



PT Pelayaran Ekamuri Indra Pratama

Name : PABIANSYAH
ID No. :
STATUS : DRIVER BOAT
GRADE : MONHLY NON STAFF

TIME SHEET : CONOCOPHILLIPS

Location :
Cost Center :

Gelam-Mangsang
IDZ 203B

Month/Year : Nov - Dec, 2020
Work Schedule : 21/21

Edition :
Revision : 1
Date :

DATE	REMARKS	JAM KERJA																							TOTAL OVERTIME HOURS	TOTAL OVERTIME PAID HOURS				TOTAL MULTIPLY HOURS	REASON FOR OVERTIME/ ALASAN LEMBUR	ASSIGNMENT LOCATION	ENTITLEMENT				
		00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22		23	1.5	2	3				4	B	L	D	T1
21-Nov	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
22-Nov	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
23-Nov	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
24-Nov	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
25-Nov	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
26-Nov	C																								-	-	-	-	-	-							
27-Nov	C																								-	-	-	-	-	-							
28-Nov	C																								-	-	-	-	-	-							
29-Nov	C																								-	-	-	-	-	-							
30-Nov	C																								-	-	-	-	-	-							
1-Dec	C																								-	-	-	-	-	-							
2-Dec	C																								-	-	-	-	-	-							
3-Dec	C																								-	-	-	-	-	-							
4-Dec	C																								-	-	-	-	-	-							
5-Dec	C																								-	-	-	-	-	-							
6-Dec	C																								-	-	-	-	-	-							
7-Dec	C																								-	-	-	-	-	-							
8-Dec	C																								-	-	-	-	-	-							
9-Dec	C																								-	-	-	-	-	-							
10-Dec	C																								-	-	-	-	-	-							
11-Dec	C																								-	-	-	-	-	-							
12-Dec	C																								-	-	-	-	-	-							
13-Dec	C																								-	-	-	-	-	-							
14-Dec	C																								-	-	-	-	-	-							
15-Dec	C																								-	-	-	-	-	-							
16-Dec	WOC						X	X	X	X	X	X	X	X	X	X	X	X	X							10.0	-	7.0	1.0	2.0	25.0	Over Time Crew	Gedam				
17-Dec	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
18-Dec	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
19-Dec	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
20-Dec	W						X	X	X	X	X	X	X	X	X	X	X	X	X							3.0	1.0	2.0	-	-	5.5	Routine Job	Gedam				
																									37.0	13.5	50.0	3.0	8.0	74.5							

Note :
W = Work
C = CTO
AP = Absent with Permission
AL = Annual Leave
*) Sign by User

TOC = Training On CTO
WOC = Work On CTO
WOC1 = Work On Saturday*
*) Temporary employee only
B = Breakfast
L = Lunch
D = Dinner
T1 = Transport
*) Sign by User

Employee Signature
PABIANSYAH
BOAT DRIVER

REVIEWER
Arnold Sibagca/Fernando
Supervisor

APPROVAL FOR PAYMENT
PT Ekamuri Indra Pratama

Nugraha, Febi

From: Ayu Wulan Devi <ayu.wulandevi@ekanuri.com>
Sent: Thursday, October 3, 2019 11:24 AM
To: Nugraha, Febi
Cc: Yosef Ekajaya; Sigit Parluk; Dadang Jalu; Hernanto, Iwan; Fernando; Kuswoyo, Engkus; Eka Cempaka Putri
Subject: [EXTERNAL]WOC untuk Driver dan Helper Speed Boat ENC Kalijapat 1 dan ENC Kalijapat 2

Yth Bpk. Febi Nugraha,

Berdasarkan keputusan dari ConocoPhillips Indonesia Jakarta, bahwa mulai bulan Oktober 2019 WOC untuk personel baik kalijapat 1 maupun kalijapat2 telah dihilangkan, namun berdasarkan hasil meeting di internal management PT. Pelayaran Ekanuri Indra Pratama bahwa WOC tetap ada dan berlaku untuk Driver dan Helper, yg semula 50 jam 2 (dua) hari /bulan , berubah menjadi 25 jam 1(satu) hari /bulan, kebijakan ini adalah untuk menunjang operasional kebutuhan dilapangan agar pada saat crew change tidak terjadi kekosongan .

Demikian kami sampaikan, atas perhatian dan kerjasamanya kami ucapkan terimakasih.

Best Regards,
PT. PELAYARAN EKANURI INDRA PRATAMA

Ayu W. Hahijary
General Support
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