

In medical practice, safekeeping of patient data, either own or associates', is not only an essential legal asset but also an honest way to earn trust of customers and partners.

ONLYOFFICE Workspace helps organize the entire body of operations on any scale, from paperwork and databases to internal management and communication, in your own private environment. Using one single solution, you won't need to produce and distribute extensive amounts of sensitive data, and will have absolute control over it.

## Secure and easy-to-manage infrastructure



### Access control

2FA, SSO and LDAP, mail domain filtering, IP restriction, cookie lifetime configuration, password creation criteria.



### User management and monitoring

Access levels for users and groups, restriction of access to Workspace modules, login history, audit trail.



### GDPR and HIPAA compliance

ONLYOFFICE complies with all provisions of General Data Protection Regulation and provides the necessary technological safeguards for HIPAA compliance



### Multitenancy

Deploy a separate Workspace for each branch and department, apply individual branding, and centrally manage all instances.



### Data protection and encryption

End-to-end encryption of documents and collaboration in Private Rooms, full encryption of data at rest, HTTPS, JWT. Restriction of document copy, downloading, and printing.



### Data backup & recovery

Manual and automatic backup to machine or cloud storage of your choice, full data recovery and migration.



### Trusted open-source solution

We embrace transparency and openness, that's why we keep our ONLYOFFICE code open and ready for everyone to examine.



### Hosting and deployment options

Run Workspace on the dedicated server of most popular hosting services or deploy it on your own infrastructure with multiple installation formats and packages.

## A single Workspace for all processes

### Create and edit documents of all kinds

Work on medical files, contracts, forms, datasheets, and presentations with advanced editing and formatting features. Create fillable forms to compose patient files and contracts. Create and browse editable PDFs. Generate invoices. Digitally sign agreements.

### Co-author your files securely

- Review documents;
- Co-edit files with colleagues.
- Browse file version history;
- Comment and chat;
- Compare contracts and papers;
- Share files with anyone with flexible sharing permissions.
- Make voice and video calls.

### Access files from mobile and desktop

Work on documents locally and in the cloud with free desktop suite. Manage, edit and collaborate on the go with mobile applications for iOS and Android.

### Organize and manage your records

Structure, keep and manage extensive sets of records of all types. Work with MS Office, OpenDocument, and other popular formats with maximum compatibility and no distortions. View and share images, video and audio files.

### Manage and track processes

Create projects to manage tasks for employees and departments, and milestones, use Gantt chart, quickly access related documents. Set up calendars to schedule and browse events.

### Manage customers and contracts

Manage contacts in CRM, generate and send invoices, manage deals, schedule activities, make calls, send emails.

### Establish team communication and manage company mail

Create and manage corporate mail domains, organize all mailboxes in one place. Discuss, post news, send instant messages with corporate social tools.

**More than 7 000 000 users worldwide**



Please reach us with any questions, suggestions and interest at [sales@onlyoffice.com](mailto:sales@onlyoffice.com)

[www.onlyoffice.com](http://www.onlyoffice.com)