

Chapter 5 Original P&R

If you choose the “Original P&R/Value Adjustment/Other Obligation” report type in the Mine Selection Page, the P&R Original Summary page will display. This chapter details how to enter your production and royalty information using the Original P&R tab. The following sections provide detailed descriptions, as well as screen shots of the Original P&R pages.

5.1 P&R Original Summary Page

The P&R Original Summary page lists all the Sales Point/Product combinations for the selected sales month and year. Each line of this page sums up the Lease Number/royalty rate combinations on the detail page. When the page first loads, the Sales Month and Year default to the next P&R due for the mine.

The screen print below depicts the Sales Point, Product Name, and the Summary of input data. The summary data is all zeros at this point, as nothing has been entered. If you have remote sales sites, they will be listed in a separate row.

Solids P&R

OMB Control Number 1010-01

Main Payment
Original P&R
Value Adjustment
Other Obligation

Mine Name: Business Unit:
 FISHING CREEK AMETHYST Federal/State/Fee
 MINE

P & R Original Summary

Sales Month/Year: May 2020 Populate P&R Data

This Sales Month has not been submitted.

	Sales Point	Product	Units Produced	Units Sold	Gross Proceeds	Total Allowed Cost	Royalty Payment
<input checked="" type="radio"/>	FISHING CREEK REMOTE	Garnet-Gem	0	0	\$0.00	\$0.00	\$0.00
<input type="radio"/>	FISHING CREEK REMOTE	Amethyst	0	0	\$0.00	\$0.00	\$0.00
<input type="radio"/>	Mine	Garnet-Gem	0	0	\$0.00	\$0.00	\$0.00
<input type="radio"/>	Mine	Amethyst	0	0	\$0.00	\$0.00	\$0.00
Total:			0	0	\$0.00	\$0.00	\$0.00

Open P&R Report

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Solid Minerals Reporter Handbook
 ONRR Release 2.0 ♦ 06/2020

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5 Original P&R

Once information has been entered in the P&R Original Detail page, that information will be displayed in summary form on this screen as per the below screen shot.

Solids P&R

OMB Control Number 1

Man Payment | **Original P&R** | Value Adjustment | Other Obligation

Mine Name: **FISHING CREEK AMETHYST MINE** Business Unit: **Federal/State/Fee**

P & R Original Summary

Sales Month/Year: May 2020 [Populate P&R Data](#)

This Sales Month has not been submitted.

	Sales Point	Product	Units Produced	Units Sold	Gross Proceeds	Total Allowed Cost	Royalty Payment
<input checked="" type="radio"/>	FISHING CREEK REMOTE	Garnet-Gem	0	75	\$0.00	\$0.00	\$7,500.00
<input type="radio"/>	Mine	Amethyst	100	125	\$12,500.00	\$5,000.00	\$375.00
<input type="radio"/>	FISHING CREEK REMOTE	Amethyst	0	0	\$0.00	\$0.00	\$0.00
<input type="radio"/>	Mine	Garnet-Gem	0	0	\$0.00	\$0.00	\$0.00
Total:			100	200	\$12,500.00	\$5,000.00	\$7,875.00

[Open P&R Report](#)

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To enter production and royalty information into the Detail page, select the Sales Point/Product combination desired using the radial dial, then click the Open P&R Report button.

5.2 Lease Level Detail Page

The P&R Original Detail page displays lease-level information for the sales point/product combination selected on the Summary page. A separate data entry table displays for each lease number/royalty rate combination. Only the agency-assigned lease number displays to the user. Additionally, a separate data entry table displays for each lease number/calculation method (ad valorem or value per unit) combination.

The prepopulated data at the top of this page includes the Mine Name, Business Unit, Sales Month/Year, Sales Point, and Product. Other pre-populated data includes: lease numbers, beginning inventory, production available for sale, royalty rate, and the land class for each lease. The screen print below shows only one lease, but if there are more, you can scroll down to the others.

5 Original P&R

Solids P&R

OMB Control Number 1010-0120, Expiration Date: 12/31/2019

Mine Name: FISHING CREEK AMETHYST MINE	Business Unit: Federal/State/Fee	Sales Month/Year: May 2020	Sales Point: Mine	Product: Amethyst
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P&R Original

Allocation Tool

Total Units Sold: Total Units Transferred: [Allocate Volume](#)

Total Gross Proceeds: \$ Total Allowed Transportation Cost: \$ [Allocate Value](#)

Total Allowed Processing Cost: \$

[Calculate Royalty Due](#) [Save Before Submitting](#) [Clear](#)

Detail Lines

Lease Number: GAES1311	Royalty Rate/Fixed Rate: 5%	Land Class: FED		
Beginning Inventory: <input type="text" value="0"/>	Units Produced: <input type="text" value="0"/>	Production Available for Sale: <input type="text" value="0"/>	Units Transferred: <input type="text" value="0"/>	Units Sold: <input type="text" value="0"/>
Ending Inventory: <input type="text" value="0"/>	Gross Proceeds: \$ <input type="text" value="0.00"/>	Allowed Transportation Cost: \$ <input type="text" value="0.00"/>	Allowed Processing Cost: \$ <input type="text" value="0.00"/>	Royalty Before Allowance: \$ <input type="text" value="0.00"/>
			Royalty Payment: \$ <input type="text" value="0.00"/>	

Enter your comments here for the above lease:

[Calculate Royalty Due](#) [Save Before Submitting](#) [Clear](#)

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5.2.1 Lease Level Data Input

The following is a description of the lease level data input fields.

