li>&gt; Service Request</li> <li>&gt; Change Career/ Program/ Faculty</li> </ul> |
| <p><b>FINAL EXAMINATION FOR TRIMESTER JULY 2024</b></p> <ul style="list-style-type: none"> <li>The final examination will start on <b>4 October 2024</b>.</li> <li>The schedule of the examination will be released in <b>Week 5</b>.</li> </ul>   | <p>4 October 2024<br/>13 Sept 2024</p>   |  |
| <p><b>MATTERS PERTAINING TO STUDENT'S ID CARD</b></p>  |  |  |
| <ul style="list-style-type: none"> <li>ID Card Issuance at Security Office (Block T, Melaka &amp; IPS Building, Cyberjaya)</li> <li>Operation Hours<br/>Mon – Friday: 9.00am to 4.30pm<br/>Break: 12.30pm to 2.30pm</li> <li>Dress code: Smart casual.<br/>(Men: Collar shirt light colour)<br/>(Women: Avoid light colour of hijab)</li> </ul>  | <p>Within one month after enrollment</p> |  |
| <p><b>FINANCIAL INFORMATION</b></p>  |  |  |
| <p><u><b>NEW FEE STRUCTURE</b></u></p> <ul style="list-style-type: none"> <li>All FTD &amp; DTD Students will be followed to the New Fees Structure which is <b>Programme &amp; Trimester fee</b> introduced to the students effective Trim. Mar 2023 intake. <ul style="list-style-type: none"> <li>a) <b>Programme fee</b> will be charged based on type of courses i.e MPU, Core, Elective, ITP, Character Building, and others. Hence, the fee per credit hour is also based on the type of courses.</li> </ul> </li> </ul>  |  | <p>The latest fee program fees you may refer to MMU Website<br/><a href="http://www.mmu.edu.my">www.mmu.edu.my</a></p>   |

Course fee classification & rate as specified in table below :

| Level of study        | *Group A<br>(Core/<br>Compulsory University/<br>Others) | Group B<br>(Elective) | Group C<br>(ITP/Legal<br>Attachment) | Group D<br>(MPU) | Group E<br>(Character<br>Building) |
|-----------------------|---|-----------------------|--------------------------------------|------------------|------------------------------------|
| <b>Local:</b>         |   |                       |                                      |                  |                                    |
| 1. Foundation         | RM130 - RM375   | -                     | -                                    | -                | -                                  |
| 2. Diploma            | RM258.70 – RM296  | RM250/CH              | RM800/<br>Course                     | RM250/CH         | RM250/CH                           |
| 3. Bachelor           | RM462.50 - RM657.20                                     | RM280/CH              |                                      | RM250/CH         | RM250/CH                           |
| 4. ODL                | RM259   | RM230/CH              | -                                    | RM230/CH         | -                                  |
| <b>International:</b> |   |                       |                                      |                  |                                    |
| 1. Foundation         | RM375 - RM465   | -                     | -                                    | -                | -                                  |
| 2. Diploma            | RM291.50 - RM368  | RM290/CH              | RM 1,000/<br>Course                  | RM290/CH         | RM290/CH                           |
| 3. Bachelor           | RM575.90 - RM819.70                                     | RM350/CH              |                                      | RM290/CH         | RM290/CH                           |
| 4. ODL                | RM315.50 /CH  | RM290/CH              | -                                    | RM290/CH         |                                    |

\* Any changes in program fee and credit hours will impact this group only. The fee charged is based on program.

- b) Trimester fee** are the fee imposed to student for activities and welfare.

Rate for All program (except ODL) is RM 160 for long trimester and RM 80 for short trimester. For Online Distance Education Program (ODL), this fee is mainly for welfare and the rate is RM 20 for long trimester and RM 10 for short trimester.

- c) Smart Card Fee. The fee for new card with new student ID number.** RM50 will be charged to Foundation to Degree (FTD) and Diploma to Degree (DTD) students.

