

REGISTERED COMPANY NUMBER: 03559112 (England and Wales)
REGISTERED CHARITY NUMBER: 1070850

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2018
FOR
AGE UK SUPPORT SERVICES NORTH WEST

TLL Accountants Ltd
Chartered Accountants
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

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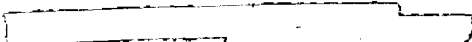

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AGE UK SUPPORT SERVICES NORTH WEST
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FOR THE YEAR ENDED 31 MARCH 2018

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AGE UK SUPPORT SERVICES NORTH WEST

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2018**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

This year the Charitable Company continues to focus on three priorities.

- To work within the wider regional meeting and through its networks and groups, identify those areas where the Regional Charity can add value;
- To provide a structure to support the achievement of regional strategic goals;
- To continue to effectively and prudently manage any NW projects for which it has overall accountability until their successful completion.

To meet these priorities a number of regular meetings are carried out in the region, summarised as follows:

Regional Meeting

The Regional Meeting now called North West Together continued to be the focus of activity for 2017/18. This meeting continues to be an opportunity to share information and good practice across the region, facilitate training and act as a conduit of information between Age UK national and the North West Region. The team work with Age England Association to ensure that the topics discussed are relevant to the greater network.

Age UK Support Services North West

The Board of the Company continued to meet regularly to review and monitor regional projects and to manage the functions of the region.

ACHIEVEMENT AND PERFORMANCE

The Charitable Company's activities for the year are noted above within the section on objectives and activities.

The direct charitable activities of the Charitable Company are shown within the accounts under two headings: Conference Costs and Other Activities.

Public Benefit

The Trustees have considered the Charity Commission guidance regarding public benefit and are content that the Charity has met the requirements as described above.

Investment Performance

Surplus funds are held in a high interest deposit account. The Board of trustees review returns on a regular basis.

FINANCIAL REVIEW

Principal funding sources

There has been no new funding during the year.

Investment policy and objectives

Surplus funds are held in a deposit account. Trustees review returns on a regular basis.

AGE UK SUPPORT SERVICES NORTH WEST

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2018**

FINANCIAL REVIEW

Reserves policy

The Board of Trustees recognises the need to identify those funds that are available to the Charitable Company and can be expended at the trustees' discretion in the furtherance of the Charitable Company's objects. It recognises that account must be taken of outstanding and potential liabilities and any monies that have been designated, both for future projects, and to continue specific activities as far as possible, should funding not be available.

Following a planned deficit for the year, there has been a small decrease in unrestricted funds in the year leaving the level of free reserves at the year end totalling £16,137, which is sufficient to cover the reserves requirement. The Reserves Policy is monitored on a quarterly basis by the Board and reviewed annually with our Accountants.

As described below, the cessation of the Charity will involve reduced funds to £Nil in the coming year.

FUTURE PLANS

The Board have agreed to close the Charity, given the reduced need for its activities, and distribute remaining funds to the member Charities on a fair basis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Age UK Support Services (North West) is a Charitable Company limited by guarantee, incorporated on 7th May 1998 and registered as a Charity on 4th August 1998. Members' liability is limited to £1 each.

The Charitable Company was established by the Independent Age Concern, (now Age UK) Organisations in the North West to build on and give legal expression to the joint projects and collaborative ventures which characterised Age Concern activities in the region over the past years. The Charitable Company became active in November 1998 when it took over responsibility for the management and administration of the finances relating to regional activities from Age Concern England.

The Charitable Company was established under a Memorandum of Association which set out the objects and powers of the Charitable Company and is governed under its Articles of Association. Under those Articles all members of the Board of Trustees (the Board) are elected at the Annual General Meeting to serve for a period of one year, with the exception of the Chair who is appointed for a three year term.

The name of the company was changed from Age Concern Support Services (North West) to Age UK Support Services (North West) on 26th September 2015.

The policies and general management of the Charitable Company's activities are directed by the Board, which during the reporting period, consisted of the following representatives:-

- Chair
- Vice Chair
- Secretary and Finance Officer
- Representatives from each of the sub regions: Merseyside, Cheshire and the Isle of Man, Cumbria, Lancashire and Greater Manchester
- One co-option to be confirmed by the Board when required

The Board meets on a minimum three monthly basis and considers a financial report and project reports from each out-sourced project. However, during the year ending 31st March 2018 no specific project activity took place.

