

## Discussion 2: Task Assignment, Discussion on SD Documentation and User Case Design

<b>Date:</b> 11/5/2023	<b>Time:</b> 10.00am – 11.00am	<b>Location:</b> Student Lounge, Faculty of Computing
<b>Attendees:</b> <ul style="list-style-type: none"><li>● Goh Jiale</li><li>● Koh Su Xuan</li><li>● Lee Yik Hong</li><li>● Ong Yi Yan</li><li>● Tang Yan Qing</li></ul>		
<b>Agenda:</b> <ol style="list-style-type: none"><li>1. Assign task for System Documentation</li><li>2. Discuss on User Case design</li><li>3. Assign the task for documentation for previous interview with stakeholder, inputting progress of the project on Github, putting documents on Google Drive and finding 3 more stakeholders</li></ol>		
<b>Discussions:</b> <ol style="list-style-type: none"><li>1. Divided the parts of the SD Documentation and each member took responsibility for a specific part.</li><li>2. Discussed the User Case design and some changes needed to make</li><li>3. Discussed the additional tasks</li></ol>		
<b>Decisions:</b> <ol style="list-style-type: none"><li>1. Each member is assigned with the task following:<ul style="list-style-type: none"><li>● Goh Jiale:</li></ul></li></ol>		

a) Software System Attributes, Performance and Other Requirements for SD document

b) Inputting progress of the project on Github

- Koh Su Xuan:

a) System Features for SD document

b) Improve the user case diagram

c) Find a stakeholder

- Lee Yik Hong:

a) Design Constraints for SD document

b) Improve the user case diagram

c) Find a stakeholder

- Ong Yi Yan:

a) User Characteristics for SD document

b) Improve the user case diagram

- Tang Yan Qing:

a) Purpose, Scope, Definitions, Acronyms and Abbreviations, References, Overview

b) Putting documents on Google Drive

c) Find a stakeholder

2. The group made some changes to the User Case design based on feedback from the lecturer.

3. Each group member will update the documentation from the meeting with the stakeholder.

**Action Items:**

1. Each member will begin working on their assigned task.
2. Goh Jiale will input progress of the project on Github regularly
3. Koh Su Xuan, Lee Yik Hong and Ong Yi Yan will work on improving the user case diagram.
4. Tang Yan Qing will put the relevant documents on Google Drive.
5. Koh Su Xuan, Lee Yik Hong and Tang Yan Qing will each find a stakeholder.
6. Each group member will update the documentation from the meeting with the stakeholder.

**Summary:**

The group met to discuss the System Documentation and User Case design. Each member was assigned specific tasks, and additional tasks were assigned to find more stakeholders and update the project progress on Github and Google Drive. The group also made some changes to the User Case design based on feedback. The meeting concluded with action items assigned to each group member and a plan to reconvene soon to review progress.

