

**REGISTERED COMPANY NUMBER: 08255475 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1159610**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR  
THE YEAR ENDED 30 SEPTEMBER 2018  
FOR  
THE FRANCHISE TRUST**



Vale & West  
Chartered Accountants  
Victoria House  
26 Queen Victoria Street  
Reading  
Berkshire  
RG1 1TG

**THE FRANCHISE TRUST**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2018**

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6 to 7
Notes to the Financial Statements	8 to 10
Detailed Statement of Financial Activities	11

## **THE FRANCHISE TRUST**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2018**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objects of the trust are to advance education in business by developing knowledge and business skills in relation to franchising and business in general. Also, to promote the education and training in the franchising sector to disadvantaged people.

##### **Public benefit**

The trust is committed to promote the education and training of those people in the the UK who have an interest in franchising but would not otherwise have access to opportunities by reason of youth, age, ill-health, disability, financial hardship or other disadvantage and in doing so, to promote equality and diversity within the franchising sector.

##### **Volunteers**

The Board of Trustees comprises volunteers appointed by the British Franchise Association.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The goals and objectives for the coming year have been reviewed and a plan is in place to focus on three key target areas. See objectives and aims.

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

The Charity's principal source of funding is the British Franchise Association and who provide administrative support at no cost.

##### **Reserves policy**

The trust's reserves stood at £18,597 (2017: £12,360) at the balance sheet date and represent the general fund held in accordance with Charity Commission Guidelines as follows:

- in furtherance of the trust's objectives in the short and long term;
- to provide funds which can be designated to specific projects to enable these projects to be undertaken at short notice; and
- to cover administration, fund-raising and support costs.

#### **FUTURE PLANS**

The Franchise Trust have already attended an exhibition for retiring police officers and further activity is planned in this arena and with our groups leaving the services.

Fund raising activity is one of the key objectives for 2019 and the Franchise Trust will continue to be the guardians of the Qualified Franchise Professional programme.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

## **THE FRANCHISE TRUST**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2018**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new trustees**

Trustees may only be appointed by the British Franchise Association and are carefully selected for their knowledge and experience of charitable organisations. Newly appointed trustees are inducted to the work of the trust by the chairman and provided with all information required to fulfil their role as trustees in accordance with the deed of trust and the Charities Act 2011. A trustee may retire voluntarily.

##### **Organisational structure**

The Chairman has overall responsibility for the trust and is assisted in this role by the Secretary.

##### **Trustee meetings**

The Trustees meet at least twice a year.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

08255475 (England and Wales)

##### **Registered Charity number**

1159610

##### **Registered office**

85F Park Drive  
Milton Park  
Milton  
Abingdon  
Oxfordshire  
OX14 4RY

##### **Trustees**

K J Q Sandall  
P M Bader  
J Mitman  
B C Smart

- resigned 1.10.18

##### **Company Secretary**

P J Wilkins

##### **Independent examiner**

J Pyke ACA  
Vale & West  
Chartered Accountants  
Victoria House  
26 Queen Victoria Street  
Reading  
Berkshire  
RG1 1TG

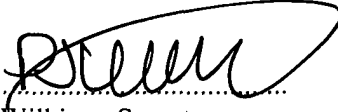
#### **COMMENCEMENT OF ACTIVITIES**

The trust was incorporated as a company limited by guarantee on 16 October 2012 and was registered as a charity with the Charity Commission on 15 December 2014.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

**THE FRANCHISE TRUST**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2018**

Approved by order of the board of trustees on .....18<sup>th</sup> March 2019..... and signed on its behalf by:

  
.....  
P J Wilkins - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE FRANCHISE TRUST**

**Independent examiner's report to the trustees of The Franchise Trust ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2018.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

J Pyke ACA  
Vale & West  
Chartered Accountants  
Victoria House  
26 Queen Victoria Street  
Reading  
Berkshire  
RG1 1TG

