

EMTECH

Tatu City, Kiambu  
Info@emtechhouse.co.ke

AGENT PAYMENT REPORT  
Monthly Payment Distribution - November 2025

Report Date: 28/11/2025  
Email: agent@gmail.com

Agent: Kasongo  
Phone:

4

TOTAL  
PAYMENTS

1

PROPERTIES

KES 40,500.00

TOTAL AMOUNT DUE

Payment Period: 2025-11

Graphana

Subtotal: KES 40,500.00

#	Description	Payee	Phone	Type	Date	Amount (KES)
0	Agent commission for Graphana	Kasongo	254736373839	AGENT	2025-11-01	2,025.00
1	MRI remittance from agent for Graphana	Malcom 001	0739018611	LANDLORD	2025-11-01	4,050.00
2	Caretaker salary for Graphana	Juan Mata	0747626270	CARETAKER	2025-11-01	5,000.00
3	Net rent transfer to landlord after agent deductions	Malcom 001	0739018611	LANDLORD	2025-11-01	29,425.00
Graphana Subtotal:						40,500.00

Agent Commission: KES 2,025.00

Landlord Payment: KES 33,475.00

Other Expenses: KES 5,000.00

GRAND TOTAL PAYMENT DUE: KES 40,500.00

# Payment Instructions:

Please process all payments listed above by the end of the month. Ensure to verify payee details before making transfers. Contact your assigned property manager for any clarifications or payment disputes.

Payment Summary by Type

Payment Type	Count	Total Amount (KES)	Percentage
AGENT	1	2,025.00	5.0%
LANDLORD	2	33,475.00	82.7%
CARETAKER	1	5,000.00	12.3%

Agent Signature  
**Kasongo**

Date  
**28/11/2025**