Useful Contact Numbers



PNC direct dial (SusPol only) 01273 404489 internal: 559599



Joint Vehicle Recovery Scheme 0800 169 1431



Motor Insurers' Bureau 0800 999 4 165

0700-0200hrs Sun-Thu 0700-0300hrs Fri-Sat

Before calling MIB:

- Create a CAD
- Ask purpose of journey
- · Ask for info opposite:

VRM. Vehicle make and model Policy (personal/motor trade/fleet)

Name of policy holder's insurer

Policy holder and driver's names

Policy holder and driver's DOB

Policy holder and driver's address

Common Non-Endorsable Traffic Offences—£100 / £50

RT88507 0pts & £50



Drive Otherwise non-endorsable

 Expired Substantive but driver is entitled to be issued with DL

RT88096



Use a motor vehicle on a road without a valid test certificate

vehicleenquiry.service.gov.uk

RT88509

RT88512

RT88513



Driver fail to wear seatbelt

Front seat passenger >14yrs old fail to wear seatbelt

Rear seat passenger >14yrs old fail to wear seatbelt

VE94134

VE94148 VE94150



Drive MV, VRM fails to conform BD5| SMR Drive MV fail display front VRM Drive MV fail display rear VRM

Must be fixed to FRONT (REAR or REAR of trailer) and plate must be fixed VERTICALLY (or as close as possible). Therefore it is NOT PERMITTED for plate to be displayed in front or rear screen.

RR84171



RL89177 RL89178

RL89161 0pts & £50

RC86095

RC86094 RC86092

0pts & £50



Contravene Road Sign contrary to local Traffic Regulation Order

Misuse of Front Fog Lamps Misuse of Rear Fog Lamps Lamp(s) not maintained / clean



Sound horn at night-2330x0700 Sound horn whilst stationary M/V cause unnecessary noise (includes in-car entertainment)

Traffic Offence Report Quick Reference Guide

Common ENDORSABLE offences on the front page Common NON-ENDORSABLE offences on the rear page Find what you need with CONTENTS listed on page two

Common Endorsable Traffic Offences—£200 / £100

RT88191 RT88320



No insurance

Permit drive with no insurance

RT88334





Drive Otherwise Than In Accordance With a Licence Endorsable—see page 3

RC86820 6pts & £200

RC86823 6pts & £200



Use mobile / handheld device whilst driving on a road Supervisor use a mobile phone

Contravene Sec.36 Traffic Sign

or handheld mobile device

RT88971 3pts & £100

ZP97004

3pts & £100



- · Red Light Traffic Signal
- Red Cross Lane Closure
- Mandatory Green Arrow Filter

Fail to Stop M/V at Red Light at: Pedestrian-activated:

- Pelican Crossing
- Puffin Crossing

RT88966 RT88756



Fail to comply with No Entry Fail to stop at STOP sign (fixed)

3-9pts, £100

RT88576

RT88575

RC86814





Drive motor vehicle without:

- Reasonable consideration
- Due Care & Attention

Driver fail to maintain proper control of a motor vehicle

RC86027 RC86028 3pts & £100



Use car with <1.6mm tread Use goods vehicle (max 3500kg) with tyre <1.6mm tread

3pts & £100

ZP97001 ZP97003

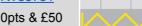


The following offences apply to Zebra, Pelican & Puffin crossings Stop a vehicle within x-ing limits Stop vehicle on pedestrian x-ing Vehicle overtake within x-ing limits

Common Non-Endorsable Traffic Offences—£50

RT88751

ZP97005



Driver of motor vehicle fail to comply with yellow zig-zag lines where supported by a time plate

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Definitions / Contents

Definitions

NIP

I am reporting you for the consideration of the question of prosecuting you for the offence of ... [offence], [NOW Caution]

Definition of a Road (S.192 of Road Traffic Act 1988)

"...in relation to England and Wales, means any highway and any other road to which the public has access, and includes bridges over which a road passes".

This includes private roads, private car parks and driveways used by the public (such as supermarket car parks, campsites etc.) where the laws of the road still apply.

Definition of Driving

Whilst there's no legal definition, 'driving' is generally held to mean 'being in control of both the direction and the propulsion of the vehicle'.

Note: the driver is still 'driving' even when stationary, with the handbrake on, in a queue of traffic, such as waiting at red ATS.

