

# **Lisnasharragh Primary School**

## **Admissions (2018-19)**

The Board of Governors draws up the admissions criteria and delegates the responsibility of its application to the Principal and senior clerical staff.

### **Primary One**

It is the policy of the school to admit only children of compulsory school age. Lisnasharragh Primary School can accept up to 60 children each year. There are currently two classes within each year group from P1 to P7.

If the school is over-subscribed pupils will be admitted according to the following criteria, applied to children of compulsory school age in the order listed below:

- 1 Preference will be given to children with another child of the family currently in attendance at the school and living at the same address. (Child of the family as defined by the Department of Education Circular 2014/06 and includes siblings, step siblings, fostered, orphaned and adopted children.)
- 2 Preference will be given to children whose parent(s) are employed to work within the school.
- 3 Preference will be given to children whose brother/sister attended the school.
- 4 Preference will be given to children who live closest to the school, as measured by walking distance by Google Maps. Should the measure of distance prove to be inconclusive in any given instance, preference will be given to the older pupil.

It is the responsibility of parents to ensure that information which is relevant to the above criteria is included on the application form.

### **Primary Two - Primary Seven**

The same criteria as used for P1 admissions will be applied for P2-P7 admissions.

## **Duty to Verify**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

## **Waiting List Policy**

A Waiting List Policy exists for all unsuccessful applicants. Should a vacancy arise after the Open Enrolment Procedure has concluded, all applications for admission to Lisnasharragh Primary School that were initially refused along with new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic school year.

The school will contact parents if their child gains a place in the school by this method. The names of all children who do not obtain a place at Lisnasharragh Primary School will be automatically added to the waiting list. Please contact the school if you wish for your child's name to be removed from the list.

If you require further information concerning the school please do not hesitate to approach us and we will be pleased to answer any queries.

The school will hold an Open Night on Tuesday 28 November between 5.30pm to 8.00pm. The Principal's Primary 1 Talk will be at 6.00pm (repeated at 7.00pm). Alternatively, prospective parents are welcome to arrange an individual meeting and tour of the school with the Principal during the week commencing Monday 27 November.

Prospective parents will find much more information about Lisnasharragh on the school website.

Website: [www.lisnasharraghps.com](http://www.lisnasharraghps.com)

Telephone: 028 9040 1211

Email: [pmonks450@c2kni.net](mailto:pmonks450@c2kni.net)

	<b>Total Applications</b> (including further preferences)	<b>Total Admissions</b>
2017-18	48	44
2016-17	58	58
2015-16	64	60