# **NURUL FAIZAH**

Terengganu, Malaysia 01110774738 fatimifaizah@gmail.com



#### PROFESSIONAL SUMMARY

Self-employed. Works on different projects for multiple clients. Consistently learns new skills to enhance quality of work. Strictly adheres to deadlines and terms of contract.

### **SKILLS**

- · Project Management
- · Project Planning

Data Analysis

· Process Analysis

Audit Reporting

#### **EXPERIENCE**

#### Student Freelancer

- · Liaised with clients to clarify assignment-related expectations.
- Enhanced client experience by providing latest industry news and trends.
- Designed, developed and implemented prime reporting schedules using ad-hoc reporting and dashboards.

## **EDUCATION**

Bachelor of Information Technology (Informatics Media) - IT Universiti Sultan Zainal Abidin

#### LANGUAGE

Malay Proficient (C2) English Advanced (C1) Arabic Elementary (A2)