AGE UK SUPPORT SERVICES NORTH WEST

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2018**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Trustees are nominated upon the approval of existing trustees, from the various groups listed above.

The persons who comprise the Board of trustees are senior paid staff or trustees of the independent Age UK organisations that constitute the membership of the Charitable Company. The service provided by the trustees is a voluntary one and the trustees did not receive or waive any remuneration or benefits for the services they gave during the year.

The Charitable Company has conducted business with other Age UK organisations with which the trustees have a relationship either as a trustee or employee and in all such matters interests have been declared and recorded.

Organisational structure

The Charitable Company has no directly employed members of staff. The organisation is run by the Board which consists of equal members. Actions are delegated to relevant trustees depending on their particular area of expertise or geography.

Induction and training of new trustees

New trustees are briefed verbally as to the background of the Charitable Company, both financial and otherwise. New trustees are also informed of their responsibilities as a trustee, with reference to Charity Commission publications.

Wider network

There are no significant organisations with strong links apart from the associated Age UK charities as noted elsewhere in this report.

Related parties

There are no related parties.

Risk management

During the reporting period the Board has kept all major financial and reputational risks under review and appropriate action has been taken. Arrangements are in place for 24 hour advice and indemnity insurance in relation to personnel matters and a package of employee liability cover put in place if required, through reputable providers. Arrangements are in place to bring all outsourcing arrangements within an appropriate contractual framework.

The Board will continue to review the Charitable Company's risk and reserves management policies to ensure that they are appropriate for its ongoing activities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03559112 (England and Wales)

Registered Charity number

1070850

Registered office

Age UK Cheshire East
New Horizons Centre
Henderson Street
Macclesfield
Cheshire
SK11 6RA

AGE UK SUPPORT SERVICES NORTH WEST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Mrs Y Lee

P R Smith

Mrs B Ashcroft

Mrs G Lancaster

Ms V Shepherd

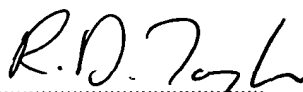
R D Taylor

Chair

- resigned 6.10.2017

Vice Chair

Approved by order of the board of trustees on06/12/18..... and signed on its behalf by:


.....
R D Taylor - Trustee

AGE UK SUPPORT SERVICES NORTH WEST

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2018

		Unrestricted funds	Restricted fund	Total 2018 funds	Total 2017 funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	<u>200</u>	<u>-</u>	<u>200</u>	<u>4,500</u>
Total		200	-	200	4,500
 EXPENDITURE ON					
Charitable activities	3				
Conference Costs		765	-	765	4,725
Other Activities		<u>1,528</u>	<u>-</u>	<u>1,528</u>	<u>3,426</u>
Total		<u>2,293</u>	<u>-</u>	<u>2,293</u>	<u>8,151</u>
NET INCOME/(EXPENDITURE)		(2,093)	-	(2,093)	(3,651)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>18,230</u>	<u>-</u>	<u>18,230</u>	<u>21,881</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>16,137</u></u>	<u><u>-</u></u>	<u><u>16,137</u></u>	<u><u>18,230</u></u>

The notes form part of these financial statements

AGE UK SUPPORT SERVICES NORTH WEST

BALANCE SHEET
AT 31 MARCH 2018

		Unrestricted funds £	Restricted fund £	Total 2018 funds £	Total 2017 funds £
	Notes				
CURRENT ASSETS					
Debtors	7	-	-	-	4,820
Cash at bank		<u>17,934</u>	<u>-</u>	<u>17,934</u>	<u>14,944</u>
		17,934	-	17,934	19,764
CREDITORS					
Amounts falling due within one year	8	<u>(1,797)</u>	<u>-</u>	<u>(1,797)</u>	<u>(1,534)</u>
NET CURRENT ASSETS		<u>16,137</u>	<u>-</u>	<u>16,137</u>	<u>18,230</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>16,137</u>	<u>-</u>	<u>16,137</u>	<u>18,230</u>
NET ASSETS		<u>16,137</u>	<u>-</u>	<u>16,137</u>	<u>18,230</u>
FUNDS	9				
Unrestricted funds:					
General fund				16,137	11,230
Designated Fund				<u>-</u>	<u>7,000</u>
				16,137	18,230
Restricted funds:				<u>-</u>	<u>-</u>
TOTAL FUNDS				<u>16,137</u>	<u>18,230</u>

The notes form part of these financial statements

AGE UK SUPPORT SERVICES NORTH WEST

BALANCE SHEET - CONTINUED
AT 31 MARCH 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2018.