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Notes

Please advise the author of errors, additions or amendments required. Email: john.winter@sussex.pnn.police.uk

If in doubt, check the relevant CJS code against PNLD.

Traffic signs are Crown copyright. They are part of legislation (Traffic Signs Regulations and General Directions 2002, often referred to as TSRGD) and reproduced under terms of Open Government Licence. For more info: https://www.gov.uk/guidance/traffic-sign-images

The UK Driving Licence image and the images from Highway Code are reproduced under terms of Open Government Licence 3.0 nationalarchives.gov.uk/doc/open-government-licence/version/3/

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Driving Licence and Insurance

Speeding Offences—Endorsable—£100/3pts

Speed limits depend upon two factors:

1. the type of vehicle, and 2. the classification of the road. The 30mph limit applies to all roads with street lighting unless signage indicates otherwise. All speeding offences attract 3pts and £100 fine or 3-9pts and greater fine/disqual. at Court.

Carriageway type am pm 8.00 - 9.30 4.30 - 6.30 M/Way Vehicle type Urban Single Dual 30 RR84019 Car / Van < 2t MLW RR84061 SV77015 SV77011 50 30 60 60 RR84061 RR84071 RR84130 RR84163 Car towing caravan 30 50 60 70 RR84207 RR84207 Minibus, bus, coach RR84061 RR84207

Goods Vehicle

- Goods Vehice >7.5t
- 30

30

RR84061

MLW

50

RR84203

50



RR84203

60







RR84203

70

60

- Car includes car-derived vans up two tonnes max laden weight
- Cars towing caravans/trailers includes car-derived vans, m/cycles
- If bus or coach exceeds 12m length, max motorway speed 60mph
- · Goods veh. less than 7.5T mlw, towing, max m/way speed 60mph
- · Goods veh. exceeding 7.5T max laden weight, max m/way 60mph

Speed Awareness Course / Court Summons Thresholds

Speed Limit	Fixed Penalty when education is not appropriate	Speed Awarenes From	ss if appropriate To	Summons in all other cases and above
20 mph	Not currently issued	No courses cu	rrently offered	40 mph
30 mph	35 mph	35 mph	42 mph	50 mph
40 mph	46 mph	46 mph	53 mph	66 mph
50 mph	57 mph	57 mph	64 mph	76 mph
60 mph	68 mph	68 mph	75 mph	86 mph
70 mph	79 mph	79 mph	86 mph	96 mph

Fixed penalty of: £100 fine and Licence endorsed 3 penalty points Magisterial discretion (level 2) maximum of: £1,000 fine, Licence endorsed - range of penalty points available, disqualification and/or compulsory re-testing

NDORS (National Driver Offender Retraining Scheme)

If a vehicle detected at lower end of speeds above threshold and driver hasn't completed Speed Awareness Course (SAC) in preceding three years then a SAC may be offered by CTSU.

Driving Otherwise than in accordance with a licence. Which offence is it?





DRIVING OTHERWISE THAN IN ACCORDANCE WITH DL **ENDORSABLE OFFENCE** RT88334 £100 & 3pts

Used when driver holds, or could have been granted, a DL authorising the driving of the vehicle in question AND they were driving in circumstances that ARE NOT in accordance with that licence entitlement.

For example:

- · Non-licence holder drive a motor vehicle
- Provisional DL holder driving without supervison / L-plates
- Driving other class of vehicle without supervision / L-plates

DRIVING OTHERWISE THAN IN ACCORDANCE WITH DL RT88507 £50 & 0pts **NON-ENDORSABLE**

Used when a driver would be issued with a licence should they apply to DVLA. For example:

For example (provided driving in accordance with DL):

- Expired Substantive DL and driver has forgotten to renew
- DL revoked due to failure to surrender it for endorsement

Can not issue TOR for offences listed below this line.

FALSE DECLARATIONS TO OBTAIN DOCUMENTS

No TOR—	RT88497	False statement to obtain licence
Report for	RT88498	False statement; obtain insurance
Summons	RT88499	Withhold info to obtain insurance

FAIL TO NOTIFY DVLA OF CHANGE OF ADDRESS

	Fail to notify DVLA of a change of address:	
Report for	RT88149	Provisional Driving Licence
Summons	RT88151	Substantive Driving Licence

DISQUALIFIED DRIVERS

Arrest or	RT88333	Drive whilst disqualified
Report	RT88332	Obtain DL whilst disqualified

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Fail to Comply with Section 36 Traffic Signs, Endorsable

Fail to Comply With / Contravene:

RT88760 3pts & £100



Motor vehicle fail to comply with solid white line road markings.



