October \_\_, 2016

**VIA EMAIL AND CERTIFIED MAIL/RETURN RECEIPT**

Buckman Community Association

c/o Southeast Uplift Neighborhood Program

3534 SE Main St.

Portland, OR 97214

buckmanboard@googlegroups.com

Southeast Uplift Neighborhood Program

3534 SE Main St.

Portland, OR 97214

[info@southeastuplift.org](mailto:info@southeastuplift.org)

Central Eastside Industrial Council

P. O. Box 14251

Portland, OR 97293

ceic@ceic.cc

Re: Notice of December 8, 2016 Public Meeting for a Proposed Original Art Mural

LOCA – North Building

**Hello Neighborhood Representatives,**

An Original Art Mural is proposed in your neighborhood. This letter explains the process and requirements.

Yale Union is a non-profit center for contemporary art in Southeast Portland. (<http://yaleunion.org/about/>). We are pleased to partner with the developer of LOCA (aka the Goat Blocks) (<http://killianpacific.com/projects.php>) and the artists David Reinfurt (<http://arts.princeton.edu/people/profiles/reinfurt/>) and Robert Snowden (link?) to install two original art murals at LOCA.

Both murals will be discussed at the December 8, 2016 Buckman General Meeting. However, because each mural will have a separate mural permit number with the City, we are sending you two separate notices for a public meeting. This notice relates to the 4-paneled mural located on the North Building of LOCA.

**Applicant/Artist Responsibilities**:

1. Send a letter to the Neighborhood Association and the District Coalition of Neighborhoods in which the site is located. Contact information for those organizations can be found on the website for the Office of Neighborhood Involvement. The content of the letter is discussed below.

2. Schedule a public meeting at least 21 days after the mailing date (as postmarked) of this letter.

3. Post a notice of the meeting time and location at the mural location at least 21 days prior to the date of the meeting.

4. Submit copies of the Certificate of Mailing, provided by the post office, to the Bureau of Development Services documenting the mailing of this letter to the Neighborhood Association and District Coalition.

5. Attend the meeting to answer questions and hear concerns about the mural.

Original Art Murals are permitted by the Bureau of Development Services through Title 4 and accompanying Administrative Rules. Mural proposals are reviewed for compliance with these requirements at the time they are accepted by the City of Portland. An assigned mural permit (MU) number indicates that the mural proposal meets the City’s requirements.

A mural must be a hand-produced work of visual art which is tiled or painted by hand directly on an exterior wall of a building. The mural must remain in place for at least five years, and the building owner may not receive compensation for placement of the mural.

Links to the full language of Title 4 and the Administrative Rules are available online: http://www.portlandoregon.gov/bds/50737.

This letter and notice of the meeting is sent as a courtesy to the Neighborhood Association and District Coalition so you are aware of an activity happening in your neighborhood.

* You are not required to vote on the mural or discuss it at your meeting.
* The content of the mural is not regulated by Title 4 or the Administrative Rules.

**Mural Location** (include reference to which building wall):

The mural locations were approved by the City of Portland during design review for LOCA.

The 4‑paneled mural will be located along the west elevation of the North Building, which is near the southeast corner of SE Belmont Street and SE 10th Avenue (1004‑1036 SE Belmont Street).

**Mural Description** (dimensions, materials):

[Insert description of mural and materials]

The approximate dimensions of each panel are:

|  |  |  |
| --- | --- | --- |
| **Mural Panel** | **Width** | **Height** |
| A | 8’-8” | 10’-10” |
| B | 8’-8” | 9’-4” |
| C | 8’-8” | 9’-0” |
| D | 8’-8” | 8’-4” |

**Artist Contact Information** (name, phone, email):

David Reinfurt and Robert Snowden

c/o Curtis Knapp at Yale Union

(503) 236-7996

[curtis@yaleunion.org](mailto:curtis@yaleunion.org)

**Meeting** (location, date, time):

Buckman Community Association General Meeting

501 SE Hawthorne Blvd. (Multnomah County Building), Main Hearings Room

Thursday, December 8, 2016 7:00 p.m. - 9:00 p.m.

***A site plan and building elevation or photograph showing the size and location of the proposed mural are enclosed.***

Thank you for providing us the opportunity to meet with you at your neighborhood meeting. We look forward to discussing this exciting contribution to public art with you.

Sincerely,

Curtis Knapp, Director

Yale Union

Enclosures