

CURRICULUM VITAE

ADDRESS AND PERSONAL INFORMATION

Name: Phelisters Nechesa Ombucha

Nationality: Kenyan

Marital Status: Married

Languages: English, Swahili

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Email: ombuchap2@gmail.com

Date of Birth: February 9, 1990

Health: Excellent

Contact: 1-20200, KERICHO.

PROFILE

I am a team player who is committed to learning, excellence, ethics and people, also an excellent communicator with great interest in environmental and natural resources management.

CAREER OBJECTIVES

To develop my skills in an organization or institution that offers both challenge as well as opportunity for personal initiative and career advancement, leading up to a position of responsibility as a result of giving service to the society with remarkable performance.

GOALS

My immediate goal is to interact fully and work with the large society, growth-oriented organization or institutions dealing with people from all walks of life and eventually leaving a more efficient organization and united people.

ACADEMIC BACKGROUND

2012-2018: B.Sc. Forestry, University of Kabianga

2005-2010: Kenya Certificate of Secondary Education (KCSE) Mean Grade B
Busiada Girls High School.

1997-2004: Kenya Certificate of Primary Education (KCPE) Mean Grade B+
Lung'anyiro Primary School.

November 2011-April 2012: Computer packages
Digitek Technologies

PROFESSIONAL QUALIFICATIONS WORKING EXPERIENCE

March 7th, 2022, to date: Assistant Record Management officer at Simba Corporation Company

Duties: Recording and Storing of files

Retrieval of files

Data entry and coding

Any other duties as assigned by the management.

September 2018-March 2019: Casual Worker at Kapchebet Tea Factory.

Duties: Collaborating with team in ensuring production section of green leaf run effectively.

Ensuring work is done as per the instruction from the supervisor.

July 2017-August 2017: Attachment at Bunyala Forest Station

Duties: Learning responsibilities and duties of a forester, application of forest acts in the station, and structural organization of the KFS administration.

Novenber 2012 – December 2012: Clerk at IEBC

Duties: Vote registration and casting

Effective communication skills with the community.

Management of tools used to accomplish the duties.

HOBBIES

- ✓ Spending time on social media
- ✓ Researching on the internet
- ✓ Watching television

REFEREES

1. Mr. Leonard Sigei,
Shift Supervisor,
Kapchebet Tea Factory
P.O BOX 172-20200 Kericho.
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2. Issa Nduku Etemesi,
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