

OPEN DATA ALLIANCE

AGENDA

Date: TBD

Time: TBD

Facilitator: TBD

Time	Item	Speaker
Reconvene & Introductions of New Members		
5mins	Recap of last meeting and introduction of new members	
10mins	Quick discussion of any topics unrelated to the topic sessions of the day	
Open Data Topic Sessions – Learning and Discussion		
3mins	Reiterate the foundations of useful discussion behaviors for new and returning members	
45mins	Begin first session topic (show and tell, group discussion, or learn how to do X)	
5mins	Break	
45mins	Begin second session topic (show and tell, group discussion, or learn how to do X)	
5mins	Break	
Wrap Up		
10mins	Discussion of the day's events and suggestions for steps forward	
10mins	Schedule next meeting and identify topics for the next session – post materials to GitHub	
5mins	Final words – Reminder about GitHub resources	