

Fiscal Year 2016 Risk Assessment of the Social Security Administration's Charge Card Programs

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Office of Audit Report Summary

Objective

To analyze the risk of illegal, improper, and erroneous purchases made through the Social Security Administration's (SSA) charge card programs.

Background

The *Government Charge Card Abuse Prevention Act of 2012* (Act) requires that all executive branch agencies implement safeguards and internal controls for purchase, travel, and integrated cards as well as centrally billed accounts. It also establishes reporting and audit requirements. The Act tasks Inspectors General with, among other things, conducting periodic risk assessments of agencies' purchase card or convenience check programs to identify and analyze risks of illegal, improper, or erroneous purchases and payments. Similarly, the Act requires that Inspectors General of executive agencies that have more than \$10 million in travel card spending periodically audit or review travel card programs to analyze risks of illegal, improper, or erroneous purchases and payments.

Conclusions

This report addresses the requirement that we complete a risk assessment of SSA's charge card programs. SSA has purchase and travel card programs and uses centrally billed accounts for travel. In Fiscal Year (FY) 2016, SSA reported about \$65 million in purchase card use and approximately \$18 million in travel card expenses. As of October 2016, there were about 2,700 active purchase cardholders and approximately 16,000 active travel cardholders and centrally billed accounts. SSA did not use convenience checks or integrated charge cards, so our risk assessment only addressed purchase cards, travel cards, and centrally billed accounts.

SSA has policies and procedures in place to address the requirements identified in the Act regarding management of its purchase and travel card programs. Further, SSA has internal controls to assist in oversight of its charge card programs beyond those required by the Act.

In May 2016, we issued a report on SSA's FY 2014 purchase card program. Based on our prior findings and the FY 2016 data we reviewed, we believe the risk associated with SSA's use of purchase cards is "low."

In May 2015, we issued a report on SSA's FY 2013 travel card program. Based on our prior findings and the FY 2016 data we reviewed, we believe the risk associated with SSA's use of travel cards and centrally billed accounts is "low."