Contravene a Red Traffic Sign

3pts & £100



Contravene Lane Closure Red X



Contravene a Green Arrow Signal

RT88756 3pts & £100

RT88966

3pts & £100

(motor veh.)

RT88968



- Fail to Comply with Stop Sign
- · Fail to Comply with Stop Line Fixed sign/not manually operated



Fail to comply with:

- A Height Limit Sign
- Level Crossing slow/large veh. phone to cross sign



- Light Signals at Swing Bridge
- · Light Signals at Lifting Bridge

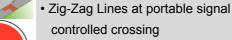


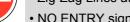
- · Light Signals at Airfield
- · Light Signals at Ambulance Stn.
- · Light Signals at Fire Station





- · Light Signals at Police Station
- A School Crossing Stop Sign
- Zig-Zag Lines at Puffin crossing
- · Zig-Zag Lines at Pelican x-ing







- Zig-Zag Lines at Toucan crossing
- NO ENTRY sign

Section 35

RT88076

3pts & £100

(Motor veh.)

RT88937

0pts & £50

(pedalcycle)



Fail to Stop When:

Directed to do so by a:

- Police Constable
- Traffic Warden
- Traffic Officer
- Police Comm'ty Support Officer



Vehicle Excise Offences

RV02005

CLE 2/8

or seize

ME82001

ME82007

ME82009

ME82010

ME82011

ME82012

ME82015

ME82016

ME82017

Report / V79



Fail to notify Secretary of State of change of keeper name / address UK Vehicle with no VEL in force

< 1 mth—NFA

1-2 mths—CLE 2/8

> 2 mths 2 days—Traffic seizes

Drive in wrong direction on M/way

Motorway Offences—Endorsable—£100/3pts

ME82002

ME82003

ME82004

ME82005 ME82006

Drive wrong direction on slip road Drive on chevrons / verge / c.resv Enter M/way at prohibited place Make a U-turn on a motorway

Stop on a carriageway (live lane)

Reverse on a Motorway

Drive on hard shoulder / refuge

3pts & £100 Stop veh on hard shoulder/refuge Drive / stop on verge / cntl. reserv.

Provisional DL holder use M/way

Draw trailer in right hand lane

Drive 8+ pass. veh right hand lane Prohibited traffic in right hand lane

RR84017 0pts & £50 Pedestrian on a motorway

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Negligent Use of a Motor Vehicle—Endorsable

RC86814

RC86815

RT88575

£100 RT88576 3pts

RC86820

RC86823

Driver not in a position to have proper control of vehicle

Driver not in a position to have full view of road and traffic ahead Drive on a road / public place without due care and attention Drive on a road / public place

without reasonable consideration Use a handheld mobile phone or

device whilst driving MV on a road Supervisor of Provisional Licence holder, driving on a road, use handheld mobile phone or device

Negligent Use of a Motor Vehicle—Non-Endorsable

RC86011

RC86143

RC86140

£50 RC86139

0pts

6pts

Leave vehicle with engine running / handbrake not set—QUITTING

Reverse MV unnecessarily or an unreasonable distance on a road Open door so as likely to cause injury or danger

Driver able to see TV screen

Neglect Traffic Regulations—Non-Endorsable

For offences of 'Driving on a Footpath' or 'Careless or Inconsiderate Driving', consider use of S.59 Police Reform Act

HY35003 RT88469

RT88036

RR84087

RR84084

RR84087

£50 0pts Drive motor vehicle on footpath

Drive veh. on footpath / bridleway Drive MPV on a cycle track

Use a vehicle where prohibited

(includes car in a bus lane)

Contravene directon on trunk road Contravene Statutory Prohibition

(No Motor Vehicles)

Section 59 Police Reform Act 2002

Vehicles can be seized if a police officer reasonably believes that a mechanically propelled vehicle is being used in manner: Causing, or likely to cause alarm, distress or annoyance to the public, and:

