

CONTACT



(610) 780-3131





Myerstown, PA

PROFILE & OBJECTIVE

Over the past few months, I have begun to transition from accounting (my current field) and liberal arts (my educational background) into computer programming. I have accomplished this transition by completing a Coding Boot Camp through UPenn. Through this program, I have become a certified MERN full-stack developer.

It is my intention to work as a full time, remote, program developer.

EDUCATION

University of Pennsylvania

November 2022 – (estimated) May 2023

Philadelphia, PA Full-Stack Coding Boot Camp Certificate (current) GPA 4.0

Mercy College

2015-2018

Dobbs Ferry, NY Master of Arts in English Literature GPA 3.96 – Summa cum laude

Nyack College

2011-2014

Nyack, NY Bachelor of Arts in English GPA 3.89 – Magna cum laude

Towson University

2010-2011

Towson, MD **GPA 4.0**

PROFESSIONAL EXPERIENCE

Bachman's Roofing

July 2014 - Present

Wernersville, PA

Corporate Accountant, Equipment Specialist, Administrative Assistant

Responsibilities:

Entered and paid bills to vendors and subcontractors.

Monitor and reconcile the bank accounts.

Invoiced customers, received payments, and handled Accounts Receivable.

Managed company vehicle information; handled registrations, E-Z Pass, asset trackers, fuel accounts for a fleet of over 130 vehicles.

Managed company phones, tablets, personal Wi-Fi devices, copiers, and printers; assisted with assessing phone accounts, troubleshooting devices, and ordering supplies.

Wrote training manual and instructions for new office employees.

Wrote copy and edited advertisements.

Assisted customers over the phone, through e-mail, and in person.

Temple University

January 2020 - May 2020

Harrisburg, PA

Adjunct First Year Writing Instructor

Classes Taught:

ENGL802 First Year Writing & Research

SKILLS & TRAINING

- Coding Languages:
 - JavaScript
 - TypeScript
 - O CSS
 - O HTML
- Tools & Programs:
 - React
 - O Node
 - Express
 - O MySQL
 - MongoDB
 - O API's
 - O Heroku
 - O GitHub
 - VSCode
- SKILLS:
 - O MERN
 - Full-Stack
 - O MVC
 - Agile
 - O Pair Programming
- Microsoft office programs
- Photoshop
- QuickBooks
- Dataforma
- American Sign Language
- Fred Pryor Customer Service
 Seminar

VOLUNTEER WORK

Ephrata Performing Arts Center Ephrata, PA

Edited and revised copy for 2017 season Wrote copy for 2018, 2019, & 2020 seasons

ACHEIVEMENTS

Editor of the Nyack College's literary magazine, The Fine Print 2013-2014

Honors Program 2011-2014

Dean's List 2010-2014

National Society of Collegiate Scholars 2011-2012

National Society of High School Scholars 2009

Yale University Research Center (Internship)

Summer 2011

New Haven, CT

Title:

Lab Assistant

Responsibilities:

Extracted DNA from blood and saliva samples.

Tested data sample reliability.

Aliquoted DNA samples.

Maintained the integrity of the sample.

Followed health and safety procedures.

REFERENCES

Sheri Niven

Administrative Manager at Bachman's Roofing

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