

# SPRINT REVIEW MEETING - PA2



## I. MEETING MINUTES

<b>Date:</b> April 29th, 2024 <b>Time:</b> 9pm - 10pm <b>Location:</b> Google Meet	<b>Attendance:</b> <ul style="list-style-type: none"><li>- Nguyễn Tấn Phát</li><li>- Nguyễn Trọng Phúc</li><li>- Nguyễn Dương Trường Sinh</li><li>- Nguyễn Thị Ngọc Châm</li><li>- Trần Minh Triết</li></ul> <b>Absent:</b> None
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## II. AGENDA

- **Review the last sprint**
- **Team building**

### 1. REVIEW THE LAST SPRINT

- **What went well.**
  - Tasks finish on time.
  - No one was absent from the meeting.
  - Tasks are more detailed .
- **What problems and what caused the problems.**
  - Due to some members returning to their hometowns, we were unable to do all face-to-face meetings.
    - Solution: We still meeting online and have a face-to-face meeting at school after the holidays.
- **What can be done differently in the next sprint to improve the project?**
  - Communicate more in group chat, regularly update progress on Jira Project.
- **What lessons we could learn?**
  - Teamwork.
  - Project Planning.
  - Write documents.