Field	Description
Inventory Volume Adjustment	The incidental changes to the inventory that occurred.
Units Produced	Will depend upon what you are producing: <ul style="list-style-type: none"> If you sell raw coal (crushed), you report mined coal as produced coal. If you sell clean coal that comes out of the wash plant, you reported clean coal as produced coal. Sodium, potassium and gilsonite producers report salable products as produced sodium, potassium, and gilsonite. Western phosphate producers report shipped phosphate as produced phosphate. Lead, zinc, and copper producers report each concentrate as produced. Report sand & gravel as per lease terms (tons or cubic yards).
Field	Description
Units Transferred	Any volume transferred to a remote sales point.
Units Sold	The units sold from each lease.
Gross Proceeds	The proceeds received from the sale of the product for the reporting period for the specified product/lease combination.

Allowed Transportation Cost	The transportation costs for the reporting period for the specified product/lease combination.
Allowed Processing Cost	The processing costs for the reporting period for the specified product/lease combination.

NOTES

The gross proceeds, allowed transportation cost, and allowed processing cost are only required if you have an ad valorem royalty rate.

If you report from a remote sales point (instead of the mine) you must enter the same value in the Inventory Volume Adjustment field at the remote site that was entered as Units Transferred at the mine site. The reason for doing so is that the two reports are independent; therefore, the mine report showing the transfer does not automatically populate the remote sales site report.

Notice the Comment section below each lease. You may write any comments you want to help explain what you entered for each lease in this box. If you attempt to enter gross proceeds with no sales volume, you will get a warning message and it will not let you save the entry.

EXAMPLE

Lease level data input and royalty calculation example. This example shows how to report and pay royalties on an Original P&R.

Assumptions:

- You had an inventory volume adjustment equal to a positive 200 units.
- You produced 100 units.
- You did not transfer any units.
- You sold 125 units.
- Your gross proceeds equal \$12,500.00.
- You had transportation costs of \$2,000.00.
- You had processing costs of \$3,000.00.

The screen print below shows a lease level data input example.

5 Original P&R

Solids P&R

OMB Control Number 1010-0126, Expiration Date: [Link Out of P&R](#)

Mine Name: FISHING CREEK AMETHYST MINE Business Unit: Federal/State/Fee Sales Month/Year: May 2020 Sales Point: Mine Product: Amethyst

P&R Original

Allocation Tool

Total Units Sold: Total Units Transferred: [Allocate Volume](#)

Total Gross Proceeds: \$ Total Allowed Transportation Cost: \$ [Allocate Value](#)

Total Allowed Processing Cost: \$

[Calculate Royalty Due](#) [Save Before Submitting](#) [Clear](#)

Detail Lines

Lease Number: GAE531311		Royalty Rate/Fixed Rate: 5%		Land Class: FED	
Beginning Inventory:	Inventory/Volume Adjustment:	Units Produced:	Production Available for Sale:	Units Transferred:	Units Sold:
0	200	100	300	0	125
Ending Inventory:	Gross Proceeds:	Allowed Transportation Cost:	Allowed Processing Cost:	Royalty Before Allowance:	Royalty Payment:
175	\$ 12500.00	\$ 2000.00	\$ 3000.00	\$ 625.00	\$ 375.00

Enter your comments here for the above lease:

[Calculate Royalty Due](#) [Save Before Submitting](#) [Clear](#)

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NOTE

The P&R system was developed to acknowledge that Transportation and Processing Costs or Allowances and Units Transferred are a reduction to the Gross Proceeds or Volumes; therefore, you would input these numbers without a negative sign.

Click on the **Calculate Royalty Due** button at the bottom of the page to calculate the Royalty Before Allowance and the Royalty Payment.

NOTE

*You can calculate royalty due by pressing the **Calculate Royalty Due** button after you input data for each individual lease, or you can wait until you have input the data for all leases. If you have numerous leases and royalty rate combinations, we recommend that you press the **Calculate Royalty Due** button frequently to avoid getting “timed out” from the internet application.*

Royalties are only calculated for Federal or Indian leases.

Click on the **Save before Submitting** button to return to the Mine-Level Summary Page.

Solids P&R

OMB Control Number 10-

Main Payment
Original P&R
Value Adjustment
Other Obligation

Mine Name: Business Unit:
FISHING CREEK AMETHYST MINE Federal/State/Fee

P & R Original Summary

Sales Month/Year: May 2020 Populate P&R Data

This Sales Month has not been submitted.

