

Otoi Ebba

146 - 35 183rd St, Springfield Gardens, N.Y. 11413 | (347) 869-1014 | oebba819@gmail.com
View portfolio: <https://oebba.github.io>

EDUCATION

Medgar Evers College, City University of New York, School of Science
Bachelors of Computer Science

Expected June 2019

SKILLS

Computer:

- Beginner C++ coding, Basic HTML & CSS, Beginner JavaScript, Photoshop
- Microsoft Word, Microsoft PowerPoint
- 90 WPM typing speed
- Computer Assembly

PROFESSIONAL EXPERIENCE

Pep Boys Auto Parts & Auto Repair| Hempstead, New York
Service Advisor

August 2015- August 2016

- Evaluated customer's needs and provided solutions, acting as a liaison between customer and mechanics. Supervises repairs on customer vehicles.
- Conducts register transactions with POS retail system
- Identifies and pulls repair parts needed to complete mechanic work

Queens Library| Baisley Park, New York
Teen Net Mentor

February 2014-March 2016

- Maintenance of several computers as well as printers and fax machines
- Customer service for users of desktops, library owned mobile devices and personal computers
- Assist customers with typing, researching and computer related homework
- Assist Librarian and program presenters in organizing, arranging and facilitating daily activities

Queens Library| Rosedale, New York
Page (hourly)

October 2013-February 2014

- Organization and shelving of library books

COMMUNITY SERVICE & EXTRACURRICULAR

Queens Central Library – IT Department| Jamaica, New York
Volunteer

Summer 2015

- Set up multiple mobile devices to be distributed throughout several library circulations
- Learn and utilize library specific software and networks

Christ The King Church| Springfield Gardens, New York
Altar Server

2007 – 2013

- Assist priest with religious ceremony
- Provide unpaid service during Sundays and religious holidays