



Edition :

Revision : 1

Date : _____

Name :	Ilham Selasa
ID No. :	
STATUS :	Helper Boat
GRADE :	MONTHLY NON STAFF

Location :	Gelam-Mangsang	Month/Year :	Nov - Dec, 2020
Cost Center :	IDZ 203B	Work Schedule :	21/21

DATE	REMARKS	JAM KERJA																							TOTAL OVERTIME HOURS	TOTAL OVERTIME PAID HOURS				TOTAL MULTIPLY HOURS	REASON FOR OVERTIME/ ALASAN LEMBUR	ASSIGNMENT LOCATION	ENTITLEMENT			
		00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22		23	1.5	2	3				4	B	L	D
21-Nov	c																								-	-	-	-	-	-						
22-Nov	c																								-	-	-	-	-	-						
23-Nov	c																								-	-	-	-	-	-						
24-Nov	c																								-	-	-	-	-	-						
25-Nov	WOC							X	X	X	X	X	X	X	X	X	X	X	X						10.0	-	7.0	1.0	2.0	25.0	Work Overstay	Gelam				
26-Nov	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
27-Nov	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
28-Nov	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
29-Nov	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
30-Nov	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
1-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
2-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
3-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
4-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
5-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
6-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
7-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
8-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
9-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
10-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
11-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
12-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
13-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
14-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
15-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
16-Dec	W							X	X	X	X	X	X	X	X	X	X	X	X						3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
17-Dec	C																							-	-	-	-	-	-							
18-Dec	C																							-	-	-	-	-	-							
19-Dec	C																							-	-	-	-	-	-							
20-Dec	C																							-	-	-	-	-	-							
																								73.0	31.5	98.0	3.0	8.0	140.5			-	-	-		

W = Work
C = CTO
AP = Absent with Permission
AL = Annual Leave
*) Sign by User

TOC = Training On CTO B = Breakfast
WOC = Work On CTO L = Lunch
WOC1 = Work On Saturday* D = Dinner
*temporary employee only T1 = Transport

Beri tanda X pada kolom ketika Saudara bekerja di jam tersebut

Jam istirahat COP, beri tanda X jika saudara bekerja pada jam istirahat

Ilham Selasa
HELPER DRIVER

140.5
REVIEWER

Arnold Sibuyan / Fernando
Supervisor

APPROVAL FOR PAYMENT

PT Ekanuri Indra Pratama

Nugraha, Febi

From: Ayu Wulan Devi <ayu.wulandevi@ekanuri.com>
Sent: Thursday, October 3, 2019 11:24 AM
To: Nugraha, Febi
Cc: Yosef Ekajaya; Sigit Parluk; Dadang Jalu; Hernanto, Iwan; Fernando; Kuswoyo, Engkus; Eka Cempaka Putri
Subject: [EXTERNAL]WOC untuk Driver dan Helper Speed Boat ENC Kalijapat 1 dan ENC Kalijapat 2

Yth Bpk. Febi Nugraha,

Berdasarkan keputusan dari ConocoPhillips Indonesia Jakarta, bahwa mulai bulan Oktober 2019 WOC untuk personel baik kalijapat 1 maupun kalijapat2 telah dihilangkan, namun berdasarkan hasil meeting di internal management PT. Pelayaran Ekanuri Indra Pratama bahwa WOC tetap ada dan berlaku untuk Driver dan Helper, yg semula 50 jam 2 (dua) hari /bulan , berubah menjadi 25 jam 1(satu) hari /bulan, kebijakan ini adalah untuk menunjang operasional kebutuhan dilapangan agar pada saat crew change tidak terjadi kekosongan .

Demikian kami sampaikan, atas perhatian dan kerjasamanya kami ucapkan terimakasih.

Best Regards,

PT. PELAYARAN EKANURI INDRA PRATAMA

Ayu W. Hahijary

General Support

021 – 3459888 Ext 211

081213038173