- Contravening Section 3 of Road Traffic Act 1988 (careless / inconsiderate driving), or
- Contravening Section 34 of Road Traffic Act 1988 (prohibition of off-road driving / driving other than on a road)

Fail to Comply With a Non-Endorsable Traffic Sign—£50

Driver of Motor Vehicle Fail to Comply With:

RT88751

for Motor

Vehicles (manual

detection)

RT88750

for Motor Vehicles

(automated camera

detection)

RT88969 non-motor vehicles

RT88968 for pedal cycles



- GIVE WAY sign
- GIVE WAY road markings
- · A Circular Directional Arrow sign
- A Roundabout/Mini-Roundabout sign and it's white-painted markings on road surface
- · A Vehicle Priority sign
- A Bus / Tram / Cycle route sign
- A manually-operated STOP sign
- · Convoy escort 'No Overtake'
- Mobile Roadworks Direction sign
- Give way to oncoming vehicles BUS STOP road markings
 - Solid White Lines / Chevrons dividing lanes on carriageway
 - BOX junction road markings
 - Weak Bridge / Weak Road sign
 - Yellow SCHOOL ZIG-ZAG markings where supported by a time plate in vicinity of a school
 - A solid white line marking the boundary of a mandatory 'withflow' cycle lane

Fail to Comply With Traffic Sign Subject of a Local TRO

Where sign is subject of a local Traffic Regulation Order (Outside London), £50, no points, non-endorsable

RR84171



stopping
Mon - Fri
8 am - 5 pm



No Motor Vehicles / Vehicles No Pedal Cycles

RR84178 RR84179





Exceed Maximum Width

Exceed Maximum Height

RR84171

No U-Turn

No Right Turn / No Left Turn Fail to Comply With

RR84171 RR84138



18⊺

Bus / Cycle / Taxi Lanes

Driver of a motor vehicle fail to comply with gross laden weight limit—local traffic order

Officers should check the local Traffic Regulation Order (TRO) available from the relevant local council. Name the TRO in the evidence on the Traffic Offence Report. (Check exceptions).

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Lighting Offences—Non Endorsable—£50

The 'hours of darkness' (night) is defined as half an hour after sunset to half an hour before sunrise. (N/A to use of horn)

Head Lamps		
RL89171 Head lamp(s) used to cause undue dazzle or		
	discomfort to other road users	
RL89165	Misuse of head lamps when vehicle parked	
RL89162	Fail to use head lamps at night / in darkness / in	
	seriously reduced visilibility	

Fog Lamps	
RL89176	Front fog lamps used to cause dazzle
RL89172	Rear fog lamps used to cause dazzle
RL89177	Use front fog lamps when visibility not reduced
RL89178	Use rear fog lamps when visibility not reduced

No Lamps	
RL89161	Lamps/rear markings not maintained/clean
RL89142	Allow vehicle to remain stationary during hours
	of darkness without lights
RL89166	Use a vehicle, in motion, at night or in seriously
	reduced visibility without using lights
RL89162	Fail to use head lamps at night / in darkness / in
	seriously reduced visilibility
RL89124	Unlit projection or overhanging load
RL89076	Obligatory lamps / reflectors obscured
RL89079	Use a vehicle with optional lamps not working
<u>VE94096</u>	Use vehicle/trailer when rear reg. mark not lit
RL89160	Specified obligatory lamps not working
RL89158	Reverse lamp not lit when reversing
RL89208	Use motor vehicle, not capable of 25mph, on a
	road not fitted with amber warning beacon
RL89145	Use a vehicle on unrestricted dual-carriageway
	when warning beacons fitted were not working

Other Lamps		
RL89001	Show red light to the front	
RL89002	Show other than red light to the rear	
RL89006	Use a vehicle with a flashing or not steady light	
RL89117	Drive vehicle on road when blue / amber / green	
	/ yellow beacon used in prohibited manner	
RL89167	Use a vehicle on a road with a swivelling lamp	
RC86980	Glass not as prescribed, excessive tint-Tintman	

Dangerous Condition—Endorsable—£100/3pts

The endorsable S40A RTA offences, below, require evidence of why the vehicle's use involved a danger of injury. For this reason, it carries a minimum six-month disqualification if a second offence is committed within three years.