### BILLING INFORMATION

|                               |   |
|-------------------------------|---|
| Billing Generation            | Week 1 (W1)   |
| Sponsors' invoice generation  | Week 3 (W3)   |
| Financial Assistance/Discount | Existing Student: Week 1<br>New Student: Week 3   |
| Billing Due Date              | 14 days from invoice date   |
| Billing Notification          | Notifications regarding billing will be sent via the student's campus email and cc-ed to relative registered email. Please frequently check your campus email |

To check bill and outstanding balance, you may refer to CLiC:

Login to CLiC >  
Main Menu > Self Service > Account Activity > Account Enquiry

### VIEW OUTSTANDING BALANCE

- To view your outstanding balance, please log in to <https://cllc.mmu.edu.my> by using your Student ID and registered password.
- Go to Account Activity > Account Enquiry and in the summary tab under Account Summary, there is information on "You Owe".
- Kindly note that this amount may be different from the invoice amount since the outstanding amount is a net balance after the deduction of discount/waiver and excess (if any).

### MMU PREFERRED PAYMENT METHOD

#### I. MMU E-PAYMENT



*Support varieties of payment channels and real time updates in student account*

#### GET START

Scan the QR code below to begin or go to <https://bit.ly/3i7hRml> direct to the E- Payment page.



#### SELECT THE PAYMENT FEE TYPE

Please select "Tuition fee/Program Fee" and insert the amount that you wish to pay.



**ENTER YOUR DETAIL**

Enter 10 digits of your student's ID and other fill.

**MAKE YOUR PAYMENT**

Submit payment and choose the available payment method.

**TRACK AND CONFIRM**

Track your payment by logging into your CliC account at any time. You will receive updates on your payment confirmation via text and email.

**II. FLYWIRE (PAYMENT FROM OVERSEAS)**

To get started, go to [mmulanding.flywire.com](http://mmulanding.flywire.com) to begin the payment process.

**OTHER MATTERS (FINANCE)**

- **Student Deposit.** Student Deposit from your previous programme will be carry forward to your new programme.
- **FOR ADDING/DROPPING SUBJECTS:** Activity in week 1 & 2 not charged. However, during week 3 and beyond the fee is 100% charged.
- **Refund are not allowed to active students.** If there is any excess will be offset with future invoice.



If you need any assistance, our officers are always ready to help you. You may reach them via the contacts below:

| REGISTRATION UNIT   |  |  |
|---------------------|--|--|
| ISSUES              | MELAKA CAMPUS  | CYBERJAYA CAMPUS   |
| Registration Issues | <a href="mailto:registration@mmu.edu.my">registration@mmu.edu.my</a><br>06-2523236 | <a href="mailto:registration@mmu.edu.my">registration@mmu.edu.my</a><br>03-83125092/5090 |

| ADMISSION UNIT |   |  |
|----------------|---|--|
| ISSUES         | MELAKA CAMPUS   | CYBERJAYA CAMPUS   |
| Offer Letter   | <a href="mailto:admission@mmu.edu.my">admission@mmu.edu.my</a><br>06-2523443/4401 | <a href="mailto:admission@mmu.edu.my">admission@mmu.edu.my</a><br>03-83125803/5143 |

| STUDENT LIFESTYLE AND EXPERIENCE (STYLE)                                    |   |   |
|---|---|---|
| ISSUES  | MELAKA CAMPUS   | CYBERJAYA CAMPUS  |
| Hostel  | Ms. Suliza binti Ajohan<br><a href="mailto:suliza.ajohan@mmu.edu.my">suliza.ajohan@mmu.edu.my</a><br>06-2523042 | Mr. Mohd. Nawi bin Mat Nun<br><a href="mailto:nawi.matnun@mmu.edu.my">nawi.matnun@mmu.edu.my</a><br>03-83125443 |
| General Email Address: <a href="mailto:stad@mmu.edu.my">stad@mmu.edu.my</a> |   |   |

| STUDENT SERVICE CENTRE (SSC)   |   |  |
|--|---|--|
| ISSUES   | MELAKA CAMPUS   | CYBERJAYA CAMPUS   |
| Verification Letter for KWSP/Bank/Scholarship etc / CLIC Personal Information Updating | Mr. Kamarulzaman Mat Sharip<br><a href="mailto:kamarulzaman.sharip@mmu.edu.my">kamarulzaman.sharip@mmu.edu.my</a><br>06-2524066 | Ms. Noor Ayati Md Nasir<br><a href="mailto:Ayati.nasir@mmu.edu.my">Ayati.nasir@mmu.edu.my</a><br>03-83215060 |
| General Email Address: <a href="mailto:ssc@mmu.edu.my">ssc@mmu.edu.my</a>              |   |  |

| EXAMINATION & RECORDS UNIT (ERU)       |  |   |
|--|--|---|
| ISSUES                                 | MELAKA CAMPUS  | CYBERJAYA CAMPUS  |
| Records / Leave of Absence Application | Mr. Shaiful Azman Abu Hassan<br><a href="mailto:shaiful.azman@mmu.edu.my">shaiful.azman@mmu.edu.my</a><br>06-2523474 | Mr. Ahmad Redzuan Abdul Rauf<br><a href="mailto:redzuan@mmu.edu.my">redzuan@mmu.edu.my</a><br>03-83125099 |
| Examination / Appeal for reinstatement | Ms. Balqis Baharuddin  | Mr. Khairul Anwar Nordin  |