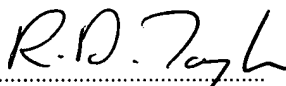
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on06/12/18..... and were signed on its behalf by:


.....
R D Taylor -Trustee

The notes form part of these financial statements

AGE UK SUPPORT SERVICES NORTH WEST

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2018**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Support costs

Since there are two charitable activity headings, all support costs have been allocated equally between the two activities.

2. DONATIONS AND LEGACIES

	2018 £	2017 £
Donations	200	-
Grants - Age UK other	-	4,500
	<u>200</u>	<u>4,500</u>

AGE UK SUPPORT SERVICES NORTH WEST

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2018

3. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 4)	Totals
	£	£	£
Conference Costs	315	450	765
Other Activities	<u>1,078</u>	<u>450</u>	<u>1,528</u>
	<u>1,393</u>	<u>900</u>	<u>2,293</u>

4. SUPPORT COSTS

	Governance costs
	£
Conference Costs	450
Other Activities	<u>450</u>
	<u>900</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2018 nor for the year ended 31 March 2017.

Trustees' expenses

There were no trustees' expenses paid for the year 31st March 2018 (2017: £185).

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted fund	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	<u>4,500</u>	<u>4,500</u>
Total	-	4,500	4,500
EXPENDITURE ON			
Charitable activities			
Conference Costs	3,268	1,457	4,725
Other Activities	<u>383</u>	<u>3,043</u>	<u>3,426</u>
Total	3,651	4,500	8,151
NET INCOME/(EXPENDITURE)	(3,651)	-	(3,651)

AGE UK SUPPORT SERVICES NORTH WEST

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2018

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted fund £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	21,881	-	21,881
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>18,230</u>	<u>-</u>	<u>18,230</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Trade debtors	-	4,670
Prepayments and accrued income	<hr/>	<hr/>
	<hr/>	<hr/>
	<u>-</u>	<u>4,820</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Other creditors	896	683
Accrued expenses	<hr/>	<hr/>
	<hr/>	<hr/>
	<u>1,797</u>	<u>1,534</u>

9. MOVEMENT IN FUNDS

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
Unrestricted funds				
General fund	11,230	(2,093)	7,000	16,137
Designated Fund	<hr/>	<hr/>	<hr/>	<hr/>
	<u>7,000</u>	<u>-</u>	<u>(7,000)</u>	<u>-</u>
	<hr/>	<hr/>	<hr/>	<hr/>
	18,230	(2,093)	-	16,137
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>18,230</u>	<u>(2,093)</u>	<u>-</u>	<u>16,137</u>

AGE UK SUPPORT SERVICES NORTH WEST

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2018

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	200	(2,293)	(2,093)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>200</u>	<u>(2,293)</u>	<u>(2,093)</u>

Comparatives for movement in funds

	At 1.4.16 £	Net movement in funds £	At 31.3.17 £
Unrestricted Funds			
General fund	14,881	(3,651)	11,230
Designated Fund	<u>7,000</u>	<u>-</u>	<u>7,000</u>
	<hr/>	<hr/>	<hr/>
	21,881	(3,651)	18,230
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>21,881</u>	<u>(3,651)</u>	<u>18,230</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	-	(3,651)	(3,651)
Restricted funds			
Restricted funds	4,500	(4,500)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>4,500</u>	<u>(8,151)</u>	<u>(3,651)</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2018.

11. GOING CONCERN

The Accounts have been prepared on a Going Concern basis, which the Trustee Directors consider to be appropriate, having regard to the foreseeable future, despite there being a deficit and reduced funds in the year.

The Board have planned the cessation of the Charity in the coming year, and all liabilities will be settled in full.