S40A

RT88457

Use a motor vehicle or trailer when there is a danger of injury

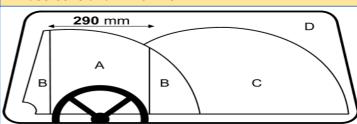
RT88253 RT88856 RT88504

...the vehicle's condition ...purpose for which being used ...the number of passengers and / or the manner in which carried

RT88521

...the weight / position / secuirty of £100 & 3pts load (incl. insecure or shed loads) ...condition of accessories and /

Windscreens and Driver View



or equipment

NO phone / sat-nav / dashcam placed in swept area ABC

Zone A: excludes damage, stickers or mounted items > 10mm Zone B: excludes damage, stickers or mounted items > 40mm Zone C: excludes damage, stickers or mounted items > 40mm RC86815 Driver of motor vehicle not in position to have £100/3pts full view of road ahead RC86036 Use motor vehicle when glass not maintained £50/0pts to afford the driver unobscured vision

Other Offer	ces—Non-Endorsable—£50
RC86055	Mascot/emblem likely to cause injury in collision
RC86040	Use motor vehicle with mirrors not fitted
RC86305	Use MV when mirrors not conform to regulations
RC86041	Use motor vehicle—no windscreen wipers
RC86042	Use motor vehicle—no windscreen washers
RC86553	Fail to maintain windscreen wipers / washers
RC86236	Use motor vehicle fitted with defective horn
RC86049	Use motor vehicle fitted with siren/two-tone horn
RC86070	No wing / mudguard fitted to catch water or mud
RC86047	Use motor vehicle with defective speedometer

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Offences Peculiar to Motorcycles—Non-Endorsable—£50

Note: for traffic sign offences involving motorcycles, refer to pages 4 and 5. (TORs RT88966 / RT88751 manual detection)

MP98001

MP99001

RC86294

RC86132

RC86270

Fail to wear protective headgear Fail to wear eye protectors of a type prescribed by regulations Sidestand not conforming Reg.38 Motorcycle—no pillion footrest

£100 & 3pts Prohibited silencer on motorcycle marked 'not for road use'.

Offences Peculiar to Motorcycles—Endorsable—£100/3pts

RT88505

RT88505



Carry motorcycle passenger in improper manner Carry more than one passenger on a motorcycle

Offences Peculiar to Pedalcycles—Non-Endorsable—£50

Note: for traffic sign offences involving pedalcycles, refer to pages 4 and 5. (TOR code RT88968 manual detection)

HY35006

ZP97008

RT88968

Ride pedalcycle on a footpath Fail to stop at red traffic signal at a Pelican or Puffin crossing

Fail to comply with traffic sign

£50 & 0pts RT88461 Fail to stop, direction given by PC Contravene direction given by PC RT88937

Note: for the following offences 'lights' means lights / reflectors Offences apply to front OR rear OR both lights OR reflectors.

RL89133

RL89133

RL89074

RL89131

RL89134

£50 & 0pts

Ride at night with no light(s) Ride with light(s) obscured

Ride when no lights fitted

Light(s) not clean/in working order

Ride without lights in seriously reduced visibility

Neglect of Pedestrian Rights—Endorsable—£100/3pts

ZP97001

ZP97004

ZP97005 ZP97007

ZP97003

Veh. contravene red/steady amber at Pelican or Puffin crossing Overtake within pedestrian X-ing Veh. fail to accord precedence at

Stop veh. on pedestrian crossing

£100 & 3pts a Pelican crossing

Stop veh. on zebra/pelican/puffin

Neglect of Pedestrian Rights—Non-Endorsable—£50

ZP97002 50 & 0pts Pedestrain loiter at crossing

Seat Belt Offences—Non-Endorsable—£100



The driver is responsible for the following offences:		
RT88509	Driver of M/V fail to wear seat belt	
RT88510	Child under 14, front seat, fail to wear seat belt	
RT88511 Child under 12 and not 150cm tall seated in		
	rear of vehicle with no seat belts fitted when	
	front seat fitted with belt is vacant	
RT88514	Child <3yo fail to wear rear seat belt	
RT88515	Child 3-14yo fail to wear rear seat belt	
RT88516	Child in rear-facing child seat placed on front	
	seat when front airbag not deactivated	
The passenger is responsible for the following offences:		
RT88512	Front seat pass. >14yo fail to wear seat belt	

Noise Offences—Non-Endorsable—£50



RT88513



Rear seat passenger >14yo fail to wear seatbelt



Use a motor vehicle to cause excessive noise RC86092 This offence includes entertainment systems

RC86093 Not stopping engine when stationary in order to prevent noise and/or emissions

RC86094 Sound horn whilst stationary on a road

RC86095 Sound a horn whilst vehicle in motion at night For purposes of this offence night is 2330x0700

RC86068 Use a motor vehicle with silencer / exhaust system altered to increase noise produced

Use a motor cycle on a road fitted with exhaust RC86270 system /silencer that did not comply with regs.