12 April 2019

# THE FRANCHISE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 SEPTEMBER 2018

	Notes	30.9.18 Unrestricted fund £	30.9.17 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		7,006	6,049
<b>Total</b>		<b>7,006</b>	<b>6,049</b>
<b>EXPENDITURE ON</b>			
Other		769	732
<b>NET INCOME</b>		<b>6,237</b>	<b>5,317</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<b>12,360</b>	<b>7,043</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>18,597</b>	<b>12,360</b>

### CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

**THE FRANCHISE TRUST**

**BALANCE SHEET  
AT 30 SEPTEMBER 2018**

	Notes	30.9.18 Unrestricted fund £	30.9.17 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	3	6,306	5,049
Cash at bank		12,291	7,311
		<u>18,597</u>	<u>12,360</u>
<b>NET CURRENT ASSETS</b>		<u>18,597</u>	<u>12,360</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>18,597</u>	<u>12,360</u>
<b>NET ASSETS</b>		<u>18,597</u>	<u>12,360</u>
<b>FUNDS</b>	4		
Unrestricted funds		18,597	12,360
<b>TOTAL FUNDS</b>		<u>18,597</u>	<u>12,360</u>

The notes form part of these financial statements



**THE FRANCHISE TRUST**

**BALANCE SHEET - CONTINUED  
AT 30 SEPTEMBER 2018**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2018.

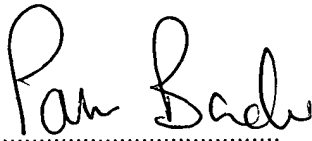
The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 18 3 2019 and were signed on its behalf by:



P M Bader -Trustee

## THE FRANCHISE TRUST

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

#### 2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2018 nor for the year ended 30 September 2017.

##### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 September 2018 nor for the year ended 30 September 2017.

#### 3. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.18	30.9.17
	£	£
Prepayments and accrued income	<u>6,306</u>	<u>5,049</u>

# THE FRANCHISE TRUST

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 SEPTEMBER 2018

### 4. MOVEMENT IN FUNDS

	At 1.10.17 £	Net movement in funds £	At 30.9.18 £
<b>Unrestricted funds</b>			
General fund	12,360	6,237	18,597
<b>TOTAL FUNDS</b>	<u>12,360</u>	<u>6,237</u>	<u>18,597</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	7,006	(769)	6,237
<b>TOTAL FUNDS</b>	<u>7,006</u>	<u>(769)</u>	<u>6,237</u>

### Comparatives for movement in funds

	At 1.10.16 £	Net movement in funds £	At 30.9.17 £
<b>Unrestricted Funds</b>			
General fund	7,043	5,317	12,360
<b>TOTAL FUNDS</b>	<u>7,043</u>	<u>5,317</u>	<u>12,360</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	6,049	(732)	5,317
<b>TOTAL FUNDS</b>	<u>6,049</u>	<u>(732)</u>	<u>5,317</u>

# THE FRANCHISE TRUST

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 SEPTEMBER 2018

### 4. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.16 £	Net movement in funds £	At 30.9.18 £
<b>Unrestricted funds</b>			
General fund	7,043	11,554	18,597
<b>TOTAL FUNDS</b>	<u>7,043</u>	<u>11,554</u>	<u>18,597</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	13,055	(1,501)	11,554
<b>TOTAL FUNDS</b>	<u>13,055</u>	<u>(1,501)</u>	<u>11,554</u>

### 5. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2018.

### 6. LIMITED BY GUARANTEE

The trust is limited by a member's guarantee to contribute £1 in the event the trust is dissolved.

**THE FRANCHISE TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2018**

	<b>30.9.18</b>	<b>30.9.17</b>
	<b>£</b>	<b>£</b>
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	<u>7,006</u>	<u>6,049</u>
<b>Total incoming resources</b>	<b>7,006</b>	<b>6,049</b>
<b>EXPENDITURE</b>		
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	73	72
<b>Governance costs</b>		
Accountancy and legal fees	<u>696</u>	<u>660</u>
<b>Total resources expended</b>	<b>769</b>	<b>732</b>
	<u>          </u>	<u>          </u>
<b>Net income</b>	<u><b>6,237</b></u>	<u><b>5,317</b></u>