

FACULTY OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY, UNIVERSITI MALAYA
WIA3003/WIB3003: ACADEMIC PROJECT II
PROJECT LOGBOOK



No.	Date & Time	Summary of Discussion	PlatformF2F / Online (e.g. gMeet, MsTeam, Whatsapp, Telegram, Social Media etc)	Supervisor Signature
1	22/11/2024 2:00 – 2:30 PM	<ul style="list-style-type: none"> • Update on the progress of the Academic Project to the supervisor. • Set up a meeting with stakeholders before the monitoring session. • Decide on the dates for the mock viva session with the supervisor. 	Online (Ms Teams)	
2	3/12/2024 10:00 – 11:00 AM	<ul style="list-style-type: none"> • Update on the progress of the Academic Project to the stakeholders with the supervisor. • Getting feedback from the stakeholders. <ul style="list-style-type: none"> ◦ Tasks list group by Case ◦ Add an attachment to the announcement ◦ Notification modification by admin and send notification by email ◦ Reformating category details and tasks • Decide on the date for the next stakeholder meet-up. 	F2F	