Smoking in Vehicles—Non-Endorsable—£50





HA06013 Driver fail to prevent smoking in vehicle in which child under 18 was present HA06014 Smoking in a vehicle with a child under 18

Use a vehicle emitting smoke / vapour / grit / oil RC86069 / sparks / ashes likely to cause damage / injury

Page 10 Page 7 Tyres Tyres



Tyres: Whether to issue a VDRS or a TOR

Defects in blue may be dealt with by way of a Vehicle Defect Rectification Scheme notice

Passenger Cars / Light Goods Vehicles

3pts & £100	RC86027	Tyre grooves less than 1.6mm
VDRS		for cars / light vans up to 3500kg
or	RC86028	Tyre grooves less than 1.6mm
TOR		for goods vehicles up to 3500kg

A minimum tread depth of 1.6mm, across the central 75% and around the full circumference of the tyre. Each shoulder may be devoid of tread but must not expose ply or cord. Applies to:

- passenger carrying vehicle (Car, Motor Caravan, etc) with no more than 8 passenger seats (excluding driver)
- Goods vehicle or dual purpose vehicle not exceeding 3500kg

Mopeds < 50cc

3pts & £100 RC86393 Tread pattern not clearly visible

Motorcycle

3pts & £100 RC86556 Use motorcycle with tyre tread
TOR/VDRS less then 1.0mm

Minibuses / Goods Vehicles

3pts & £100	RC86549	Tyre grooves less than 1.6mm
TOR		for cars / light vans up to 3500kg
(not VDRS)	RC86549	Tyre grooves less than 1.6mm
		for goods vehicles up to 3500kg

For passenger carrying vehicles with more than 8 passenger seats, excluding the driver, or a goods vehicle exceeding 3,500kg maximum gross weight, a 1.0mm tread depth applies to the grooves, but the 75% width rule does not apply to the central 75%. It could, for example, be 75% to one side or the other provided that the original tread pattern is visible on 25%.

Compare the tyre to other tyres of the same brand on the vehicle in order to see the original tread pattern.

Mixing Tyres (Radial and Cross-ply)

3pts & £100	RC86024	Use motor vehicle mixing tyres
TOR/VDRS		on same axle
3pts & £100	RC86026	Use motor vehicle with mixed
TOR/VDRS		tyres on front and rear axles

Damaged Tyres

3pts & £100	RC86403	Tyre—ply or cord exposed
VDRS	RC86400	Tyre—over/under inflated
or		Tyre—cut in fabric (over 25mm
TOR	RC86401	or 10% of width of tyre, whichever
		is greater, deep enough to reach
		ply or cord
	RC86402	Tyre—lump, bulge or tear
		Use a wheeled motor vehicle or
	RC86994	trailer with a tyre unsuitable for
		the use to which vehicle being put

Tyre Tread Requirements for Passenger Cars, etc.

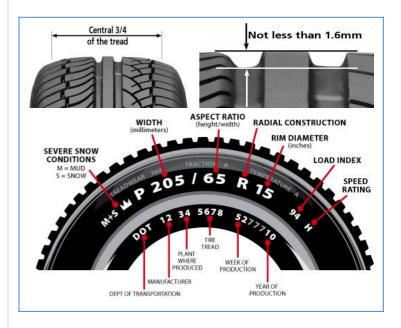
Note the Batch No., normally indicated by four digits such as: 4217 indicating Week 42 of 2017.



Sidewalls must be free from cuts or bulges that will affect the strength or integrity of the tyre when under load.

Bulges bulge outwards. A slight inversion, where the rubber is joined, is normal and acceptable.

Consider heavily marking the outside of an illegal tyre with yellow road chalk or paint in order to make it conspicuous.



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