KIP

PT Pelayaran Ekanuri Indra Pratama

TIME SHEET : CONOCOPHILLIPS

Edition :	
Revision :	1
Date :	

Name :	PABIANSYAH
ID No. :	
STATUS :	DRIVER BOAT
GRADE :	MONHLY NON STAFF

Location :	Gelam-Mangsang
Cost Center :	IDZ 203B
Month/Year :	Januari – Februari 2021
Work Schedule :	21/21

DATE	REMARKS	JAM KERJA (00–23)	TOTAL OVERTIME HOURS	TOTAL OVERTIME PAID HOURS 1.5	2	3	4	TOTAL MULTIPY HOURS	REASON FOR OVERTIME/ ALASAN LEMBUR	ASSIGNMENT LOCATION	B	L	D	T1
21-Jan	C		-	-	-	-	-	-						
22-Jan	C		-	-	-	-	-	-						
23-Jan	C		-	-	-	-	-	-						
24-Jan	C		-	-	-	-	-	-						
25-Jan	C		-	-	-	-	-	-						
26-Jan	C		-	-	-	-	-	-						
27-Jan	WOC	XXXXXXXXXXXX XXXXXXXXX	10.0	-	7.0	1.0	2.0	25.0	Over Laping Crew	Gelam				
28-Jan	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
29-Jan	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
30-Jan	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
31-Jan	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
1-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
2-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
3-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
4-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
5-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
6-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
7-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
8-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
9-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
10-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
11-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
12-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
13-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
14-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
15-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
16-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
17-Feb	W	XXXXXXXXXXXX XXXXXXXXX	3.0	1.0	2.0	-	-	5.5	Rutine Job	Gelam				
18-Feb	C		-	-	-	-	-	-						
19-Feb	C		-	-	-	-	-	-						
20-Feb	C		-	-	-	-	-	-						
			73.0	**31.5**	**98.0**	**3.0**	**8.0**	**140.5**			-	-	-	-

Total calculated OT : **140.5**

Note :
W = Work
C = CTO
AP = Absent with Permission
AL = Annual Leave
*) Sign by User

TOC = Training On CTO
WOC = Work On CTO
WOC1 = Work On Saturday*
*temporary employee only
Beri tanda X pada kolom ketika Saudara bekerja di jam tersebut
Jam istirahat COPI, beri tanda X jika saudara bekerja pada jam istirahat

B = Breakfast
L = Lunch
D = Dinner
T1 = Transport

Employee Signature
PABIANSYAH
BOAT DRIVER

REVIEWER
16/2 21
Arnold Sibuea/ Iwan Hernanto
Supervisor

APPROVAL FOR PAYMENT
(AWINO·J)
PT Ekanuri Indra Pratama

Nugraha, Febi

From:	Ayu Wulan Devi <ayu.wulandevi@ekanuri.com>
Sent:	Thursday, October 3, 2019 11:24 AM
To:	Nugraha, Febi
Cc:	Yosef Ekajaya; Sigit Parluk; Dadang Jalu; Hernanto, Iwan; Fernando; Kuswoyo, Engkus; Eka Cempaka Putri
Subject:	[EXTERNAL]WOC untuk Driver dan Helper Speed Boat ENC Kalijapat 1 dan ENC Kalijapat 2

Yth Bpk. Febi Nugraha,

Berdasarkan keputusan dari ConocoPhillips Indonesia Jakarta, bahwa mulai bulan Oktober 2019 WOC untuk personel baik kalijapat 1
maupun kalijapat2 telah dihilangkan, namun berdasarkan hasil meeting di internal management PT. Pelayaran Ekanuri Indra Pratama
bahwa WOC tetap ada dan berlaku untuk Driver dan Helper, yg semula 50 jam 2 (dua) hari /bulan , berubah menjadi 25 jam 1(satu) hari /bulan,
kebijakan ini adalah untuk menunjang operasional kebutuhan dilapangan agar pada saat crew change tidak terjadi kekosongan .

Demikian kami sampaikan, atas perhatian dan kerjasamanya kami ucapkan terimakasih.

Best Regards,
PT. PELAYARAN EKANURI INDRA PRATAMA

Ayu W. Hahijary
General Support
021 – 3459888 Ext 211
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