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|--|---|--|
|  | <a href="mailto:balqis.baharuddin@mmu.edu.my">balqis.baharuddin@mmu.edu.my</a><br>06-2523473                                  | <a href="mailto:khairulanwar.nordin@mmu.edu.my">khairulanwar.nordin@mmu.edu.my</a><br>03-83125109              |
| Subject Registration / MUET            | Ms. Farazetty Hartini Zakaria<br><a href="mailto:farazetty.zakaria@mmu.edu.my">farazetty.zakaria@mmu.edu.my</a><br>06-2523016 | Ms. Haslina Abd Manan<br><a href="mailto:Haslina.manan@mmu.edu.my">Haslina.manan@mmu.edu.my</a><br>03-83125086 |
| General Email Address: exam@mmu.edu.my |   |  |

**FACULTIES:**

| <b>FACULTIES</b><br><b>Subject Registration, Credit Transfer,</b><br><b>Leave of Absence, Withdrawal of Subject, Change of Faculty/Major</b> |   |   |
|--|---|---|
| <b>FACULTY</b>   | <b>DEAN</b>   | <b>FACULTY MANAGER</b>  |
| Faculty of Cinematic Arts (FCA)  | Mr. Shahfeeq Jibin<br><a href="mailto:shahfeeq.jibin@mmu.edu.my">shahfeeq.jibin@mmu.edu.my</a>                  | Ms. Musfizah Mustapa<br><a href="mailto:musfizah.mustapa@mmu.edu.my">musfizah.mustapa@mmu.edu.my</a>              |
| Faculty of Business (FOB)  | Dr Siti Zakiah Melatu Samsi<br><a href="mailto:zakiah.melatu@mmu.edu.my">zakiah.melatu@mmu.edu.my</a>           | Mr. Mazni Mohamed<br><a href="mailto:mazni@mmu.edu.my">mazni@mmu.edu.my</a>                                       |
| Faculty of Engineering and Technology (FET)  | Assoc. Prof. Ir. Dr. Ng Poh Kiat<br><a href="mailto:pkng@mmu.edu.my">pkng@mmu.edu.my</a>                        | Ms. Junaidah Abu<br><a href="mailto:junaidah@mmu.edu.my">junaidah@mmu.edu.my</a>                                  |
| Faculty of Information Science and Technology (FIST)   | Prof Dr Lau Siong Hoe<br><a href="mailto:lau.siong.hoe@mmu.edu.my">lau.siong.hoe@mmu.edu.my</a>                 | Ms. Mazidah Dewah<br><a href="mailto:mazidah.Dewah@mmu.edu.my">mazidah.Dewah@mmu.edu.my</a>                       |
| Faculty of Law (FOL)   | Prof. Dr. Abdul Mohaimin Noordin Ayus<br><a href="mailto:mohaimin.ayus@mmu.edu.my">mohaimin.ayus@mmu.edu.my</a> | Ms. Umayal R Sivasamy Naidu<br><a href="mailto:umayal@mmu.edu.my">umayal@mmu.edu.my</a>                           |
| Faculty of Engineering (FOE)   | Dr Ooi Chee Pun<br><a href="mailto:cpooi@mmu.edu.my">cpooi@mmu.edu.my</a>                                       | Ms. Ruziah Ismail<br><a href="mailto:ruziah.ismail@mmu.edu.my">ruziah.ismail@mmu.edu.my</a>                       |
| Faculty of Computing and Informatics (FCI)   | Ts. Dr. Junaidi Abdullah<br><a href="mailto:junaidi.abdullah@mmu.edu.my">junaidi.abdullah@mmu.edu.my</a>        | Mr. Mohd Azhar Bin Mat Zim<br><a href="mailto:azhar.matzim@mmu.edu.my">azhar.matzim@mmu.edu.my</a>                |
| Faculty of Creative Multimedia (FCM)   | Ms. Nadia Mahmud<br><a href="mailto:Nadia.mahmud@mmu.edu.my">Nadia.mahmud@mmu.edu.my</a>                        | Ms. Noralizah Ali<br><a href="mailto:noralizah@mmu.edu.my">noralizah@mmu.edu.my</a>                               |
| Faculty of Applied Communication (FAC)   | Dr. Mokhtarrudin Ahmad<br><a href="mailto:mokhtarrudin@mmu.edu.my">mokhtarrudin@mmu.edu.my</a>                  | Ms. Raja Nurul Atikah Raja Othman<br><a href="mailto:raja.nurulatikah@mmu.edu.my">raja.nurulatikah@mmu.edu.my</a> |
| Faculty of Management (FOM)  | Ts. Dr. Low Jing Hong<br><a href="mailto:jhlow@mmu.edu.my">jhlow@mmu.edu.my</a>                                 | Ms. Azniyati Akmar Ab Khalid<br><a href="mailto:azniyati.akmar@mmu.edu.my">azniyati.akmar@mmu.edu.my</a>          |
| <b>Further Assistance (All Academic Related Matters):</b><br><a href="#"><u>Click Here</u></a>   |   |   |



