Sheila, these are my checklists to put into the Tableau Image for Tableau Desktop Level 1. If you can think of anything else, would you edit this please?

CHECKLIST for Tableau Desktop Level 2 - Advanced

TO CREATE IMAGE FOR BRUCE:

1. Need to have latest Tableau Version in Downloads Folder
2. Need to have latest Tableau Prep Builder in Downloads Folder
3. Need to have a LAB FILES FOLDER ON DESKTOP
4. Need to make sure that the windows view includes “hidden items” and “file extensions”
5. Need to Favorite: https://public.tableau.com/profile/marleen.meier#!/ - this is where all the files are for class, just in case the students want to see them on Tableau Public
6. Need to Favorite: <https://docs.google.com> – For a Demo in Chapter 5
7. Need to Favorite: <https://nowcoast.noaa.gov/arcgis/services/nowcoast/radar_meteo_imagery_nexrad_time/MapServer/WMSServer>
8. Need to Favorite: <https://www.mapbox.com>
9. Need to Favorite: <https://gis.dallascityhall.com/shapefileDownload.aspx>
10. Need to Favorite: <http://www.w3schools.com>

TO INSTALL WHENEVER WE TEACH CLASS:

1. Go to downloads folder and install Tableau Desktop on All machines (instructor and students) – will require restart – Remember John’s instructions to do this all at once on all machines from Instructor 2 machine
2. Go to downloads folder and install Tableau Prep Builder on All machines (instructor and students) – will not require restart and install VERY quick. Only need to fill out about three fields, the rest will be populated by first install - – Remember John’s instructions to do this all at once on all machines from Instructor 2 machine
3. Pin Tableau Desktop and Tableau Prep Builder to Task Bar
4. Optionally, you can create a shortcut on desktop for Tableau Prep Builder too