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100	•

Name:

ID No. STATUS:

GRADE:

PT Pelayaran Ekanuri Indra Pratama

MUSTAR

DRIVER BOAT

MONHLY NON STAFF

TIME SHEET: CONOCOPHILLIPS

Edition:

Revision:

1

Date:

Nov - Dec, 2020

21

Gelam-Mangsang Month/Year: Location:

Control of the contro	Commission Advantage Advantage		10000
Cost Center:	IDZ 203B	Work Schedule :	21/21

DATE		JAM KERJA													TOTAL		TOTAL OVERTIME PA					DURS		TOTAL	REASON FOR OVERTIME/	ASSIGNMENT	ENTITLEMENT																				
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W = Work C = CTO

AP = Absent with Permission AL = Annual Leave

TOC = Training On CTO WOC = Work On CTO WOC1 = Work On Saturday*

B = Breakfast L = Lunch D = Dinner T1 = Transport

MUSTAR BOAT DRIVER

Employee Signature

140.5 REVIEWER

APPROVAL FOR PAYMENT

Arnold Sibuea / Fernando Supervisor

PT Ekanuri Indra Pratama

*temporary employee only *) Sign by User Beri tanda X pada kolom ketika Saudara bekerja di jam tersebut Jam Istirahat COPI, beri tanda X jika saudara bekerja pada jam istirahat

Nugraha, Febi

From:

Ayu Wulan Devi <ayu.wulandevi@ekanuri.com>

Sent:

Thursday, October 3, 2019 11:24 AM

To:

Nugraha, Febi

Cc:

Yosef Ekajaya; Sigit Parluk; Dadang Jalu; Hernanto, Iwan; Fernando; Kuswoyo, Engkus;

Eka Cempaka Putri

Subject:

[EXTERNAL]WOC untuk Driver dan Helper Speed Boat ENC Kalijapat 1 dan ENC Kalijapat

2

Yth Bpk. Febi Nugraha,

Berdasarkan keputusan dari ConocoPhillips Indonesia Jakarta, bahwa mulai bulan Oktober 2019 WOC untuk personel baik kalijapat 1

maupun kalijapat2 telah dihilangkan, namun berdasarkan hasil meeting di internal management PT. Pelayaran Ekanuri Indra Pratama

bahwa WOC tetap ada dan berlaku untuk Driver dan Helper, yg semula 50 jam 2 (dua) hari /bulan , berubah menjadi 25 jam 1(satu) hari /bulan,

kebijakan ini adalah untuk menunjang operasional kebutuhan dilapangan agar pada saat crew change tidak terjadi kekosongan .

Demikian kami sampaikan, atas perhatian dan kerjasamanya kami ucapkan terimakasih.

Best Regards,

PT. PELAYARAN EKANURI INDRA PRATAMA

Ayu W. Hahijary General Support 021 - 3459888 Ext 211 081213038173