| BURSARY UNIT  |   |   |
|---|---|---|
| ISSUES  | MELAKA CAMPUS   | CYBERJAYA CAMPUS  |
| Scholarship / Financial Aids & PTPTN  | Ms. Noralina Talib<br><a href="mailto:noralina@mmu.edu.my">noralina@mmu.edu.my</a><br>06-2524155/3439 | Ms. Yanty Mohammad Sham<br><a href="mailto:yanty.msham@mmu.edu.my">yanty.msham@mmu.edu.my</a><br>03-83125957/5619 |
| General Email Address: <a href="mailto:bursary@mmu.edu.my">bursary@mmu.edu.my</a> |   |   |

| FINANCE DIVISION  |  |  |
|---|--|--|
| SECTION   | MELAKA CAMPUS  | CYBERJAYA CAMPUS   |
| Billing and Payment   | <a href="mailto:billing@mmu.edu.my">billing@mmu.edu.my</a><br>06-2523355/3477/3479 | <a href="mailto:billing@mmu.edu.my">billing@mmu.edu.my</a><br>03-83125098/5503                                       |
| Financial Consultation  | <a href="mailto:finance@mmu.edu.my">finance@mmu.edu.my</a><br>06-2523452/3471      | Ms. Siti Rohayah Mohd Janis<br><a href="mailto:rohayah.janis@mmu.edu.my">rohayah.janis@mmu.edu.my</a><br>03-83125035 |
| General Email Address: <a href="mailto:finance@mmu.edu.my">finance@mmu.edu.my</a> |  |  |

| INTERNATIONAL STUDENT RECRUITMENT (ISR) |   |                  |
|---|---|------------------|
| ISSUES                                  | MELAKA CAMPUS   | CYBERJAYA CAMPUS |
| International student recruitment       | <a href="mailto:isr@mmu.edu.my">isr@mmu.edu.my</a><br>03-83125308/5507/5063/5136<br>+60196834188 (WhatsApp) |                  |

| INTERNATIONAL STUDENT CENTRE (ISC): |  |  |
|-------------------------------------|--|--|
| ISSUES                              | MELAKA CAMPUS  | CYBERJAYA CAMPUS   |
| Student pass and visa matters       | <a href="mailto:visamelaka@mmu.edu.my">visamelaka@mmu.edu.my</a><br>06-2523738/4015<br>+601128031218(WhatsApp) | <a href="mailto:visacyber@mmu.edu.my">visacyber@mmu.edu.my</a><br>03-83215960/5933/5599<br>+601128031218(WhatsApp) |

| NETWORK AND INTELLIGENT CAMPUS ECOSYSTEM (NICE) |  |   |
|---|--|---|
| ISSUES  | MELAKA CAMPUS  | CYBERJAYA CAMPUS  |
| Password, wifi, MMLS, IT issues                 | <a href="mailto:nice.support@mmu.edu.my">nice.support@mmu.edu.my</a><br>06-2524777 | <a href="mailto:nice.support@mmu.edu.my">nice.support@mmu.edu.my</a><br>03-83125777 |