Sales Point		Product	Units Produced	Units Sold	Gross Proceeds	Total Allowed Cost	Royalty Payment
<input checked="" type="radio"/>	FISHING CREEK REMOTE	Garnet-Gem	0	0	\$0.00	\$0.00	\$0.00
<input type="radio"/>	Mine	Amethyst	100	125	\$12,500.00	\$5,000.00	\$375.00
<input type="radio"/>	FISHING CREEK REMOTE	Amethyst	0	0	\$0.00	\$0.00	\$0.00
<input type="radio"/>	Mine	Garnet-Gem	0	0	\$0.00	\$0.00	\$0.00
Total:			100	125	\$12,500.00	\$5,000.00	\$375.00

Open P&R Report

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If you do not have a value adjustment or other obligation to report, click on the “Main Payment tab” at the top of the page.

5.3 Main Payment Page

The Main Payment page displays all payment information created by the current session and enables you to save and submit the official submission to ONRR. The Customer Document ID is pre-populated with the Submission ID of the current session prefixed by “PAR.” You can enter your own payor-assigned document number into this field, if you do not wish to keep the system-generated number. You must select a payment method before your final submission.

The page displays differently according to the report type originally selected on the Mine Selection page. A link to the appropriate page is available next to the corresponding subtotal from that particular page. If you select the “Original P&R/Other Obligation/P&R Value Adjustment” option on the Mine Selection page, then totals and links for all three of those pages display. Otherwise, if you select the “Volume/Value Adjustment” option, then only the Volume/Value Adjustment link and total are visible.

There are 3 buttons available at the bottom of the Main Payment Page. Clicking the Calculate Royalty Due button saves this report without submitting it. Clicking the **Submit P&R to MMS** button submits your data to ONRR and takes you to the Confirmation page. Clicking the **Cancel Submission** button, erases any data you already saved for the current submission and allows you to start a new report from scratch. You should use the Cancel Submission button if there are any mistakes or issues with pre-populated reference data, such as lease numbers, financial terms, or royalty rates.

Solids P&R
OMB Control#

Main Payment
Original P&R
Value Adjustment
Other Obligation

Mine Name:	Business Unit:	Sales Month/Year:
FISHING CREEK AMETHYST MINE	Federal/State/Fee	May 2020

Main Payment	
Submission id:	PAR56650
Customer Number:	MA305
Customer Document id:	PAR56650
Payment Method:	Electronic Funds Transfer ▾
Federal/Indian Indicator:	FED01
Production & Royalty Total:	\$375.00
Other Obligation Total:	\$0.00
Value Adjustment Total:	\$0.00
Sub Total:	\$375.00
Credit 1 Amount:	\$0
Credit 1 Doc id:	-
Grand Total:	\$375.00

Enter your comments here for the above Mine Payment:

Calculate Royalty Due
Submit P&R to MMS

Cancel Submission

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NOTE

Notice the Mine Level Production warning on the above example. This is a warning that your production is at least 25% more or less than the previous month. You must acknowledge that you know and accept this as true by checking the box.

The following is a description of the Main Payment page fields.

Field	Description
Submission ID	Submission ID is generated by the system. It is used as an identifier to a submission.
Customer Number	The Customer Number associated to the Mine.
Customer Document ID	The Customer Document ID defaults to the Submission ID number. This number can be changed, but please do not change it unless instructed by ONRR or STRAC as a result of a compliance or audit issue. (Then you would use the UFI that is provided to you.)
Payment Method	Method used to pay the total due (e.g., EFT, Check). This field will default to Electronic Funds Transfer (EFT). If you pay by other means, make sure you use the dropdown list and pick the appropriate method. Note: For Indian reports, the only options available are Indian Direct Pay and Lockbox Payment. Be sure to select the correct Indian Payment Method, or you will have to reverse out your P&R submission and resubmit it using the correct Payment Method.

Federal/Indian Indicator	This specifies the business unit of the financial transaction as either FED01 (Federal) or IND01 (Indian).
Production & Royalty Total	This is the total royalties you are reporting to ONRR on this report.
Other Obligation Total	This is the total other obligations you are reporting to ONRR on this report.
Value Adjustment Total	This is the total value adjustment you are reporting to ONRR on this report.
Subtotal	Total of Production & Royalty plus Other Obligation plus Value Adjustment.
Credit 1 Amount	DO NOT USE
Credit 1 Doc ID	DO NOT USE
Grand Total	The Grand total equals the Subtotal amount.

Click the **Submit P&R to ONRR** button to submit your report to ONRR. You will receive a Confirmation page informing you that the report has been successfully submitted.

Click the **Cancel Submission** button to cancel everything you entered on this report. You will lose all your data and will have to start over.

NOTE

Print the Main Payment page and the Confirmation page for your records. If you want to print other pages of the report, you should print them prior to printing the Main Payment page.